

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

OCTOBER 20, 2021

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, October 20, 2021, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

Assistant County Attorney Pat Walsh,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Assistant County Administrator Kim Serra,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell,
Economic & Community Development Director Justin Otto

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Fiscal Court Facebook Page.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of October 6, 2021 were presented. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

Finding that nobody had signed in to address the Fiscal Court, Judge Pendery proceeded with the agenda.

Paula Spicer presented old business with a second reading of Ordinance O-16-21. O-16-21 updates the official County Maintained Road list for Parkridge Drive and Dairybarn Lane. Commissioner Painter made a motion to adopt O-16-21, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

Ordinance O-17-21 was then presented for a second reading. O-17-21 updates the official County Maintained Road list to correct the County Road numbers for Birch Creek Road,

Harlequin Court and Pondwoods Drive. Commissioner Painter made a motion to adopt O-17-21, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

New business was presented next with a first reading of Ordinance O-18-21. O-18-21 enacts and adopts the 2021 S-43 Supplement to the Code of Ordinances to include certain ordinances and resolutions adopted between January 1, 2021 and June 30, 2021. No vote was taken on the first reading of the ordinance.

A motion was requested to authorize an application to the Kentucky Homeland Security Grant Program for funds to purchase a new hazardous materials and weapons of mass destruction response truck. The grant would cover 100% of the cost of the truck which would then be leased to the Northern Kentucky Hazardous Materials/WMD Team. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to adopt the 2022 holiday schedule for employees of the Fiscal Court. The Holiday Schedule for 2022 consists of thirteen (13) days for the calendar year 2022 (including New Year’s Day 2023 which is included for planning purposes), namely Dr. Martin Luther King, Jr. Day, President’s Day, Spring Holiday, Memorial Day, Independence Day (4th of July), Labor Day, Veterans’ Day, Thanksgiving Day, Thanksgiving Holiday (day after Thanksgiving), Christmas Eve, Christmas Day, New Year’s Eve and New Year’s Day. Motion was made by Commissioner Besecker, seconded by Judge Pendery. All voted “Aye” and the motion passed.

County Administrator Elberfeld presented his report by requesting a motion to accept the proposal of Planning & Development Services (PDS) for Next Generation 911 Phase 2 services. The proposal is for an hourly rate of \$90 for an estimated total cost of \$25,200. He explained that Kentucky 911 standards are changing and requiring community features like campgrounds, lakes, landmarks, and athletic fields to be addressed and the data transferred into the Computer Aided Dispatch (CAD) system. As an example, the campground, boat dock, picnic shelters at A J Jolly Park will be given addresses to improve emergency response time. PDS provides GIS and addressing services for the County and since the County is a member of the LINK-GIS partnership he recommends using PDS for the project. The project is County-wide and will cover all of the cities. The work is outside the services that are part of the annual agreement with PDS accounting for a separate proposal of \$90 per hour. The total cost is estimated since it is uncertain how long the project will take. Mr. Elberfeld introduced Trisha Brush from PDS who was in attendance to answer questions. Ms. Brush added that this project is a phased approach. PDS submitted address points for Phase I on behalf of Campbell County in 2020, this is Phase II and there is a Phase III next year. The State is requesting this from each Kentucky county. Mr. Elberfeld stressed that this is not readdressing of existing properties and addresses. This is only addressing things that don’t currently have an address. Motion was made by Judge Pendery, seconded by Commissioner Besecker. Commissioner Painter asked about the source of funds for the project. Mr. Elberfeld stated that it will be from the General Fund because addressing also touches the Planning and Zoning Office and the PVA Office. Those two offices work together with PDS on addressing. It is appropriate for the Fiscal Court to pay from the General Fund

since addressing is a broader topic than simply dispatch. All voted “Aye” and the motion passed. Judge Pendery thanked Ms. Brush for attending the meeting.

Assistant County Attorney Walsh had no report for the meeting.

Commissioner Besecker recalled the motion adopted earlier in the meeting to apply for a grant for the Office of Emergency Management (OEM). He recognized Messrs. Turner, Buckler and Sparks of the County’s OEM. Over the past couple of weeks, they have been called out on emergencies that people wouldn’t often think that they would deal with such as issues on the highways due to increased traffic. They take their job very seriously and he thanked them for it.

Commissioners Lampe and Painter had no report for the meeting.

Judge Pendery made the following announcements:

1. The Campbell County Parks and Recreation will host the annual Spooktacular Halloween Event on Saturday, October 23rd from 12 PM to 3PM at AJ Jolly Park. More information is available on the County’s website.
2. The Household Hazardous Waste Collection event will be held on Saturday, November 6, 2021 from 9AM to 2PM at UC Health Stadium, 7950 Freedom Way, Florence, KY. This event is free and open to residents of Boone, Campbell and Kenton Counties. Participants should visit www.nkyhhw.org for more information and to print and complete a registration form prior to attending the event.

Ms. Schenkel began the Finance Director/Treasurer’s report by requesting a motion to authorize staff to solicit bids for the construction of an addition to the current shower house facility in the main campground of A J Jolly Park. The estimated cost of the project is \$360,000 and is included in the FY22 budget. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. Commissioner Lampe stated that this is a much-needed project and he is glad that they looked into it. He recognized Donna Grey of the Jolly Park CDC in the audience who reached out to him earlier to express her appreciation of the project. He knows that the Jolly Park CDC is passionate about the park system and noted that this is an improvement that they have looked forward to. He thanked Ms. Grey for attending the meeting. Commissioner Besecker echoed Commissioner Lampe’s comments and thanked Ms. Grey for attending and for her passion for the parks. The Fiscal Court is committed to making the parks, especially A J Jolly, better facilities for residents and visitors. All voted “Aye” and the motion passed.

A motion was requested to reject all bids for the Police/OEM parking lot improvement project. The Engineer’s Probable Cost Opinion with alternates was \$266,806 and the low bid with alternates was \$416,532. Staff will consider alternative solutions and is not requesting permission to re-bid the project at this time. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to authorize the Judge/Executive to execute an agreement with Objective results to provide services related to further streamlining processes in the Finance Department. This project may result in the development of an RFP for financial software to

achieve the Department's goals. The estimated cost of the project is not to exceed \$20,250. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims paid per standing order dated September 30, October 13, 15, 19, and 20, 2021. Assistant County Attorney Walsh advised that the County Attorney has reviewed the claims and determined that they all appear appropriate. Commissioner Besecker made a motion to approve the claims, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Painter. All voted "Aye" and the meeting adjourned at 5:50p.m.

Attachments:

Ordinance O-16-21 Amend County Maintained Road List
Ordinance O-17-21 Amend County Maintained Road List
Ordinance O-18-21 Adopt Code of Ordinances Supplement
Claims and Claims Paid Per Standing Order dated September 30, October 13, 15, 19, and 20, 2021

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk