

**CAMPBELL COUNTY FISCAL COURT
CAMPBELL COUNTY, KENTUCKY
MINUTES**

MARCH 3, 2021

A special meeting of the Campbell County Fiscal Court was held on Wednesday, March 3, 2021, at 5:30 p.m. through a live broadcast on Campbell Media and the Fiscal Court Facebook Page.

**COUNTY JUDGE/EXECUTIVE
STEVE PENDERY**

**COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER**

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Assistant County Administrator Kim Serra,
Fiscal Court Clerk Paula Spicer,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell

The meeting was called to order at 5:30 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court special meeting of February 17, 2021 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Painter to approve the minutes. All voted "Aye" and the motion passed.

At this time, Judge Pendery asked if any comments or questions had been submitted by the public. Ms. Serra replied that none had been submitted via email or on Facebook.

Matt Elberfeld presented new business with Resolution R-12-21. R-12-21 authorizes the Judge/Executive to execute an agreement with Sanitation District Number One (SD1) for the private storm water system cost share program. Mr. Elberfeld explained that a resident's in unincorporated Campbell County private storm sewer failed. SD1 has a program whereby it will reimburse 1/3 of the cost of the project up to \$10,000. There are no County funds involved but since the Fiscal Court is a co-permittee for storm water purposes of SD1, the application flows through it. Once the project is complete the resident will submit the invoices to SD1, SD1 will reimburse the Fiscal Court and the Fiscal Court will pass that money along to the property

owner. Commissioner Painter made a motion to adopt R-12-21, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-15-21 was read by title. R-15-21 amends the Campbell County Police Policy and Procedure Manual at Chapters 4F.1 “Review of Charges”, 14A.1 “Motor Vehicle Operation” and 14D “Emergency and Pursuit Driving” and adds a new Chapter 22K “Early Intervention Program”. All amendments have been reviewed and approved by the County Attorney’s Office. Judge Pendery made a motion to adopt R-15-21, seconded by Commissioner Painter. Chief Sorrell offered a brief explanation of the amendments. Commissioner Besecker appreciated the explanation stating that the public needs to know what the Fiscal Court and Police Department are doing. These are some issues that are being dealt with as a society. These policies are not just off the cuff, they are something that are reviewed on a regular basis within the Department and with the County Attorney’s office to make sure what our police are doing is something that we can not only be proud of but also that the police are very aware of what is going on. Chief Sorrell stated that the Department is in the process of doing a complete review making sure that our policies/procedures are in line with modern approaches because police work is an ever-evolving profession. There will be more changes coming such as no-knock warrants to make sure that they are in line with modern practices. All voted “Aye” and the motion passed.

A motion was requested to appoint the following seasonal and part-time positions for the 2021 Park, Golf and Park Maintenance season, all but about four are returning employees. The pay rates were previously approved and within the same job category the pay rates are the same.

NAME	JOB TILE	RATE/ HOUR	EFFECTIVE DATE
Steven Fields	Parks & Recreation Maintenance Worker	\$12.10	03/04/2021
Jeff Osterhage	Parks & Recreation Maintenance Worker	\$12.10	03/04/2021
Marc Hehn	Parks & Recreation Maintenance Worker	\$12.10	03/04/2021
Sam Murrell	Parks & Recreation Maintenance Worker	\$12.10	03/04/2021
Michael Weber	Parks & Recreation Maintenance Worker	\$12.10	03/04/2021
Phillip Crabtree	Parks & Recreation Maintenance Worker	\$12.10	03/04/2021
Gerald Pombles	Parks & Recreation Maintenance Worker	\$12.10	03/04/2021
Bob Schnitzler	Parks & Recreation Maintenance Worker	\$12.10	03/04/2021
Ricky Fugate	Parks and Recreation Assistant	\$14.55	03/04/2021
Amanda Herald	Park Ranger	\$11.00	03/04/2021
Elizabeth Kilmer	Park Ranger	\$11.00	03/04/2021
Catherine Williamson	Park Ranger	\$11.00	03/04/2021
Rebecca Pieczynski	Park Ranger	\$11.00	03/04/2021
Elizabeth McLafferty	Camping and Concessions Worker	\$11.00	03/04/2021
Tony Rapp	Golf Course Assistant	\$14.55	03/04/2021
James Miller	Part Time Golf Course Associate	\$11.40	03/04/2021
Sam Burris	Part Time Golf Course Associate	\$11.40	03/04/2021
William Hertenberg	Part Time Golf Course Associate	\$11.40	03/04/2021

Jeff Miller	Part Time Golf Course Associate	\$11.40	03/04/2021
Charles Rauch	Golf Course Maintenance Worker	\$11.40	03/04/2021
Blake Stormer	Golf Course Maintenance Worker	\$11.40	03/04/2021
Terry Jolly	Golf Course Maintenance Worker	\$11.40	03/04/2021
Donald Thomas	Golf Course Maintenance Worker	\$11.40	03/04/2021
Douglas Kinney	Golf Course Maintenance Worker	\$11.40	03/04/2021
Homer Jack	Golf Course Maintenance Worker	\$11.40	03/04/2021

Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-14-21 was read by title. R-14-21 authorizes the creation of a Human Resources Manager position and further authorizes corresponding amendments to the Administrative Code. Judge Pendery made a motion to adopt R-14-21, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Judge Pendery then made a motion to authorize staff to advertise, interview and hire a full-time Human Resources Manager, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to accept the resignation of Officer Zack Vance from the Campbell County Police Department effective March 2, 2021. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Mr. Elberfeld then presented Resolution R-13-21 by title. R-13-21 authorizes the Judge/Executive to execute a Memorandum of Agreement with the Northern Kentucky Independent District Health Department and the Campbell County Firefighters Education Association Inc. for the operation of a vaccine clinic at the Campbell County Fire Training Center. For the last few weeks and the next few weeks, the County’s Emergency Management Department and the Health Department have been administering a COVID-19 vaccine clinic at the Fire Training Center which is owned by the Firefighters Education Association. First the clinic was held for first responders, and now is for people aged 70 and over. This is a basic MOA that outlines everybody’s responsibilities and liabilities. There is some federal law that provides some liability protection for certain aspects, but the parties want to make sure everything is clear. The MOA was reviewed and approved by the County Attorney’s office in addition to legal counsel for the other entities. Commissioner Besecker made a motion to adopt R-13-21, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Mr. Franzen advised that last week, the Kentucky Supreme Court ordered that jury trials and in-person hearings will be able to start May 1st. Both his office and the Commonwealth Attorney’s office have a backlog of jury trials and are anxious to get started. He added that individual judges have the discretion as to whether they think things are safe. If deemed safe, they will be permitted to have jury trials and in-person hearings.

Commissioners Besecker, Lampe and Painter had no report for the meeting.

Judge Pendery made the following announcements:

A shred event/prescription drug disposal will take place on Saturday, April 10 from 8am to 1pm at the Cold Spring Furniture Fair, 3710 Alexandria Pike. This event is sponsored by Greater Cincinnati Crime Stoppers, Shred-It, Furniture Fair, Walgreens and WCPO. For a donation to Crime Stoppers, your documents will be disposed of safely and securely. Mr. Elberfeld explained that the County used to have a shred event and it turned out that there were two shred events in the same couple of weeks. There is no longer a County sponsored shred event, so this is the shred event for this spring.

The Campbell County Spring Clean-up event will take place on Friday and Saturday, April 23 and 24 from 8am to 5pm. Furniture, mattresses, trash, debris and yard waste may be taken to the Campbell County Police Department, Frederick's Landing (Wilder) and Pendery Park. In addition to those items, appliances, batteries, electronics (limit 1 TV), 20-pound propane tanks, scrap metal and tires (limit 8) may be taken to the Campbell County Transportation Center. Due to social distancing guidelines, all participants are required to unload their own vehicle. The event is for Campbell County residents only, no businesses or commercial interests are permitted. Commissioner Besecker added that in the latest What's Happening there was a opportunity to take a survey about recycling in unincorporated Campbell County by using the QR code in the magazine or by visiting the County's website to offer their opinions about curbside recycling with a fee. Judge Pendery stated that the County needs to determine how many people would be interested in such a program. Commissioner Besecker stated that the expanded bins set out by the Fiscal Court across the County have been overflowing. Obviously, people are interested in recycling. Hopefully people will participate in the survey.

Marie Schenkel presented the Finance Director/Treasurer's report by requesting a motion to authorize the Judge/Executive to execute an agreement with Lynn Imaging for support services for the new HP DesignJet 2600 combination scanner/plotter in the Planning and Zoning Department. The old scanner will be traded in for a discount and the old plotter will potentially be sold. This agreement is just for maintenance of the machine recently purchased. Motion was made by Commissioner Lampe, seconded by Judge Pendery. All voted "Aye" and the motion passed.

A motion was requested to authorize Judge Pendery to apply for a grant from the Transportation Cabinet's Kentucky Office of Highway Safety for the FY22 Highway Safety grant program. The grant application is for \$28,300 in funding from the National Highway Traffic Safety Administration (NHTSA) and covers traffic enforcement services provided by the Campbell County Police Department. This is a recurring grant that the County has been getting for quite some time. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. Mr. Elberfeld explained that the County gets reimbursed for overtime for certain traffic enforcement such as seatbelt violations, DUI stops and child car seat violations when officers are on those assignments. All voted "Aye" and the motion passed.

Ms. Schenkel announced that there were no interfund transfers for this meeting, then requested a motion to approve budget transfers dated February 26, 2021. Ms. Schenkel stated that the transfers don't increase the total size of the budget, but reallocate funds to different line items.

Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted “Aye” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims paid per standing order dated February 24 and March 3, 2021, and benefits claims dated March 1, 2021. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Besecker made a motion to approve the claims, seconded by Commissioner Painter. Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Commissioner Lampe. All voted “Aye” and the meeting adjourned at 6:00 p.m. Judge Pendery thanked everybody for joining the meeting.

Attachments:

Resolution R-12-21 Agreement with Sanitation District #1
Resolution R-15-21 Amend Campbell County Police Policy and Procedure Manual
Resolution R-14-21 Create Human Resources Manager Position
Resolution R-13-21 Agreement with NKY Health Department and Campbell County
Firefighters’ Education Association
Budget Transfers dated February 26, 2021
Claims and Claims Paid Per Standing Order dated February 24 and March 3, 2021 and Benefits
Claims dated March 1, 2021

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk