

**CAMPBELL COUNTY & MUNICIPAL PLANNING & ZONING COMMISSION
MINUTES OF THE JUNE 9, 2015 MEETING**

MEMBERS PRESENT:

Mr. Dennis Bass
Ms. Deborah Blake
Ms. Lauri Harding
Mr. Steve Stapleton
Mr. Edward Stubbs
Mr. Mark Turner
Mr. Michael Williams, TPO
Mr. Larry Barrow, Vice Chair
Mr. Justin Verst, Chair

MEMBERS ABSENT:

STAFF PRESENT:

Ms. Cynthia Minter, Director
Ms. Stephanie Turner, Secretary

STAFF ABSENT:

Mr. Ryan Hutchinson, Planner
Mr. Matt Smith, Legal Counsel

Mr. Verst called the meeting to order at 7:01 PM. Following roll call, a quorum was found to be present. Ms. Minter advised the Commission that she had excused legal counsel from the meeting tonight since there were no cases to be decided. Mr. Verst thanked Ms. Minter. Mr. Verst asked if everyone had reviewed the May 12, 2015 meeting minutes and asked if there were any additions or corrections. There being none, Mr. Verst called for a motion. Mr. Barrow made a motion to approve the May 12th meeting minutes as submitted. Mr. Stapleton seconded the motion. Mr. Verst called for a roll call vote. A roll call vote found Ms. Blake, Ms. Harding, Mr. Stapleton, Mr. Stubbs, Mr. Turner, Mr. Williams, Mr. Barrow and Mr. Verst in favor of the motion. Mr. Bass abstained. Motion passed.

Mr. Verst called for any discussion on unfinished business. Ms. Minter stated that she did want to pick up working on the proposed update to the Comprehensive Plan Vision, Goals and Objectives. Ms. Minter stated before they began she would like to call for any comments from the audience regarding this issue. Mr. Verst noted for the record there was no audience present tonight. Ms. Minter proceeded to ask the Commission if they wanted to address any issues discussed at the last work session. There being no comments, Ms. Minter proceeded to pick up where they left off at the end of the last session and began discussing in detail the comments and feedback received from the public. The Commission reviewed and entertained discussion on each remaining comment until they had reviewed each and every one.

Mr. Verst asked if there were any other items that needed addressing. Ms. Minter advised the Commission that the next item for consideration is the approval of training. Ms. Minter reminded the Commission it would need to make a motion to approve the training received by the following:

From the Commission:

- Justin M. Verst [3.0 Hours] NKAPC: Board of Adjustment Training (3.0 Hours)

From staff:

- Cindy Minter [5.0 Hours] US Army Corps of Engineering: Licking River Watershed (5.0 Hours)

Mr. Verst asked if anyone wanted to make a motion to approve the training. Mr. Barrow made a motion to approve the training. Mr. Stubbs seconded the motion. Mr. Verst called for a roll call vote. A roll call vote

found Mr. Bass, Ms. Blake, Ms. Harding, Mr. Stapleton, Mr. Stubbs, Mr. Turner, Mr. Williams, Mr. Barrow and Mr. Verst in favor of the motion. Motion passed.

Mr. Verst called for the Director's Report.

DIRECTOR'S REPORT

Ms. Minter thanked the Commission for their hard work and efforts to complete the review and update of the Vision, Goals and Objectives of the Comprehensive Plan. At this time, it needs to be discussed on how the Commission wishes to proceed. Do they feel confident enough in the proposed changes to have a public hearing in July? Do they want to meet for one last work session before going to the public hearing stage? After a brief discussion, the Commission determined that they wanted to proceed to the public hearing in July. Ms. Minter advised the Commission they would receive an updated proposal of text changes within a short period of time. A public hearing would be scheduled for July. The property legal notices will be issued.

Ms. Minter advised the Commissioners that an update to the Subdivision Regulations is on their desk. The only item is an update to Appendix Z listing all modifications to the Subdivision Regulations. Please update your paper copy binders. We have also distributed additional information pertaining to regulations of open meetings and open document request. Please place these in your Zoning Ordinance binders.

Ms. Minter informed the Commissioners that, in regards to FEMA, we have entered into a Community Rating System. We have recently completed our audit. We have been advised that we do qualify for discounts to the flood insurance rates for several of our communities. We will continue to work with FEMA to obtain additional discounts to assist our citizens.

Mr. Verst asked if there was any other business to discuss before they recessed. There being no other comments, Mr. Verst called for a motion to adjourn. Mr. Barrow made a motion to adjourn. Mr. Stubbs seconded the motion. An oral vote found everyone in favor, none opposed. Motion passed. Meeting adjourned at 8:53 PM.

Respectfully Submitted,

Approved:

Cynthia Minter
Director of Planning & Zoning

Justin Verst
Chair