

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

May 21, 2008

A meeting of the Campbell County Fiscal Court was held on Wednesday, May 21, 2008, 5:30 p.m. at the Campbell County Fiscal Court, 24 West Fourth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN
MARK HAYDEN

Robert Horine	County Administrator
Melissa Williams	Director of Administration
Jim Seibert	Director of Fiscal Affairs
Laurie Dowell	Assistant County Attorney
Col. Keith Hill	Chief, Campbell County Police Department
Sarah Collins	Housing Director
Ken Knipper	OEM Director
David Plummer	Administrative Analyst

The meeting was called to order by Judge Pendery at 5:30 p.m.

Judge Pendery called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes of the Fiscal Court Meeting held May 7, 2008 were presented by Judge Pendery. Motion was made by Commissioner Otto and seconded by Commissioner Rechtin to approve the minutes of May 7 as presented by Clerk. All voted "AYE" and the motion passed unanimously.

Judge Pendery recognized citizens or public officials wishing to address the Court. There being no one wishing to address the Court, Judge Pendery called for the presentation of Old Business. Melissa Williams stated there was no Old Business before the Court.

Judge Pendery then called for the presentation of New Business. Ms. Williams presented Resolution R-59-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court adopting amended utility allowances for the Department of Housing. Ms. Williams explained that the United States Department of Housing and Urban Development (HUD) requires Housing Authorities to review utility allowances annually and increase any utility allowance in which an actual increase in cost of ten percent (10%) or more has occurred for that utility since the last revision. The current utility allowance has been researched and reviewed by Sarah Collins, Director of Housing. Ms. Collins recommends that the attached amended utility allowances be adopted for use by the Housing Department effective June 1, 2008. Motion was made by Commissioner Rechtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-60-08 was then presented by Ms. Williams. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court amending the Campbell County Police Policy and Procedure Manual, Code of Conduct, to add Section 1.64 relating to the practice of recording conversations between Officers and Employees of the Department. She explained that said recording shall only occur with the authorization of the Chief of Police. Chief Hill was available to address any questions or concerns. Motion was made by Commissioner Otto and seconded by Commissioner Rechlin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Items of Personnel were then brought before the Court. Resolution R-61-08 amending the Campbell County Administrative Code and Position List was tabled.

A motion to appoint Barbara Weber to the Campbell County Assessment Appeals Board to fill the unexpired term of Bettie Lyons who is unavailable to serve this year was requested by Ms. Williams. Said appointment would be effective May 21, 2008 through June 5, 2009. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Upon the conclusion of New Business, Judge Pendery invited reports from Staff. Mr. Robert Horine, County Administrator, presented Resolution R-62-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute necessary documents to purchase property located at 1002-1012 Saratoga Street in Newport. Mr. Horine noted that a prior resolution, R-56-08, contained the purchase price of \$194,782.00 based upon incomplete documentation. The new resolution increased the authorized payment amount by \$5,000 to \$199,782.00. The revised amount includes the expense of removing the building that formerly existing on the Saratoga Street site. Motion was made by Commissioner Rechlin and seconded Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Neither the County Attorney nor the County Commissioners had reports to submit. Ms. Dowell noted that Mr. Justin Verst, County Attorney, was unable to attend tonight's meeting as he became a grandfather to triplets today.

Judge Pendery provided a brief report on the ribbon-cutting ceremony held at Fidelity Investments earlier today. He stated that the Governor participated in today's program which invited attendees to tour the new building which can house 1,900 people. Judge Pendery noted that Fidelity provides over 4,600 high paying jobs in Northern Kentucky and is the sixth largest employer in Kentucky.

A report from the Fiscal Director was then invited by Judge Pendery. Mr. Jim Seibert, Director of Fiscal Affairs, presented Ordinance O-04-08 to the Court for first reading. The Ordinance was read by title and a summary given: an ordinance of the Campbell County Fiscal Court relating to the annual budget and appropriations of Campbell County, Kentucky, for the Fiscal year 2008-2009 (FY09). He stated that the budget allocates a grand total of funds in the amount of \$45,065,660 which includes expenses for the new administration building. As the Ordinance was presented for first reading, no action was needed. Second reading will take place at the second meeting in June.

Resolution R-57-08 was then presented by Mr. Seibert. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court to renew a contract with the Kentucky Association of Counties All Lines Fund for property and liability insurance coverage effective July 1, 2008 through June 30, 2009. He noted that although the rates are slightly down, the amount of property increased in addition to the inclusion of earthquake coverage. Motion was made by Commissioner Rechlin and seconded by Commissioner Rechlin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Mr. Seibert presented Resolution R-58-08 to the Court for consideration. The Resolution was read by title and a summary given: a Resolution of the Campbell County Fiscal Court to renew a contract with the Kentucky Association of Counties for Workers' Compensation Insurance coverage effective July 1, 2008 through June 30, 2009. It was the recommendation of Mr. Seibert to renew coverage with the Kentucky Association of Counties at a premium of \$249,355. Motion was made by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to adopt a standing order to pre-approve certain recurring expenses during FY09 was then requested by Mr. Seibert. Motion was made by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested a motion to approve the Claims and Supplemental Claims as presented. Ms. Dowell stated that Mr. Verst reviewed the Claims and noted that all appear to be in order. Motion was made by Commissioner Otto and seconded by Commissioner Hayden that the claims be approved. There being no further discussion, all voted "AYE" and the motion passed unanimously.

There being no further business before the Court, motion was made by Commissioner Otto and seconded by Judge Pendery to adjourn. All voted "AYE" and the meeting adjourned at 5:47 p.m.

Attachments:

Ordinance O-04-08	FY09 Budget for Campbell County General Fund; First Reading
Resolution R-57-08	Contract Renewal for Liability Insurance
Resolution R-58-08	Contract Renewal for Worker's Compensation Insurance
Resolution R-59-08	Amended Utility Allowances for Campbell County Housing Department
Resolution R-60-08	Amendment to Campbell County Police Department Policy and Procedure Manual, Code of Conduct
Resolution R-62-08	Purchase of 1002-1012 Saratoga Street, Newport
Executive Order	Annual Standing Order to Pre-Approve Certain Recurring Expenses
Claims	May 21, 2008
Supplemental Claims	May 21, 2008

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk