

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

December 5, 2012

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 5, 2012, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Steve Franzen	County Attorney
Robert Horine	County Administrator
Melissa Williams	Director of Administration
Matt Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Col. Keith Hill	Campbell County Police Chief
William Turner	Office of Emergency Management Director

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Prior to the start of the regular meeting a public hearing was held to receive public comment on a petition jointly filed by the Alexandria Fire District and the Central Fire District regarding the annexation and reduction of territory between the two Fire Districts. Judge Pendery explained that the district boundaries have been in place since 1976 and the parties have requested that he execute an order establishing a new boundary line. Tom Wietholter, attorney for Alexandria Fire District, explained the reason for the request and how the boundaries were originally set. He has talked to Dale Edmondson, Director of the Campbell County Consolidated Dispatch Center, who agrees that the change is a good idea. Mr. Wietholter advised that firefighters did go door to door over the weekend to talk to the affected residents and he also sent out letters; there have been no objections to the changes. Two residents, Karen Muellenkamp and Steve Stapleton, asked questions about which district they were in. Mr. Wietholter will contact Ms. Muellenkamp when he determines which district her property is in. There being no further questions or comments, the public hearing was closed.

Judge Pendery then opened the public hearing on the application of Jeff Jack to operate a Place of Entertainment at the premises located at 12824 Peach Grove Road, Alexandria, Kentucky, doing business as the Rabbit Hole Inc. After an investigation by the Campbell County Police

Department, the County Attorney recommended that the Permit be granted without conditions. There being no comments, the public hearing was closed.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of November 21, 2012 and the special meeting of November 15, 2012 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Garrett to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Keith Roberts, Kentucky Motorcycle Association, advised the Fiscal Court that motorcycle safety signs are available through the Kentucky Department of Transportation. These signs have already been installed in Carroll County, Trimble County has ordered the signs and the Boone County Fiscal Court is looking into it. Mr. Roberts then submitted a petition signed by Campbell County residents requesting placement of these signs on roadways in Campbell County. Judge Pendery stated that the Fiscal Court will do the same as Boone County and take it under advisement. Col. Keith Hill stated that he will talk to the Road Department Supervisor to determine the cost of the signs and ensure that they meet State requirements.

Kevin Hanson, Chairman of the A J Jolly Park Community Development Council, updated the Fiscal Court on activities of the Council aimed at making A J Jolly Park a destination point. He stated that they recently completed a survey after receiving close to 500 responses. They plan to bring a recommendation to the Fiscal Court in June for a new Master Plan for the A J Jolly Park and Golf Course. He stated that a couple of open houses will be held to receive more citizen input, and a 50th anniversary gala at the park is being planned for August 17, 2013. Mr. Hanson summarized the results of the two surveys that were taken. He explained how the Jolly Park Community Development Council, a group of private citizens, was formed about two years ago with the goal of making A J Jolly Park and Golf Course a destination place and self-sustainable through public/private partnerships. Mr. Hanson addressed questions from the public and Fiscal Court. He advised that they are in the process of establishing a website and have applied for 501(c)(3) corporation status. He stated that the results of the survey will be posted on the County's website. Judge Pendery advised that the park is in the name of the Public Properties Corporation and the members of the Fiscal Court serve as its board; it is anticipated that the corporation will someday be dissolved and the property will be put in the name of the Campbell County Fiscal Court. Mr. Hanson talked about the environmental condition of the lake. They believe that the murkiness of the lake is due to the population of shad and carp in the lake. He stated that the addition of a pavilion at the golf course is the best possible way to make it self-sustaining. Walt Dunlevy talked about activities planned for the 50th anniversary gala and the possibility of having a wine festival at the park as a fundraiser. Anyone interested in volunteering for these events can contact Kevin Hanson or Walt Dunlevy; their contact information will be on the County's website.

William Turner, Emergency Management Director, reported to the Fiscal Court on the State's assessment of the County's EMA Program. He first introduced Jamie Sparks the new regional manager of the Kentucky Division of Emergency Management. The purpose of the assessment

program is to establish a baseline for all county EMA programs in the state. The State wants documentation of each county's ability to meet certain criteria in 14 different categories. Mr. Turner described the categories and how Campbell County scored in each. The Animal Emergency Response Plan and Donations Management Plan developed by Campbell County are now used as model plans throughout the state. Campbell County has improved its score from 72% in 2009 to 99% in 2012. The average assessment this year across the region was 78%. Mr. Turner stated that in his opinion the Kentucky EMA Program has improved in the last few years under the direction of General Hetzel. He stated that the State Environmental Protection office in Florence has a response team and will respond if needed in Campbell County.

There being no old business, Melissa Williams presented new business with Resolution R-131-12 by title and summary. R-131-12 authorizes the Judge/Executive to sign the Recreational Trail Program Separate Deed Restriction from the Kentucky Department of Local Government. The Fiscal Court received a grant to construct the multi-purpose pathway in A J Jolly Park. A requirement of the grant is that certain restrictions be placed in the deed relative to the pathway. Commissioner Rehtin made a motion to adopt R-131-12, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-133-12 was read by title and summary given. R-133-12 authorizes the Judge/Executive to enter into a contract with the Commonwealth of Kentucky to accept Emergency Management Performance Grant Funds in the amount of \$41,705.71 to support operation of the Campbell County Office of Emergency Management for FY 2013. Commissioner Rehtin made a motion to adopt R-133-12, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-134-12 was read by title and summary given. R-134-12 authorizes a grant application to the Kentucky Office of Homeland Security. The grant funds will be used to purchase new respirator fit testing equipment for the Office of Emergency Management estimated at a cost of \$14,440. This equipment is used by all first responders in Campbell County and needs to be updated. Commissioner Rehtin made a motion to adopt R-134-12, seconded by Commissioner Garrett. William Turner advised that this equipment is constantly in use by local fire and police departments. All voted "AYE" and the motion passed.

A motion was requested to appoint Jonathan S. Gemmell to the position of Police Officer Grade I with the Campbell County Police Department with compensation set at Grade 9A, \$37,422 annually (\$17.9916 per hour). The appointment will be effective December 5, 2012 with the actual start date to be determined based on Law enforcement Basic Training Academy availability. Motion was made by Judge Pendery, seconded by Commissioner Garrett. Chief Keith Hill stated that this appointment brings the police department to its full complement. All voted "AYE" and the motion passed.

A motion was requested to appoint Luke Mantle to the position of full time Road Supervisor with the Campbell County Road Department effective January 1, 2013 with compensation set at Grade 15L, \$65,489 annually. Motion was made by Judge Pendery, seconded by Commissioner Garrett. Robert Horine explained that Ken Schultz, the current Road Supervisor, is retiring on

January 31, 2013 and Mr. Mantle will be able to work with him for about a month before he leaves. Mr. Mantle is a resident of Ft. Thomas. All voted "AYE" and the motion passed.

A motion was requested to recommend to the Kentucky Department for Public Health the reappointment of Dr. Richard E. Schuck OD and Carla Austin RN and the appointment of Kevin Hanson PE to the Campbell County Local Board of Health each for a two year term effective January 1, 2013 through December 31, 2014. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to appoint Judge/Executive Steve Pendery to the Ohio-Kentucky-Indiana Regional Council of Governments with Melissa Williams serving as his alternate effective January 1, 2013 through December 31, 2013. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Robert Horine presented Resolution R-132-12 by title and summary. R-132-12 authorizes an expenditure to implement electronic emergency protective orders. Mr. Horine explained that Judge Karen Thomas proposed implementing this electronic system to replace the current paper-based process to provide immediate protection for victims of domestic violence. The cost to implement this program is a one-time expenditure of \$10,000. Commissioner Garrett made a motion to adopt R-132-12, seconded by Judge Pendery. Steve Franzen stated that the Administrative Office of the Courts should take the lead on this program, but have claimed that they don't have the money. But this is a safety issue for victims and law enforcement officers and needs to be implemented. He stated that court fees cannot be used because they can only be used for administrative or maintenance costs associated with the courthouse. Court fees will be used to pay for additional security at the new justice center. All voted "AYE" and the motion passed.

Steve Franzen congratulated the Highland Heights High School and Newport Catholic High School football teams on winning their respective state championships.

Judge Pendery announced that the Campbell County property tax bills were mailed on November 21, 2012. The 2 percent discount period normally for the month of November has been extended to December 28, 2012.

Judge Pendery announced that the Christmas Tree Recycling program will run from December 26, 2012 through January 11, 2013. There are ten sites where Christmas trees can be dropped off for recycling.

Judge Pendery requested a motion to move the January 2013 meetings of the Campbell County Fiscal Court from January 2 and 16, to January 9 and 23, 2013. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Robert Horine introduced Matt Elberfeld who was appointed as Finance Director at a special Fiscal Court meeting on November 15, 2012. The Fiscal Court is pleased to have him as part of the staff.

Matt Elberfeld requested a motion to authorize the purchase of 4 new 2013 Ford Police Interceptor vehicles for the Campbell County Police Department from Crossroads Ford Lincoln, Frankfort, Kentucky. The vehicles were purchased at State Contract pricing of \$23,139.24 each (\$92,556.96 total) and the funds were budgeted. Motion was made by Commissioner Rehtin, seconded by Judge Pendery. All voted "AYE" and the motion passed.

A motion was requested to acknowledge for the record that the Revenue Bond for the new Sheriff Jeff Kidwell was put in place on November 7, 2012. Motion was made by Commissioner Garrett, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Mr. Elberfeld then requested a motion to approve the claims as presented for December 5, 2012. County Attorney Steve Franzen stated that he has reviewed the claims and that they all appear appropriate. Motion was made by Commissioner Rehtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 8:35 p.m.

Attachments:

Resolution R-131-12 Recreational Trail Program Deed Restriction
Resolution R-133-12 Contract for Emergency Management Performance Grant Funds
Resolution R-134-12 Application for Kentucky Office of Homeland Security Grant
Resolution R-132-12 Authorize Expenditure for Electronic Emergency Protection Orders
Claims December 5, 2012

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk