

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

March 22, 2013

A special meeting of the Campbell County Fiscal Court was held on Friday, March 22, 2013, 12:00 p.m. (noon) at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 12:00 p.m. for the purpose of receiving public comments on an application for a Recreational Trails Grant.

Present at the hearing were:

Steve Pendery, Judge Executive
Pete Garrett, County Commissioner
Brian Painter, County Commissioner
Kenneth Rechtin, County Commissioner
Steve Franzen, County Attorney
Robert Horine, County Administrator
Melissa Williams, Director of Administration
Paula Spicer, Fiscal Court Clerk
Matt Elberfeld, Director of Fiscal Affairs
David Plummer, Solid Waste Coordinator
Sarah Collins, Director of Housing
Colonel Keith Hill, Chief of Police
Pat Dressman, Director of Human Services
Mike Mullen, Interim Director of Parks and Recreation
Kim Serra, Director of Human Resources

David Plummer opened the public hearing on the Recreational Trails Program grant application. The funds will be used to construct a 30 X 56 foot exercise station along the multi-purpose trail in A J Jolly Park at an estimated cost of \$25,000. The County shall apply for \$12,500 and be required by provide a 50 percent match of \$12,500. The County's match can be made with in-kind materials and labor. Mr. Plummer answered questions from the public and Fiscal Court members. The public hearing was closed at 12:13 p.m.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Robert Horine

County Administrator

Steve Franzen	County Attorney
Melissa Williams	Director of Administration
Matthew Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
David Plummer	Solid Waste Coordinator
Sarah Collins	Director of Housing
Colonel Keith Hill	Chief of Police
Pat Dressman	Director of Human Services
Mike Mullen	Interim Director of Parks and Recreation
Kim Serra	Director of Human Resources

The meeting was called to order at 12:15 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of March 6, 2013 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Garrett to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

J R Roth, 4566 Winter Lane, Cold Spring, Kentucky, stated that a couple of years ago Cincinnati Bell Telephone Company agreed to install fiber optics and offer other services; however even though he is only a couple of miles away, he and others are not eligible for these services. Mr. Roth believes that Cincinnati Bell has not fulfilled their promises. Judge Pendery stated that staff will check with the Cable Board to determine the status.

Jeff Kidwell, Campbell County Sheriff, reported on activities and changes to the Sheriff's office since he was sworn-in on November 8, 2012. Sheriff Kidwell stated that he has 29 employees and named some of the new employees that have been hired since he took office. He then outlined the duties and responsibilities of the Sheriff's office. Aided by his powerpoint presentation, Sheriff Kidwell listed improvements and changes that he has made in the facilities, equipment and technology, new programs, outreach and services for the public including a new satellite office in Alexandria, and training, certification, new uniforms and equipment for deputies. He is in the process of correcting payroll issues in the office. Sheriff Kidwell stated that he meets weekly with Judge Pendery, Robert Horine, Steve Franzen and others from the Fiscal Court. He talked about the reprinting of the tax bills immediately after taking office and announced that as of March 21 the Sheriff's office has collected about 96.4 percent of the taxes that have been billed. Commissioner Rehtin thanked Sheriff Kidwell for his presentation. He stated that Sheriff Kidwell has taken a different direction – more policing – which causes him to ask if the model that Boone County follows would apply to Campbell County. Sheriff Kidwell replied that he thinks it is too early to have this type of discussion; he believes that Campbell County more closely mirrors the Kenton County Sheriff's Office. Sheriff Korzenborn has been an invaluable resource to him especially with the payroll. Sheriff Kidwell stated that his deputies

will not be patrolling, but if they are in the vicinity, they can provide assistance to local police officers on a call. He stated that a merger of the Sheriff and Campbell County Police Department are totally out of his realm; it is a decision of the Fiscal Court. At this time, his concern is to have a smoother operating Sheriff's Office. Commissioner Rechlin stated that Boone County has realized a significant savings since its merger and this discussion needs to be held. Judge Pendery stated that this is a decision to be made by the Fiscal Court and this is not the place to discuss it.

Kevin Gordon representing the Independent Business Association of Northern Kentucky addressed the Fiscal Court regarding the Brent Spence Bridge rehabilitation and replacement project. He stated that many have accepted the fact that tolls are needed for funding of the project and that the federal and state governments have no money for the project. The Independent Business Association of Northern Kentucky disagrees with and does not accept these conclusions. Mr. Gordon presented some statistics about usage of the Brent Spence Bridge and talked about its importance to interstate commerce, travel and national defense. He then discussed the amount of gasoline tax collected and how it disbursed to the State and in turn to its counties. Mr. Gordon talked about the proposed cross-county highway through Boone, Kenton and Campbell Counties as recommended by the Kentucky Department of Transportation in 1987. He then explained the role of OKI and its authority over federal funds spent on transportation in the region and its influence on the proposed cross-county highway project. Mr. Gordon discussed the safety concerns about the Brent Spence Bridge and estimated that 70% of the improvements and money will be spent in Ohio at the expense of Kentuckians. Mr. Gordon maintained that there are federal funds available for the Bridge project, and listed projects and expenditures recently funded by the federal government. Judge Pendery stated that he just returned from Washington DC where he talked to legislators and there is no money for transportation projects. He requested that Mr. Gordon conclude his presentation. Mr. Gordon ended by stating that the Chamber of Commerce should push for the large corporations to contact their representatives at any of their locations and use their influence to get this project done.

There being no old business, Melissa Williams presented new business with Resolution R-29-13 by title and summary. R-29-13 adopts the Agency Annual Plan for the Department of Housing for Campbell and Pendleton Counties. The required public hearing for the Agency Annual Plan was held on March 20, 2013. One individual was present and commented on needs in Pendleton County. Commissioner Rechlin made a motion to adopt R-29-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-28-13 was read by title and summary given. R-28-13 authorizes the Judge/Executive to apply for grant funding from the Recreational Trails Program for the construction of a 30X56 foot exercise station in A J Jolly Park. The required public hearing for this grant application was held prior to this meeting. Commissioner Garrett made a motion to adopt R-28-13, seconded by Commissioner Rechlin. All voted "AYE" and the motion passed.

Resolution R-27-13 was read by title and summary given. R-27-13 accepts the Kentucky Highway Department's recommendations for the FY2014 Rural Secondary Road Program and approves submission for Flex Funds. The recommended projects are: resurface Flagg Springs-

KY 10 from Flagg Springs Bridge to the County line, Flagg Springs-KY 10 from County line to County line, resurface Twelve Mile Road-KY 1566 from KY 1997 to KY 8, resurface Wesley Chapel Road-KY1121 from KY 10 to California Crossroads, repair slide on Washington Trace/Painter Road-KY 2921 from KY 1566 to KY 8, and perform a guardrail project on Stonehouse Road-KY 1997 and on Pond Creek Road-KY 1936. Projects using the Flex Funds will be submitted to the Fiscal Court for approval at a later date. Commissioner Rechlin made a motion to adopt R-27-13, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-30-13 was read by title and summary given. R-30-13 authorizes the Judge/Executive to execute an agreement with Campbell County Fire District No. 1 for the transportation of gravel to the Campbell County Fire District No.1 station in Camp Springs. Pursuant to this agreement, the Fiscal Court will provide labor and equipment to transport approximately 150 tons of gravel from Hilltop Stone in Butler, Kentucky to the Fire District No. 1 station in Camp Springs. In return the Fire District No. 1 shall allow the Fiscal Court use of its parking area at the Camp Springs station. Commissioner Garrett made a motion to adopt R-30-13, seconded by Commissioner Rechlin. All voted "AYE" and the motion passed.

Resolution R-31-13 was read by title and summary given. R-31-13 amends the Campbell County Animal Shelter Operations Manual to add a new provision under Section 111.1 Humane Cage Policy. The Operations Manual is being amended to provide that humane cages are not to be used to transport native wildlife in Kentucky to comply with KRS 150.170. Commissioner Rechlin made a motion to adopt R-31-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-24-13 was read by title and summary given. R-24-13 authorizes the Judge/Executive to execute a Services Agreement with Cincinnati Bell Telephone Company LLC for DSL internet connections at the Detention Center. The installation of these new connections will allow for video parole hearings at the Detention Center so that inmates do not have to be transported to the Courthouse. The Agreement is for a period of two years at a cost of \$230.00 per month. Commissioner Rechlin made a motion to adopt R-24-13, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-32-13 was read by title and summary given. R-32-13 authorizes a transfer of the Mental Health/Intellectual Disability Payroll Tax allocation for Redwood School for FY2013. Redwood has requested that a total of \$6,500 in funds be transferred from the Children's Habilitation Program to the Work and Adult Habilitation Program (\$5,000) and to the Therapeutic and Technology Services Program (\$1,500). Commissioner Garrett made a motion to adopt R-32-13, seconded by Commissioner Rechlin. All voted "AYE" and the motion passed.

Resolution R-33-13 was read by title and summary given. R-33-13 authorizes a transfer of the Mental Health/Intellectual Disability Payroll Tax Allocation for Holly Hill Children's Home for FY2013. Holly Hill has requested that \$1,000 be transferred from the Supervised Visitation Program to the Residential Treatment Program due to greater need for the services provided by that program. Commissioner Rechlin made a motion to adopt R-33-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-34-13 was read by title and summary given. R-34-13 authorizes a transfer of the Mental Health/Intellectual Disability Payroll Tax Allocation for the Family Nurturing Center for FY2013. The Family Nurturing Center has requested that \$3,849 be transferred from the Stewards of Children Program to the Child abuse Treatment Program due to a greater need for the services provided by that program. Commissioner Garrett made a motion to adopt R-34-13, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Resolution R-26-13 was read by title and summary given. R-26-13 supports the efforts of the Kentucky Veterans Hall of Fame Foundation. The Fiscal Court wishes to support the efforts of the Kentucky Veterans Hall of Fame Foundation in recognizing Kentucky's veterans. The Foundation's proposed project will be located in Lexington, Kentucky. Commissioner Painter made a motion to adopt R-26-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed. Commissioner Painter thanked Lloyd Rogers for bringing this to the attention of the Fiscal Court.

A motion was requested the proclaim April 5, 2013 as Arbor Day in Campbell County, Kentucky. A list of local Arbor Day activities was read. Motion was made by Commissioner Garrett, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to proclaim April 2013 as Child Abuse Prevention Month in Campbell County, Kentucky. A Blue Ribbon Ceremony to kick off Child Abuse Prevention Month will be held on April 5, 2013 in Florence, Kentucky. Motion was made by Commissioner Rehtin, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint the following seasonal Parks workers effective March 22, 2013 through the Park season: Elman McNeal, Gary Sperry and Nathan Anderson as Parks and Recreation Maintenance Workers at \$10.20 per hour, and Alyson Mills, Barb Schadler, Michael Tillett, Dan Lynn and Hannah Myers as Camping and Concession Workers at \$9.82 per hour. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-35-13 was read by title and summary given. R-35-13 updates the Recreation Manager position description, renaming the position as Parks and Recreation Manager, and authorizing corresponding amendments to the Administrative Code. Judge Pendery made a motion to adopt R-35-13, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire for the Parks and Recreation Manager position. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed. Robert Horine explained that Mike Mullen has been the only full time person in the Recreation Department and serving as the Interim Parks Director since October 2011. Now that the job description has been updated and expanded, staff recommends filling the position. The pay grade will remain the same.

Robert Horine presented Resolution R-36-13 by title and summary. R-36-13 authorizes the Judge/Executive to execute a purchase agreement with Patel Services LLC in the amount of

\$206,394 for a video visitation system for the Campbell County Detention Center. The County advertised for and received 9 proposals to provide video visitation equipment, installation and services for the Detention Center. After review of the proposals, staff recommends accepting the proposal submitted by Combined Public Communications and authorizing the Judge/Executive to execute a purchase agreement with Patel Services LLC, a Campbell County company headquartered in Cold Spring. Combined Public Communications currently provides inmate telephone service at the Detention Center. The cost of \$206,394 was negotiated after acceptance of the proposal and the contract will be subject to final approval by the County Attorney. Commissioner Rechtin made a motion to adopt R-36-13, seconded by Judge Pendery. Commissioner Rechtin asked about a provision in the proposal regarding fee rates and if inmates could be charged for video visitation service. Jim Daley and representatives from Combined Public Communications answered Commissioner Rechtin stating that this is something that can be done but it depends on the client on the other end and the type of equipment that they have and if they have adequate bandwidth. Mr. Horine stated that they will explore offering outside video visitation services and fees when the time comes. Mr. Horine named the individuals serving on the committee that reviewed the proposals. All voted "AYE" and the motion passed.

Commissioner Rechtin announced that he had to leave the meeting for another appointment.

Judge Pendery requested a motion to change the date of the April 3, 2013 Fiscal Court meeting to Wednesday, April 10, 2013 at 7:00PM at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed. Commissioner Rechtin was absent.

Matt Elberfeld presented Ordinance O-02-13 by title and summary for a second reading. O-02-13 amends the 2012-2013 annual budget and amendments thereof. The amendment is needed due to an increase in Jail Fund receipts/expenditures in the amount of \$11,524. The ordinance has been approved by the State Local Finance Officer as required by law. Commissioner Garrett made a motion to adopt O-02-13, seconded by Commissioner Painter. All voted "AYE" and the motion passed. Commissioner Rechtin was absent.

A motion was requested to approve budget transfers for March 22, 2013. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. All voted "AYE" and the motion passed. Commissioner Rechtin was absent.

Mr. Elberfeld then requested a motion to approve the claims as presented for February 20, 2013. County Attorney Steve Franzen stated that he has reviewed the claims and that they all appear appropriate. Motion was made by Commissioner Painter, seconded by Commissioner Garrett. All voted "AYE" and the motion passed. Commissioner Rechtin was absent.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Commissioner Garrett. All voted "AYE" and the meeting adjourned at 1:55 p.m.

Attachments:

Resolution R-29-13 Adopt Housing Department Annual Agency Plan

Minutes	March 20, 2013 Public Hearing on Annual Agency Plan
Resolution R-28-13	Authorize Recreational Trails Program Grant Application
Resolution R-27-13	Accept Recommendations-FY14 Rural Secondary Road Funds
Resolution R-30-13	Authorize Contract with Campbell County Fire District # 1
Resolution R-31-13	Amend Campbell County Animal Shelter Operations Manual
Resolution R-24-13	Authorize Agreement with Cincinnati Bell Telephone Company
Resolution R-32-13	Transfer of Funds for Redwood School Programs
Resolution R-33-13	Transfer of Funds Holly Hill Children's Home Programs
Resolution R-34-13	Transfer of Funds Family Nurturing Center Programs
Resolution R-26-13	Support Efforts of Kentucky Veterans Hall of Fame Foundation
Proclamation	Proclaim April 5, 2013 as Arbor Day
Proclamation	Proclaim April 2013 as Child Abuse Prevention Month
Resolution R-35-13	Update Recreation Manager Job Description
Resolution R-36-13	Purchase Agreement with Patel Services LLC
Ordinance O-02-13	FY13 Budget Amendment
Budget Transfers	March 22, 2013
Claims	March 22, 2013

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk