

CAMPBELL COUNTY FISCAL COURT MINUTES

DECEMBER 19, 2018

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 19, 2018 at 5:30p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Cable Access was present to film the public hearing and meeting.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 5:30 p.m. to receive public comment on a proposed application for Community Development Block Grant (CDBG) funding to support development of affordable owner-occupant housing in the City of Newport, Kentucky. Present at the hearing were:

Steve Pendery, Judge/Executive
Tom Lampe, County Commissioner
Brian Painter, County Commissioner
Steve Franzen, County Attorney
Matt Elberfeld, County Administrator
Kim Serra, Assistant County Administrator
Marie Schenkel, Finance Director
Paula Spicer, Fiscal Court Clerk
Colonel Craig Sorrell, Police Chief
Frank Spataro, Human Resources Director

Judge Pendery called the public hearing to order. Dennis Elrod explained that the CDBG is a competitive program operated by the State of Kentucky using HUD funds that are allocated for a variety of different uses. The proposed application is for rehabilitation of single-family homes for homeownership in Newport. The County will make application in cooperation with the Newport Millennium Housing Corporation a nonprofit agency formed by Neighborhood Foundations, the local Housing Authority. Mr. Elrod has done a number of projects like this. The CDBG Program does require a public hearing in advance of the local jurisdiction authorizing submission of the application. The deadline for the application is January 31, 2019. Tom Guidugli displayed a board depicting the six houses to be rehabbed. They are located in Census Tract 505 the worst tract in the NKADD district; it covers Washington Avenue to Liberty and from 8th Street to 12th Street. This is a good opportunity to make a transformation in the housing stock in that area. The Housing Corporation has done over 300 houses in Newport and just finished a senior housing project in Highland Heights. He hopes that private developers will follow their lead and continue to improve the neighborhood. Mr. Guidugli explained that when the houses are rehabbed they will be sold for homeownership with a subsidy. He then called on Scott Clark who had signed in to speak. Mr. Clark, Historic Preservation Officer for the City of Newport stated that what the Millennium Housing Corporation and Neighborhood Foundations have been able to do for historic neighborhoods, especially in that Census Tract, is quite helpful. All of these houses are in what is slated to be a new national register historic district on the west end of Newport. The Newport Historic Preservation Office is very much in favor of this

program to help the neighborhoods, the citizens and historic properties. Judge Pendery anticipates that the Fiscal Court will take action on this request during the meeting as long as the Commissioners have had enough time to consider it. There being no further comments, the public hearing was closed at 5:39 p.m.

In attendance at the regular meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
TOM LAMPE
BRIAN PAINTER

Matthew Elberfeld	County Administrator
Steve Franzen	County Attorney
Kim Serra	Assistant County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Colonel Craig Sorrell	Campbell County Police Department
Frank Spataro	Human Resources Director

The regular meeting was called to order at 5:39 p.m.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present. Commissioner Coleman was absent.

Minutes from the Fiscal Court regular meeting of December 5, 2018 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Painter to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery introduced Dr. Lynn Saddler, District Director of Health for the Northern Kentucky Health Department. Dr. Saddler explained that she and her staff are present to report on the first six months of operation of the syringe access exchange program operating in Newport. She introduced staff Pam Millay and Stephanie Vogel. Dr. Saddler stated that in addition to their report, she is requesting that the Fiscal Court adopt a resolution renewing the authority to operate the program. Ms. Vogel explained how the syringe access exchange program came into being beginning with the Senate Bill 192, the comprehensive heroin bill, passed by the Kentucky General Assembly in March 2015. This provided for needle exchange at the Health Department with levels of approval. In May 2016, the Fiscal Court passed a resolution allowing operation of a syringe access exchange program through December 31, 2018. In February 2018, the City of Newport approved the operation of the program at a mobile unit located at the Urgent Care facility on North Grand Avenue in Newport. Prior to this, the Board of Health approved the operation of the program in all four counties. The program in Newport began operation in July 2018. It is currently open on Tuesdays from 1:00-4:00pm at a mobile command center donated by the Kentucky Fire Commission at no charge. Ms. Vogel advised

that over 54 programs were approved throughout Kentucky and are operating without issues. Kentucky leads the nation in the number of programs available. She stated that the primary purpose of the program is to stop the spread of infectious diseases such as Hepatitis and HIV by stopping the sharing of needles. Another benefit of the program is that individuals can be vaccinated against diseases such as Hepatitis A and get referred for care. The secondary purpose of the program is to prevent overdose deaths by providing Narcan or Naloxone overdose reversal kits and by giving referrals for treatment and other services. Ms. Vogel provided statistics from the first 5-6 months of the program's operation. The needle exchange rate (how many needles are provided and how many are returned) has been very good at 1.3 to 1. Currently, the Health Department has provided a little over 3,000 syringes. There have been no problems with the program – no calls to EMS or to the police, nor have they had to refuse a client for non-compliance of the rules and regulations. Ms. Vogel listed other services provided at the mobile unit: naloxone overdose reversal kits, HIV tests, Hepatitis A vaccines, referrals to addiction treatment, mental health services, emergency care and physicians and referrals to wound care through St. Elizabeth. There has been a steady climb in participants from 10 to 20 per week and she expects further increases. Ms. Vogel stated that the syringe exchange program is critical to public health and harm reduction strategy by reducing the spread of disease in the community and requested that the Fiscal Court renew its resolution to operate the syringe access exchange program.

Matt Elberfeld read Resolution R-113-18 by title. R-113-18 consents to a syringe access exchange program administered by the Northern Kentucky Independent Health Department. Commissioner Lampe made a motion to adopt R-113-18, seconded by Commissioner Painter. All voted "AYE" and the motion passed. Judge Pendery stated that the program was originally adopted with a sunset provision. He stated that the CDC is interested in some of the infection rates here and this is the best solution. Dr. Saddler stated that there is an increase in HIV infections among people who inject drugs in the Northern Kentucky Greater Cincinnati area and syringe exchange programs are one of the tools needed in order to stop the spread of HIV in our communities. Judge Pendery stated that they need to spread the word about the program. One of the drawbacks to the mobile unit is the markings and the fact that it is parked in a public area. About 70% of heroin addicts in Northern Kentucky have jobs. Dr. Saddler stated that when the program was approved, it was made clear that they needed to keep the program as low cost as possible. Mobile units are very costly, but this one was donated to the Health Department. She described the interior of the unit. Judge Pendery thanked Dr. Saddler and her staff for their presentation. He would like to have the presentation given at the next Mayors' meeting to help spread the word about the success of the program and lack of issues. Judge Pendery asked the cost of treating a person with Hepatitis A. Dr. Saddler stated that many people getting Hepatitis A already have compromised livers due to Hepatitis C or alcohol or other situations, so they see a much higher hospitalization rate from Hepatitis A. Traditionally, people will be ill but will be able to recover at home under a doctor's care. Hepatitis A is caused by a virus and there is not likely an antibiotic to treat and cure it. Hepatitis C can be cured if a person can get the medications which may cost as much as \$80,000. HIV is a lifelong infection with daily medication needed to keep the virus under control. All are very expensive diseases and infections that must be managed through medical care. Most of the people who fit into this population are on Medicaid, a partnership between the federal and state government, and taxpayers are paying for the care. Prevention is more cost effective than treatment. Judge

Pendery stated that this could be extraordinarily expensive if nothing is done about it. This program can save taxpayers a lot of money and address a humanitarian concern.

Judge Pendery called on Jim Cole who signed in to speak. Mr. Cole stated that he had questions about Resolution R-116-18. He asked if it was for the property that is the location for the new city building, why the program applies, and why hiring an investment company is necessary. He stated that he would defer his questions if they would be answered later. Judge Pendery assured him that they would, and that if he has more questions he could ask at that time. Mr. Cole reiterated his recommendation that audience be allowed to interact during the meeting.

There being no old business, Paula Spicer presented new business beginning with Resolution R-111-18 by title and summary. R-111-18 authorizes the Judge/Executive to execute an application to the Kentucky Board of Emergency Medical Services for Ambulance Block Grant Funds for Fiscal Year 2019-2020. Commissioner Painter made a motion to adopt R-111-18, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-112-18 was read by title and summary given. R-112-18 adopts and approves the execution of a Rural Secondary Program Agreement between the Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid, and accepting all roads and streets referred to therein as being a part of the County Road System. The Agreement will provide an amount up to \$134,750 for repairs to the bridges on Bakerfield Road and Rifle Range Road. Commissioner Painter made a motion to adopt R-112-18, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-114-18 was read by title and summary given. R-114-18 authorizes the Judge/Executive to execute a Contract with Rumpke of Kentucky Inc. to provide trash disposal services for County clean-up events. Commissioner Lampe made a motion to adopt R-114-18, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-115-18 was read by title and summary given. R-115-18 authorizes the Judge/Executive to execute a Contract with Rumpke of Kentucky Inc. to provide recyclables collection services at designated sites. Commissioner Lampe made a motion to adopt R-115-18, seconded by Commissioner Painter. All voted "AYE" and the motion passed. Commissioner Painter asked Ms. Serra to elaborate about the expanded recycling program. Ms. Serra explained that three more drop-off sites were added. There were 56% more materials recycled this year compared to 2017, indicating that the County's residents want recycling options. Commissioner Painter stated that previously recyclables could be dropped off at the Animal Shelter and the Park and Ride Lot on US 27. The three new sites are at Morscher Park, Riley Road Park and Pool Lot and Southern Campbell Fire Department. Ms. Serra added that information about recyclables is available on the County's website.

Resolution R-116-18 was read by title and summary given. R-116-18 approves Emory Investments LLC for participation in the Campbell County Property Assessment and Reassessment Moratorium Program for the property at 620 Sixth Avenue, Dayton, Kentucky. Mr. Elberfeld explained that this is not the site of the proposed new City building, but near it. The City building is proposed at Sixth and Berry Streets. The County is not hiring an investment

firm. Emory Investments is the name of the company that owns the property that has applied for the program. They plan to develop the building with office or retail on the first floor and residential use above; the building will be 64% commercial use, which is required by the program. Commissioner Painter made a motion to adopt R-116-18, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-110-18 was read by title and summary given. R-110-18 establishes the regular meeting schedule for the Campbell County Fiscal Court for years 2019, 2020, 2021 and 2022. Commissioner Lampe made a motion to adopt R-110-18, seconded by Commissioner Painter. Commissioner Lampe noted that the meeting dates were changed for the month of January 2019. Mr. Elberfeld explained that due to the holidays and the dates that the elected officials take office in January 2019 the meetings will be on January 9 and January 23. The rest of the meetings will be on the first and third Wednesday of the month. The new terms of office are not effective until the first Monday in January, which is the 7th in 2019, therefore the Fiscal Court would not be able to meet on January 2. All voted "AYE" and the motion passed.

A motion was requested to advance Police Officer Michael Curtis from Grade PO5 (\$24,5532/hour or \$51,070.67 annually) to PO6 (\$26,2721/hour or \$54,645.90 annually) retroactive to November 22, 2018 in accordance with the current Fraternal Order of Police working agreement and further corrects the personnel records of Officer Curtis to state his proper original appointment date of November 22, 2011. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to appoint Emily Woodward to the full-time position of Administrative Assistant in the Planning and Zoning Department effective December 20, 2018 with compensation set at Pay Grade 12, \$20.75 per hour or \$37,765.00 annually with benefit costs of approximately \$29,800.00. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to appoint Jessica Bolton to the full-time position of Building Inspector I in the Planning and Zoning Department effective December 20, 2018 with compensation set at Pay Grade 13, \$21.98 per hour or \$40,000.00 annually with benefit costs of approximately \$30,454.00. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to appoint Colton T. Linville to the position of Police Officer Grade PO5 with the Campbell County Police Department effective January 7, 2019 with compensation set at \$51,070.67 annually (\$24,5532 per hour) and an annual benefits cost of \$46,211.00. Colton T. Linville will be a lateral officer and will be granted 4 years and 5 months of service credit at the time of appointment. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to recommend to the Kentucky Department of Public Health the appointment of Dr. Brandon S. Heineke DVM to the Campbell County Local Board of Health for a two-year term effective January 1, 2019 through December 31, 2020. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Judge Pendery pointed out that the previous personnel appointments are not for new positions, but to fill vacancies in current positions.

Matt Elberfeld stated that if the Fiscal Court wants to take up the CDBG application at this meeting it may do so. There were no public comments received against the project and nobody came to the office to view the materials that were available for public inspection. Judge Pendery stated that he would be happy to put it on the floor. Mr. Elberfeld then requested a motion to apply to the CDBG cycle on behalf of the Neighborhood Foundations project that was presented at this meeting. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Commissioner Lampe wished everybody a happy holiday and Happy New Year.

Judge Pendery announced that Campbell County is collaborating with the Kentucky Department of Fish and Wildlife to host a live tree-recycling program this holiday season. Live, undecorated trees may be dropped off at Pendery Park in the designated area between December 26, 2018 and January 8, 2019.

Judge Pendery announced that an educational program and registration for the Canada Goose Hunt will be held on Thursday, December 20th at 6:00 PM at the Campbell County Environmental Education Center, 1 mile east of US27 at 824 Race Track Road.

Marie Schenkel requested a motion to authorize staff to advertise for bids to resurface the following roads: California Crossroads from KY 1121 to Bezold Road, Woeste Road from KY 824 to Lickert Road and Cooper Bain from Woeste Road to US27. Staff will apply to the Kentucky Transportation Cabinet for FLEX funds for California Crossroads and Woeste Road resurfacing. The projects are scheduled to begin in Spring 2019. Motion was made by Commissioner Painter, seconded by Judge Pendery. Commissioner Lampe clarified that this is just to advertise for bids. All voted "AYE" and the motion passed.

A motion was requested to approve budget transfers as presented for December 19, 2018. Ms. Schenkel explained that the transfers do not increase the overall budget they only reallocate certain funds. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and supplemental claims as presented for December 19, 2018. County Attorney Steve Franzen stated that he has reviewed the claims and supplemental claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 6:25 pm

Attachments:

Resolution R-113-18 Syringe Access Exchange Program
Resolution R-111-18 Application for Ambulance Block Grant Funds
Resolution R-112-18 Agreement with KY Transportation Cabinet for Funding
Resolution R-114-18 Contract for Disposal of Solid Waste from Clean-Up Events
Resolution R-115-18 Contract for Collection of Recyclables
Resolution R-116-18 Property Assessment and Reassessment Moratorium Program
Resolution R-110-18 Fiscal Court Meeting Schedule
Budget Transfers Dated December 19, 2018
Claims and Supplemental Claims Dated December 19, 2018

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk