

CAMPBELL COUNTY FISCAL COURT MINUTES

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, July 21, 2004, at 5:30 p.m. at the Fiscal Court Conference Room, 24 W. 4th Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN
WILLIAM VERST

Robert Horine	County Administrator
Jim Seibert	Fiscal Director
Laurie Dowell	County Attorney's Office
David Sandfoss	Chief, Campbell County Police Department
Keith Hill	Assistant Chief, Campbell County Police Department
Darlena Brown	Director of Housing
Ken Knipper	Office of Emergency Management Director
Melissa Williams	Director of Administration
Sandra Mulligan	Fiscal Court Clerk

The meeting was called to order at 5:30 p.m. by Judge Penderly. A moment of silence was called for, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Judge Penderly presented the minutes from the Fiscal Court meeting of June 30, 2004. It was moved by Commissioner Otto and seconded by Commissioner Rechtin that the minutes of the Fiscal Court meeting of June 30, 2004 be approved. All voted "AYE" and the motion passed unanimously.

Judge Penderly then asked if there were any citizens or public officials present who wished to address the Court. There were none.

Judge Penderly next requested items of Old Business be brought before the Court. Ms. Williams stated there was no Old Business to be presented.

Judge Penderly then requested items of New Business be brought before the Court. Ms. Williams advised that the first order of New Business was a motion to acknowledge a Proclamation proclaiming July 17, 2004 as St. Luke Hospitals Day in Campbell County. St. Luke Hospitals celebrated 50 years of providing outstanding health care to the citizens of Northern Kentucky on Saturday, July 17. There being no further discussion, Commissioner Rechtin made a motion and Judge Penderly seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Ordinance O-15-04 for first reading. She explained that this Ordinance enacts and adopts Supplement 2004 S-9 to the Code of Ordinances of Campbell County from July 1, 2003 through December 31, 2003. Ms. Williams stated that no action was necessary on the Ordinance at this meeting and that it would be acted upon at the next Fiscal Court meeting on its second reading.

Ms. Williams then presented Ordinance O-16-04 for first reading. She explained that this Ordinance updates the Official List of Roads in Campbell County that will be considered controlled and maintained by the Campbell County Fiscal Court, and amends Ordinance O-10-04 by adding to the length of Wildflower Court. She noted that Peter Klear, Director of Planning & Zoning, is recommending the Ordinance. She advised that no action was necessary on the Ordinance at this meeting and that it would be acted upon at the next Fiscal Court meeting on its second reading.

Ms. Williams next presented Resolution R-78-04, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution adopts the Campbell County Department of Housing's Landlord Direct Deposit Check Procedure. She noted that Darlena Brown, Director of Housing, was present to answer any questions. Commissioner Rehtin inquired as to whether the procedure would be mandatory for all landlords. Ms. Brown responded that the procedure would be mandatory. There being no further discussion, Commissioner Verst made a motion and Commissioner Rehtin seconded, to approve Resolution R-78-04. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-80-04, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution approves the Section 8 Management Assessment Program (SEMAP) certification for the Campbell County Department of Housing. She noted that Darlena Brown, Director of Housing, was present to answer any questions. There being no further discussion, Commissioner Otto made a motion and Commissioner Rehtin seconded, to approve Resolution R-80-04. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-81-04, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution authorizes the Judge/Executive to execute a Memorandum of Agreement between the Commonwealth of Kentucky and Campbell County, Kentucky, to accept \$10,864 in Kentucky Body Armor Program funds for the Campbell County Police Department. Commissioner Verst inquired of Chief Sandfoss as to what becomes of the old body armor when it needs to be replaced. Chief Sandfoss stated that there is a period of time when the armor goes out of warranty and is normally disposed of. With this new program, the bulk of the old armor will be sent back to the manufacturer in order to replace some vests that are less than perfect. It used to be a practice before this program was started to donate the armor to less fortunate cities. There being no further discussion, Commissioner Rehtin made a motion and Commissioner Otto seconded, to approve Resolution R-81-04. All voted "AYE" and the motion passed unanimously.

Deleted: and is

Ms. Williams next presented Resolution R-82-04, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution authorizes the County Judge Executive to execute an agreement with Keith Kessler, M.D. to provide physician services

for the Campbell County Detention Center for a sixty (60) day period beginning July 12, 2004. Commissioner Rehtin inquired as to whether the issue with Patient First terminating their services had to do with liability only and if Dr. Kessler would provide proof of insurance. Mr. Horine stated that Patient First terminated their services because of liability and that the agreement with Dr. Kessler requires him to provide proof of insurance, which Mr. Horine stated he would request documentation for. Commissioner Otto asked if Dr. Kessler was not also employed by Boone County for the same services and Mr. Horine stated that he was. There being no further discussion, Commissioner Rehtin made a motion and Judge Pendery seconded, to approve Resolution R-82-04. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-83-04, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution authorizes the Judge/Executive to execute agreements with Greg Buckler, Campbell County Jailer, and James Daley, Campbell County Chief Deputy Jailer, to provide compensation for use of their personal vehicles to conduct jail business, in lieu of providing County vehicles for this purpose. Commissioner Verst asked if Mr. Buckler and Mr. Daley would be responsible for insurance and maintenance on said vehicles. Mr. Horine stated that they were. Commissioner Rehtin asked if there was any responsibility of the County for reimbursement for mileage beyond what is entailed in the agreement. Mr. Horine stated that the mileage allowance covers Mr. Buckler's and Mr. Daley's normal day-to-day business activities in the Greater Cincinnati/Northern Kentucky area. If they need a vehicle to go on a longer trip than what is allowed by the agreement, they can either get reimbursed at the standard mileage rate, or they can arrange to use a County vehicle for that trip. There being no further discussion, Commissioner Otto made a motion and Commissioner Rehtin seconded, to approve Resolution R-83-04. All voted "AYE" and the motion passed unanimously.

Ms. Williams then presented Resolution R-86-04, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution authorizes the County Judge/Executive to execute a contract with the City of Alexandria to allow the Road Department to assist with tree trimming and weed cutting, and for Alexandria to assist the County to allow use of their crack sealing equipment on County roads. The request was made by the City of Alexandria in the form of a letter. There being no further discussion, Commissioner Verst made a motion and Commissioner Rehtin seconded, to approve Resolution R-86-04. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-79-04, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution amends the description of the position of Part-Time Administration Intern to more accurately describe the duties and responsibilities of that position. The new description widens the duties that the intern will be permitted to perform. There being no further discussion, Judge Pendery made a motion and Commissioner Verst seconded, to approve Resolution R-79-04. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to advertise, interview, and hire for the position of Part-Time Administration Intern in the Administration Department, at Grade 6 (\$8.84 - \$12.19/hr) to work up to 20 hours per week. There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-85-04, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution upgrades the current position of Clerk assigned to the Road Department to Administrative Assistant and promotes Gail Wilhelm-Olsen to the position of Administrative Assistant at the Road Department, with compensation set at \$24,749, effective July 12, 2004. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve Resolution R-85-04. All voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to appoint Lt. Col. Keith Hill as Interim Chief of Police of the Campbell County Police Department, with compensation set at \$63,461 annually, effective August 1, 2004, until a permanent Chief of Police is appointed. There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to appoint William Schoettelkotte, Laurie Dowell and Robert List as legal counsel to the Campbell County Fiscal Court, with compensation set at \$1,000 per month per individual, effective July 1, 2004. She noted that Mr. Schoettelkotte, Ms. Dowell and Mr. List are part-time prosecutors working with the County Attorney's office and they will be filling in for the retired Assistant County Prosecutor, Paul Twehues. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to reappoint Michael Almoslechner to the Sanitation District No. 1 Board for a four-year term, effective July 15, 2004 through July 14, 2008. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to reappoint Keith Daniels to the Campbell County Police Merit Board for a four-year term, effective August 5, 2004 through August 4, 2008. There being no further discussion, Judge Pendery made a motion and Commissioner Verst seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to reappoint Bob Kues to the Campbell County and Municipal Planning and Zoning Board for a four-year term, effective July 1, 2004 through June 30, 2008. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to appoint Ed Schroeder to the District Six Fire District for a three-year term, effective immediately through June 30, 2007. There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to appoint Lt. Col. Keith Hill to the Campbell County Consolidated Dispatch Center Board for a term effective August 1, 2004 and expiring at such time that a permanent Police Chief is appointed. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Judge Pendery next requested reports from Staff. Mr. Horine advised he had nothing further to report at this meeting.

Judge Pendery then requested a report from the County Attorney. Ms. Dowell stated that she had nothing further to report from the County Attorney's office.

Judge Pendery next requested reports from the Commissioners. Commissioner Rehtin reported that he had an opportunity to go to the Freedom Center recently and noted it was a true experience that would bring a lot of knowledge and understanding to the community and would be a great economic development tool for the area.

Commissioner Otto reported that he had been doing some research on the dog training program for the jail and found that there is an organization called Paws with Purpose. They were organized in North Carolina, where they train dogs to help the handicapped. This training program has just started at the Kentucky Women's Correctional Institute. The training is done by the inmates and usually takes about 15 months for the initial training period. Paws with Purpose would train the jail personnel on how to train the dogs. He stated that Mr. Buckler, Mr. Daley and he would make a trip to Louisville in the near future to visit with the Paws with Purpose representatives and to the Women's Correctional Institute to see how the program works.

Commissioner Verst stated he had nothing further to report at this meeting.

Judge Pendery requested a motion to change the Fiscal Court meeting dates for August and September. He noted that, due to scheduling conflicts, the regularly scheduled meetings would need to be changed, and requested they be changed from August 4 to August 11, from August 18 to August 25, from September 1 to September 8 and from September 15 to September 22. There being no further discussion, Commissioner Rehtin made a motion and Commissioner Verst seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Judge Pendery then announced that a Mayors' meeting would be held on July 27, 2004 at 7:30 a.m. at the Campbell County Extension Center in Highland Heights, at which Mark Policinski, Director of OKI, would be present to discuss OKI's progress.

Judge Pendery then requested a report from the Fiscal Director. Mr. Seibert presented Resolution R-84-04, which he read by title and provided a summary to the Court for its consideration. He stated that this Resolution authorizes the purchase of a John Deere Model 1620 Mower that is needed to replace two old mowers. The John Deere Mower will be purchased at an 18% discount from the State contracted price, since it is a demo unit. He noted that Dennis Reller, Director of Parks and Recreation, is recommending the purchase. There being no further discussion, Commissioner Rehtin made a motion and Commissioner Otto seconded, to approve Resolution R-84-04. All voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested approval of the Claims being presented at this meeting. Ms. Dowell stated that County Attorney Verst had reviewed the Claims submitted to the meeting and they appeared to be appropriate. There being no further discussion, Commissioner Otto made a

motion that the Claims be approved and paid. Commissioner Rehtin seconded the motion. All voted "AYE" and the motion passed unanimously.

There being no further business to come before the meeting, it was moved by Commissioner Verst, seconded by Commissioner Rehtin, that the meeting be adjourned. All voted "AYE" and the meeting was adjourned at 5:57 p.m.

Attachments:

Proclamation: St. Luke Hospitals Day – July 17, 2004

Ordinance O-15-04: Adoption of Supplement 2004 S-9 to the Code of Ordinances

Ordinance O-16-04: Update of Official List of Roads

Resolution R-78-04: Adoption of Department of Housing's Landlord Direct Deposit Check Procedure

Resolution R-79-04: Amendment to Description of Position of Part-Time Administration Intern

Resolution R-80-04: Section 8 Management Assessment program (SEMAP) Certification for Department of Housing

Resolution R-81-04: Agreement for Kentucky Body Armor Program Funds

Resolution R-82-04: Agreement for Physician Services at Campbell County Detention Center

Resolution R-83-04: Agreement to Provide Compensation for Use of Personal Vehicles to Conduct Detention Center Business

Resolution R-84-04: Purchase of John Deere Mower for Parks and Recreation Department

Resolution R-85-04: Upgrade of Clerk Position in the Road Department and Promotion of Current Clerk

Resolution R-86-04: Contract with City of Alexandria for Tree Trimming and Weed Cutting

Claims: July 21, 2004

July 21, 2004 (Supplemental)

Approved:

STEVE PENDERY, Judge/Executive

Attest:

Sandra L. Mulligan
Fiscal Court Clerk