

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

JUNE 20, 2018

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, June 20, 2018, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER

Steve Franzen	County Attorney
Matt Elberfeld	County Administrator
Kim Serra	Assistant County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Chief Craig Sorrell	Campbell County Police Department
Frank Spataro	Human Resources Director

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence noting that Campbell County residents Doug and Ella Carmack were involved in a serious motorcycle accident and asked that they be remembered in everyone's thoughts and prayers. The Pledge of Allegiance followed.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of June 6, 2018 and Mayors meeting of April 24, 2018 were presented. Motion was made by Commissioner Painter to approve the minutes of both meetings. Commissioner Lampe stated that he was absent from the Mayors meeting. Judge Pendery seconded the motion. Commissioner Coleman stated that he was absent from both the regular meeting and the Mayors meeting. Commissioners Lampe, Painter and Judge Pendery voted "AYE" and the motion passed.

Judge Pendery called on Anna Zinkhon who had signed up to address the Fiscal Court. Ms. Zinkhon stated that she had many questions and had a PowerPoint presentation on a thumb drive. There was no equipment in the room to play the PowerPoint. Ms. Zinkhon stated that she noticed that the FY2017 audit is still not available. In the spring, Mr. Elberfeld had referred her to the State Auditor. That office told her that the audit had been sub-contracted. When she

inquired, the subcontractor did not return her call. She wondered why the Fiscal Court was going to pay a contractor for new work when they have not received the product from the previous year. Mr. Elberfeld explained that the State Auditor subcontracts with private firms (Dean Dorton) however, they are not able to issue the audit report; the State Auditor must issue it. He was told that Dean Dorton sent the audit to the State Auditor and he is waiting for them to release it. The Fiscal Court has no problem with Dean Dorton's work or their fee; the State is sitting on the audit. He stated that Dean Dorton might not be able to talk to somebody about another client's work product. Ms. Zinkhon stated that it is unacceptable business that the Fiscal Court does not have its audit when drafting a new budget. Mr. Elberfeld agreed and said that he too would like to have the audit. Judge Pendery added that the State often performs the audits on its own and they usually take a longer time to complete the audit. Ms. Zinkhon stated that the public then needs to reach out and put pressure on the State Auditor who is an elected official.

Ms. Zinkhon explained that she has questions about some areas of this year's proposed budget in which she has expertise. She has a lot of experience in the area of animal control and noted that the proposed budget has increased over the last two years. She thinks that it is a lot of tax money to spend on unwanted dogs and cats. She questioned the proposed receipts on various line items. Mr. Elberfeld noted that the number of dog licenses sold is not increasing. Judge Pendery pointed out that not all of the department heads were present, if they were, they would be able to explain the fluctuations in the budget. He suggested that if she had detailed questions she could have let them know and the people who have the answers could have been assembled. Ms. Zinkhon stated that she had asked if the department heads would be at the proposed budget meetings but they were not there. Judge Pendery recalled that staff met with her to review the entire budget in preparation for her campaign, so she only needs to ask and they could meet again. Ms. Zinkhon stated that since this involves public tax dollars a public meeting should be held explaining the details of the budget. Judge Pendery stated that a budget presentation was previously held and again suggested that she could have availed herself of the opportunity to review this with staff in advance. Ms. Zinkhon then questioned the increased cost of truck repairs. Mr. Elberfeld explained that staff budgets for the worst case scenario and hopes for the best. There are probably years that less is spent on truck repairs. She then stated that the Fiscal Court contracts for animal pick-ups. Mr. Elberfeld stated that Fiscal Court employees pick up animals in the unincorporated County; other cities contract for animal pick-ups. Ms. Zinkhon stated that spay/neuter costs have increased. Mr. Elberfeld stated that the Fiscal Court received a grant for spay/neuter costs and it should be included in revenues. Mr. Elberfeld explained the difference between vet services and spay/neuter services. She then asked how much is being spent on unwanted pets. Judge Pendery stated that Campbell County received a \$100,000+ grant to solve the problem of feral cats. Ms. Zinkhon asked if there is a limit on the kind of vet services provided to unwanted dogs and cats. Ms. Serra stated that not all animals are unwanted, they are taken to the Shelter and some are adopted for a fee. The Shelter has multiple fundraising events and every year they apply for multiple grants. Ms. Zinkhon asked the reason for the increase in operating supplies, office supplies and conferences budget. Ms. Serra stated that new animal control officers attend training classes to be certified for their jobs. There are four full-time and two part-time employees at the Shelter; she is unsure of the number of volunteers. She added that two new animal control officers require training through the State and optional training. The training budget was increased because they want to increase the expertise of employees. The same thing applies for the uniform budget. Ms. Zinkhon stated that

as a taxpayer thinks that \$399,000 for unwanted dogs and cats is ridiculous and she thinks that most taxpayers would feel that way. She guesses that this will be approved and she wants everybody to know that they are approving \$400,000 for dogs and cats. The Shelter used to be a volunteer location and was not County provided up until 20 years ago. Ms. Schenkel advised that revenues and expenditures of the Shelter are available online through open.gov. Ms. Zinkhon stated that it is hard for her to get through all of that, the audit is a lot more concise. Judge Pendery referred to her May 22 email to Mr. Elberfeld wherein he told her that the department heads would not be at the meeting and if she had questions, she could let him know ahead of time and he could get answers.

Ms. Zinkhon then asked what is the goal and mission of the Information Services Department. Mr. Elberfeld replied that the IT Department provides support for all County networks, computer systems and phone systems. They also provide assistance to cities on a contract basis. Ms. Zinkhon stated that her fire department contracts with them but is very unsatisfied and is looking elsewhere as they have found from other people who have already left. She then asked how they justify the rising expenses in the (IT) department. The revenue side does not come anywhere close to the expenses. Mr. Elberfeld stated that a lot of the work is for the Fiscal Court itself – the jail is a 24/7 operation that could require IT support at any time. The County doesn't necessarily recover 100% of the cost of services to cities because they are County taxpayers also. Mr. Elberfeld stated that he will get the names of cities to which the Fiscal Court provides IT services. Ms. Zinkhon asked what the big project is this year that increases the internet service budget. Mr. Elberfeld stated that the codes used in the budget are set by the State and aren't always a perfect fit. Ms. Schenkel offered that it may be for the website design, she doesn't have all of the details in front of her. Commissioner Coleman stated that they just voted on the website redesign and asked what it costs. Ms. Schenkel stated that she does not know off hand. In response to Ms. Zinkhon's question, Mr. Elberfeld stated that there are three full-time and one part-time employees on the IT staff. He then explained that "contract private agency" is for 24/7 network monitoring. Ms. Zinkhon stated that there is a large increase for hardware cost for 2019. Mr. Elberfeld will follow up with answers for her.

Ms. Zinkhon then asked about camping and recreation at A J Jolly Park. The projected revenues in 2016 increased and are projected to increase more. Yet expenses have also increased. Ms. Schenkel stated that there was some restructuring in that department. Ms. Zinkhon pointed out that special projects – the festivals at the park – are costing the taxpayers \$51,000. Ms. Schenkel stated that the cost is offset by revenues. Ms. Zinkhon stated that the revenues don't show that it will cover much. She was surprised that it was not just non-profit organizations organizing festivals, but that the taxpayers are actually shelling out money for it. Judge Pendery stated that there are several hundred line items in the budget and Ms. Zinkhon was offered the opportunity to come in and ask people who know the answers to her questions and yet she waited until the meeting when they would vote on the budget to raise her questions. She is characterizing each expenditure as an affront to the taxpayers when she does not even know what it is. Ms. Zinkhon stated that this is a public forum and opportunity to speak with the Fiscal Court. This room should be filled with people who should ask questions, but they are intimidated by coming. So, she will appear and ask questions for them, a lot of people want to know and a lot of people want change. A lot of money is being spent on things that people did not ask for. They want more things at the park like a swimming pool and more camping facilities. Judge Pendery stated that a

swimming pool is a substantial investment. He stated that she is not really interested in having the answers or she would have asked the people that they offered who could give answers. She is trying to mischaracterize the whole budget because the people who could answer her questions are not here. Ms. Zinkhon stated that there is no other way for people to hear what is going on. Judge Pendery stated that that is not true. Every Tea Party person has been with him at some time to go over the budget. She, as a candidate as well as the other candidates, were invited to come in and review the entire budget whenever they wanted to. He then read in part an email from Mr. Elberfeld to her advising that department heads would not be at the meeting and she should come in before the meeting so that they could get answers, and yet she did not do that. Ms. Zinkhon stated that it should be done publicly so that people can learn. Judge Pendery stated that they should be learning that she is not interested in the truth. Ms. Zinkhon stated that that was not true. She thinks that everybody here should be able to know most of the answers; if she were managing a department she would know. She looks forward to getting more details. Judge Pendery invited her to come in and they would go over the budget with her.

Paula Spicer presented old business with a second reading of Ordinance O-06-18. O-06-18 adopts the annual budget and appropriations of Campbell County, Kentucky for the Fiscal Year 2018-2019 (FY19). Judge Pendery made a motion to adopt O-06-18, seconded by Commissioner Lampe. Commissioner Coleman asked how much of an increase is in this year's budget. How much more is budgeted this year compared to last year. Ms. Schenkel stated that she does not have the numbers to compare, but it is not a significant increase. She stated that they budgeted just under \$41 million last year in expenditures and \$37 million in revenue. This year's budget is \$39 million in revenue and \$42 million in expenditures. Mr. Elberfeld stated that it is about a \$60,000 difference. Commissioner Coleman repeated the figures. He then asked how revenues are projected since they do not yet know the PVA assessments. Ms. Schenkel stated that generally a 4% increase in real estate tax receipts is budgeted even though they do not know what the tax rate will be. When the assessments are certified, the Department of Local Government will calculate the compensating rate. Commissioner Coleman stated that the process is backward in that they have to set the budget before the projected revenues are known. Mr. Elberfeld stated that the revenues include a lot more than property tax receipts. Commissioner Coleman stated that the expenses are up about \$2 million and asked for an explanation. Commissioner Painter pointed out that Commissioner Coleman was invited to budget meetings where this was reviewed. Commissioner Coleman stated that he was teaching and acknowledged that Ms. Schenkel did reach out to him. He takes full responsibility for not being two places at once. He echoes Ms. Zinkhon's thoughts that this is a public forum and that he is duly elected by the people, and he does not need to be reprimanded by Commissioner Painter. Commissioner Painter stated that he should have attended the budget meetings. Judge Pendery asked that everybody relax. Commissioner Coleman asked again about the \$2 million additional expenses. He stated that there is no time limit besides maybe other people in the audience want to know the answer. Ms. Schenkel referred to her budget presentation of June 20 citing non-personnel jail expenditures, contingencies for salaries and benefits of Fiscal Court and jail employees, health insurance increase and pension cost increase. Commissioner Coleman thanked Ms. Schenkel for her answer. Judge Pendery stated that the budget is a plan but also involves a \$2-4 million deficit that they have successfully overcome every year. They do everything in their power to hold down expenses during the year, but have ended each year in the black or balanced. He stated that budget expenses are set at a high enough level that they are

likely not to have to reallocate money within the budget, which can be expensive. It is natural to project a deficit but over the course of the year they work to correct for that and work with the money that comes in to avoid a deficit. Commissioner Coleman asked if it is correct to say that they over budget rather than make adjustments at an additional cost, they budget higher. Judge Pendery agreed but said that directors are not free to spend the budgeted amount, but are charged with bringing budgets in line with actual revenues. It isn't black and white. Ms. Schenkel added that they budget very conservatively on both revenues and expenditures. Judge Pendery stated that the budget is very complicated. The Fiscal Court has to use an antique system imposed on it by the State that is very inefficient and cumbersome. Commissioner Painter stated that they budget certain amounts but the goal is to never have to spend that much. He cited some successes this year including recreation and the golf course. He added that the Festival on the Lake raised enough money to contribute to an improved boat dock along with a matching grant from the dragon boat races foundation. Good managers make the County a better place to live without spending more money. Costs increase – for example the 48% increase in road salt – and the way to battle increased costs is with good management that starts at the top with good conservative principles. The Fiscal Court tries to spend the public treasury appropriately and get the most services they can for what they spend. He is very proud of Ms. Schenkel's work and all of the department heads for acknowledging the conservative thinking. The Judge sets the tone for the budget and it is reflective of conservative thought. Commissioners Lampe and Painter and Judge Pendery voted "AYE", Commissioner Coleman voted "NAY" and the motion passed.

New business was then presented with Resolution R-61-18 by title and summary. R-61-18 authorizes updates to the Police Clerk position description, retitles said position to Administrative Assistant (Police), changes the pay grade of the position and authorizes corresponding amendments to the Administrative Code, approves a change in Nicole Owens' title to Administrative Assistant (Police) and approves an adjustment in her hourly rate of pay. Judge Pendery made a motion to adopt R-61-18, seconded by Commissioner Lampe. Commissioner Coleman stated that this is about a 10% raise and other employees are getting 3%. Part of the reason for this raise is because of body cameras. He voted for body cameras but was not told about additional costs for an employee. Also, servicing open records requests are mentioned – isn't that what a clerk does. He wishes that they did not have to put a person's name in the resolution because that makes it somewhat personal; they should be talking about the position, not who holds the position. This position will now pay more than most employees at the jail who work in a dangerous situation. It is difficult to keep jail employees. It seems they are changing not the job description but the title in order to substantiate a 10% raise. He stated that this would not happen in the private sector. The new salary is \$3,000 less than a starting patrolman who puts his life on the line every day. Commissioner Coleman stated that he would be willing to compromise at a 5% increase. Judge Pendery stated that when people are hired, they are generally paid as low as the County can get away with. As they prove to be more capable in their jobs, the salary can be increased or they can be reclassified. He added that when working on the budget, they not only consider employee salaries across the board but also consider internal equity. In this case, this person will be making what other administrative assistant positions in other County departments are making after starting at a lower rate. As to the patrolman and jail personnel, jail personnel make less money than just about everybody in County government and they are in harm's way. He would like to continue to improve their salary situation. Staff looks at the rate of inflation, periodically does salary surveys and also

looks at internal equity. Commissioner Coleman stated that Mr. Elberfeld mentioned that this employee was going to be a victim's advocate. Victim's advocates are provided by the court system. Mr. Elberfeld stated that that is not the primary reason for the increase – it is the body camera and the electronic case file creation, and coordinating with the County Attorney and Commonwealth's Attorney. In addition, Ms. Owens is the primary point of public contact at the police department and it is beneficial to the Department to have somebody who can answer questions and properly refer people. These additional duties were not in the original position description. Commissioners Lampe and Painter and Judge Pendery voted "AYE", Commissioner Coleman voted "NAY" and the motion passed.

A motion was made by Judge Pendery to approve a pay adjustment for Kirk Hunter, Planning and Zoning Principal Planner, in recognition of his Certified Planner status, in Pay Grade 16 from \$48,904.18 annually (or \$1,880.93 biweekly) to \$52,000.00 annually (or \$2,000.00 biweekly) effective June 24, 2018. It was further approved that Mr. Hunter shall receive the 3.0% Cost of Living Adjustment for Fiscal Year 2019 granted to other Fiscal Court employees. Commissioner Lampe seconded the motion. Judge Pendery stated that with this certification, Mr. Hunter can perform more complex work. Traditionally when planners achieve this certification, they are compensated in recognition of their improved capability. Commissioner Coleman stated that this case is like teachers getting a master's degree and moving up a step. He asked if the taxpayers paid for the certification or if Mr. Hunter paid for it out of pocket. Mr. Elberfeld will ask and let him know. All voted "AYE" and the motion passed.

A motion was made by Judge Pendery to approve a pay increase for David Schneider, part-time Housing Inspector, from Pay Grade 13, \$22.82 per hour to Pay Grade 13, \$24.24 per hour effective June 20, 2018. Commissioner Lampe seconded the motion. Judge Pendery stated that this salary is paid from a federally funded program that the Fiscal Court administers. This employee did not get a pay adjustment before not because of his performance, but because he is part-time and doesn't get benefits. There has been a reduction in full-time Housing Department staff and an increase in the number of housing vouchers issued resulting in more work. The increase is recommended by the department head. Commissioner Coleman stated that even though this is pass-through money from the Federal government, Campbell Countians still pay federal taxes so it is tax money. \$24 per hour is good for a part-time job. He is not opposed to the raise. Judge Pendery agreed and stated that the Housing Department is very well run; it has received awards from the Federal government. All voted "AYE" and the motion passed.

A motion was made by Judge Pendery to adjust the minimum and maximum pay rates for non-represented Pay Grades to reflect the Fiscal Year 2019 3.0% Cost of Living Adjustment for all represented and non-represented employees of the Fiscal Court excluding part-time and seasonal employees effective June 24, 2018. Commissioner Painter seconded the motion. Judge Pendery explained that these are all personnel matters meaning that the Judge/Executive has to make the motion. This is the 3% cost of living adjust that was assumed in the budget. There was a 28% increase in the health insurance premium meaning an increase in cost for employees. A 3% adjustment is in line with what other local governments are giving their employees. All voted "AYE" and the motion passed.

Judge Pendery made a motion to approve a 3.0% Cost of Living Adjustment for Detention Center employees effective June 24, 2018. Commissioner Lampe seconded the motion. All voted "AYE" and the motion passed. Judge Pendery stated that the compensation for Detention Center employees has been reviewed and staff is working on a retention and recruitment plan that may involve pay adjustments. He stated that there is a very high labor participation rate in northern Kentucky. All three counties were below 3% in unemployment rate with Campbell County being the lowest. That makes it hard to find people to work at the jail for what the County pays which is in line with what the other counties pay. There is also a lot of turn-over. Amazon and other employers moving into northern Kentucky will be hiring a lot of people resulting in inflated salaries that the County will struggle to keep up with in order to hold onto employees at places like the jail.

A motion was requested to appoint Teesah Straman as a part-time Camping and Concession Worker and Amber Prager as a seasonal Park Ranger in the Parks and Recreation Department at an hourly rate of \$10.70 effective June 21, 2018. Mr. Elberfeld explained that Ms. Straman and Ms. Prager are current employees at the Park and are switching positions to meet their individual requests for different work hours. They have the same rate of pay and there is no change in cost to the Fiscal Court. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was made by Judge Pendery to accept the resignation of Scott Schwarberg from the full-time position of Deputy Director-Operations in the Office of Emergency Management effective June 20, 2018. Commissioner Lampe seconded the motion. All voted "AYE" and the motion passed.

Judge Pendery then made a motion to authorize staff to advertise, interview and hire to fill the vacant full-time Deputy Director-Operations position in the Office of Emergency Management. Commissioner Painter seconded the motion. Commissioner Coleman stated that the last time this position was posted, he questioned the requirement for a college degree and the person hired did not have a college degree. How will it be posted this time? Mr. Elberfeld stated that he would look at the position description and send it to Commissioner Coleman. All voted "AYE" and the motion passed.

Mr. Elberfeld stated that the motion to appoint Mark Ramler to the Campbell County Police Force Merit Board was pulled from the agenda. Mr. Ramler is on an historic preservation board for the City of Newport and staff is waiting on more information to determine if there may be a statutory conflict for Mr. Ramler to serve on the Merit Board.

Steve Franzen stated that the recent 911 Center tragedy in Cincinnati caused him to reflect on the Campbell County Consolidated Dispatch Center and its importance to him as a prosecutor and to the police. It is extremely well run. It is a stressful work environment and is not easy work. Dale Edmondson does a great job as director. Mr. Edmondson comes to the monthly meeting of the police chiefs and is a wealth of knowledge about radio frequencies and dispatching. Mr. Edmondson provided these statistics: the Dispatch Center had 128,000 incoming calls, 30,000 outgoing calls, 165,000 CAD entries and 330,000 district activities that the staff performs yearly. Mr. Franzen is very appreciative of the dispatchers work and of the Fiscal Court's work to

uphold the funding mechanism for the center. The new 911 fee is fairer and spreads the cost to all property owners in Campbell County. Campbell County's dispatchers are very well trained. Commissioner Coleman added that it is very well funded. Mr. Franzen stated that it is very expensive operation. The Center is in the process of upgrading technology that he refers to as an unfunded mandate from the Federal government. They have changed the laws and frequencies by which we communicate with each other as technology progresses. It is a tremendous cost but there is no way around it. It is like the inefficient laws that State government saddles on the county governments. This is a step toward efficiency, albeit a very costly step, and the County cannot afford not to do it.

Commissioner Coleman stated that he did miss the last meeting due to an emergency in St. Louis. At the last meeting, TANK got a \$46,000 increase in funding from the Campbell County taxpayers. They also got \$40,000 more last year and he felt that TANK held the County hostage by threatening to cut services in the west end of Newport. He stated that the number one complaint that he gets from constituents is that TANK has too many empty buses. He pointed out that there are two park-and-rides within 2.5 miles of each other. If they'd use just the shopping center, it would save buses 5 miles per trip one way and increase efficiency. TANK's own study found that that they need to increase fares so that people using the service are paying for it and not the taxpayers who do not use it. He was not at the meeting so did not get to vote on it.

Commissioner Coleman asked how often fleet cars are used. He had noticed on the claims that \$1,176.88 was paid to employees (some for several months of travel) for using their privately owned vehicles. They could save quite a bit of taxpayer money if they use pool cars. Mr. Elberfeld stated that he would look at which employees were paid and which cars are available, and report back.

Commissioner Coleman stated that also on the claims there is a rental or purchase of a sewer camera for \$2,124. Mr. Elberfeld stated that the Fiscal Court has had to call a plumbing supplier and rent a camera when needed for a clogged line. They had to use one at the Police Department on several occasions. Chief Sorrell stated that there have been at least five sewer backups in the last three months at the Police Department. Finally, after hiring a plumber using a camera they were able to discover the cause. It has been repaired and they have not had any backups in the last month.

Commissioner Coleman stated that there is a claim for payment to DeBra-Kuempel to repair a condenser fan. Didn't the Fiscal Court hire somebody that was highly qualified to do those kinds of repairs? Mr. Elberfeld stated that somebody was hired and makes repairs if they are able. He asked for the amount of the claim so that he could look it up. Commissioner Coleman repeated that a few years ago they hired somebody for maintenance that was highly qualified so that the County wouldn't have to call outside people. Mr. Elberfeld stated that he would talk to Mike Braun about it and report back.

Commissioner Coleman then had questions about the reorganization of the Northern Kentucky Office of Drug Control Policy. He understands that the funding is depleted. He asked what the director's salary was and asked if now they propose hiring a director and an assistant director.

Mr. Elberfeld replied that it has not been determined whether one or two people will be hired. The three Counties' funding has been set. If a private foundation or St. Elizabeth wants to pay for an additional person it would be considered. The Fiscal Court's contribution is \$25,000 as previously approved. Commissioner Coleman stated that the RC Durr Foundation made a contribution the last time. He stated that Thomas More College acted as the Fiscal Agent before. He then asked if the payroll taxes went to the City of Edgewood and Kenton County or to Campbell County and Newport.

Commissioner Lampe thanked Ms. Schenkel and her staff and all of the department heads for their time spent preparing the budget and the efficiencies that they strive for throughout the year. He specifically thanked Ms. Schenkel for meeting several times prior to the first reading and second reading of the budget to allow them to understand the process. A lot of work goes into preparing the budget.

Commissioner Painter announced that the County Music Fest was held on June 9 at the Stapleton Pavillion. There were many vendors and it was very well organized. Everybody had a good time, the event was well coordinated. He thanked the A J Jolly Park Community Development Council and Fiscal Court staff especially Larry Harrod, Parks and Recreation Director.

Judge Pendery announced that the regular Fiscal Court meeting scheduled for July 4, 2018 is cancelled due to the holiday.

Judge Pendery announced that the Sun Valley Bluegrass Festival will be held at AJ Jolly Park on Saturday, July 14 from 2-10PM. Admission is \$5 per person (kids 12 and under are free), and parking is free. This is a family friendly event. More information is available at www.ajjollypark.com.

Judge Pendery announced that the 2018 Campbell County Backroads Farm Tour presented by the Conservation District Farmland Work Group will be held on Saturday, July 21 from 9AM to 3PM rain or shine. More information is available at www.campbellkyconservation.org.

Marie Schenkel requested a motion to accept the following bids received and opened on June 13, 2018:

- Hot mix bituminous concrete – Mago Construction, Barrett Paving, Eaton Asphalt and Bluegrass Paving
- Culvert pipe – Consolidated Pipe and Supply Company and Viking Supply
- Stone – Hilltop Companies

and to reject the bids of Green Dream Inter. and Jurgensen Aggregates for stone. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. Judge Pendery stated that there is usually more than one bidder chosen for each category. Commissioner Coleman asked if bituminous is fly ash. Bob Bowlds, Assistant Road Supervisor replied that it is asphalt. All voted "AYE" and the motion passed.

Resolution R-60-18 was read by title. R-60-18 authorizes an agreement with the Kentucky Association of Counties (KACo) for Workers' Compensation insurance for July 1, 2018 through July 1, 2019. This year's premium is \$286,912.89, about a 5.9% increase. Ms. Schenkel

explained that the experience modifier for the County increased 7 points due to an increase in claims and the jail rate increased 10%. Judge Pendery made a motion to adopt R-60-18, seconded by Commissioner Lampe. Judge Pendery explained that an experience modifier of one is average. A 1.03 is not bad; the Fiscal Court was at 0.96 which was slightly below average. All voted "AYE" and the motion passed.

Resolution R-62-18 was read by title. R-62-18 authorizes a renewal of the contract with the Kentucky Association of Counties All Lines Fund for property and liability insurance coverage effective July 1, 2018 through July 1, 2019. This year's premium is \$465,221, an increase of about 3.4% primarily due to the addition of two Freightliner trucks in the Road Department fleet. Judge Pendery made a motion to adopt R-62-18, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-63-18 was read by title. R-63-18 authorizes the judge/Executive to sign the engagement letter with Dean Dorton Allen Ford, PLLC for the fiscal year 2018 audit of the Campbell County Fiscal Court in consideration of a \$40,000 fee. Judge Pendery made a motion to adopt R-63-18, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-64-18 was read by title. R-64-18 authorizes the Judge/Executive to sign the engagement letter from Clark Schaefer Hackett for the fiscal year 2018 audit of the Housing Choice Voucher Program in consideration of an \$8,500 fee. Judge Pendery made a motion to adopt R-63-18, seconded by Commissioner Lampe. Judge Pendery pointed out that this is the same cost as last year's audit. The audits are separate because the Housing Department is a separate agency and they must meet Department of Housing and Urban Development requirements. Ms. Schenkel stated that HUD has tighter time constraints for the Housing audit. All voted "AYE" and the motion passed.

Ms. Schenkel requested a motion to acknowledge that the Campbell County Sheriff has completed the 2017 tax and 911 fee collection for the period November 1, 2017 through April 15, 2018. There was a \$20 discrepancy once all of the accounts were reviewed. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-65-18 was read by title. R-65-18 adopts the Housing Department budget for fiscal year 2019. The Housing Department is fully funded through the US Department of Housing and Urban Development. Judge Pendery made a motion to adopt R-65-18, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and supplemental claims as presented for June 20, 2018. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims and supplemental claims, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Commissioner Lampe. All voted “AYE” and the meeting adjourned at 7:05 pm

Attachments:

Ordinance O-06-18 Adopt Fiscal Year 2019 Annual Budget
Resolution R-61-19 Update Position Description
Resolution R-60-18 Contract for Workers’ Compensation Insurance
Resolution R-62-18 Contract for Property and Liability Insurance
Resolution R-63-18 Agreement for Fiscal Court Audit
Resolution R-64-18 Agreement for Housing Choice Voucher Program Audit
Resolution R-65-18 Adopt Housing Department Budget for FY19
Claims and Supplemental Claims Dated June 20, 2018

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk