

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

February 4, 2009

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, February 4, 2009, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN
MARK HAYDEN

Robert Horine	County Administrator
Melissa Williams	Director of Administration
Jim Seibert	Director of Fiscal Affairs
James A. Daley	County Attorney
Col. Keith Hill	Chief, Campbell County Police Department
Ken Knipper	Office of Emergency Management Director
Paula Spicer	Fiscal Court Clerk
Pat Dressman	Human Services Director
Jack Snodgrass	Campbell County Clerk
Greg Buckler	Jailer

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the regular Fiscal Court Meeting held on January 21, 2009 were presented. Motion was made by Commissioner Otto, seconded by Commissioner Rechtin, to approve the minutes. All voted "AYE" and the motion passed unanimously.

J. R. Roth, citizen, presented three items to the Fiscal Court: (1) Saturday is the legislative caucus at Northern Kentucky University; (2) he lives on Winter Lane and for three days they did not see a snow plow because a tree was down and they couldn't get through; and (3) he understands that there is a meeting tomorrow regarding the cable TV franchise build-out so that

people in the southern end of the county's needs can be met. He asked if there is a reason why the Fiscal Court meetings held in Newport are not on cable TV. Judge Penderly responded that it is because the room is too small to accommodate the cable TV equipment. Mr. Roth stated that then only half of the meetings are on television.

Greg Buckler, Jailer, presented an Outstanding Achievement Award to Cathy Steele, a member of the office staff at the Campbell County Detention Center. Mr. Buckler explained that while watching a local news broadcast, Ms. Steele recognized a man who was wanted in connection with a home invasion in Cincinnati, Ohio, as a visitor to the Campbell County Detention Center. By monitoring the jail visitation schedule, the purchase of a phone card for an inmate and inmate mail, Ms. Steele was able to provide information, including an address to the Ohio detective working the case. On December 17, 2008, Ms. Steele was advised by the detective that the suspect was apprehended using the address which she provided. Mr. Buckler presented a plaque to Ms. Steele in recognition of her actions. Ms. Steele introduced her children, her husband and parents who were in the audience.

Jack Snodgrass, County Clerk, stated that he would like to see the Fiscal Courts of Campbell, Kenton and Boone Counties contact Senators Bunning and McConnell and Geoff Davis urging them to allocate \$6 billion from the economic stimulus plan for the I-75 bridge project.

Mr. Snodgrass explained that every year beginning January 1, 2 and 3 the Transportation Department assigns new valuations of all vehicles in Kentucky. The tax on everyone's vehicle in Kentucky's is due on January 1, but is paid in their birth month. This year the Transportation and Revenue Departments used a new formula to value vehicles. The total valuation for the State last year was \$25 billion but was down to \$21 billion this year; a loss of \$5 billion. This would mean a loss of almost \$1.7 million to Campbell County's 13 taxing districts. After receiving a number of complaints, the Revenue and Transportation Departments have changed the form of valuation and the amount is back to what it should have been. As a result, the January tax bills still have not been sent out, however the Revenue Department declared that there would be no penalty or interest assessed on any vehicle that was not renewed in January. Mr. Snodgrass has sent a letter on behalf of the Governor, to all police agencies in Campbell County requesting that they be lenient on people who have not renewed their vehicles in January. The new due date for January renewals is February 28, 2009, before a penalty is added. Mr. Snodgrass explained that Kentucky uses the National Automobile Dealers Association (NADA) "average trade-in" value for its assessments.

Amy Neal, United Way of Greater Cincinnati, addressed the Fiscal Court on the Success By 6 program in Campbell County. She explained that Success By 6 was developed about 20 years ago in Minneapolis by business and civic leaders with the goal of creating a more effective work force. Campbell County's program which started two years ago, is one of about 450 programs across the nation. Ms. Neal stated that there is evidence that children who are healthy and ready to learn when they enter kindergarten have a better chance at success in school and in life. The Success By 6 program in Campbell County has developed a plan to improve early childhood experiences by increasing the quality of the home environment of children and supporting parents through home visitation, and improve the quality of child care through education and support of child care providers. The program has received a grant from United Way for over \$106,000 for a two year period. Ms. Neal stated that the long term goal is to assure that 100% of

children enter school with skills and behavior that they need to succeed in school. In Campbell County they are working with seven school districts and 10 child care providers. Judge Pendery stated that he was first introduced to the Success By 6 program a couple of years ago. He stated that the goal of the program to intervene early, teach successful behavior and work on brain development in early childhood, will help avoid problems in adolescence and adulthood. Ms. Neal thanked all of the people who have volunteered their time, and Judge Pendery for championing this program. Commissioner Rechtin noted that 31 of 42 licensed child care providers do not participate in STARS or similar program. He stated that it is good to see that existing child care providers will receive support and training through this program.

There was no old business for consideration by the Fiscal Court. Melissa Williams presented new business by requesting a motion to proclaim February 2009 as Radon Action Month in Campbell County and urging all citizens of Campbell County to focus attention on the importance of testing for and reducing levels of radon in their homes. The proclamation was requested by the Clean Indoor Air Partnership which has an office in Covington, Kentucky. Commissioner Rechtin made a motion to proclaim February 2009 as Radon Action Month in Campbell County, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

A motion was requested to proclaim February 12, 2009 as Abraham Lincoln Day in Campbell County and urging citizens, schools, libraries, businesses, churches and media of Campbell County to use this occasion to dedicate themselves to preserving the legacy of our sixteenth president. The proclamation was requested by the Kentucky Abraham Lincoln Bicentennial Commission. Commissioner Otto made a motion to proclaim February 12, 2009 as Abraham Lincoln Day in Campbell County, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

Ms. Williams presented Ordinance O-01-09 for a first reading which was read by title and summary given. This Ordinance authorizes the issuance of Industrial Building Revenue Refunding Bonds, Series 2009 (Main Street Baptist Church of Alexandria, Ky., Inc. Project) of the County of Campbell, Kentucky, in an aggregate principal amount not to exceed \$1,825,000, the proceeds of which shall be loaned to Main Street Baptist Church of Alexandria, Ky., Inc. to refund outstanding obligations originally issued to finance and refinance the acquisition, construction, installation and equipping of facilities suitable for use in furtherance of the educational purposes of Main Street Baptist Church of Alexandria, Ky., Inc. and located within the County of Campbell, Kentucky; providing for the pledge of revenues for the payment of such bonds; authorizing a loan agreement appropriate for the protection and disposition of such revenues and to further secure such bonds; authorizing a bond purchase agreement, tax regulatory agreement, mortgage and assignments; and authorizing other actions in connection with the issuance of such bonds. Judge Pendery stated that this is a first reading only, and bond counsel will be present at the next meeting to answer questions.

Resolution R-09-09 was read by title and summary given. R-09-09 authorizes the Judge/Executive to execute an agreement with Cincinnati Bell Telephone Company LC to provide analog phone lines and one Zoomtown line to multiple county locations. Brett Ruschman, IT Director, reviewed the lines that the County has with Cincinnati Bell, found some that were no longer needed and bundled the rest to reduce costs and he recommends this

agreement. Commissioner Rechtin made a motion to adopt R-09-09, seconded by Commissioner Otto. Commissioner Hayden stated that this will be a significant savings over the three year period of several thousand dollars. All voted "AYE" and the motion passed.

Resolution R-10-09 was read by title and summary given. R-10-09 sets the 2009 park opening and closing dates and camping dates for the Campbell County Park System. Commissioner Rechtin made a motion to adopt R-10-09, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-11-09 was read by title and summary given. R-11-09 sets the 2009 fees for A J Jolly Park. Dennis Reller, Recreation Manager, reviewed the fees and determined that no change is needed from last year. Commissioner Rechtin made a motion to adopt R-11-09, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-12-09 was read by title and summary given. R-12-09 adopts revisions to Chapters 5J, 6A, 15A and 15B of the Campbell County Police Policy Manual. These changes relate to video cameras, investigations, evidence collection and preservation and the property room administration. Commissioner Rechtin made a motion to adopt R-12-09, seconded by Commissioner Otto. Commissioner Hayden asked what was the primary purpose of these changes. Chief Hill explained that the technology used in the in-car video cameras has changed since they started using them. They have purchased an evidence tracker software program to catalogue and monitor property entered and removed from the property room; items are now tracked by use of a barcode. He stated that they have established a protocol defining at what point a detective or investigative squad should become involved in an investigation. All voted "AYE" and the motion passed.

Resolution R-13-09 was read by title and summary given. R-13-09 authorizes the Campbell County Fiscal Court to apply for a grant and proceed with a letter of intent for a federal 2009 Save Havens Grant. Ms. Williams explained that Holly Hill Children's Home has asked the County to partner with them again to apply for a grant for their "Safe Visitation Program". Pat Dressman, Human Services Director, endorses the filing of this application. Commissioner Rechtin made a motion to adopt R-13-09, seconded by Commissioner Hayden. Commissioner Rechtin stated that Holly Hill provides this service now through its own funding sources. This is a good program and is utilized a lot when judges dictate that there must be supervised visitation; this is the only program of its kind in Northern Kentucky. All voted "AYE" and the motion passed.

Resolution R-14-09 was read by title and summary given. R-14-09 authorizes the Judge/Executive to execute a grant agreement with the Commonwealth of Kentucky in the amount of \$8,000 for Emergency Management Assistance Program funds to help defray the cost of updating the Campbell County Emergency Operation Plan. Ken Knipper stated that all agencies in Kentucky must change to an emergency support function format established by the federal government. This change involves quite a lot of work, and Campbell County is one of 13 counties in Kentucky to receive a grant to help with the cost of the transition. Commissioner Rechtin made a motion to adopt R-14-09, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-15-09 was read by title and summary given. R-15-09 authorizes payment of claims payable from the Community Development Block Grant funds for the Campbell County Homebuyer Program. This resolution authorizes payment of \$80,000 to help fund mortgages for two additional properties which have been sold. Commissioner Rechtin made a motion to adopt R-15-09, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Resolution R-16-09 was read by title and summary given. R-16-09 authorizes the Judge/Executive to execute a Service Contract with the City of Cold Spring to provide information technology related services. Brett Ruschman, IT Director, met with the new City Manager of Cold Spring and the City is interested in having the County's staff provide IT services. Judge Pendery made a motion to adopt R-16-09, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Ms. Williams announced that there were several personnel items to be presented. She requested a motion to appoint Elizabeth Krummen to the position of Head Animal Technician at the Campbell County Animal Shelter effective February 4, 2009 with compensation set at Grade 8L (\$14.62/hour). Judge Pendery made the motion, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

A motion was requested to accept the letter of retirement from Kenneth Knipper as Director of the Office of Emergency Management effective February 28, 2009. Judge Pendery made the motion, seconded by Commissioner Otto. All voted "AYE" and the motion passed. Judge Pendery stated that Mr. Knipper has been a productive employee for many years, naturally rising to leadership positions on a local, state and national level. He stated that the County is very grateful for Mr. Knipper's service and proud of what he's done for the County. Commissioner Hayden thanked Mr. Knipper for his service stating that he has been a great public servant and a great leader. Mr. Knipper stated that it's been a great ride with the County. Looking back he said that they've done a good job for the taxpayers, and couldn't have done it without the support of the Fiscal Court.

The next motion requested was to accept the resignation of Sean Plummer, Tax Compliance Officer, effective February 6, 2009. Judge Pendery made the motion, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

In connection with the above resignation, a motion was requested to authorize staff to advertise, interview and hire for the position of Tax Compliance Officer in the Occupational License Department. Judge Pendery made the motion, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

A motion was requested to advertise, interview and hire seasonal employees for Park Maintenance, Camping and Concession, and Golf Course Maintenance for the upcoming 2009 Park Season. Judge Pendery made the motion, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

Ms. Williams requested a motion to advertise, interview and hire for the position of Part Time Information Technology Intern. Judge Pendery made the motion, seconded by Commissioner Hayden. Commissioner Rechtin asked if this position was budgeted. Robert Horine replied that

the position was not budgeted, however the IT Department has expanded its services. Since the fiscal year began, they have contracted with Dayton, Bellevue and now Cold Spring to provide IT services to those cities which generates additional revenue to the County. Staff is considering several candidates from Northern Kentucky University for this position. The intern will be able to perform simpler repairs and maintenance while Messrs. Ruschman and Lusher are out at other locations. Revenues that were not anticipated in the budget will cover the cost of this position. Commissioner Rehtin requested that he be provided with a cost justification before anybody is hired. Commissioner Hayden supports this as a good example of consolidated services and cooperation between the county and cities. Judge Pendery stated that as part of the next franchise for cable television, the county will get access to an I-net, that provides free connections for all cities in Campbell County to a network catering to sources of municipal software and hardware. All voted "AYE" and the motion passed.

Ms. Williams then presented several appointments to the Fiscal Court. She requested a motion to nominate to the Commissioner of the Kentucky Department for Public Health the following individuals to serve on the Campbell County Health Board: David Noran, Engineer, Ken Walters, Consumer and Dr. Richard Schuck OD, for a two year term effective January 1, 2009 through December 31, 2011. All of these individuals currently serve on the board and are willing to continue. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to appoint Justin M. Verst to the Campbell County and Municipal Planning and Zoning Commission. Mr. Verst will fill the unexpired term of Chuck Heilman who has resigned. The appointment is effective February 4, 2009 through March 20, 2009, at which time an appointment to a four year term will be requested. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to reappoint Chief Jerry Sandfoss of the Central Fire District to the Campbell County Consolidated Dispatch Board for a two year term effective January 23, 2009 through January 22, 2011. Motion was made by Judge Pendery, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

A motion was requested to reappoint Joseph Kremer to the Campbell County Economic Progress Authority for a four year term effective February 1, 2009 through January 31, 2013. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to reappoint Joseph Wind to the Campbell County Economic Progress Authority for a four year term effective February 1, 2009 through January 31, 2013. Motion was made by Judge Pendery, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

A motion was requested to appoint Hal Wendling to the Northern Kentucky Tri-ED Board of Directors for a term effective immediately and expiring on June 30, 2009. Mr. Wendling will fill the unexpired term of Eric Steinman who has resigned. Motion was made by Judge Pendery, seconded by Commissioner Otto. Commissioner Otto stated that he has known Mr. Wendling for a long time and he will be a good addition to the Tri-ED Board. He stated that Tri-ED's

mission has been to bring big companies and jobs to the region, however they also recognize that the core of their area is small business people. Commissioner Otto stated that he is aware of some businesses in Campbell County which are having problems with big banks that have accepted bail-out funds, and are calling in loans, despite the fact that the business has been making regular payments on the loans. Apparently the banks don't feel that the assets are justified for the note. He wondered if Tri-ED could create a board similar to SCORE in Cincinnati, utilizing retired business executives to assist small businesses, as currently there is no aid for small businesses. All voted "AYE" and the motion passed.

Robert Horine presented Resolution R-17-09 which was read by title and a summary given. R-17-09 expresses support for an amendment to Kentucky Revised Statute 78.530 to eliminate the requirement that new agencies participating in the County Employee Retirement System must contract with the State for health insurance coverage. Mr. Horine explained that when the Cities of Highland Heights and Southgate merged their police departments in an effort to save taxpayer money and deliver more efficient and effective police services, a new agency was created to oversee the consolidated department. When the department signed up for the retirement system, they found out that they were forced to get their health insurance coverage through the Kentucky Health Insurance program operated by the State at a cost of \$40,000 more than coverage that they could secure in the private sector. Mr. Horine stated that Southgate Mayor Hamberg has requested that the County support an effort to seek a change in state law to relax the insurance requirement and allow agencies to explore other options to provide health insurance. Motion was made by Commissioner Rehtin, seconded by Commissioner Otto. Commissioner Otto stated that this situation is similar to when the County consolidated dispatch services with Ft. Thomas and Newport; they lost revenue sources and were therefore penalized by the State for trying to save taxpayers money. Commissioner Hayden pointed out that it is the consolidation action that triggers the requirement. Commissioner Rehtin asked if someone will sponsor this amendment, and if it could be done this year. Mr. Horine replied that Mayor Hamberg hopes to have someone lined-up to support the change before the legislative caucus meeting this Saturday. All voted "AYE" and the motion passed.

Judge Pendery announced that the County's meeting with Mayors and Administrators took place on Tuesday morning the 3rd. He stated that if there is stimulus money available through upcoming legislation or the neighborhood stabilization program, they are very well organized to take advantage of any funds resulting from that legislation. John Austin gave a lengthy report at the meeting on legislation that may affect local communities.

Jim Seibert requested a motion to authorize the purchase of a 2009 GMC dump truck from the Peterson Truck Center at the Kentucky State Contract price of \$79,045.00. This purchase was included in the FY 2009 budget, and will replace a 1989 truck. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to authorize the purchase of a John Deere 72-inch mower for the Parks and Recreation Department at a cost of \$10,500.00. This purchase was also included in the FY 2009 budget. Motion was made by Commissioner Rehtin, seconded by Commissioner Otto. Commissioner Hayden stated that he has raised concerns about purchasing new items right now considering the state of our economy and the potential loss of revenue to the County, as a result he can not support this purchase at this time. Judge Pendery and Commissioners Otto and

Rechtin voted “AYE”, Commissioner Hayden voted “NAY”, and the motion passed. Commissioner Rechtin stated that he had asked for a report on the first half of the fiscal year, and he thanked Mr. Seibert and Mr. Horine for compiling the report. He stated that the County is basically on track to do what they’d planned with the budget as far as income is concerned.

Mr. Seibert then requested a motion to approve the claims as presented for February 4, 2009. County Attorney James Daley stated that he reviewed the claims and all appear appropriate. Motion was made by Commissioner Otto, seconded by Commissioner Hayden. All voted “AYE” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rechtin made a motion to adjourn, seconded by Judge Pendery. All voted “AYE” and the meeting adjourned at 8:10 p.m.

Attachments:

Ordinance O-09-09	Industrial Revenue Bonds – Main Street Baptist Church of Alexandria
Proclamation	February 2009 Radon Action Month
Proclamation	February 12, 2009 Abraham Lincoln Day
Resolution R-09-09	Agreement with Cincinnati Bell Telephone
Resolution R-10-09	2009 Campbell County Parks opening and closing dates
Resolution R-11-09	2009 Fees for A J Jolly Park
Resolution R-12-09	Amend Campbell County Police Policy Manual
Resolution R-13-09	Application for Safe Haven’s Grant
Resolution R-14-09	Agreement to update Emergency Operation Plan
Resolution R-15-09	Payment of claims for Homebuyer Program
Resolution R-16-09	Contract with Cold Spring for IT Services
Resolution R-17-09	Support amendment to KRS 78.530 regarding health insurance coverage
Claims of February 4, 2009	

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk