

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

September 17, 2014

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, September 17, 2014, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 5:30 p.m. to receive public comment on the application of Fat Boys Pub & Grub LLC for an Entertainment Permit. Present at the hearing were:

Steve Pendery, Judge Executive
Pete Garrett, County Commissioner
Brian Painter, County Commissioner
Kenneth Rechtin, County Commissioner
Steve Franzen, County Attorney
Robert Horine, County Administrator
Paula Spicer, Fiscal Court Clerk
Matt Elberfeld, Finance Director
Lt. Colonel Todd Straman, Interim Police Chief
Kim Serra, Human Resources Director
Sarah Collins, Housing Director
Linda Eads, Occupational Tax Manager

Steve Franzen opened the public hearing. He noted that Jeff Heuser, the applicant was present. Mr. Franzen advised that both his office and the Campbell County Police Department had conducted an investigation and recommend that the Entertainment Permit be granted. He further stated that the public hearing had been advertised as required by law to allow the public to express their opinion on the application. Mr. Heuser stated that he is putting an emphasis on food service at the establishment. He is the former owner of the Hayloft Tavern and is not new to this type of business. There being no questions for Mr. Heuser and no further comments, the public hearing was closed at 5:34 p.m.

In attendance at the regular meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Robert Horine	County Administrator
Steve Franzen	County Attorney
Matthew Elberfeld	Finance Director

Paula Spicer	Fiscal Court Clerk
Kim Serra	Human Resources Director
Lt. Colonel Todd Straman	Interim Police Chief
Sarah Collins	Housing Director
Linda Eads	Occupational Tax Manager

The meeting was called to order at 5:34 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of September 3, 2014 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Rehtin to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public. There being none, he proceeded with the agenda.

Judge Pendery presented Linda Eads, Occupational Tax Manager, with a plaque in recognition of her service to Campbell County and its citizens since 2001.

Judge Pendery explained that a new State law requires Special Purpose Governmental Entities to present their tax rate to the Fiscal Court each year. Representatives of three Special Purpose Governmental Entities were present to address the Fiscal Court.

Clarence Martin, Central Campbell County Fire District stated that the District's tax rate is \$1.60 per \$1,000 valuation for real property and \$1.84 per \$1,000 valuation for tangible and personal property tax. He advised that the rate on real estate increased from last year's rate of \$1.59.

Dennis Walter, Vice Chairman of the Campbell County Conservation District, stated that its 2014 tax rate is 0.0028 per \$100 valuation. The Conservation District has maintained the same tax rate since 2005.

Jerry Tiemeier, Secretary of Campbell County Fire District #6-Melbourne, stated that the Fire District's tax rate is \$1.75 per \$1,000 valuation for 2014.

There being no old business, Paula Spicer presented new business with Resolution R-109-14 by title and summary. R-109-14 adopts amended utility allowances for the Department of Housing. Sarah Collins, Director of Housing, has conducted the annual review of utility allowances as required by HUD and recommends adopting the amended utility allowances effective October 1, 2014. Commissioner Rehtin made a motion to adopt R-109-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation for retirement purposes of Mike Mullen, Parks and Recreation Foreman, effective December 1, 2014. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint Robert Bowlds as full-time Assistant Road Supervisor effective September 18, 2014 with compensation set at Pay Grade 15, \$57,000 annually. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire for the full-time position of Road Maintenance Specialist I. This position is vacant due to the promotion of Robert Bowlds. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint Nicole Owen to the position of full-time Police Clerk effective September 29, 2014 with compensation set at Pay Grade 10, \$16.04 per hour (\$29,192.80 annually with total annual benefit cost of \$13,170). Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-110-14 was read by title and summary given. R-110-14 approves changes to the Personnel Section of the Campbell County Administrative Code. The changes are made to improve current organizational practices and to comply with state and federal laws. Judge Pendery made a motion to adopt R-110-14, seconded by Commissioner Painter. Commissioner Rechlin requested an explanation of the changes in how compensatory time is handled. Ms. Serra stated that in the past certain salaried employees could accrue compensatory time to be used at a later date. With these changes, all exempt staff will be treated the same. All non-exempt hourly employees will be paid overtime if they work overtime. Ms. Serra stated that there are three salaried positions that are subject to call-in on a regular basis and they will be paid for time worked over their standard schedule. All voted "AYE" and the motion passed.

A motion was requested to reappoint the following citizen representatives to the Northern Kentucky Area Development District for a three year term: Joseph Cottingham effective September 19, 2014 through September 18, 2017, and Kenneth Rechlin effective September 30, 2014 through September 29, 2017. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Commissioner Painter stated that the Senior Citizen Picnic held earlier in the day was a very good event and well-attended.

Judge Pendery announced that the Campbell County Fall Cleanup will take place on October 24 through 26, 2014 at three locations in the County: Pendery Park, Campbell County Police Station and the Campbell County Transportation Center.

Matt Elberfeld presented Resolution R-108-14 by title and summary. R-108-14 adopts and approves the execution of a Rural Secondary Program Agreement between the Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal

Aid, and accepts all roads and streets referred to therein as being a part of the County Road System. Under this agreement the Fiscal Court will receive \$120,469 to resurface California Crossroad (CR1103) from KY9 southwest to KY 1121. Commissioner Rechtin made a motion to adopt R-108-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-111-14 was read by title and summary given. R-111-14 authorizes the Judge/Executive to execute an agreement with Time Warner Cable to provide shared LAN (Local Area Network) services to all County facilities. Staff advertised and received three proposals to provide these services. After reviewing the proposals it is recommended that the Fiscal Court enter into a five-year agreement with Time Warner Cable in the amount of \$4,735.00 per month plus a one-time set up fee of \$1,000.00. Commissioner Rechtin made a motion to adopt R-111-14, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-112-14 was read by title and summary given. R-112-14 authorizes the Judge/Executive to execute a contract in the amount of \$317,553.32 with the Campbell County Board of Education for the provision of bus transportation of parochial school students for Fiscal Year 2015. The Fiscal Court provides funding to transport parochial school students in Campbell County. At the end of the year, the expenditures are submitted to the Kentucky Transportation Cabinet for partial reimbursement. In 2014 the Fiscal Court received 90 percent reimbursement from the State. Commissioner Rechtin made a motion to adopt R-112-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-113-14 was read by title and summary given. R-113-14 authorizes the Judge/Executive to execute a contract in the amount of \$13,204.00 with Southern Cardinal LLC for the provision of bus transportation of St. Peter and Paul grade school students for Fiscal Year 2015. Mr. Elberfeld stated that pursuant to this contract Southern Cardinal will reimburse the Fiscal Court any amount that is not reimbursed by the State. Southern Cardinal is requesting a little more money this year than last year. Commissioner Rechtin made a motion to adopt R-113-14, seconded by Commissioner Painter. Mr. Elberfeld advised that the State has included additional funding in its budget this year for reimbursement of these services. All voted "AYE" and the motion passed.

A motion was requested to approve budget transfers as presented for September 17, 2014. Motion was made by Commissioner Rechtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to approve the claims as presented for September 17, 2014. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Rechtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rechtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 6:10 p.m.

Attachments:

Resolution R-109-14 Housing Department Amended Utility Allowances
Resolution R-110-14 Amend Personnel Section of Administrative Code
Resolution R-108-14 Agreement for Rural Secondary Road Funds
Resolution R-111-14 Agreement for Internet Services
Resolution R-112-14 Contract with Campbell County Board of Education
Resolution R-113-14 Contract with Southern Cardinal LLC
Budget Transfers September 17, 2014
Claims and Supplemental Claims September 17, 2014

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk