

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

FEBRUARY 15, 2017

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, February 15, 2017 at 5:30p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER

Steve Franzen	County Attorney
Matt Elberfeld	County Administrator
Kim Serra	Assistant County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Frank Spataro	Human Resources Director
Seth Cutter	Economic Development Manager
Colonel Craig Sorrell	Campbell County Police Department

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of February 1, 2017 were presented. Commissioner Lampe made a motion to adopt the minutes, seconded by Commissioner Painter. Commissioner Coleman requested an addition to the minutes. He stated that Mike Braun talked about doing some drainage work at Pendery Park during his presentation. He asked Mr. Braun where the water drains to and the answer was the river. He'd like the minutes to reflect his statement. Commissioner Lampe made a motion to approve the amended minutes, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Judge Pendery acknowledged members of the Campbell County High School Future Farmers of America (FFA) in the audience. He read a proclamation declaring February 18 through 25 as "National Future Farmers of America Week". Connor Richardson, Regional President,

explained that the National FFA is a student-led organization with over 600,000 student members across the United States. He talked about the community service events and leadership workshops held throughout the year to bring light to agricultural issues and the importance of agriculture to the United States. He described some of the activities that the FFA members will take part in during FFA Week. Mr. Richardson introduced the FFA officers and advisors that were present. Judge Pendery signed the proclamation and he and members of the Fiscal Court posed for photographs with the FFA members.

Judge Pendery reminded the audience that if they'd like to address the Fiscal Court, they should sign in on the sheet in the back of the room.

Bob Yeager, Executive Director, Kentucky Transportation Cabinet District Six, opened a presentation on the Cabinet's recommendations for Fiscal Year 2017-2018 Rural Secondary Road funds. Also in attendance from District Six were Andy Yeager and Rob Allender. Andy Yeager advised that the total allotment this year for Campbell County is \$671,568, less \$204,100 for routine maintenance and traffic, \$100,735 for Flex Funds and \$3,862 for County administrative expenses. The remainder plus a free balance from last year nets \$484,636 for State rural secondary road projects. Mr. Yeager described three projects on KY 1936 (Pond Creek Road and Clay Ridge/Kenton Station Road) that are recommended by the Transportation Cabinet for use of Secondary Road funds, and a project on Race Track Road recommended for use of Flex Funds. Judge Pendery stated that the recommendations will be forwarded to the County's Road Supervisor for his review. Mr. Yeager requested that a copy of the minutes approving the allocations be sent to him. Judge Pendery thanked them for attending. Mr. Joe Schwerling questioned why there was no right turn arrow for eastbound traffic on 11th Street at Monmouth Street. Mr. Bob Yeager stated that they can look into having a continuous right turn signal at that intersection; the District would not make any change before talking to the City of Newport. He asked for Mr. Schwerling's contact information so that he can follow up on his request. Commissioner Coleman stated that he believes that at one time there was a continuous right turn at that location. Commissioner Lampe agreed. He thanked Mr. Schwerling for attending and for his valuable input. Commissioner Painter asked if the District realized any savings on snow removal this winter. Mr. Bob Yeager stated that they have seen some savings due to the lack of snow/warm weather, but it may be offset by heavy rain and other events. He stated that the District has 86 contract trucks who get paid a certain amount whether it snows or not. He explained that they've reduced the amount of salt used and that they guarantee the salt companies that they will purchase a certain amount of salt. By the end of the year, they will be able to determine the savings due to the mild winter. Mr. Yeager stated that District Six covers 11 counties. Judge Pendery explained that he and some staff members have quarterly meetings with District Six to review various transportation issues and construction schedules. Commissioner Painter thanked District Six for the signs installed in the Flagg Springs valley. Judge Pendery stated that the Fiscal Court has a good relationship with District Six and thanked them for coming to the meeting.

Finding that Mr. Schwerling was the only person who had signed up to speak, Judge Pendery proceeded with the agenda.

There being no old business, Paula Spicer presented new business beginning with a first reading of Ordinance O-02-17. O-02-17 amends Chapter 73 “Traffic Schedules” of the Campbell County Code of Ordinances to authorize stop signs at Shadowlawn Drive at Reitman Road, Hearthstone Court at Reitman Road and Richland Lane at Reitman Road and further sets the maximum speed limit at 25 mph on Reitman Road, Shadowlawn Drive, Hearthstone Court, and Richland Lane. Judge Pendery pointed out that this action is being taken as a result of a citizen’s request made to Commissioner Coleman and that it has been reviewed by the Police Department. Commissioner Painter stated that he received a positive comment from a resident on Shadowlawn that they are in agreement with the 25 mph speed limit and stop sign. No vote was taken on the first reading of this ordinance.

Resolution R-12-17 was read by title and summary given. R-12-17 acknowledges the annual review of the Campbell County Detention Center Policy and Procedure Manual. Commissioner Painter made a motion to adopt R-12-17, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Resolution R-13-17 was read by title and summary given. R-13-17 approves Bellevue RE, LLC participation in the Campbell County Property Assessment and Reassessment Moratorium Program. Seth Cutter stated that in 2016 the Fiscal Court adopted an ordinance implementing the Property Assessment Moratorium Program to incentivize business and commercial property owners to make improvements to their properties. The current application is from Ken Lewis, owner of New Riff Distillery, for his new project in Newport’s west end. He plans to completely rehab two old buildings to house his bourbon/whiskey campus. Commission Coleman asked Mr. Cutter to explain how this benefits the business. Mr. Cutter explained that the current valuation of the parcels will be frozen, for County purposes only, for five years. After five years the property will be assessed at its full value. The increment between those assessments is estimated at \$53,000. Commissioner Lampe stated that he is in favor of this – it is pro-business and pro-development for Newport and Campbell County. Commissioner Lampe made a motion to adopt R-13-17, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

A motion was requested to set the 2017 annual compensation of the Campbell County Commissioners at the current rate of \$38,513.40. Motion was made by Judge Pendery, seconded by Commissioner Painter. Commissioner Painter stated that unfortunately, County employees did not receive a raise this year and in accordance with that, there will be no raise for the Commissioners. He stated that during his six-year tenure, the Commissioners have never taken a raise that was more than what the employees received for that year; they respect the employees and try to lead by example. Commissioner Coleman stated that he has voted against a raise for the Commissioners the two years that he has been in office. All voted “AYE” and the motion passed.

A motion was requested to appoint Scott Schwarberg to the full-time position of Deputy Director – Operations in the Office of Emergency Management effective February 16, 2017 with compensation set at Pay Grade 14, \$39,670 annually with total annual benefit cost of \$16,415. Judge Pendery explained that this appointment is to fill a vacancy. The position was evaluated, as all positions are when there is a vacancy, to determine whether the position is still needed. Mr. Elberfeld explained that he and Mr. Spataro, HR Director, reviewed both Deputy Director

job descriptions to determine if there were any duplication of duties, discuss whether the position is needed and whether three full-time people are needed in the office. They determined that there was little to no duplication of duties, the position needs to be filled and due to scheduling, three full-time people are needed in the office. Therefore, he recommends hiring a full time employee. He stated that Mr. Schwarberg is very qualified and listed his qualifications. The fact that Mr. Schwarberg has already completed most of the required training courses, will make him eligible right away for reimbursement of part of his salary by the State. Mr. Elberfeld pointed out that Mr. Schwarberg's starting salary will be less than the person that he is replacing. Commissioner Coleman asked how many OEM employees other counties of the same size have. Mr. Elberfeld stated that he was not sure. Judge Pendery stated that both Boone and Kenton Counties have quite a few more OEM employees than Campbell County does. Commissioner Coleman asked if Scott County is about the same size as Campbell. Mr. Elberfeld responded that he did not know. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to appoint the following Golf Course Maintenance Workers at an hourly rate of \$10.67, effective February 16, 2017: Roger Church, Micah Myers, Charles Rauch, Gregory Rawe, Michael Rimer, Blake Stormer and Donald Thomas. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Commissioner Coleman asked if the positions were advertised. Mr. Elberfeld stated that they were. The positions that he talked to Commissioner Coleman about previously were positions at the golf pro shop. The current positions are maintenance positions. Maintenance Workers are normally not hired this early, but because of the mild weather, the golf course has been open for play and additional help is needed. Commissioner Coleman asked if the other positions have been advertised. Mr. Elberfeld replied that the other positions have been advertised but not yet filled; he anticipates that appointments for the rest of the seasonal positions for the golf course, parks and camping will be presented at the next meeting. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation for retirement of Joe Pfefferman, Road Maintenance Specialist, effective May 1, 2017. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, accept applications and interview to fill the Road Maintenance Specialist position. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to appoint John Hengelbrok to the Tri-ED Board of Directors for a three-year term effective February 16, 2017 through February 15, 2020. Mr. Hengelbrok will fill a vacancy due to the expiration of the term of Bob Heil. Judge Pendery stated that Bob Heil is the Chairman of the Northern Kentucky Chamber of Commerce and as such is a member of the Tri-ED Board; for a time, there will be an extra Campbell Countian on the Board. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Commissioner Coleman thanked Judge Pendery for sending Mr. Hengelbrok's resume. He stated that Judge Pendery always says that he puts people on boards to earn their spurs to go on to another board; is that the case with this individual. Judge Pendery stated that that is not the case in this appointment. He likes to see how a person operates at the board level and in the community, and in this case Mr. Hengelbrok

has been active in community organizations like the Chamber, and he has had a chance to see him. It is important to know about the person's background and how they will serve. All voted "AYE" and the motion passed.

A motion was requested to appoint Seth Cutter to serve as an alternate for Judge/Executive Steve Pendery on the Northern Kentucky Port Authority Board of Directors effective February 16, 2017. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Commissioner Coleman stated that he'd like to congratulate two Campbell Countians that have been appointed by the Governor to State boards. Sarah Cameron was appointed to the Commission on Women and Erik Hermes was appointed to the School Facilities Construction Commission. It is good that Governor Bevin has recognized their talents and placed them on State boards.

Commissioner Coleman asked for an update on the helpline. Judge Pendery stated that he received updated figures in an email today, but was not prepared to talk about it tonight. Commissioner Coleman suggested that he could speak about it at the next meeting.

Commissioner Lampe announced that the Campbell County Consolidated Dispatch Center will receive over \$188,000 in grant funds from the Emergency Management Performance Grant Program. The County usually gets about \$40,000 per year from that, but OEM Director Bill Turner secured grants totaling over \$262,000 this year. The grants cover a number of things, but the \$188,000 will be used to upgrade equipment at the dispatch center. He just wanted to acknowledge the successful application for the grant. He thanked everyone involved. Judge Pendery stated that the receipt of grant funds does help the County make its budget and keep rates lower for taxpayers.

Judge Pendery stated that he has a January 2017 report about the helpline for people needing advice or services when dealing with heroin addiction and addictive behaviors. The helpline is a cooperative effort of the three northern Kentucky counties. The number and characteristic of calls are tracked monthly. He listed the number and types of calls received in January 2017. Judge Pendery stated that they expected more activity and a greater response from the community. He suggested that more needs to be done to make the public aware of the helpline. He stated that there are thousands of northern Kentuckians that have a problem, and they hope to encourage more to look for help. Commissioner Coleman stated that he thought that the numbers were pretty good. Judge Pendery stated that there are about 4,000 northern Kentuckians that are getting some form of treatment for addiction, but it is estimated that there are 8,000-9,000 addicts. Add to that the number of people who have opiate related addiction or addictive behavior and the number grows to about 25,000 across the three counties. They are encouraged by the response but would like to see higher numbers.

Judge Pendery announced that The Campbell County Spring Clean-Up will be held on March 31 and April 1 from 8am to 5pm each day. Residents may drop off trash only at Pendery Park and the Campbell County Police Department. Other items including appliances, car batteries, electronics except TV's, furniture/mattresses, propane tanks up to 20 pounds, scrap metal, tires

and trash may be dropped off at the Campbell County Transportation Center. More details can be found at the solid waste link at www.campbellcountky.org or by calling the solid waste office at 547-1866.

Marie Schenkel requested a motion to acknowledge for the record that the 2017 bonds are in place for the County Jail, County Treasurer and Occupational Tax Department employees. This is a continuation of an existing policy through Great American Insurance. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

A motion was requested to acknowledge for the record that the bond for Constable David Newman is in place pursuant to KRS 70.310. Motion was made by Commissioner Lampe, seconded by Judge Pendery. All voted “AYE” and the motion passed.

A motion was requested to accept title to a RAMP bus from the Transit Authority of Northern Kentucky (TANK) with the intention to lease said bus to the Campbell County Fire Protection Association. Motion was made by Judge Pendery, seconded by Commissioner Painter. Judge Pendery explained that the Fire Protection Investigators have a broken down ambulance that is beyond repair. When TANK has surplus vehicles, they first offer them to their constituent counties to see if they have a need. All voted “AYE” and the motion passed.

Marie Schenkel requested a motion to approve budget transfers for February 15, 2017. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and supplemental claims as presented for February 15, 2017. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. Commissioner Coleman questioned a payment to Chuck’s Autobody for a Dayton Police cruiser. Mr. Franzen explained that the cruiser was hit by the door in the sally port at the jail. Ms. Schenkel stated that the sally port door was not working properly, and damaged the cruiser. Mr. Elberfeld stated that the door has since been adjusted. All voted “AYE” and the motion passed.

Commissioner Painter asked if the timing for the Rural Secondary Road Program is okay if a resolution is adopted at the next meeting. Mr. Elberfeld stated that these program funds are for Fiscal Year 2018. He has sent the information to Luke Mantle, Road Supervisor; they will meet and Mr. Mantle will make his recommendation to the Fiscal Court.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Painter. All voted “AYE” and the meeting adjourned at 6:25 p.m.

Attachments:

Ordinance O-02-17 Amend Traffic Schedules-Speed Limit and Stop Signs
Resolution R-12-17 Acknowledge Annual Review of Jail Manual

Resolution R-13-17 Approve Participation in Property Assessment Moratorium Program
Budget Transfers February 15, 2017
Claims and Supplemental Claims February 15, 2017

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk