

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

JUNE 2, 2021

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, June 2, 2021, 7:00 p.m. at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Assistant County Administrator Kim Serra,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Fiscal Court Facebook Page.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Judge Pendery requested a motion to approve the minutes from the Fiscal Court regular meeting of May 19, 2021. Motion was made by Commissioner Painter seconded by Commissioner Besecker to approve the minutes. Ms. Spicer advised that at the May 19 meeting she read a motion to appoint Bob Schnitzler to the Inmate Supervisor/Maintenance Worker position with the incorrect hourly rate of \$16.00 and the Fiscal Court voted to approve it. The minutes reflect that motion and vote. In order to correct the rate to \$16.70, she requested that the motion to approve the minutes be made with the provision that the hourly rate be changed to \$16.70. Commissioner Painter amended his motion to correct the May 19, 2021 meeting minutes to reflect a \$16.70 hourly rate for Bob Schnitzler. Commissioner Besecker seconded the motion. All voted "Aye" and the motion passed.

At this time, Judge Pendery asked if anybody wished to address the Fiscal Court.

Tara Johnson-Noem, Director of the Northern Kentucky Workforce Investment Board and Associate Director of Workforce Development at the Northern Kentucky Area Development District (NKADD) addressed the Fiscal Court regarding the Workforce Innovation Opportunity Act (WIOA) federal funding. The funding is awarded to the eight-county region of the NKADD and it is time for all eight counties to update the interlocal agreement. Judge Pendery suggested

that the two resolutions dealing with workforce development be read at this time so that Ms. Johnson-Noem could address any questions.

Resolution R-42-21 was read by title. R-42-21 authorizes an application to recertify Campbell County as a Work Ready Community. Commissioner Painter made a motion to adopt R-42-21, seconded by Commissioner Lampe. Ms. Johnson-Noem explained that the Work Ready Community program was created by the Kentucky Cabinet for Economic Development and Cabinet for Education and Workforce Development along with the KY Workforce Innovation Board to let businesses know that a community has a prepared workforce. The County meets all of the criteria to be considered work-ready. Commissioner Besecker noted that northern Kentucky has some of the top high schools in the state and fantastic post-secondary level education with NKU, Gateway and Thomas More University. It is a great place for people to train and stay home to utilize their skills and desired trades here in their home counties. All voted “Aye” and the motion passed.

Resolution R-44-21 was read by title. R-44-21 authorizes the Judge/Executive to sign and enter into a renewed Interlocal Agreement with counties of the Northern Kentucky Workforce Development Area to continue a long-standing collaboration for Workforce Innovation Opportunity Act (WIOA) funds. Commissioner Painter made a motion to adopt R-44-21, seconded by Commissioner Besecker. Ms. Johnson-Noem explained that the interlocal agreement allows all eight-counties of the NKADD to receive federal funds. The Judges/Executive serve as a local governance board and the NKADD serves as the fiscal agent/grant subrecipient while its staff administers the federal funds including putting together the northern Kentucky Workforce Investment Board. Campbell County has two members on the Board: John Baines and Brian Bozeman. Funds are use to create the Kentucky Career Center Network consisting of eight physical locations and sixteen organizations that create workforce development programs to connect businesses and people. Due to the pandemic, there are many people who need to reconnect with the workforce. Ms. Johnson-Noem described the kinds of services offered to both job-seekers and employers. Anybody can come to the Career Center for assistance; certain job-seekers who meet criteria created by the federal government, qualify for extensive services. Judge Pendery noted that the organization has had great success. Ms. Johnson-Noem advised that last year more than 1,000 businesses were served and they are on track to do a similar number this year. The Career Center network served about 19,000 job seekers last year – this year’s numbers were lower due to the pandemic. She noted that Northern Kentucky was the first to reopen its Career Center. They are pleased that 730 people were placed with jobs directly through the Career Center despite the pandemic. She added that Judge Pendery is currently the chief local elected official. Judge Pendery called for a vote on R-44-21. All voted “Aye” and the motion passed.

Paula Spicer then presented old business with a second reading of Ordinance O-06-21. O-06-21 amends the Campbell County Code of Ordinances at Section 151.06 entitled “Basis for Establishing the Special Flood Hazard Areas”. Commissioner Painter pointed out that this ordinance has helped people save a lot of money in the past. Mr. Elberfeld explained that it is part of the FEMA community rating system which allows residents to get flood insurance in the urban core and along the Four-mile Road area. FEMA has issued new maps and this amendment changes the date of the maps that are used to establish rates accordingly. Commissioner Painter made a motion to adopt O-06-21, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Ordinance O-07-21 was then presented for a second reading. O-07-21 adopts the 2021 S-42 Supplement to the Code of Ordinances of Campbell County, Kentucky to incorporate relevant ordinances and resolutions adopted between July 1, 2020 and December 31, 2020.

Commissioner Lampe made a motion to adopt O-06-21, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

New business was continued with Resolution R-39-21. R-39-21 authorizes the Judge/Executive to apply for funding from the Kentucky Division of Waste Management for the recycling or disposal of waste tires in Fiscal Year 2022. Commissioner Painter made a motion to adopt R-39-21, seconded by Commissioner Besecker. In response to Commissioner Besecker's question, Ms. Serra stated that she does not know the number of tires that are collected at the County's clean-up events, but will get the information for him. He stated that there is an impressive number of tires collected at the events. All voted "Aye" and the motion passed.

Resolution R-40-21 was read by title. R-40-21 authorizes the Judge/Executive to execute an agreement with Sanitation District No. 1 for the 50-50 storm water system cost share program on Schweitzer Court. Commissioner Besecker made a motion to adopt R-40-21, seconded by Commissioner Painter. Mr. Elberfeld explained that SD1 has an infrastructure program where if a storm sewer system is replaced or newly installed, it will pick up 50 percent of the cost and will then accept the system for maintenance. The County tries to take advantage of the program anytime it is rebuilding or resurfacing a street by checking to see if it needs storm water infrastructure. If so, the County may get half of the storm water related costs reimbursed by SD1 and then SD1 assumes it for maintenance. All voted "Aye" and the motion passed.

Resolution R-41-21 was read by title. R-41-21 authorizes the Judge/Executive to execute an agreement with Sanitation District No. 1 for the 50-50 storm water system cost share program on Rockyview Drive. Commissioner Besecker made a motion to adopt R-41-21, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Resolution R-45-21 was read by title. R-45-21 authorizes the Judge/Executive to execute an agreement between Campbell County Fiscal Court, Kenton County Fiscal Court, Boone County Fiscal Court and Boone County Water Rescue for water rescue/recovery services. Commissioner Besecker made a motion to adopt R-45-21, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to renew the service agreement with Cincinnati-based communications firm Cerkl for a period of two years effective July 1, 2021 at an annual cost of \$5,991. The Cerkl communications platform has been used by staff since 2019 for both internal staff communications and external resident/business owner communications. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to appoint Justin Otto to the full-time Economic and Community Development Director position effective June 28, 2021 with compensation set at pay grade 7, \$100,000 annually. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

Judge Pendery made a motion to appoint Angela Weinell to the full-time Police Social Worker position effective June 3, 2021 with compensation set at \$43,000 annually (\$20.6730 hourly).

Commissioner Lampe seconded the motion. Chief Sorrell explained that this position is partially funded through the Victims of Crime Act (VOCA) grant. He and Highland Heights Police Chief Birkenhaur learned of this program at a police command course and agreed that this was something to pursue jointly. They plan to visit other police social work programs and use the best ideas to formulate this new program. Commissioner Besecker stated that this is exciting – the City of Alexandria’s program was one of the first in the Commonwealth and maybe the country. Chief Sorrell stated that different agencies use the position in different ways. All voted “Aye” and the motion passed.

A motion was requested to accept the resignation for retirement purposes of Accounts Payable Specialist Debi Bauer effective August 1, 2021. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise, interview and make a hiring recommendation for a full-time Accounts Payable Specialist. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to accept the resignation of Kim Halbauer from the Tri-ED Board of Directors. Motion was made by Judge Pendery, seconded by Commissioner Painter. Judge Pendery announced that due to a promotion Ms. Halbauer has moved out of town. All voted “Aye” and the motion passed.

Judge Pendery then made a motion to appoint Johnna Reeder Kleymeyer to the Tri-ED Board of Directors to fill the unexpired term of Kim Halbauer effective June 3, 2021 through October 7, 2021. He added that Ms. Kleymeyer is very qualified for the position. The motion was seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to reappoint Jon Trapp to the Southern Campbell Fire District Board of Directors for a three-year term effective July 1, 2021 through June 30, 2024. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

The final item of new business was a request for a motion to appoint David Meyer as a Judge/Executive appointment to the Melbourne Fire District No. 6 Board of Directors for a three-year term effective June 3, 2021 through June 2, 2024. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Mr. Elberfeld presented his report by requesting a motion to authorize staff to seek proposals from providers to construct and provide high speed broadband internet access to unserved and underserved areas of Campbell County. He recalled that at a previous meeting the Fiscal Court approved execution of a non-disclosure agreement with Cincinnati Bell to learn more about an arrangement they had entered into with Boone County. He learned some good things at the meeting with Cincinnati Bell and recommends the next step – to seek official proposals. Hopefully Bell will submit along with others. Staff wishes to get something in writing with a firm, price, timeline and technical plan for the Fiscal Court to consider and determine whether they want to move forward by entering into an official agreement with a provider. At this stage, the Fiscal Court is ready to begin the process to see who may be interested in the project. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. Commissioner Lampe stated that this is something they have been watching for years, it is a challenge, but this

sets the next step in the process to move forward. He appreciates Mr. Elberfeld's efforts. Judge Pendery stated that everybody here has been involved in the process of getting this before the Court as a realistic possibility. At this stage, we are working with the other Counties and with the field of potential suppliers and hope to get the information solidified, determine the cost and how we'll pay for it. All voted "Aye" and the motion passed.

The County Attorney had no report for the meeting.

Commissioner Besecker congratulated seniors across the region who are graduating. Congratulations to all and best of luck. He spoke to Superintendent David Rust this past week regarding some projects going on at US27 and on Camel Crossing in front of Campbell County High School. Everybody wants the projects to get moving, but there was some issue with school still being in session because of traffic congestion and bus traffic at the school. The projects will still take place but will be delayed until next week after Campbell County Schools are out of session.

Commissioner Lampe advised that last weekend North American Properties held a grand reopening of Newport on the Levee. North American Properties purchased the Levee almost 3 years ago. What was seen last weekend is exactly the vision that they presented for the property. It has been revitalized/reenergized with a new office/retail tenant mix. He urged people to check out the Levee as they emerge from the COVID quarantine. He thanked North American Properties for all that they've done.

Commissioner Painter stated that after a year's hiatus there was a parade in Dayton-Bellevue. He and Commissioners Besecker and Lampe walked together in it. He stated that there were many children along the route and the Memorial Day parade meant a lot to them. It was heartwarming to see them smile when candy was thrown to them. Thanks to Dayton-Bellevue for hosting the parade every year. He also noted that the Alexandria Post 3205 held its Memorial Day event; it is a blessing to attend that every year and honor the veterans.

Judge Pendery made the following announcements:

1. Jolly Thursdays sponsored by the Campbell County Public Library, the Parks and Recreation Department and the Campbell County Cooperative Extension Service, kicks off a new season on June 3, 2021. Programs will be held every Thursday at 10am during June and July at A J Jolly Park's Stapleton Pavilion.
2. The July 7, 2021 meeting of the Fiscal Court has been canceled.

Judge Pendery noted that while everybody is grateful for the downturn in infection rate and plateauing of numbers of hospitalized people, COVID is still a concern and there is a possibility that the infection rate could ramp back up. He urged those who have not been vaccinated to consider speaking to somebody that they trust in the medical community about the safety and efficacy of the vaccine. Everything that he's heard is that it is a medical miracle that is basically 100% effective at preventing death and serious illness. Some get a little sick from the vaccine but that is the extent of it. Locally the vaccine rate is over 50% but we need to be about 70-75%. Commissioner Painter pointed out that there is a drive-thru vaccine event on June 10 at the Southern Campbell Fire station. Mr. Elberfeld announced that they were able to secure some J & J single-dose vaccine for the event. It will be posted on signs and on social media.

Marie Schenkel began her report by requesting a motion to accept the following bids for Road Department materials for FY2022:

- Hot Mix Bituminous Concrete – Accept all bids from Barrett Paving Materials, Eaton Asphalt Paving Company Inc., Riegler Blacktop Inc. and Mago Construction Company
- Culvert Pipe – Accept all bids from Citco Water and Consolidated Pipe
- Stone – Accept bid from Hilltop Companies, Hilltop Stone LLC
- Fuel (gasoline and diesel) – use option to extend contract with Valor Oil for one year

Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise for bids for resurfacing and patching (mill & fill) the following roads in Campbell County: Schababerle, Union, Jerry Wright, Phillips, Grandview and Pleasant Ridge from Licking Pike to Losey (due to the length, resurfacing will take place in stages). These projects will begin in the fall of FY2022. Total length of roads is eight miles. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise for bids for installation of plug and pier wall in order to correct erosion/landslide/creep on Bob White and Morningview Road. Motion was made by Judge Pendery, seconded by Commissioner Painter. The motion passed unanimously.

A motion was requested to authorize staff to advertise for bids to replace damaged concrete slabs and upgrade the storm system on Rockyview Drive. The concrete slabs will be replaced to comply with current Planning and Zoning Subdivision Regulations. The storm system portion of the project has been approved by SD1 for the 50-50 storm water system cost share program. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to solicit sealed proposals for lease of a golf cart fleet at AJ Jolly Golf Course. The current lease ends on October 30, 2021. The cost is budgeted for FY2022 in the golf equipment replacement budget. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-43-21 was read by title. R-43-21 declares certain County-owned personal property as surplus and authorizes the County Finance Director/Treasurer to sell or otherwise dispose of such property. Judge Pendery made a motion to adopt R-43-21, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to authorize the purchase of a 2021 Ford F-150 4X4 truck from Paul Miller Ford via the State master agreement in the amount of \$32,974 for the Road Department. This truck will replace a 2009 Ford Explorer with over 100,000 miles and has reached the end of its useful life. The purchase was budgeted in FY2021 and will be rolled over to the FY2022 budget if approved. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to approve interfund transfers dated May 28, 2021. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted “Aye” and the motion passed.

A motion was requested to approve budget transfers dated May 28, 2021. Ms. Schenkel stated that the transfers don’t increase the total size of the budget, but reallocate funds to different line items. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted “Aye” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims paid per standing order dated May 26 and 28 and June 2, 2021, and benefits claims dated May 28 and June 1, 2021. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Besecker made a motion to approve the claims, seconded by Commissioner Painter. Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Lampe. All voted “Aye” and the meeting adjourned at 7:46 p.m.

Attachments:

Ordinance O-06-21 Amend Code of Ordinances at §151.06
Ordinance O-07-21 Adopt the 2021 S-42 Code of Ordinances Supplement
Resolution R-42-21 Application for Recertification as “Work Ready Community”
Resolution R-44-21 Interlocal Agreement – Workforce Innovation Opportunity Act Funds
Resolution R-39-21 Apply for FY22 Funding to Dispose of Waste Tires
Resolution R-40-21 SD1 Storm Water System Cost Share Program – Schweitzer Court
Resolution R-41-21 SD1 Storm Water System Cost Share Program – Rockyview Drive
Resolution R-45-21 Water Rescue/Recovery Services Agreement
Resolution R-43-21 Disposal of Surplus Property
Interfund Transfers dated May 28, 2021
Budget Transfers dated May 28, 2021
Claims and Claims Paid Per Standing Order dated May 26, 28 and June 2, 2021 and Benefits
Claims dated May 28 and June 1, 2021

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk