

**CAMPBELL COUNTY, KY FISCAL COURT
MINUTES**

NOVEMBER 2, 2022

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, November 2, 2022, 7:00 p.m. at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

In attendance were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Assistant County Administrator Kim Serra,
Finance Director/Treasurer Laura Lewis,
Police Chief Craig Sorrell

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Campbell Media website.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance

Following roll call, a quorum was declared present.

Judge Pendery requested a motion to approve the minutes from the Fiscal Court regular meeting of October 19, 2022. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

Finding that nobody had signed in to address the Fiscal Court, Judge Pendery proceeded with the agenda.

There being no old business, Paula Spicer presented new business with Resolution R-87-22. R-87-22 authorizes the Judge/Executive to apply for and execute any grant contract documents related to a Rescue Aid Program Grant with the Kentucky Division of Emergency Management for the Campbell County LandSAR Team. Commissioner Besecker made a motion to adopt R-87-22, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to appoint Lilith Gerner to the full-time Animal Technician position at Campbell County Animal Services effective November 3, 2022 with compensation set at pay

grade 2, \$17.71 per hour. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Judge Pendery then made a motion to authorize staff to advertise, interview and make a hiring recommendation for a full-time Kennel Technician to fill the vacancy created by the promotion of Lilith Gerner. Commissioner Besecker seconded the motion. All voted “Aye” and the motion passed.

A motion was requested to appoint Jessica Allender to the full-time Tax Compliance Officer position in the Occupational Tax Department effective November 20, 2022 with compensation set at pay grade 5, \$28.00 per hour. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise, interview and make a hiring recommendation for a Tax Specialist to fill the vacancy created by the promotion of Jessica Allender. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint Megan Clere to the full-time Solid Waste Coordinator position in the Administration Department with compensation set at pay grade 4, \$23.00 per hour. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

The last item of new business was a motion to adopt the 2023 holiday schedule for employees of the Fiscal Court. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

The County Administrator and County Attorney had no reports for the meeting.

Commissioners Besecker and Painter had no report for the meeting.

Commissioner Lampe reminded everyone that Tuesday is election day and encouraged those that are able to vote to exercise their right to vote.

Judge Pendery announced that the Northern Kentucky Household Hazardous Waste Collection Event is scheduled for Saturday, November 5th from 9 AM to 2 PM at Thomas More Stadium (home to the Florence Y’alls). This event is free for Boone, Campbell, and Kenton County residents to properly dispose of hazardous items not safe to go in the trash, such as batteries, electronics, paint, pesticides, and other corrosive materials.

Laura Lewis presented the Finance Director/Treasurer’s report by requesting a motion to approve a change order for the fall 2022 resurfacing project awarded to Mago Construction for Fairlane, Hissem and Fisher Roads. The contractor underestimated the tonnage for Fairlane by 125 tons. The final work has been inspected and approved by Luke Mantle and he recommends a change order in the amount of \$6,000.24. A Flex funding reimbursement will be requested from KYTC for the work on Fairlane Road. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. Commissioner Besecker clarified that the new amount would not have

changed the initial bid outcome. Ms. Lewis replied that two bids were received and it was an \$83,000 difference even with the change order. All voted “Aye” and the motion passed.

A motion was requested to authorize the purchase of two 2023 1.5-ton dump trucks from the state master agreement as part of the County fleet’s long-term asset planning for large vehicle replacement for the Road and Maintenance Department. Paul Miller Ford, who holds the state master contract, expects to have manufacturer pricing available by October 28, 2022. The purchase is included in the FY23 budget. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Ms. Lewis advised that there are no interfund transfers for October.

A motion was requested to approve budget transfers dated October 31, 2022. Ms. Lewis stated that the transfers don’t increase the total size of the budget, but reallocate funds to different line items. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Ms. Lewis then requested a motion to approve the claims and claims paid per standing order dated October 26 and November 2, 2022 and employee benefit claims dated November 1, 2022. County Attorney Steve Franzen advised that he has reviewed the claims, claims paid per standing order and employee benefit claims and determined that they all appear appropriate. Commissioner Painter made a motion to approve the claims, seconded by Judge Pendery. Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Painter. All voted “Aye” and the meeting adjourned at 7:12 p.m.

Attachments:

Resolution R-87-22 Application for Rescue Aid Program Grant

Budget Transfers dated October 31, 2022

Claims and Claims Paid Per Standing Order dated September 28 and October 5, 2022 and

Employee Benefits Claims dated October 1, 2022

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk