

EMERGENCY SUPPORT FUNCTION # 14 - LONG-TERM RECOVERY & MITIGATION

Primary

ESF 14 Coordinator: Campbell County Planning & Zoning Department

Local Support

- Chief Elected Official's Office(s)
- County Road Department / City Public Works
- County/Local Utilities (water, wastewater, electric, telecom)
- County Finance Officer
- County Property Valuation Administrator (PVA)
- County Clerk (records)
- County/Local Public Works

Local Resources

- Local/County Law Enforcement
- County EMS
- County Fire Departments

State / Federal / NGO Resources

- Kentucky Division of Emergency Management (KyEM)
- U.S. Coast Guard (as applicable)
- U.S. Forest Service (as applicable)
- State ERT
- Volunteer Organizations Active in Disaster (VOAD) and affiliated NGOs

ESF 14 expands or contracts based on incident needs; not all partners will be engaged every time.

Purpose

Coordinate countywide **recovery and mitigation** to restore critical functions, housing, economy, infrastructure, and natural/cultural resources; reduce future risk; and support individuals, businesses, and local governments in securing state and federal disaster assistance.

Scope

- Short-, intermediate-, and long-term recovery coordination
- Damage assessments (public & private), unmet needs, and case coordination
- Public Assistance (PA), Individual Assistance (IA), Small Business Administration (SBA) coordination
- Hazard Mitigation (404/406), integration with the County Hazard Mitigation Plan

- Community planning, land-use/zoning support, substantial-damage determinations, and resilient rebuilding
 - Volunteer & donations management coordination (with VOAD/ESF 6/ESF 7/ESF 15)
 - Recovery information management and public communications (with ESF 15)
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Situation & Assumptions

- Recovery begins during response and may last **months to years**.
 - Local damage assessment and documentation drive **eligibility** for state/federal aid.
 - Recovery includes both **public sector** (infrastructure/facilities) and **private sector** (households, businesses).
 - Mitigation actions taken during recovery reduce future losses (e.g., buyouts, elevations, code updates).
 - Spontaneous volunteers/donations will occur and require coordinated management.
 - Some functions (e.g., DRCs, PDAs, PA Applicants' Briefings) require close coordination with **KyEM/FEMA**.
 - Equity, accessibility, and language access must be integrated into recovery services and communications.
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Mission

Provide leadership, coordination, and technical support for whole-community recovery and mitigation; document impacts; secure and administer assistance; rebuild smarter and safer; and return the county to stable, sustainable operations.

Direction & Control

- ESF 14 operates in the **EOC** (Planning/Recovery position) during response and transitions to a **Recovery Task Force** (RTF) for extended operations.
 - **ESF 14 Coordinator** chairs the RTF and integrates with NDRF **Recovery Support Functions** (RSFs):
 - Community Planning & Capacity Building (lead)
 - Economic, Health & Social Services, Housing, Infrastructure Systems, Natural & Cultural Resources (liaisons as available)
 - Policy guidance from the **Chief Elected Official(s)**; coordination with KyEM Area Manager and FEMA (when applicable).
 - All recovery resource requests route through ESF 14 and **ESF 7**; public messaging coordinated through **ESF 15**.
 - Agencies maintain their own command/administration but align to county priorities and documentation standards.
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Concept of Operations

Activation

Activate ESF 14 when: significant damages occur, an **emergency/disaster declaration** is issued or anticipated, or recovery coordination (assistance programs/assessments) is required.

Operational Priorities

1. **Life safety & shelter transition** (with ESF 6/8)
2. **Damage assessment** (rapid, detailed; public & private)
3. **Critical services restoration** and debris management support (with ESF 3/12)
4. **Assistance access** (IA/SBA/PA, VOAD services)
5. **Mitigation integration** in all repairs/projects
6. **Economic & housing recovery** support
7. **Resilient land-use and code measures**

Phases of Management

Preparedness

- Maintain and exercise **Recovery SOPs**, Job Aids, and a **Damage Assessment (DA) Plan** (Rapid Needs Assessment, Initial Damage Assessment, Detailed DA).
- Keep current: **Hazard Mitigation Plan**, critical facility lists, infrastructure inventories, and **substantial damage** procedures.
- Pre-identify RTF members, RSF liaisons, **Applicant Agents**, and documentation leads.
- Train on **FEMA PA/IA**, Grants Portal, **2 CFR 200** procurement/recordkeeping, EHP compliance, and timekeeping/force-account rules.
- Pre-script recovery messaging and **accessible** information formats (LEP/ADA).
- Maintain relationships with **VOAD**, COADs, business/community partners, and PNPs.

Response (Recovery Begins)

- Stand up a **Recovery Cell** in the EOC; start **Rapid Needs Assessment** within 24–48 hours.
- Coordinate emergency **debris clearance**, utility restoration priorities, and temporary repairs (with ESF 3/12).
- Compile **Initial Damage Assessment (IDA)** within the timelines requested by KyEM; support request for a **Preliminary Damage Assessment (PDA)**.
- Set up **public recovery information** channels (webpage, hotline, social, ASL/LEP materials) with ESF 15.
- Identify **DRC** (Disaster Recovery Center) candidate sites with accessibility/parking/power/data.
- Begin **substantial damage estimates (SDE)** for flood-prone structures (with Building/Planning & Zoning/PVA).

Intermediate & Long-Term Recovery

- Transition to a **Recovery Task Force**; sustain situation reporting and **Unmet Needs** coordination with VOAD.
- **Public Assistance (PA):**

- Host Applicants' Briefing (KyEM/FEMA), designate **Applicant Agent**, validate **Damage Inventory** within 60 days, develop projects (Cats A–G), integrate **406 mitigation** and EHP reviews, track insurance/reductions and **duplication of benefits**.
- Enforce **procurement** and **timekeeping** standards; maintain source documents.
- **Individual Assistance (IA)/SBA:**
 - Support DRC operations, outreach, referrals (Crisis Counseling, Disaster Legal, Disaster Unemployment, SBA).
 - Coordinate **case management** with VOAD and Long-Term Recovery Group (LTRG) if established.
- **Mitigation (HMA):**
 - Develop **HMGP/BRIC/FMA** applications tied to the Hazard Mitigation Plan (buyouts, elevations, safe rooms, hardening, drainage).
 - Promote **code updates**, freeboard, and CRS improvements; align land-use and rebuilding with risk reduction.
- **Economic & Housing:**
 - Coordinate with chambers, workforce boards, landlords, and housing partners for business continuity, temporary housing, and redevelopment strategies; explore CDBG-DR/other funding when available.
- **Environment & Historic:**
 - Ensure **EHP** compliance (NEPA, Section 106/110, wetlands/floodplains, USACE 404/408 as required).
- **Re-entry & Records:**
 - Restore public records; support title/permit workflows; enable **rebuilding permits** with resilience standards.
- **Demobilization & AAR:**
 - Manage closeout, file retention, and **AAR/IP**; update plans and codes based on lessons learned.

Organization & Responsibilities

ESF 14 Coordinator (Primary — Planning & Zoning)

- Chair the **Recovery Task Force**; coordinate RSF liaisons and recovery partners.
- Lead **damage assessment** planning, SDEs, and impact analysis; maintain centralized recovery status.
- Coordinate **declarations**, PDA logistics, and assistance program entry (PA/IA/SBA/HMA).
- Ensure **documentation**, financial tracking, procurement compliance, and audit readiness across county departments.
- Integrate **mitigation** into every project; ensure alignment with the Hazard Mitigation Plan.
- Manage recovery information sharing with **ESF 15**; ensure accessibility and language access.
- Coordinate spontaneous **volunteers & donations** with VOAD/ESF 6/ESF 7; prevent convergence and fraud.
- Provide routine recovery SITREPs to the Policy Group/EOC; brief boards/councils as needed.

Supporting Agencies (selected duties)

- **Chief Elected Official's Office(s):** Policy, declarations, priorities, and public messaging.
 - **Finance Officer:** Grants/claims management, **2 CFR 200** compliance, documentation, and closeout.
 - **PVA / Planning & Zoning / Building:** Damage inspections, **SDE**, permitting, code enforcement, substantial-improvement compliance.
 - **Public Works/Roads/Utilities:** Damage inventories, emergency and permanent work, debris operations, mutual aid tracking.
 - **County Clerk:** Preservation/restoration of public records; support for property/legal documentation.
 - **Law/EMS/Fire:** Secure damaged areas, support DRC safety and access, assist with welfare checks and unmet needs referrals.
 - **VOAD/NGOs:** Case management, muck-out/debris assistance on private property, mass care transition, unmet needs committees.
 - **KyEM / State/Federal Partners:** PDA/PA/IA coordination, technical assistance, program delivery, and monitoring.
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Documentation & Compliance (All Departments)

- Timekeeping for **force account labor/equipment**, procurement records, contracts/bids, invoices, proofs of payment, photos, GPS, as-built sketches.
 - Insurance documentation and **duplication of benefits** checks.
 - Environmental/Historic (**EHP**) screening prior to permanent work.
 - Records retention per grant requirements; prepare for monitoring and audit.
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Communications & Public Information

- Centralized recovery page and hotline; plain-language, **ADA-accessible** and LEP-compliant materials.
 - Regular public updates on assistance deadlines, DRC locations/hours, debris pickup zones, permitting, and mitigation opportunities (via **ESF 15**).
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Plan Maintenance

ESF 14 and the Recovery Task Force review/update this annex **annually** and after every activation/exercise; maintain current contact rosters, SOPs, DA forms, and job aids.

References

- KRS 39A–G
- National Response Framework (NRF) & National Disaster Recovery Framework (NDRF)
- National Incident Management System (NIMS)
- KyEM SEOC SOPs and guidance
- Campbell County Hazard Mitigation Plan
- ESF 14 Standard Operating Procedures

