

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

February 20, 2013

A special meeting of the Campbell County Fiscal Court was held on Wednesday, February 20, 2013, 5:00 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Robert Horine	County Administrator
Steve Franzen	County Attorney
Melissa Williams	Director of Administration
Matthew Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Lt. Colonel Todd Straman	Assistant Police Chief
Kim Serra	Human Resources Director
Luke Mantle	Road Supervisor
David Plummer	Solid Waste Coordinator
Jeff Kidwell	Campbell County Sheriff

The meeting was called to order at 5:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of February 6, 2013 and special meeting of January 22, 2013 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Garrett to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public. There being none, Judge Pendery moved on to the first guest.

Rob Hans, Chief Engineer, Kentucky Transportation Cabinet District Six, opened a presentation on the Cabinet's recommendations for Fiscal Year 2013-2014 Rural Secondary road funds. Andy Yeager stated that the allotment this year for Campbell County projects is \$820,081 - \$50,000.00 more than last year. Mr. Yeager listed the six projects that are recommended by the

Transportation Cabinet for use of Secondary road funds and a project recommended for use of Flex Funds. Some projects will use contractors under the State contract price, but other projects may be bid to see if they can get a lower price. Mr. Hans stated that Flex Funds this year are 10% as opposed to 20% last year and explained the reason for the decrease. Flex Funds can be used by the County as it sees fit on county roads, rural secondary roads or state roads. Robert Horine clarified that the State has recommended a project on state roads for the flex funds, but the funds can use it on a county road. Commissioner Rehtin stated that Rob Hans did an excellent presentation at a recent OKI meeting about the Brent Spence Bridge; he suggested that Mr. Hans give the same presentation at a future Fiscal Court meeting. Mr. Hans stated that he would be happy to give the presentation which focused on the "value for money study", an ongoing study by Ohio Department of Transportation, Kentucky Transportation Cabinet and consultants to look at delivery of funding mechanisms for the Brent Spence Bridge project. Robert Horine answered questions about the resurfacing and new approaches to the bridge at Gubser Mill project and the County's options. He advised that the Flex Funds included in the County's allotment cannot be used until after July 1, 2013. Mr. Hans explained that the undistributed funds of \$88,351 are carried forward from previous programs; these funds cannot be used until after July 1, 2013.

Luke Mantle, Campbell County Road Supervisor, provided an update of the California Crossroads bridge replacement and roadway realignment. He showed a diagram of the road realignment and pictures of the work in progress. Mr. Mantle stated that the project is progressing rapidly and estimated that it will be completed by the end of March. Gravel will be put in place until the asphalt plants open in mid April. Mr. Mantle stated that Civil Solutions is responsible for compaction tests on the backfill on either side of the approach. He visits the site daily and will monitor it. Judge Pendery stated that he is glad to see progress being made on the bridge since it has been an inconvenience to motorists. The realignment will provide better site distance and the design of the new bridge is much better than the old one.

There being no old business, Melissa Williams presented new business with Resolution R-16-13 by title and summary. R-16-13 authorizes an interlocal agreement with the City of Highland Heights to provide building permit review and inspection services for the City of Highland Heights. Pursuant to this agreement, the County will provide permit review and inspection services for commercial properties in the City of Highland Heights. Commissioner Rehtin made a motion to adopt R-16-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to increase the compensation of the Campbell County Commissioners by 3.0% to \$37,381.44 annually based on the cumulative CPI rates for 2012 and 2013 effective retroactive to January 1, 2013. Motion was made by Judge Pendery, seconded by Commissioner Painter. Commissioner Painter pointed out that the County Commissioners did not take an increase in compensation for the last two years. All voted "AYE" and the motion passed.

A motion was requested to set the compensation for Mark Schweitzer, Campbell County Coroner at \$43,587.86 annually based on the CPI rate (1.7408%) for 2013, effective retroactive to January 1, 2013. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to set the compensation for Steve Franzen, Campbell County Attorney, at \$44,307.09 annually based on the CPI rate (1.7408%) for 2013, effective retroactive to January 1, 2013. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint Chris Sapp to the full time position of Finance Manager with the Campbell County Fiscal Affairs Department effective February 21, 2013 with compensation set at Grade 13J, \$50,490.00 annually. Motion was made by Judge Pendery, seconded by Commissioner Painter. Judge Pendery stated that he is happy to see a promotion from within the Fiscal Department for this position. Applications from outside candidates were also received for this position. All voted "AYE" and the motion passed.

Resolution R-14-13 was read by title and summary given. R-14-13 updates the Accountant position description, renaming the position as Staff Accountant, and authorizing corresponding amendments to the administrative code. This position description is being updated since it is vacant due to the promotion of Chris Sapp. Judge Pendery made a motion to adopt R-14-13, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire a full time Staff Accountant to fill the vacancy created by the promotion of Chris Sapp to Finance Manager. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint Andrew J. Champagne to the position of Police Officer Grade II with the Campbell County Police Department effective March 10, 2013 with compensation set at Grade 10A, \$39,294.00 annually (\$18.8911 per hour). A vacancy existed in the Police Department due to the resignation of Kim Williams. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint Paul Kramer, William Heck and Franklin Smith as Parks and Recreation Maintenance Workers at a rate of \$10.20 per hour effective February 25, 2013 through the 2013 park season. Motion was made by Judge Pendery, seconded by Commissioner Rechlin. All voted "AYE" and the motion passed.

A motion was requested to reappoint Justin M. Verst to the Campbell County and Municipal Planning and Zoning Board for a four year term effective March 21, 2013 through March 20, 2017. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to reappoint Joseph Kramer and Joseph Wind to the Campbell County Economic Progress Authority each for a four year term effective February 1, 2013 through January 31, 2017. Motion was made by Judge Pendery seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint members of the Campbell County Emergency Operation Center (EOC) staff. A list of appointees is attached to the Executive Order. The County is

required by the State to officially appoint the EOC staff. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Robert Horine presented Resolution R-15-13 by title and summary. R-15-13 supports pension system reform to the County Employees Retirement System (CERS) that will result in a sustainable and fiscally responsible plan. Pension reform is under consideration by the General Assembly and this resolution encourages them to take action during the current session. Commissioner Rechtin made a motion to adopt R-15-13, seconded by Commissioner Garrett. Commissioner Rechtin stated one of the biggest issues in pension reform is the elimination of the automatic cost of living increase. Judge Pendery stated that an estimate was made that with senate bill reform the County's hazardous duty contribution percentage of payroll will peak at 40%; it is about 37 percent now. Without reform it could be as high as 66 percent of salary. He stated that something needs to be done to make benefits secure for the future and affordable for the jurisdictions making contributions. All voted "AYE" and the motion passed.

Commissioner Garrett announced that while he was watching the recent Westminster Dog Show on television, he saw a Dogue de Bordeaux that was bred at the Mt. Sinai Kennels in Melbourne, Kentucky. He congratulated the Kennel owners on their success at the show.

Commissioner Painter presented data from the 2010 Glenmary Report regarding religion in Campbell County. The report provided Campbell County statistics in several categories: (1) adherence - the percentage of population that identifies with any religious congregation in Campbell County is 49.2%; (2) membership – people who are claimed or claim to be members of a church in Campbell County is 18.3%; (3) attendance – percentage of population that actually attends a religious congregation is 7.1%. Commissioner Painter pointed out that we like to think of ourselves as one thing but the data shows something much different. He made some comparisons between the United States and England regarding religion. Judge Pendery stated that the statistics were surprising since Americans are usually considered more devoted to the church than Europeans.

Commissioner Rechtin stated that the presentations made by both Sanitation District No. 1 (SD1) and The Camp Springs Initiative (CSI) representatives at yesterday's SD1 Board meeting were very good. He then stated that Mike Ensweiler of Upper Tugfork Road continues to have drainage issues and has been put off by SD1. He asked that Robert Horine contact Mr. Ensweiler to see what can be done.

Judge Pendery announced that a statewide Severe Weather Drill will be conducted on March 5, 2013. Weather permitting, the outdoor alerting system and weather alert radios will be activated.

Judge Pendery announced that the Campbell County Office of Emergency Management (OEM) is hosting a Weather Spotters Training Class on March 21, 2013 at the Ft. Thomas City Building. The class is free but interested persons must RSVP with the OEM Department by phone or online in advance.

Judge Pendery announced that the Campbell County Clean Up will be held on April 12-14, 2013 at the County Transportation Department, Pendery Park and the County Police Department. More details are on the County's website.

Judge Pendery announced that the Campbell County Shred Day will be held on April 20, 2013 at the Disabled American Veterans parking lot at US 27 and Rt. 1998 in Cold Spring.

Matt Elberfeld requested a motion to authorize staff to seek bids for payroll services. Motion was made by Commissioner Rechtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Ordinance O-02-13 was read by title and summary given. O-02-13 relates to the 2012-2013 annual budget and amendments thereof. The budget amendment is needed to reflect receipt of HB463 Local Corrections Assistance Funds. This is a first reading, therefore no vote is required.

A motion was requested to acknowledge that the bond for County Treasurer is in place as required by the Kentucky Revised Statutes. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize the purchase of a 2013 Ford Explorer, 4WD XLT for \$27,557.30 from Paul Miller Ford, Lexington, Kentucky, for use by the Road Department. The price is from the Kentucky State Contract. This vehicle will replace a 2003 Dodge that is rusted and starting to have engine problems. Motion was made by Commissioner Rechtin, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Mr. Elberfeld then requested a motion to approve the claims as presented for February 20, 2013. County Attorney Steve Franzen stated that he has reviewed the claims and that they all appear appropriate. Motion was made by Commissioner Garrett seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Commissioner Rechtin recognized Campbell County Sheriff Jeff Kidwell who was in attendance.

There being no further business to come before the Fiscal Court, Commissioner Rechtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 6:52 p.m.

Attachments:

Resolution R-16-13	Interlocal Agreement with City of Highland Heights
Resolution R-14-13	Amend Accountant Job Description
Resolution R-15-13	Support Pension System Reform
Ordinance O-02-13	FY13 Budget Amendment
Claims	February 20, 2013

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk