

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

JULY 15, 2015

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, July 15, 2015 at 5:30p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER

Matthew Elberfeld	County Administrator
Steve Franzen	County Attorney
Kim Serra	Assistant County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Craig Sorrell	Chief of Police

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of July 1, 2015 were presented. Commissioner Lampe made a motion to adopt the minutes, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Jim Cole, Southgate, stated that a couple of weeks ago he saw a crew of inmates from the Grant County Corrections clearing brush along I-471 and he wondered why Grant County was working up here and if the inmates were being paid. Matt Elberfeld offered to call the Department of Highways District 6 to find out why they were working along I-471 - I-471 is maintained by the Highway Department. Mr. Cole's concern is that Campbell County tax dollars are being used to pay Grant County Corrections workers to work on our highways. Judge Pendery stated that I-471 is the State's jurisdiction. Mr. Cole asked that it be investigated and report back at the next meeting.

There being no old business, Paula Spicer presented new business with Resolution R-97-15 by title and summary. R-97-15 authorizes the Judge/Executive to make application for and, upon approval, to enter into an agreement with the Kentucky Office of Homeland Security (KOHS), to execute any documents which are deemed necessary by KOHS to facilitate and administer the project. This resolution also establishes procurement policy for any KOHS approved project for the Fiscal Year 2015 application cycle. The County recently applied for three grants from KOHS for communications upgrades. If it is awarded the grants, the County must agree to use the Kentucky Procurement Policy when expending grant funds. Commissioner Coleman made a motion to adopt R-97-15, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-99-15 was read by title and summary given. R-99-15 authorizes the Judge/Executive to execute an amendment to the contract with the Northern Kentucky Area Development District (NKADD) for extension of Fiscal Year 2015 funding for operations at the Campbell County Senior Center. The current contract expired on June 30, 2015. The amendment extends the contract through September 30, 2015 and provides \$18,000 in funding. The extension period will allow the NKADD to review the fiscal impact of new minimum wage requirements. Commissioner Lampe made a motion to adopt R-99-15, seconded by Judge Pendery. All voted "AYE" and the motion passed.

A motion was requested to appoint Curtis Ruberg as a part-time Golf Starter with compensation set at pay grade 7, \$9.27 per hour, effective July 16, 2015 through the 2015 Park and Golf season. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to appoint Matt Latchaw as a part-time IT Technician with compensation set at pay grade 8, \$13.75 per hour, effective July 16, 2015. Motion was made by Judge Pendery, seconded by Commissioner Painter. Commissioner Coleman stated that new employees, especially part-time employees should start at the bottom of the salary scale. He understands that this person has more certifications than the person previously in this position. This person will start out making more than the person who he is replacing. Judge Pendery stated that the qualifications of this person are such that they should make a little more than the base salary in recognition of that experience. Commissioners Lampe and Painter and Judge Pendery voted "AYE", Commissioner Coleman voted "NAY" and the motion passed.

A motion was requested to accept the resignation of David Plummer from the position of Administrative Analyst/Solid Waste Program Manager effective August 4, 2015. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Commissioner Coleman stated that he's heard nothing but good things about Mr. Plummer; he appreciates Mr. Plummer's good work for the citizens. Judge Pendery agreed that he's done a good job. All voted "AYE" and the motion passed.

Resolution R-100-15 was read by title and summary given. R-100-15 eliminates the full time Administrative Analyst/Solid Waste Program Manager position and creates a part time Solid Waste Coordinator position and authorizes an amendment to the organizational chart. The new part time position will report to the Planning and Zoning Department and be assigned to pay grade 12. Motion was made by Judge Pendery, seconded by Commissioner Painter. Judge

Pendery stated that it makes sense to put this position under Planning and Zoning considering some of the job duties. He is unsure why the position was always assigned to the Administration Department. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire for a part time Solid Waste Program Coordinator. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Commissioner Painter asked how much the Fiscal Court will save by changing the position to part time. Mr. Elberfeld stated that the current position including salary and benefits costs about \$60,000 per year. Using the median salary of the new position, it is estimated that the Fiscal Court will save about \$35,000 per year with the part time position performing just the solid waste functions and Kim Serra and Seth Cutter taking on some of the administrative duties. All voted "AYE" and the motion passed.

Matt Elberfeld presented Resolution R-98-15 by title and summary. R-98-15 approves and adopts a Memorandum of Agreement (MOA) with the City of Highland Heights, Kentucky regarding funding for repair of various City streets. The Fiscal Court previously approved a contract with the Kentucky Department of Transportation to receive up to \$200,000 to resurface Washington Trace Road (a county road). Mr. Elberfeld explained that since the County is receiving \$200,000 from the State, it will pass \$200,000 on to the City of Highland Heights for repaving of their City streets. Representative Dennis Keene has secured the State funds and the Fiscal Court has had similar arrangements with other cities in the past. Commissioner Coleman made a motion to adopt R-98-15, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Commissioner Coleman stated that at the last three meetings he has talked about Chase Law School possibly leaving Campbell County. He advised that a group of Campbell County citizens met a couple of weeks ago to discuss this. He stated that he recently had a very informative meeting with Judge Knochelmann about this subject. Terry Mann and Highland Heights Mayor Greg Meyers will be meeting with Northern Kentucky University President Geoffrey Mearns and hopefully he will have a report for the citizens after that. The goal is to keep Chase Law School in Campbell County.

Commissioner Lampe advised that he and a group of people toured a 144-bed jail facility in Cincinnati whose security is provided by Hamilton County and addiction treatment is provided by Talbert House. It was very eye-opening visit. It was a good way to learn how other programs are operated while the County is preparing to offer treatment in its jail.

Commissioner Painter stated that he attended a KY 536 Scoping Study meeting. KY 536 is the road that after its improvement, will connect the southern parts of Boone, Campbell and Kenton Counties. There are eight routes proposed for the section of 536 in Kenton County that is the subject of the study. Once the study is completed, the property acquisition phase will begin. Commissioner Painter stated that retired Senator Katie Stine was instrumental in getting State funding for property acquisition. The proposed routes can be viewed on OKI's website and comments may be entered. One benefit of this project is the replacement of the Visalia Bridge which has some structural problems. Commissioner Painter stated that he'd like to see this project done as quickly as possible before the cost increases and to provide easier access to the other counties. Judge Pendery stated that he's glad to see progress on this project as it has been

talked about for many years. Commissioner Coleman stated that the road improvements are needed for economic development in the southern part of the County. Commissioner Painter pointed out that the portion of KY 536 in Kenton County is in the worst condition and is unsafe.

Judge Pendery stated that during last year's campaign, he heard comments that regionalism doesn't work and that Campbell County is lagging behind the other counties. However, Campbell County has been catching up and the median household income in Campbell County now surpasses that of Kenton County. Economic statistics continue to be good and continue to show that regionalism has paid off for Campbell County. He stated that there may be more businesses siting in Boone County but they employ Campbell Countians as well as Boone and Kenton Countians.

Judge Pendery announced that the 2015 Campbell County Backroads Farm Tour presented by the Campbell County Conservation District Farmland Work Group will be held on Saturday, July 18, 2015 from 9:00a.m. to 5:00p.m. rain or shine.

Judge Pendery announced that the Campbell County Fiscal Court and Mayors' meeting will be held on Tuesday, July 28, 2015 at 6:00p.m. in the Fiscal Court Chambers of the County Administration Building, 1098 Monmouth Street, Newport, Kentucky.

Judge Pendery announced that the Festival on the Lake will be held on Saturday, August 15, 2015 at A J Jolly Park from 10:00a.m. to 10:00p.m.

Kim Serra reported on the first Sun Valley Music Festival held on Saturday, July 11 at A J Jolly Park. The event was staffed by Park staff and volunteers from the County. About 987 wristbands were sold, music played from 2:00pm to 11:00pm and there were other activities and booths. Since this was the first year, staff hoped to break even, but actually netted a profit of about \$1,200. Ms. Serra stated that Larry Harrod and his crew did a great job. Due to recent rains the bowl area was a little soggy, but by next year she hopes that drains will be installed using grant money obtained for that purpose. She stated that she heard many good comments about the Park from the event attendees. Ms. Serra stated that 1,300 park passes have been sold this year compared to about 700 sold last year. Commissioner Lampe thanked the Stapleton Family for funding the Stapleton Pavilion which is a great amenity to the Park.

Marie Schenkel requested a motion to accept the bid of Rumpke for the disposal of an estimated 3,000 cubic yards of waste from the dumpsite at 8242 Licking Pike at a cost of \$18.78 per ton. Rumpke was the lower of two bids received. All waste will be transported to the Rumpke Landfill in Pendleton County. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise for the cleanup of the dumpsite at 8242 Licking Pike and transportation of the waste to the Rumpke Landfill in Pendleton County. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed. Commissioner Painter noted that the Fiscal Court received a grant for the cleanup of this dumpsite.

A motion was requested to accept the bid of Lonkard Construction Company in the amount of \$51,727.50 for repairs to the Daniels Road Bridge. The Fiscal Court will be reimbursed up to 80% of the cost of repairs through the Kentucky Rural Secondary Bridge 80-20 Program. Mr. Elberfeld explained that when the first bids came in over the estimated cost, the engineer was asked what could be changed in the specifications that might result in lower bids. Based on those recommendations, including a longer completion time, the project was rebid with the same results. A supplemental application was submitted to the Kentucky Transportation Cabinet (KYTC) so that the Fiscal Court will still receive 80% reimbursement. One reason the estimate was so low is that the estimate was submitted about 6-8 months ago at the beginning of the application process. By the time that the Fiscal Court was allowed to advertise for bids, there was an uptake in the market prices. He stated that after the second round of bids, KYTC, the engineer and staff agree that this is the market price to replace the bridge. Judge Pendery called for a vote; all voted "AYE".

Ms. Schenkel requested a motion to approve the claims and supplemental claims as presented for July 15, 2015. Ms. Schenkel requested that Invoice 174912 payable to the Kentucky State Treasurer in the amount \$18,949.94 be removed from the claims under consideration. County Attorney Steve Franzen stated that he asked that that particular invoice be removed so that they can take a closer look at it. There is a lot of controversy about the Kentucky Retirement System and "spiking" claims. Other than that, he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Judge Pendery was advised that there was no motion and second made to accept the bid of Lonkard Construction Company for the Daniels Road Bridge project. A motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Judge Pendery. All voted "AYE" and the meeting adjourned at 6:12 p.m.

Attachments:

Resolution R-97-15 Memorandum of Agreement with KOHS
Resolution R-99-15 Amend Contract with NKADD
Resolution R-98-15 Memorandum of Agreement with Highland Heights
Resolution R-100-15 Eliminate Full Time Position and Create Part Time Position
Claims and Supplemental Claims July 15, 2015

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk