

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

August 2, 2023

The Campbell County Fiscal Court held a public hearing and a regular meeting on Wednesday, August 2, 2023, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the public hearing and the regular meeting and broadcasted both on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Fiscal Court Clerk, Janie Patterson
Finance Director/Treasurer, Laura Lewis
Planning and Zoning Director, Cindy Minter
Human Resources Director, Ashley Murray
Police Chief, Craig Sorrell

Absent:

Assistant County Administrator, Kim Serra

Public Hearing

Judge/Executive, Steve Pendery called the Public Hearing to order at 9:00 AM.

The purpose of the Public Hearing was to obtain comments from the public regarding the proposed 2023 tax rates.

Finance Director/Treasurer, Laura Lewis lead the Public Hearing. She asked the court if there were any questions or comments about the proposed 2023 tax rates, and there were none. Judge/Executive, Steve Pendery commented the rate is going down.

Finance Director/Treasurer, Laura Lewis stated there will be another Public Hearing to discuss the proposed 2023 tax rates at the next Fiscal Court Meeting on Wednesday, August 16, 2023, 5:30 PM.

The Public Hearing was adjourned at 9:02 AM.

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:02 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on July 19, 2023.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on July 19, 2023 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Guest

Judge/Executive, Steve Pendery read the Oath of Office and swore in Police Officer Steven Tucker.

Police Chief, Craig Sorrel commented that Steven Tucker has over 17 years of experience. Officer Tucker was injured and trained officers, but he was reevaluated and granted permission to come back for active duty.

Police Chief, Craig Sorrel announced the promotion of Police Officer William McGohan to the position of Sergeant in the Campbell County Police Department.

Judge/Executive Steve Pendery commented we are very proud of our Police Department, and we have outstanding talent throughout the ranks of the Police Department. He commented we have a community that supports our police and the Fiscal Court is appreciative of all the work the men and women in our Police Department do to help keep us safe.

Recognition of Citizens/Public Officials

Judge/Executive, Steve Pendery asked if there was anyone who would like to address the court. No one came forward, and the meeting moved to old business.

Old Business

County Administrator, Matt Elberfeld presented old business.

Ordinance O-08-23, Second Reading

County Administrator, Matt Elberfeld read the title for the second reading of Ordinance O-08-23, “An Ordinance of the Campbell County Fiscal Court enacting and adopting the S-46 supplement to the Code of Ordinances of the County of Campbell, Kentucky (July 1, 2022 through April 30, 2023).” The first reading occurred at the Regular Fiscal Court Meeting on July, 19, 2023.

Motion was made to adopt Ordinance O-08-23 by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted “Aye” and Ordinance O-08-23 passed.

Ordinance O-09-23, Second Reading

County Administrator, Matt Elberfeld read the title for the second reading of Ordinance O-09-23, “An Ordinance updating the official zoning map for unincorporated Campbell County to rezone approximately 3.7 acres located at 10442 Pleasant Ridge Road from rural residential estate phased (R-RE (P)) to residential one C (R-1C).” The first reading occurred at the Regular Fiscal Court Meeting on July, 19, 2023.

Motion was made to adopt Ordinance O-09-23 by Commissioner Brian Painter, seconded by Commissioner Tom Lampe. All voted “Aye” and Ordinance O-09-23 passed.

New Business

County Administrator, Matt Elberfeld presented new business.

First Reading: Ordinance O-10-23

County Administrator, Matt Elberfeld read the title for the first reading of Ordinance O-10-23, “An Ordinance amending the text of the official zoning ordinance for unincorporated Campbell County KY, to clarify flag lots.”

Personnel

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to promote Police Officer William McGohan to the position of Sergeant in the Campbell County Police Department effective August 3, 2023.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to enter into a contract with Aaron Beighle to provide School Resource Officer services for the 2023 – 2024 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to enter into a contract with Douglas Bryant to provide School Resource Officer services for the 2023 – 2024 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to enter into a contract with Amber Conrad to provide School Resource Officer services for the 2023 – 2024 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to enter into a contract with Amanda Donelan to provide School Resource Officer services for the 2023 – 2024 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to enter into a contract with Philip Harney to provide School Resource Officer services for the 2023 – 2024 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to appoint Sara Davis to the full time Administrative Assistant - Finance position in the Finance Department effective August 21, 2023.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to appoint Paulo Villavicencio to the full time Housing Specialist position in the Housing Department effective August 21, 2023.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Board Appointments

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to appoint Phil Wolber Campbell County Fire Protection District No 6 Board of Trustees as a Judge/Executive appointment for a term effective August 2, 2023 through June 30, 2026.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to accept the resignation of Greg Buckler from the Campbell County Consolidated Dispatch Board of Directors effective August 2, 2023. Greg was the County’s Fire District representative and wishes to step down.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion requesting to appoint Southern Campbell Fire District Chief Jim Bell to the Campbell County Consolidated Dispatch Board of Directors effective August 3, 2023.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

County Administrator’s Report

County Administrator, Matt Elberfeld read a motion to authorize Judge Pendery to execute the First Amendment to the Master Network Construction Agreement with Altafiber, Inc. to add additional multi-dwelling units. There are an estimated 11,000 MDUs in Campbell County and the initial agreement included the construction of 5,500 units. Altafiber has constructed approximately 4,100 units to date and desires to add additional units to the agreement. The County reimburses Altafiber only for units built, the rate is the same as the original network agreement and there are sufficient ARPA funds to cover the additional expense.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Bryan Painter. All voted “Aye” and the motion passed.

Resolution R-70-23

County Administrator, Matt Elberfeld read the title of Resolution R-70-23, “A resolution concurring with the annexation of approximately 14 acres of land located on the west side of Mary Ingles Highway in unincorporated Campbell County by the City of Silver Grove, Kentucky.”

Motion was made to adopt Resolution R-70-23 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and Ordinance R-70-23 passed.

County Attorney’s Report

Executive Session

County Attorney, Steve Franzen requested a motion to meet in executive session pursuant to KRS 61.810(1)(c) to discuss condemnation proceedings.

Motion was made to enter into Executive Session at 9:34 AM by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion was made to come out of Executive Session at 9:56 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Resolution R-69-23

County Attorney, Steve Franzen requested a motion to adopt Resolution R-69-23 which title reads “A resolution of the Campbell County Fiscal Court authorizing the County Attorney to initiate condemnation proceedings.” This Resolution deems it to be in the best interest of the County to repair and replace Barrs Branch Bridge and as a result acquire land adjacent to Barrs Branch Road to provide for any future widening and improvement of Barrs Branch Road.

Motion was made to adopt Resolution R-69-23 by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-69-23 passed.

County Commissioners’ Reports

Commissioner Geoff Besecker

Commissioner Geoff Besecker commented that he had recently spoke with Altafiber, and they are well ahead of schedule. There are only 200 single dwelling homes left across the entire region of Boone, Kenton, and Campbell County. He appreciates that Altafiber has done what they said they would do and people have been able to better their lives, their businesses, and their opportunities because Altafiber is doing what they promised. Judge/Executive, Steve Pendery stated we are better prepared virtually if another crisis like Covid happens.

Commissioner Tom Lampe

Commissioner Tom Lampe commented the Sanitation District (SD1) had a system update and much of it was focused on the Clean H2O40 initiative, which is a storm water mitigation program with the goal of significantly reducing the overflow issues in our community by 2040. The good news for Campbell County is three of those projects have been completed in Wilder, Highland Heights, and Silver Grove, and SD1 is well ahead of their goal. This is consistent with their underlying goal of continuous improvement, focusing on public health, safety, and quality of life. He stated SD1 is doing really great things in our community. He acknowledged Adam Chaney, Lydia Watkins, Andy Aman, and Brooke Shireman for representing SD1 very well.

Commissioner Tom Lampe recognized Jeff Earlywine's retirement. He stated Mr. Earlywine has influenced many people, and has had a tremendous impact in not only our community but also our entire region for 41 years. Commissioner Lampe commented Mr. Earlywine was very instrumental in much of the progress across Campbell, Boone, and Kenton County. Commissioner Lampe thanked Mr. Earlywine and wished him a healthy and happy retirement.

Judge/Executive Report

Judge Pendery commented that over the course of time, the Sanitation District (SD1) had to cope with a consent decree dispute with the EPA. SD1 had drawn up a plan that would bring them into compliance with the original rules set by the EPA as they understood them. Over a longer period of time, SD1 worked to mitigate the effects and come up with a less expensive and streamlined approach in order to comply. They got into a negotiation with the EPA and the courts over this. The end result, several hundred million dollars were saved, approaching 800 million dollars, compared to the original plan that compliance would have required for a renegotiated program with more modern engineering solutions built into it. He stated it was impressive.

Judge/Executive Steve Pendery commented that many of the Fiscal Court projects Campbell County has accomplished, including Altafiber and the and regional radio project, would not be possible if we didn't cooperate with Boone and Kenton County. Jeff Earlywine significantly helped to initiate the spirit of cooperation and heavy lifting amongst the three counties, and we should all be proud to follow his example.

Judge/Executive, Steve Pendery announced The Waste Tire Collection Event will be held at the Campbell County Road Department, located at 1175 Racetrack Road in Alexandria, on August 10 – 11, from 8:00 AM to 3:00 PM, and on August 12, from 8:00 AM to 12:00 PM. This is a free event for all Kentucky residents hosted by the Kentucky Division of Waste Management. There are no limits on the number of tires individuals can bring; however, commercial haulers, contractors, businesses, scrap yards, recycling centers, and tire retailers are prohibited from participating. This event only comes to Campbell County once every three years, and residents are encouraged to attend.

Judge/Executive, Steve Pendery announced The Festival on the Lake at AJ Jolly Park will be held on Saturday, August 19, 2023 from 4:00 – 11:00 PM. Admission is just \$5 with kids 12 and under free. In addition to a fantastic line up featuring Borderline 360, there will be food and craft vendors and children's activities. This year's festival marks the 60th Anniversary of AJ Jolly Park.

Judge/Executive, Steve Pendery announced the 2023 Citizens' Academy Program is scheduled to begin September 11, 2023 and will run through November 6, 2023 on Monday evenings from 6:00 – 8:30 PM. This nine-week program is designed to improve civic education and increase citizen engagement in the workings of county government. Those interested can apply online no later than August 25, 2023.

Finance Director/Treasurer Report

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer's Report.

Motion

Finance Director/Treasurer, Laura Lewis read a motion requesting to award the RFP for the Campbell County & Municipal Planning and Zoning Commission Comprehensive Plan Update project to Michael Baker International for a consultant fee of \$232,615.05 with costs to be incurred and budgeted in both FY24 & FY25. The anticipated project timeline is 18 to 24 months for completion.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Tom Lampe.

Planning and Zoning Director, Cindy Minter commented that this is our primary land use document for the County. Campbell County Planning and Zoning keeps track of unincorporated Campbell County as well as five of our cities. She stated this document serves as the guiding document for all of our Planning and Zoning activities and it needs to be updated by Kentucky statute on a regular basis. She stated it hasn't had a full update since 2008, and this is a time to look at our goals, objectives, and growth to plan for the future. She said this is a long process and active participation from elected officials and the community is welcome and appreciated.

All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis read a motion requesting to authorize a change order for the GovOS payroll tax software project in the amount of \$47,250. The City of Wilder has elected to partner with the Fiscal Court for tax collection services by our Occupational Tax Department. This change occurred after the project parameters with GovOS for the new software were set. This change order will add all returns and reporting required for the services to be provided to the City by the County. The estimated collection fee that will be generated by the partnership is about \$48,000 and should offset this additional cost.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis read a motion requesting a 3-year subscription for social media archiving provided by Archive Social. This is subject to approval of the County Attorney's Office for the Enterprise Software licensing agreement.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter.

County Administrator, Matt Elberfeld commented that with the changing times, preserving social media public records is a topic that has come up nationwide, not just locally. This software will retain social media records appropriately.

County Attorney, Steve Franzen commented social media public records is a complex issue.

All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis read a motion requesting to purchase a 2.5-ton truck from FYDA in the Campbell County Road Department as part of a Campbell, Boone, and Kenton joint county bid.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis read a motion requesting for a change order for the Road Department Fuel System Replacement to include the 1,000-gallon gasoline tank and the 2,000-gallon diesel fuel tank at a cost of \$78,523.75.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter.

Commissioner Geoff Besecker inquired if this was the only company that bid this project. Finance Director/Treasurer Laura Lewis answered yes and this change did not impact another company from being awarded the bid, but if there would have been multiple bidders that would have been brought into consideration.

All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis read a motion requesting to participate in the following combined joint county bids for pieces of equipment and vehicles: Skid Steers, Loader, 1.0 Ton Truck, 1.5 Ton Truck, 2.5 Ton Gasoline Engine Truck, All Wheel Drive SUVs, Electric SUV, Electric Pickup Truck.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated July 31, 2023.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve budget transfers dated July 31, 2023.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order and Benefits Claims

Finance Director/Treasurer, Laura Lewis requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- July 26, 2023
- August 2, 2023
- August 1, 2023 (Benefit Claims)

Motion was made to approve the claims by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter.

County Attorney, Steve Franzen commented that he had reviewed the Claims, and had determined that everything appeared appropriate.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies.

All voted "Aye" and the motion passed.

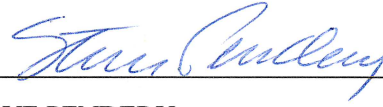
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion. All voted "Aye" and the meeting adjourned at 10:22 AM.

Attachments

- Ordinance O-08-23 Second Reading: Adopt Code of Ordinances Supplement S-46
- Ordinance O-09-23 Second Reading: Update Zoning Map in Unincorporated Campbell County
- Resolution R-70-23 Consent to Silver Grove Annexation
- Resolution R-69-23 Condemnation
- Interfund Transfers: July 31, 2023
- Budget Transfers: July 31, 2023
- Claims & Claims Paid per Standing Order:
 - July 26, 2023
 - August 2, 2023
 - August 1, 2023 (Benefit Claims)

Approved:



STEVE PENDERY

Judge/Executive

Attest:



JANIE PATTERSON

Fiscal Court Clerk