

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

MARCH 15, 2017

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, March 15, 2017 at 5:30p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Cable Access was present to film the public hearing and meeting.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 5:30 p.m. to receive public comment on the Annual Plan for Campbell County Department of Housing. Present at the hearing were:

Charlie Coleman, County Commissioner
Tom Lampe, County Commissioner
Brian Painter, County Commissioner
Steve Franzen, County Attorney
Matt Elberfeld, County Administrator
Paula Spicer, Fiscal Court Clerk
Marie Schenkel, Finance Director
Seth Cutter, Economic Development Manager
Colonel Craig Sorrell, Police Chief
Frank Spataro, Human Resources Director

Matt Elberfeld called the meeting to order and then asked Sarah Collins, Executive Director of the Housing Department to conduct the public hearing. Ms. Collins stated that the Annual Agency Plan has been completed using the US Department of Housing and Urban Development's (HUD) mandated format and is due to HUD at least 75 days prior to the start of the Fiscal Year which is July 1, 2017. The plan was presented to the Resident Advisory Board on January 9 for input and comments, then was available for review by the public since January 10, 2017 in the office of the Housing Department. Ms. Collins explained the information that is included in the Plan. Last year the agency requested 68 project-based vouchers for Highland Village; this year's plan reflects the approval of those vouchers increasing the base line to 773 vouchers. The agency has met the goals outlined in last year's plan. Ms. Collins asked if there were any questions or comments. Mr. Randall stated that he had met with Ms. Collins about a year and a half ago and she was very helpful. He stated that it would be helpful if the Plan was available on-line and asked if they could explore the possibility of merging the program with Newport's housing program. Ms. Collins thanked him for his comments and there being no additional questions or comments, the public hearing was closed at 5:35pm.

In attendance at the regular meeting were:

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE

BRIAN PAINTER

Matthew Elberfeld	County Administrator
Steve Franzen	County Attorney
Paula Spicer	Fiscal Court Clerk
Marie Schenkel	Finance Director
Colonel Craig Sorrell	Campbell County Police Department
Seth Cutter	Economic Development Manager
Frank Spataro	Human Resources Director

Commissioner Lampe made a motion to appoint Commissioner Painter to preside over the meeting in the absence of Judge Pendery, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

The meeting was called to order at 5:35 p.m. by Commissioner Painter. Commissioner Painter explained that Judge Pendery was absent but that they would proceed as normal with the meeting.

Commissioner Painter asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of March 1, 2017 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Painter to approve the minutes. All voted “AYE” and the motion passed.

Commissioner Painter recognized former Judge/Executive Lloyd Rogers and Cheryl Coleman in the audience.

Commissioner Painter congratulated the Northern Kentucky University Norse men’s Division One basketball team for winning the Horizon Tournament in Detroit and moving on to the NCAA Men’s Basketball Tournament. This was NKU’s first year of eligibility for the tournament. Their first game will be on Friday night against University of Kentucky. Commissioner Painter stated that Northwestern University founded in 1850, will make its first appearance in the tournament since it started in 1939.

Commissioner Painter called on Pat Anderson, Woodlawn, who had signed up to address the Fiscal Court. Ms. Anderson commended Matt Elberfeld, Seth Cutter and Judge Pendery for attending council meetings at the individual cities in Campbell County to explain heroin issues, the proposed 800 MHz radio system for police and fire agencies and economic development updates. She suggested that they make their presentations at a Fiscal Court meeting so that it would be televised for residents to watch. Ms. Anderson stated that the improvements made to the park in the last two years are fabulous; Kim Serra has done a great job. She has heard numerous compliments. Her grandchildren love to go there for camping and fishing and other activities. The work has really paid off. Ms. Anderson then expressed concern about the big hassle every spring about which employees are seasonal or part-time and accusations of

nepotism. She asked why there is so much derogatory talk about it. She further stated that seasonal employment is something that has to happen. The Parks/Recreation is a good program and her grandson has applied for a job. She thinks it is silly that every spring they have to go through this over who is allowed to be hired.

Paula Spicer presented old business with a second reading of Ordinance O-03-17 to amend Chapter 73 "Traffic Schedules" of the Campbell County Code of Ordinances to add a stop sign on Ten Mile Road at Fender Road and to delete duplicative listing of a stop sign on Ten Mile Road at KY 1997. Commissioner Lampe made a motion to adopt O-03-17, seconded by Commissioner Painter. Commissioner Painter stated that he visited this site and it is a different kind of intersection. The installation of a stop sign, pre-stop road signage and lane markings will improve safety at the intersection. The Road Supervisor has studied the situation and recommends this action. All voted "AYE" and the motion passed.

New business was then presented beginning with Resolution R-17-17 by title and summary. R-17-17 adopts the Annual Agency Plan for the Department of Housing effective July 1, 2017. Commissioner Lampe made a motion to adopt R-17-17, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-18-17 was read by title and summary given. R-18-17 amends the Campbell County Police Policy and Procedure Manual to update policies on "Stop, Search and Arrest of Persons" and "Prisoner Security and Transportation" to comply with the federal Prison Rape Elimination Act and to add a new policy entitled "Sexual Assault Investigations". The policies have been reviewed and approved by the County Attorney. Commissioner Painter made a motion to adopt R-18-17, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-19-17 was read by title and summary given. R-19-17 authorizes the Judge/Executive to execute an Affiliation Agreement with the Northern Kentucky Health Department for services provided by the Northern Kentucky Medical Reserve Corps during certain emergencies. Commissioner Lampe made a motion to adopt R-19-17, seconded by Commissioner Painter. Matt Elberfeld explained that the Health Department manages a group of doctors that can be mobilized in the event of a disaster when many doctors are needed. This agreement allows the County's OEM staff to work with them. Both Boone and Kenton Counties have also approved this agreement. The agreement has been reviewed and approved by the County Attorney. All voted "AYE" and the motion passed.

Resolution R-20-17 was read by title and summary given. R-20-17 authorizes the Judge/Executive to execute an Agreement with Sanitation District No. 1 for the 50-50 storm water system cost share program on Golfview Road. Commissioner Lampe made a motion to adopt R-20-17, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-21-17 was read by title and summary given. R-21-17 authorizes the Judge/Executive to submit an application to the Kentucky Transportation Cabinet for 80/20 Rural Secondary Bridge Program funds for repair of the Plum Creek Road Bridge.

Commissioner Lampe made a motion to adopt R-21-17, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

Commissioner Painter made a motion to proclaim April 2017 as National Child Abuse Prevention Month, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Commissioner Painter stated that County government is set up in such a way that the Judge/Executive is the only one who has the authority to introduce personnel motions. Due to Judge Pendery’s absence, personnel items were voted on at the March 1, 2017 Fiscal Court meeting, therefore there are none on the agenda at this meeting.

Commissioner Coleman asked about the status of health insurance for County employees. Mr. Elberfeld advised that Horan has been selected as the County’s insurance broker. Horan has been provided with the last three years of claims data and is working on a retro self-funded analysis and at the same time is looking at recommendations for the coming year. That is, recommendations on self-funding, Anthem renewal (the current fully insured provider) and other insurance providers in the market (United HealthCare and Humana). He expects that there will be some recommendations ready at the end of the month and staff will set up meetings with the Commissioners at the beginning of April to explore the options.

Commissioner Lampe quoted the tagline “NorseUp”. In addition to Commissioner Painter’s comments about the NKU Norse, he congratulated the NKU Administration, especially the Athletic Director, Coach Brennan, who is a graduate of Newport Catholic High School, and the players who have worked so hard to achieve their successful season. He wished them good luck in the tournament.

Commissioner Painter announced that The Campbell County Spring Clean-Up will be held on March 31 and April 1 from 8am to 5pm each day. Residents may drop off trash only at Pendery Park and the Campbell County Police Department. Other items including appliances, car batteries, electronics except TV’s, furniture/mattresses, propane tanks up to 20 pounds, scrap metal, tires and trash may be dropped off at the Campbell County Transportation Center. More details can be found at the solid waste link at www.campbellcountyky.org or by calling the solid waste office at 547-1866.

Marie Schenkel requested a motion to authorize staff to participate in the KACo reverse auction for road salt for fiscal year 2018. She stated that the Fiscal Court has participated in this process the last few years and was able to get competitive prices. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Resolution R-22-17 was read by title and summary given. R-22-17 declares county-owned personal property as surplus and authorizes the Finance Director to sell or otherwise dispose of such property. Commissioner Lampe made a motion to adopt R-22-17, seconded by Commissioner Painter. Commissioner Coleman stated that he had received an amendment to the resolution. Mr. Elberfeld explained that paragraph “d” of the resolution was revised to better clarify the process. Commissioner Painter stated that this approves disposal of police cruisers that are surplus and don’t have much value. Commissioner Coleman stated that he thought that

the vehicles were going back to Silver Grove Motors. Mr. Franzen stated that they are assuming that the vehicles will not sell, but they have to advertise them for sale. Mr. Elberfeld stated that some of these vehicles do not have doors or engines, but we have to try to sell them. Commissioner Coleman stated that there is always value in scrap. Mr. Elberfeld stated that it would likely cost more to transport the vehicles to a scrap yard than any value they may have. All voted “AYE” and the motion passed.

Commissioner Painter made a motion to authorize the purchase of a John Deere 5085M tractor and mowing deck from Limestone Farm, Lawn and Worksite in the amount of \$84,565.73 for use by the Road Department, seconded by Commissioner Lampe. Ms. Schenkel stated that the purchase would be made under the State Master Agreement. Mr. Elberfeld explained that the County had two roadside mowers and one, a 1995 model, caught on fire. KACo, the County’s insurer, declared it a total loss and paid the County \$8,000. He stated that the new tractor alone is about \$55,000 and the mowing deck is about \$26,000. He anticipates that it will serve the County for 20-25 years. The order needs to be placed now to insure that the mower is delivered in time for summer mowing season. He advised that purchasing through the State Contract saves about \$12,000 and is warranted. All voted “AYE” and the motion passed.

Marie Schenkel requested a motion to approve budget transfers for March 15, 2017. Ms. Schenkel stated that the transfers do not change the overall budget they only reallocate certain funds. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and supplemental claims as presented for March 15, 2017. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. Commissioner Coleman questioned an SD1 bill in the Claims. Ms. Schenkel stated that there were no storm water bills. He then asked about a claim for attorney’s fees for fire districts. Mr. Elberfeld explained that the fire districts have been meeting to determine the future of fire districts: if there should be fewer districts, health insurance plans and retirement system options. The Fiscal Court has helped facilitate these conversations. There were some legal fees related to issues such as researching mandatory health insurance coverage through the State, which is quite expensive. Commissioner Painter pointed out that the County Attorney reviews all claims to be paid. All voted “AYE” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Painter. All voted “AYE” and the meeting adjourned at 6:05 p.m.

Attachments:

Ordinance O-03-17	Amend Traffic Schedules – Stop Signs
Resolution R-17-17	Adopt Housing Department Annual Agency Plan
Resolution R-18-17	Amend Police Policy and Procedure Manual
Resolution R-19-17	Affiliation Agreement with NKY Health Department
Resolution R-20-17	Agreement with Sanitation District No. 1 for Golfview Road

Resolution R-21-17 Application for 80/20 Rural Secondary Bridge Program Funds
Resolution R-22-17 Declare County Property as Surplus
Budget Transfers March 15, 2017
Claims and Supplemental Claims March 15, 2017

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk