

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

October 5, 2011

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, October 5, 2011, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Steve Franzen	County Attorney
Robert Horine	County Administrator
Melissa Williams	Director of Administration
Jim Seibert	Fiscal Director
Paula Spicer	Fiscal Court Clerk
Lieutenant Colonel Todd Straman	Assistant Campbell County Police Chief

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of September 22, 2011 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Rechtin to approve the minutes as amended. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Katherine Keller, Executive Director, NAMI NKY, thanked the Fiscal Court for its hospitality. They are enjoying their new office space in the Alexandria Courthouse. She also complimented the County's employees who have been very helpful to her and her staff.

Steve Trauth asked what the difference is in pay grades 14 and 17 for the Human Resources Director position. Judge Pendery stated that the new pay grade is \$77,000 annually. Mr. Trauth stated that then the retirement costs are in addition to that. Robert Horine stated that the position had previously been compensated at about \$55,000 annually; the increase will be explained later in the meeting. Mr. Trauth asked if it is wise for the Fiscal Court to increase wages when they have a deficit and will have a reduction in income this year. Judge Pendery stated that the salary

level is commensurate with the background of the new Director. He stated that in order to get a qualified person in this position he is willing to make a small sacrifice. He is optimistic about the budget; the County has realized a 6.75% increase in payroll tax collection. Judge Pendery pointed out that there are over \$100 million in road improvement projects in the County from which the County will collect payroll taxes.

Mr. Trauth then asked about the two golf course employees – are they getting increases due to promotions or retirement. Robert Horine explained that the reclassifications are pursuant to the union agreement that covers these employees. He explained the three steps for Golf Course Specialists and how the employees become eligible for reclassification.

Judge Pendery introduced Glen Miller, the new Superintendent of Campbell County Schools. Mr. Miller told the Court of his background and his 27 years at Beechwood Independent Schools. He stated that Campbell County is ranked 15th in the State on ACT scores, has received a National Blue Ribbon award and National Accreditation. Mr. Miller listed proposed projects to enhance the schools' academic and athletic facilities, including the regional Area Technical Career Center. In addition, they are implementing a wireless campus. Mr. Miller closed by reviewing the Campbell County Schools' vision and academic goals. Judge Pendery stated that the Area Technical Career Center is very important to the region since there is a shortage of skilled manufacturing workers. Judge Pendery then asked if Campbell County Schools still has the lowest tax rate of any school district in Northern Kentucky. Mr. Miller stated that if they are not the lowest they are close to it. In response to Commissioners Garrett's and Painter's questions regarding the McCormick facility, Mr. Miller stated that the Technical Career Center will replace the McCormick facility. He added that they are in the process of putting together a team to formulate a plan for all of the School District's facilities. Commissioner Painter told Mr. Miller that he would like to meet with him in about six months to talk about some taxation fairness issues. Mr. Miller said that he would be happy to meet with him.

Old business was presented with a second reading of Ordinance O-15-11 by title and summary given. O-15-11 updates the official zoning map for unincorporated Campbell County to rezone 14.95 acres located at 8356 Mary Ingles Highway, one mile south of Oneonta Road, unincorporated Campbell County, as described in the attached map, from A-1 (Agriculture One) to INST (Institutional). This zone map change was requested by Thomas More College to allow an upgrade of their biology field station facilities. Commissioner Rehtin made a motion to adopt O-15-11, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Ms. Williams proceeded to new business with Resolution R-100-11 which was read by title and summary given. R-100-11 authorizes the Judge/Executive to execute a memorandum of Understanding with Kentucky eScrap to supply electronics recycling at the 2011 Fall Campbell County Clean-up. Kentucky eScrap will haul away the electronics that are collected at the fall clean-up at no cost to the County. Commissioner Rehtin made a motion to adopt R-100-11, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-101-11 was read by title and summary given. R-101-11 amends Section 373.0 "Cellular Phone Use Policy" of the Campbell County Fiscal Court Administrative Code. The IRS recently changed its guidelines regarding company-issued cell phones and they are no longer

considered a taxable fringe benefit. The County is amending its Administrative Code to comply with the new guidelines. Commissioner Rechtin made a motion to adopt R-101-11, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-103-11 was read by title and summary given. R-103-11 authorizes the Judge/Executive to execute an agreement with RWI Transportation LLC for issuance of the Campbell County Jobs Development Program. The Fiscal Court adopted the Jobs Development Program in June of this year. Adam Caswell, President of the Campbell County Economic Progress Authority, recommends that the provisions of the Jobs Development Program be offered to RWI Transportation. Judge Pendery stated that the terms of the agreement are still being negotiated. Commissioner Painter made a motion to adopt R-103-11, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

Resolution R-102-11 was read by title and summary given. R-102-11 authorizes the Judge/Executive to execute a Planned Equipment Maintenance Agreement with Cummins Bridgeway, LLC for maintenance of the generator located at 1098 Monmouth Street, Newport, Kentucky. This is a continuation of the maintenance agreement for the generator at the County Administration Building; staff has been pleased with this company's service. Commissioner Garrett made a motion to adopt R-102-11, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

A motion was requested to accept the letter of intent to retire from Dennis Reller, Recreation Manager, effective October 31, 2011. Motion was made by Judge Pendery, seconded by Commissioner Garrett. Judge Pendery stated that Mr. Reller has done a great job for the County. All voted "AYE" and the motion passed.

A motion was requested to reclassify Denny Newberry from Golf Course Specialist I to Golf Course Specialist II in accordance with the Local #286 Working Agreement, with compensation set at \$19.4350 per hour effective October 10, 2011. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to reclassify Wayne Short from Golf Course Specialist II to Golf Course Specialist III in accordance with the Local #286 Working Agreement, with compensation set at \$20.1948 per hour effective October 10, 2011. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-105-11 was read by title and summary given. R-105-11 amends the authorized position list in the Campbell County Administrative Code to reflect a change in grade for the position of Human Resource/Assistance Program Director. The change is from Grade 14 to Grade 17. Judge Pendery stated that the salary is commensurate with the qualifications of the new individual and is in the same grade and range as the other directors. Steve Trauth asked what the percentage will be for the event coordinator duties. Judge Pendery stated that all directors participate in organizing and working towards things such as the Senior Picnic. The former Human Resources Director often took the lead on various projects. Judge Pendery made a motion to adopt R-105-11, seconded by Commissioner Garrett. In response to Commissioner Rechtin's questions, Robert Horine explained that the previous salary was around \$55,000

annually, and the salary for the new director will be \$77,000 annually. He stated that the new salary was not budgeted because they did not know of the retirement when the budget was done. Judge Pendery explained why he believes that the new director deserves the proposed salary. He stated that the role of Human Resources Director has become more important in the business community and with the background of the new Director there is an opportunity to address some things that haven't been addressed in the past and to address new policies and procedures. In addition, this individual has experience in the proposed mergers/consolidation of services that the County is considering. He stated that anytime the County can upgrade the quality of its employees, they should do it. Commissioner Rehtin stated that this level of qualifications and associated salary is not needed for County government. Commissioner Painter stated that there is a lot more to this job than filling out papers; we need a high quality person. He stated that the "jack-of-all-trades" attitude enables the County to keep its number of directors low, but still have high quality people. Commissioner Garrett stated that if the new director has experience with consolidations, it could mean a huge savings for the County. He stated that paying more to get qualified people can save the County money in the long run. Commissioners Garrett and Painter and Judge Pendery voted "AYE", Commissioner Rehtin voted "NAY" and the motion passed.

A motion was requested to appoint Kimberly Serra Freer to the position of Human Resources Director/Assistance Program Coordinator with compensation set at Grade 17 (\$77,000.00 annually) effective October 31, 2011. Motion was made by Judge Pendery, seconded by Commissioner Garrett. Commissioner Rehtin expressed his concern about hiring employees at high pay grades and the related future pension costs. Despite these concerns, he will vote for this because Ms. Freer is imminently qualified for the Grade 17 pay range. All voted "AYE" and the motion passed.

Melissa Williams requested that the Fiscal Court table the appointment to the Campbell County Cable Board.

Robert Horine read Resolution R-104-11 by title and summary was given. R-104-11 authorizes the Judge/Executive to execute a deed of easement with E & B Properties, LLC for construction of a parking lot at 1025-1029 Monmouth Street. Mr. Horine explained that this resolution refers to the gravel lot on the east side of Monmouth Street part of which is owned by the Fiscal Court and part owned by E & B Properties. The lot is deteriorating and is an eyesore; paving of the lot will benefit both parties. Commissioner Rehtin made a motion to adopt R-104-11, seconded by Commissioner Garrett. Commissioner Rehtin asked if the County Attorney has approved the documents. Mr. Franzen replied that he has reviewed the documents and they look good. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise for bids if necessary, for construction of a parking lot at 1025-1029 Monmouth Street, Newport, Kentucky. Mr. Horine stated that they believe the cost will be less than \$20,000 and they can simply get three quotes. Commissioner Rehtin asked if the County Road Department could do the work. Mr. Horine stated that the County does have a paver, but it will take longer and the County crews are busy with other projects. He stated that they may be able to get a good price; if not the Road Department may still be able to do the work. Commissioner Rehtin requested that landscaping be included in the

parking lot plans. Motion was made by Judge Pendery, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

Judge Pendery announced that the Fifth Annual Camp Springs Herbst Tour will be on October 16, 2011 from Noon to 6:00 p.m. Maps for this free self-guided tour can be obtained at the Camp Springs Fire Department.

Judge Pendery announced that the Campbell County Fall Clean-up will be held on November 4, 5 and 6, 2011. He listed the locations and times of the event.

Judge Pendery announced that the Northern Kentucky Solid Waste Management Area will host a free Household Hazardous Waste event on November 5, 2011 from 9:00 a.m. to 2:00 p.m. at the Turfway Park parking lot. He listed the kinds of items that will be accepted.

Jim Seibert requested a motion to authorize the purchase of a 2011 Ford Crown Victoria from Paul Miller Ford, Lexington, Kentucky, for the state contract price of \$20,827.00. This vehicle will be for the jailer and will replace a 1995 Ford Crown Victoria. This purchase was budgeted in the FY 2012 budget. Motion was made by Commissioner Rechtin, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-99-11 was read by title and summary given. R-99-11 authorizes the County Judge/Executive to file an application with the Northern Kentucky Area Development District to obtain Area Development Grant funds. Mr. Seibert advised that Campbell County was the only applicant for these funds. If received, the funds will be used to purchase a Bobcat loader for the Road Department. Motion was made by Commissioner Rechtin, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Mr. Seibert then requested a motion to approve the claims as presented for October 5, 2011. County Attorney Steve Franzen stated that he has reviewed the claims and all appear appropriate. Motion was made by Commissioner Rechtin, seconded by Commissioner Painter. Commissioner Rechtin recused himself from voting to approve any payments made to Senior Services of Northern Kentucky, his employer. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rechtin made a motion to adjourn, seconded by Commissioner Garrett. All voted "AYE" and the meeting adjourned at 8:05 p.m.

Attachments:

Resolution R-100-11 Agreement for Electronics Recycling
Resolution R-101-11 Amend Section 373.0 of Administrative Code
Resolution R-103-11 Agreement with RWI Transportation LLC
Resolution R-102-11 Generator Maintenance Agreement
Resolution R-104-11 Deed of Easement with E & B Properties

Resolution R-99-11 Application for Area Development District Grant Funds
Claims October 5, 2011

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk