

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

September 20, 2023

The Campbell County Fiscal Court held a regular meeting on Wednesday, September 20, 2023, at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the regular meeting and broadcasted it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

City Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Fiscal Court Clerk, Janie Patterson
Finance Director/Treasurer, Laura Lewis
Assistant County Administrator, Kim Serra
Police Chief, Craig Sorrell

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 5:30 PM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on September 6, 2023.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on September 6, 2023 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Guests

Campbell County Police Department

Judge/Executive, Steve Pendery read the Oath of Office and swore in Police Officer David Fillhardt.

Police Chief, Craig Sorrel stated Officer Fillhardt has over 36 years of experience and his preference was to work as a School Resource Officer at the high school level.

Judge/Executive Steve Pendery stated that he appreciated Officer Fillhardt and is very happy and proud to have attracted a man with Officer Fillhardt's experience and background. Judge Pendery also said the Campbell County Fiscal Court looks after our own and backs the Police Force. He welcomed Officer Fillhardt and his wife to the County family.

Office of Emergency Management Staff Recognition

The Fiscal Court recognized Office of Emergency Management Director William Turner, who was recently inducted into the Kentucky Emergency Management Hall of Fame which is a lifetime achievement award.

Judge/Executive, Steve Pendery highlighted many of Emergency Management Director Turner's accomplishments over the past 37 years, and stated it was both an honor and a privilege to recognize a remarkable individual whose dedication and unwavering commitment to public safety and emergency preparedness has left an incredible impact on Campbell County and the Commonwealth of Kentucky.

Emergency Management Director, William Turner introduced and thanked his family. He also thanked some of the people who have helped him along the way over the past 37 years: Former Judge/Executive Dale Roberts, who hired him in 1986, Judge/Executive, Steve Pendery, and the three County Commissioners.

Recognition of Citizens/Public Officials

Judge/Executive, Steve Pendery asked if there was anyone who would like to address the court. No one came forward and the meeting moved to old business.

Old Business

County Administrator, Matt Elberfeld presented old business.

- ***Second Reading: Ordinance O-12-23***

County Administrator, Matt Elberfeld read the title summary for the second reading of Ordinance O-12-23, "An Ordinance of the Campbell County Fiscal Court amending the Planning, and Zoning and Building Inspection Fee Schedule to include fees for HVAC service violations at the request of the Kentucky Department of Housing, Buildings, and Construction." The first reading occurred at the Regular Fiscal Court Meeting on September 6, 2023.

Motion was made to adopt Ordinance O-12-23 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted "Aye" and Ordinance O-12-23 passed.

New Business

County Administrator, Matt Elberfeld presented new business.

- ***Resolution R-75-23***

County Administrator, Matt Elberfeld read the title summary of Resolution R-75-23, “A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to apply for 2024 Litter Abatement Funding from the Division of Waste Management.”

Motion was made to adopt Resolution R-75-23 by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-75-23 passed.

- ***Resolution R-76-23***

County Administrator, Matt Elberfeld read the title summary of Resolution R-76-23, “A Resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a contract with the Alexandria Fair Board for reimbursement for Fairground Improvements during 2022 and 2023.”

Motion was made to adopt Resolution R-76-23 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-76-23 passed.

Personnel

- ***Executive Order, Advance Police Officer***

County Administrator, Matt Elberfeld read a motion requesting to advance Police Officer Samuel Broomall to Police Officer 2 in accordance with the current FOP working agreement effective October 6, 2023.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Board Appointments

- ***Motion, Northern Kentucky District Board of Health Resignation***

County Administrator, Matt Elberfeld read a motion requesting to accept the resignation of Marie Schenkel as Judge Pendery’s designee on the Northern Kentucky District Board of Health effective October 31, 2023.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

- ***Executive Order, Appointment to Northern Kentucky District Board of Health***

County Administrator, Matt Elberfeld read a motion requesting to appoint Judge/Executive Steve Pendery to the Northern Kentucky District Board of Health effective November 1, 2023. Per KRS 212.786 the Judge/Executive or a designee shall serve on the District Health Board and Judge Pendery will serve the term himself.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

- ***Executive Order, Appointment as Alternate to NKY Solid Waste Management Area Board***

County Administrator, Matt Elberfeld read a motion requesting to appoint Solid Waste Coordinator Megan Clere to serve as the alternate to Judge/Executive, Steve Pendery on the Northern Kentucky Solid Waste Management Area Board.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

- ***Executive Order, Reappointments (2) to Pendleton County Water District Board***

County Administrator, Matt Elberfeld read a motion requesting to reappoint both David Boden and Joe Strange to the Pendleton County Water District Board for a four-year term effective November 1, 2023, through October 31, 2027.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

County Administrator Report

- ***Resolution R-77-23***

County Administrator, Matt Elberfeld read the title summary of Resolution R-77-23, “A Resolution authorizing the Campbell County Fiscal Court to enter into a memorandum of agreement with the Campbell County Economic Progress Authority to loan Kentucky Product Development Initiative local match funding for the development of the Southern Campbell County Industrial Park.”

Motion was made to adopt Resolution R-77-23 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-77-23 passed.

County Commissioners’ Reports

- **Commissioner Tom Lampe** welcomed the new Northern Kentucky University President, Cady Short-Thompson. He said she is well poised to face challenges and lead us strongly into the future. He also congratulated Brighton Center’s CEO, Wonda Winkler for her 30 years of service to the Brighton Center. She started off in an entry level position and worked her way up to president and CEO and is leading an organization that transforms lives throughout our community.

Judge/Executive Report

- Judge/Executive Steve Pendery announced, the 56th Annual Campbell County Senior Citizens' Picnic will be Wednesday, September 27th at Pendery Park from 11:00 AM to 3:00 PM. He stated Pre-sale tickets are available at the County Administration Building in Newport or the County Senior & Wellness Center in Highland Heights for \$10. The picnic theme is "Fall Fun at Pendery Park," and participants are encouraged to dress in fall-themed attire.
- Judge/Executive, Steve Pendery also announced the Solid Waste Fall Cleanup Event is scheduled for Friday, October 6, and Saturday, October 7, from 8:00 AM to 5:00 PM. He stated residents should review the event flyer available on the Campbell County website for event guidelines and a list of accepted items.

Finance Director/Treasurer Report

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer's Report.

- ***Resolution R-78-23***

Finance Director/Treasurer, Laura Lewis read the title summary of Resolution R-78-23, "A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute a Memorandum of Agreement with the Northern Kentucky Area Development District (NKADD) for operations at the Campbell County Senior Center for FY 2024." Finance Director/Treasurer, Laura Lewis stated this Resolution authorizes the Judge/Executive to execute a Memorandum of Agreement with the NKADD for \$63,712 in Senior Center Operations funding and \$15,000 in Evidence Based Activities funding for Fiscal Year 2024.

Motion was made to adopt Resolution R-78-23 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and Resolution R-78-23 passed.

- ***Claims & Claims Paid per Standing Order***

Finance Director/Treasurer, Laura Lewis requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- September 13, 2023 (Claims per Standing Order Claims)
- September 20, 2023 (Claims – Including per Standing Order Claims)

County Attorney, Steve Franzen commented that he had reviewed the Claims, and Claims Paid per Standing Order, and had determined that everything appeared appropriate.

Motion was made to approve the Claims, and Claims Paid per Standing Order by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

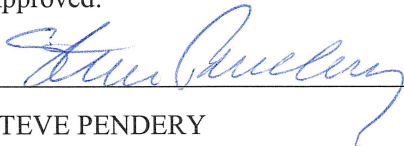
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Tom Lampe offered a second to the motion. All voted "Aye" and the meeting adjourned at 6:00 PM.

Attachments

- Ordinance O-12-23, Amending P&Z Fee Schedule to include HVAC Service Violations
- Resolution R-75-23, Litter Abatement Funding from the Division of Waste Management
- Resolution R-76-23, Alexandria Fair Board Contract for Fairground Improvements
- Resolution R-77-23 CCEPA Agreement
- Resolution R-78-23, Senior Center Operations Funding Contract
- Claims & Claims Paid per Standing Order:
 - September 13, 2023 (Claims per Standing Order Claims)
 - September 20, 2023 (Claims – Including per Standing Order Claims)

Approved:



STEVE PENDERY

Judge/Executive

Attest:



JANIE PATTERSON

Fiscal Court Clerk