

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

OCTOBER 23, 2019

A special meeting of the Campbell County Fiscal Court was held on Wednesday, October 23, 2019 at 5:30 p.m. at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY/JUDGE EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Assistant County Administrator Kim Serra,
Fiscal Court Clerk Paula Spicer,
Finance Director/Treasurer Marie Schenkel,
Major Jeremy Newberry

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable access was present to film the meeting.

Judge Pendery advised that this is a special meeting of the Fiscal Court, and as such they would adhere strictly to the agenda that had been advertised in advance.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of October 2, 2019 were presented. Commissioner Painter made a motion to approve the minutes, seconded by Commissioner Besecker. All voted "AYE" and the motion passed.

There being no old business, Paula Spicer presented new business beginning with Resolution R-102-19. R-102-19 authorizes the Judge/Executive to execute an Agreement to accept a Community Development Block Grant for the Campbell County Home Ownership Development Project in Newport. Commissioner Lampe made a motion to adopt R-102-19, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-103-19 was read by title. R-103-19 authorizes the Judge/Executive to execute a Development Agreement with Newport Millennium Housing Corporation III (NMHC III)

whereby NMHC III will execute the Campbell County Home Ownership Development Project on behalf of the Campbell County Fiscal Court and utilize future income from this project to increase homeownership opportunities in the City of Newport. Commissioner Lampe made a motion to adopt R-103-19, seconded by Judge Pendery. Judge Pendery acknowledged that Dennis Elrod was present to answer questions. Mr. Elberfeld explained that this agreement passes the CDBG funds on to the NMHC and makes clear that they are responsible for any cost overruns for the project. This arrangement is similar to the one for the Scholar House project. Commissioner Besecker clarified that there is no cost to the Fiscal Court now or in the future for this project. Mr. Elberfeld agreed, adding that the agreement provides that the Fiscal Court received \$804,000 from the State; part of that amount pays Mr. Elrod's fee and the remainder goes to NMHC III. All voted "Aye" and the motion passed.

Resolution R-104-19 was read by title. R-104-19 authorizes the Judge/Executive to execute a contract amendment extending the consultant's time of performance in the contract for professional services with Atkins-Elrod & Associates. Judge Pendery made a motion to adopt R-104-19, seconded by Commissioner Painter. Mr. Elberfeld explained that the Fiscal Court applied for funding almost a year ago and it took a while to hear from DLG about the application. At that time, the Fiscal Court entered into an agreement with Atkins-Elrod and Associates to serve as grant manager. Due to this delay, the contract with Atkins-Elrod needs to be extended. There is no cost to the Fiscal Court, Atkins-Elrod is paid through the grant proceeds. All voted "Aye" and the motion passed.

Resolution R-105-19 was read by title. R-105-19 adopts an updated Campbell County Detention Center Personnel Policy and Procedure Manual. Judge Pendery made a motion to adopt R-105-19, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to appoint Robert Boody to the position of Police Officer Grade PO7 with the Campbell County Police Department effective November 7, 2019 with compensation set at \$60,799.42 annually (\$29.2305 per hour). Officer Boody will enter service as a lateral police officer and will be granted 10 year of service credit at the time of appointment. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Commissioner Besecker clarified that Mr. Boody is coming from Bracken County and his previous service will count toward his service time in Campbell County. Mr. Elberfeld stated that the prior service will be used to calculate salary and vacation time. 10-years is the maximum credit allowed by the FOP working agreement. If the County did not offer this, it would have a hard time getting experienced officers to join the Department. Mr. Boody is filling a vacancy due to the resignation of Officer Carl Harris; with this appointment the Department will be fully staffed. All voted "Aye" and the motion passed.

A motion was requested to recommend to the Kentucky Department for Public Health that Lawrence Brennan MD, Judith Harrer RPh and Daniel Sheridan DMD be reappointed to the Campbell County Local Board of Health each for a two-year term effective January 1, 2020 through December 31, 2021. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to appoint Jonathan S. Cullick to the Campbell County Library Board of Trustees effective October 24, 2019 through September 30, 2021. Mr. Cullick will fill the

remainder of the term of Carla Landon who has resigned. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Judge Pendery stated that at this point they will follow along with the agenda as previously circulated meaning there will be no reports from the County Administrator, County Attorney and Commissioners.

Judge Pendery made the following announcements:

(1) The AJ Jolly Park Spooktacular Halloween Event will be held on Saturday, October 26, 2019 from noon to 3pm. Kim Serra added that in the event of rain, the event will be held at the Southern Campbell Fire Department.

(2) A Quarter Auction will be held on Tuesday, October 29, 2019 at the Newport Elks, 273 Alexandria Pike, Cold Spring, to benefit the Campbell County Animal Shelter. Doors open at 6pm and the Quarter Auction starts at 7pm.

(3) The Northern Kentucky Household Hazardous Waste collection event will take place on Saturday, November 2, 2019 from 9am to 2pm at UC Health Stadium, 7950 Freedom Way in Florence. This free event is open to all Boone, Campbell and Kenton County residents. All residents who plan to drop off items MUST visit www.nkyhhw.org to print and complete a registration form prior to attending the event and must bring the form on the day of the event.

Marie Schenkel requested a motion to accept the bid of Platinum 77 Finishes in the amount of \$19,700 to paint common area walls, doors and frames on the first, second and third floors of the County Administration Building, 1098 Monmouth Street. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. Commissioners Lampe and Painter and Judge Pendery voted “Aye”, Commissioner Besecker voted “Nay” and the motion passed.

A motion was requested to authorize staff to advertise for bids to replace the roof of the Campbell County Police/OEM Headquarters. The roof needs to be replaced due to leaks. This expense is included in the budget. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to reject the bid received and opened on October 8, 2019 for the resurfacing project at Pendery Park and Morscher Park. The sole bid received was over budget. Staff recommends rejecting the bid and possibly rebidding it with other projects in the future. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to extend the contracts with Professional Lawn Care, Inc. for snow removal services at County-owned facilities in the north County and with Nathan Heim for snow removal services at County-owned facilities in the south County during the 2019-2020 winter season. Both contractors have agreed to continue their 2017 pricing. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-106-19 was read by title. R-106-19 declares certain County-owned personal property as surplus and authorizes the County Finance Director/Treasurer to sell or otherwise dispose of same. Ms. Schenkel added that these items have been replaced or are no longer

needed and will be sold primarily on “govdeals”. Commissioner Lampe made a motion to adopt R-106-19, seconded by Judge Pendery. All voted “Aye” and the motion passed.

A motion was requested to authorize the purchase of the following vehicles from Paul Miller Ford, Lexington, under KY Master Agreement 758 1800000180, for use by the Campbell County Detention Center:

(1) 2020 Ford F-350 pickup truck in the amount of \$33,443 to replace a 2000 Ford F-250 pickup which will eventually be sold as surplus property, and

(2) 2020 Ford Transit Connect Van in the amount of \$25,390 for transporting inmates (the vehicle currently used can only hold two passengers).

The total cost is \$58,823 and is included in the FY20 Detention Center Commissary Budget.

Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to approve budget transfers dated September 30 and October 23, 2019. Ms. Schenkel explained that the transfers do not increase the overall budget they only reallocate certain funds. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims dated October 23, 2019 and claims paid per Standing Order dated October 3 and 8, 2019. County Attorney Steve Franzen advised that the County Attorney has reviewed the claims and supplemental claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Commissioner Besecker. All voted “AYE” and the meeting adjourned at 5:52 pm.

Attachments:

Resolution R-102-19 Agreement to Accept CDBG Funds

Resolution R-103-19 Development Agreement with Newport Millennium Housing Corp.

Resolution R-104-19 Amend Contract with Atkins-Elrod & Associates

Resolution R-105-19 Adopt Detention Center Personnel Policy & Procedure Manual

Resolution R-106-19 Declare County-Owned Property as Surplus & Authorize its Disposal

Budget Transfers dated September 30 and October 23, 2019

Claims dated October 23, 2019 and Claims paid per Standing Order dated October 3, and 8, 2019

Approved:

STEVE PENDERY

Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk