

CAMPBELL COUNTY FISCAL COURT MINUTES

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, January 22, 2003, at 5:30 p.m. at the Fiscal Court Conference Room, 24 W. 4th Street, Newport, Kentucky. In attendance at the meeting were:

**COUNTY JUDGE/EXECUTIVE
STEVE PENDERY**

**COUNTY COMMISSIONERS:
DAVID OTTO
WILLIAM VERST
KENNETH RECHTIN**

Robert Horine	County Administrator
Paul Twehues	Assistant County Attorney
Chief David Sandfoss	Campbell County Police Department
Josh Wice	Administration Analyst
Darlana Barnes	Housing Director
Pat Dressman	Human Services Director
Sandra Mulligan	Fiscal Court Clerk

The meeting was called to order at 5:30 p.m. by Judge Pendery. A moment of silence was called for by Judge Pendery, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Judge Pendery presented the minutes from the Fiscal Court meeting of January 8, 2003. It was moved by Commissioner Otto and seconded by Commissioner Rechtin that the minutes of January 8, 2003 be approved. All voted "AYE" and the motion passed unanimously.

Judge Pendery next asked if there were any public officials or citizens in attendance at the meeting who desired to address the Court at this time. Chief Sandfoss commented that the Dispatch Board had its meeting that afternoon and stated that the mid-year finance report was on target. He noted that there were certain areas where revenues were not coming in as expected, such as for land lines, but that more revenues were coming in for wireless than expected. He stated that expenditures were also on target. Judge Pendery thanked Chief Sandfoss for this report.

Mr. Horine presented Ordinance O-01-03 for second reading and passage consideration, which was read by title and a summary given. He explained that this ordinance adopts the codified version of ordinances adopted by the Court from January 2002 through June 2002. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Verst seconded, to approve Ordinance O-01-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine next presented Resolution R-08-03, which he read by title and provided a summary to the Court for its consideration. He noted that this resolution authorizes the Judge/Executive to execute an agreement with the Camp Springs Volunteer Fire Department to provide gravel transport services to the Department in return for use of the Department parking area and shooting range for County activities, and stated that the Fire Department would be purchasing 6-8 truckloads of gravel for their parking lot on 4-Mile Pike and requested our assistance to transport the gravel, noting that the Fire Department would take care of the final spreading of the gravel at the site. There being no further discussion, Commissioner Verst made a motion and Commissioner Rehtin seconded, to approve Resolution R-08-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested consideration of the Court for a motion to accept the notice of retirement from Allen Pape, Park Maintenance Worker III, at the A J. Jolly Golf Course, effective May 31, 2003. Judge Pendery made the motion, and Commissioner Rehtin seconded, to accept the notice of retirement from Allen Pape. All voted "AYE" and the motion passed unanimously.

Mr. Horine next recommended a motion to revise the job description for Park Maintenance Worker III and change the job title to Golf Course Equipment Operator/Irrigation Worker, in order to more accurately reflect the responsibilities of the position, with no change in grade or salary range. Judge Pendery made the motion, and Commissioner Rehtin seconded, to revise the job description for Park Maintenance Worker III. All voted "AYE" and the motion passed unanimously.

Mr. Horine next presented Resolution R-05-03, which he read by title and provided a summary to the Court for its consideration. He stated that this resolution transfers the positions of Office of Emergency Management Director and Office of Emergency Management Deputy Director from Non-Hazardous Duty Retirement Coverage to Hazardous Duty Retirement Coverage within the same County Employees Retirement System of the Kentucky Retirement Systems. He noted that these two positions are placed in hazardous conditions when responding to emergencies throughout the community and recommended the change be made. He also stated that a questionnaire had already been completed to identify the criteria that qualified these positions for hazardous duty retirement, which would be submitted to the Kentucky Retirement System after approval of the resolution. Judge Pendery asked Mr. Horine what the cost to the County would be for the change in coverage and if there was anything comparable to a past service credit or any additional expense. Mr. Horine reported that there would be no credit for past service, and that the cost from February 1 to the end of the current fiscal year for the 2 positions would be approximately \$3,500, and for the next fiscal year the cost has been calculated at approximately \$10,000. He noted that the hazardous duty retirement contribution will be increasing over 2% next year. Judge Pendery mentioned that other counties had already made this change, to which Mr. Horine noted that Boone County has it in place and Kenton County has submitted their change for approval by the Retirement System. Commissioner Verst stated that he felt this was an appropriate change, noting that these positions are consistent with being hazardous in light of the 9/11 issues that may come up that persons in these positions may be exposed to. There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve Resolution R-05-03. A roll call vote was taken with Commissioner Otto voting yes,

Commissioner Rehtin voting yes, Commissioner Verst voting yes and Judge/Executive Pendery voting yes, making a unanimous vote for the passage of Resolution R-05-03.

Mr. Horine then presented Resolution R-06-03, which he read by title and provided a summary to the Court for its consideration. He explained that this resolution would amend the County Administrative Code Organizational Chart and Authorized Position List to reflect revisions of the job description of Park Maintenance Worker III and change the job title to Golf Course Equipment Operator/Irrigation Worker. There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve Resolution R-06-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine next recommended a motion to authorize staff to advertise, interview, and hire for the position of Golf Course Equipment Operator/Irrigation Worker at the A J Jolly Golf Course. He noted that, although Mr. Pape is not scheduled to retire until the end of May, he would be taking a significant amount of accumulated earned time off; therefore, the hiring process is necessary to get underway as the golf course season starts in the spring. Judge Pendery made the motion, and Commissioner Rehtin seconded, to authorize staff to advertise, interview, and hire for the above position. All voted "AYE" and the motion passed unanimously.

Mr. Horine then recommended a motion to request the Campbell County Police Merit Board to commence the process to establish an Eligibility List for Sergeant for the Campbell County Police Department due to the expiration of the previous Eligibility List. He stated that there had been an indication there would be a Sergeant retiring in the near future and that it is recommended to start the process now because of the 90-day lead time for notice of an eligibility examination. Commissioner Rehtin requested Chief Sandfoss to explain the eligibility list determination. Chief Sandfoss explained that the Merit Board posts notice of an upcoming test, stating that there is a 90-day period before the test can actually be given. He noted that 3-year service officers were eligible to take the test and that lateral years would count, but that if an officer was in their first year of probation, they would not be able to take the test. The process involves a written examination and is followed up by an oral review that is conducted by a panel of police commanders/executives. The scores of both the examination and oral review, together with any points for seniority, are determined to be the final score, from which the eligibility list is established. Commissioner Otto made the motion, and Commissioner Rehtin seconded, to request the Campbell County Police Merit Board to establish an Eligibility List for Sergeant. All voted "AYE" and the motion passed unanimously.

Mr. Horine next recommended a motion to appoint Mike Almoslechner, Mike Schulkens and Terry Mann to the Campbell County Ethics Committee for one-year terms, effective February 1, 2003 through January 31, 2004. Assistant County Attorney Twehues inquired as to whether there might be an issue with incompatible offices, stating that Mike Schulkens is the City Attorney for Newport and asked if he was an independent contractor or an employee. He explained that one person could not hold a city position and a county position at the same time. Commissioner Rehtin explained that Mr. Schulkens is an independent contractor, to which Attorney Twehues stated there would be no incompatibility. Judge Pendery made the motion, and Commissioner Rehtin seconded, to appoint the above-named persons to the Ethics Committee. All voted "AYE" and the motion passed unanimously.

Mr. Horine then recommended a motion to appoint Chief Gerald Sandfoss to the Campbell County Public Safety Communications Center Board of Directors for a two-year term, effective January 22, 2003 and expiring January 22, 2005. He noted that this appointment was necessary due to the dismissal of Ken Schaub as the Fire Chief for District 5, and that Chief Sandfoss acknowledged his willingness to accept the position. Judge Pendery made the motion, and Commissioner Rehtin seconded, to appoint Chief Gerald Sandfoss to the Public Safety Communications Center Board of Directors. All voted "AYE" and the motion passed unanimously.

Mr. Horine next recommended a motion to appoint Melissa Williams as Judge/Executive Steve Pendery's alternate to the Campbell County Extension Board. Judge Pendery made the motion, and Commissioner Rehtin seconded, to appoint Melissa Williams as alternate to the Extension Board. All voted "AYE" and the motion passed unanimously.

Judge Pendery then requested reports from Staff. Mr. Horine, County Administrator, reported that staff is recommending a delay of the application for a grant for the expansion of the Senior Center in Highland Heights until April of 2003, which is the beginning of a new year funding cycle of CDBG funds. He explained that a number of circumstances had developed suggesting it would be more prudent to delay the application, those being (a) possible grant opportunities, and (b) possible funds from the Northern Kentucky Independent Health District. He stated that the City of Edgewood is already in the current funding cycle for a new building being constructed on Dudley Pike. He also noted that a local consulting firm that is known nationwide for the development of fitness centers for senior citizens had offered their services to work with the architect on this project to make sure that the space being designed will deliver the greatest value in terms of fitness and wellness activities for senior citizens. He advised that Pat Dressman, Human Services Director, was present to answer any questions.

Judge Pendery next requested a report from the County Attorney. Assistant County Attorney Paul Twehues stated he had nothing to report.

Judge Pendery then requested reports from the Commissioners. Commissioner Verst advised he had nothing to report.

Commissioner Otto reported that he had discussed with others on the Court a possible Bill to introduce to Caucus that would change how coroners dispose of bodies that are considered pauper burials. He stated that he would like to be able to make it possible for someone to be cremated if their family cannot afford the cost of the burial or if there is no existing family members, giving the coroner immunity under KRS if cremation is chosen. He noted that the County pauper burial site is very full and it would be less costly to cremate than it would to bury. Commissioner Rehtin asked what the difference in price was between burial and cremation. Ms. Dressman responded that there is no difference in what is paid to the funeral director, but there is a difference in what is paid to the Road Department by tying up their equipment and the number of men that must be utilized. Commissioner Otto noted that Ms. Dressman would be drafting a letter in support to the Caucus requesting this issue be addressed.

Commissioner Otto also reported that he had attended several jail meetings and discussed the statistics of the inmates at the jail, noting that there was a significant rise in inmate population, creating an overcrowding at the jail, and an additional cost to the County.

Commissioner Rechtin thanked everyone for the tours of County facilities he had been on recently, noting that it was a good experience for him to view the facilities. Judge Pendery noted the Court's appreciation of Commissioner Rechtin's conscientiousness to take these tours and learn about the management of the facilities.

Judge Pendery reported that the Transportation Cabinet would be holding a public hearing on Thursday, January 23, from 5:00 to 7:00 p.m. in the Cafeteria of the Campbell County High School regarding the extension of KY 536 from US 27 to the AA Highway. He next stated that there would be a regularly scheduled Mayors meeting on Tuesday, January 28, 2003 at 7:30 a.m. at the Campbell County Extension Center. He also reported that there would be a public meeting on the Re-Addressing Project to be held on Monday, January 27, 2003 at Campbell County High School from 5:00 p.m. to 7:00 p.m.

Judge Pendery then requested a report from the Fiscal Director. Mr. Horine, in Mr. Sabo's absence, requested a motion for consideration from the Court to authorize the purchase of a John Deere 72" out-front mower for \$15,700.50 off the state contract for the A J Jolly Golf Course. He noted that this bid is good through March 1 and that \$16,000 had been budgeted for the purchase of a new mower this year. Commissioner Rechtin made the motion, and Commissioner Verst seconded, to purchase the John Deere mower. All voted "AYE" and the motion passed unanimously.

Mr. Horine next presented Resolution R-07-03, which he read by title and provided a summary to the Court for its consideration. He explained that this resolution would adopt a fixed assets capitalization policy for the Campbell County Fiscal Court in order to comply with GASB 34. He stated that under the Government Accounting Standards Board, the County is now required at the end of this fiscal year to have recorded and capitalized all of the County's fixed assets, noting that this policy will set the parameters for what the County will determine to be fixed assets. There being no further discussion, Commissioner Otto made a motion and Commissioner Verst seconded, to approve Resolution R-07-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested approval of the Claims being presented at this meeting. Assistant County Attorney Twehues stated that County Attorney Verst had reviewed the claims and that they appeared to be appropriate. There being no further discussion, Commissioner Otto made a motion that the claims be approved and paid. Commissioner Rechtin seconded the motion. All voted "AYE" and the motion passed unanimously.

There being no further business to come before the meeting, it was moved by Commissioner Rechtin, seconded by Judge Pendery, that the meeting be adjourned. All voted "AYE" and the meeting was adjourned at 6:13 p.m.

Attachments:

Ordinance O-01-03: Adoption of Codified Version of Ordinances from 1/02 to 6/02
Resolution R-05-03: Position at OEM Changed from Non-Hazardous to Hazardous Duty
Resolution R-06-03: Amendment of Administrative Code and Organizational Chart to Reflect
Revisions of Park Maintenance Worker III Job Description
Resolution R-07-03: Adopts Fixed Assets Capitalization Policy
Resolution R-08-03: Authorizes Judge/Executive to Execute Agreement with Camp Springs
Volunteer Fire Department to Provide Gravel Transport Services
Claims: January 22, 2003
January 22, 2003 (Supplemental)

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

Sandra L. Mulligan
Fiscal Court Clerk