

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

JUNE 16, 2021

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, June 16, 2021, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 5:30 p.m. to receive public comment regarding possible uses of County Road Aid and Local Government Economic Assistance funds. Cable Access was present to film the public hearing and meeting. Both were also broadcast live on the Fiscal Court Facebook Page. Present at the hearing and meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Assistant County Administrator Kim Serra,
Finance Director/Treasurer Marie Schenkel,
Major Jeremy Newberry

Marie Schenkel, Finance Director/Treasurer opened the public hearing to obtain comments on possible uses of County Road Aid and Local Government Economic Assistance funds. The County receives these funds annually from the State and the public may give input on how the funds are used. Ms. Schenkel stated that nobody was in attendance for the public hearing. Judge Pendery offered that that may be an indication that the public is happy with the choices that the County makes for use of the funds. There being no further comments, the public hearing was closed.

The regular meeting was called to order at 5:32 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of June 2, 2021 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Besecker to approve the minutes. All voted “Aye” and the motion passed.

There being no old business, Paula Spicer presented new business beginning with Resolution R-46-21. R-46-21 approves the execution of a County Road Aid Cooperative Program Agreement with the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid, for the fiscal year beginning July 1, 2021 in the amount of \$694,771.07 for construction, reconstruction and maintenance of County roads. Commissioner Painter made a motion to adopt R-46-21, seconded by Judge Pendery. All voted “Aye” and the motion passed.

Resolution R-47-21 was read by title. R-47-21 authorizes the County Judge/Executive to execute a contract with Coverall North America Inc. to provide general cleaning services at the Campbell County Senior Center and Wellness Center for Fiscal Year 2022. Commissioner Painter made a motion to adopt R-47-21, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-48-21 was read by title. R-48-21 amends Chapter 3 “Personnel Policies and Procedures” and Appendix A “Affirmative Action Plan” of the Administrative Code and acknowledges the Annual Review of the Campbell County Administrative Code. Judge Pendery made a motion to adopt R-48-21, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-49-21 was read by title. R-49-21 adopts a revised compensation schedule for non-represented staff of the Fiscal Court and authorizes corresponding amendments to the Administrative Code. Judge Pendery made a motion to adopt R-49-21, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-50-21 was read by title. R-50-21 authorizes execution of a Memorandum of Agreement with the American Federation of State, County and Municipal Employees (AFSCME) Local #286. Judge Pendery made a motion to adopt R-50-21, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to approve pay rates for Fiscal Year 2022 effective June 20, 2021 for non-represented Fiscal Court employees and for employees represented by AFSCME and Fraternal Order of Police (FOP) working agreements. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to appoint William Fuller to the seasonal Parks and Recreation Maintenance Worker position effective June 17, 2021 with compensation set at pay grade 1, \$12.10 per hour. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to accept the resignation of Joseph LeMarble from the Campbell County Fire District No. 6 (Melbourne) Board of Trustees. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Judge Pendery then made a motion to appoint Dale Edmondson to the Campbell County Fire District No. 6 (Melbourne) Board of Trustees to fill the unexpired term of Joseph LeMarble effective June 16, 2021 through June 30, 2024. Commissioner Besecker seconded the motion. All voted “Aye” and the motion passed.

The County Administrator’s report was next. Mr. Elberfeld presented Ordinance O-09-21 for a first reading. O-09-21 amends Chapter 34 “Public Records” of the Campbell County Code of Ordinances. He explained that the State passed a new open records law in its last session. This ordinance will bring the County’s policy in compliance with the new State law. Some of the significant changes are: open records requests may now be submitted by email, requests will only be accepted from Kentucky residents as defined in the ordinance, and the County will now have five days to respond to requests (excluding Saturday, Sunday and holidays) instead of three days. The new law is effective June 30, 2021. No vote was taken on the first reading of the ordinance.

He then requested a motion to meet in executive session pursuant to KRS 61.810(1)(c) to discuss proposed or pending litigation against or on behalf for the public agency. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted “Aye” and the motion passed. The Fiscal Court then met in executive session at 5:43p.m.

Commissioner Painter made a motion to exit the executive session, seconded by Commissioner Lampe. All voted “Aye” and the motion passed. The Fiscal Court resumed its meeting at 6:10p.m.

Mr. Elberfeld requested a motion to authorize the Judge/Executive to execute a Memorandum of Understanding pertaining to the opioid litigation. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

The County Attorney and Commissioner Besecker had no reports.

Commissioner Lampe reported that prior to this meeting, he and Commissioner Painter represented the Fiscal Court at a celebration honoring Jack Moreland and his retirement from Southbank Partners. He thanked Mr. Moreland for his many contributions and years of service to the community. His career spanned the private and public sectors as well as education.

Commissioner Painter thanked Commissioner Lampe for his report, but had none himself.

Judge Pendery made the following announcements:

AJ Jolly Park will once again host the Festival on the Lake at the Joseph J. Stapleton Pavilion on Saturday, August 7, 2021 from 4PM to 11PM. For more information and to view the full line up please visit www.campbellcountyky.gov or visit the AJ Jolly Park Facebook page.

The Campbell County Senior Center will have an Open House on Thursday July 1 and Friday July 2 and will officially reopen on Tuesday, July 6th. Hours and capacity will be reduced and some COVID-19 precautions will remain in effect. To learn more about the Center reopening

plan please call 859-572-4300 or visit www.campbellcountyky.gov or the Campbell County Senior Center Facebook Page. Staff are excited to welcome back members in July!

Marie Schenkel then presented the Finance Director/Treasurer's Report beginning with Resolution R-51-21. R-51-21 renews a contract with the Kentucky Association of Counties All Lines Fund for property and liability insurance coverage effective July 1, 2021 through July 1, 2022. Commissioner Painter made a motion to adopt R-51-21, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-52-21 was read by title. R-52-21 renews a contract with the Kentucky Association of Counties for workers' compensation insurance coverage effective July 1, 2021 through June 30, 2022. Commissioner Painter made a motion to adopt R-52-21, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to approve a change order in the amount of \$6,929.35 for the Dodsworth Lane bridge replacement project. Adjustments had to be made to the project when a sanitary main along Dodsworth Lane was discovered to be closer to the replacement structure than originally thought. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

A motion was requested to approve an upgrade of the Springbrook Financial Software from an on-premise version to a cloud version. The Finance Department has used Springbrook since 2009 and the current licensing fee is approximately \$20,000. Migrating to the cloud version will involve a one-time cost of \$7,160 and an annual subscription cost of approximately \$22,000 thereafter. The upgrade is subject to final approval of the agreement by the County Attorney's office. Motion was made by Commissioner Painter, seconded by Judge Pendery. Commissioner Painter stated that this is a little costlier but he understands that there are other benefits that come with the cloud version that will offset some of the costs. All voted "Aye" and the motion passed.

A motion was requested to approve an adjustment to the Sheriff's 2021 General Term Order. The adjustment takes funds from surplus and increases the equipment capital outlay line item in order for the Sheriff's office to purchase an additional vehicle that became available through the dealer. With current supply chain issues and expected future price increases, it is advantageous to purchase an additional vehicle at this time. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims paid per standing order dated June 9 and 16, 2021. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Commissioner Besecker. All voted "Aye" and the meeting adjourned at 6:18p.m.

Attachments:

Resolution R-46-21 County Road Aid Cooperative Program Agreement
Resolution R-47-21 Contract for Senior Center Cleaning Services
Resolution R-48-21 Amend Administrative Code/Acknowledge Annual Review
Resolution R-49-21 Adopt Revised Compensation Schedule
Resolution R-50-21 Memorandum of Agreement with AFSCME Local #286
Ordinance O-09-21 1st Reading – Amend Public Records Policy
Resolution R-51-21 Renew Contract for Property/Liability Insurance Coverage
Resolution R-52-21 Renew Contract for Workers’ Compensation Insurance Coverage
Claims and Claims Paid Per Standing Order dated June 9 and 16, 2021.

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk