

CAMPBELL COUNTY FISCAL COURT MINUTES

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, February 5, 2003, at 7:00 p.m. at the Alexandria Courthouse, Main Street, Alexandria, Kentucky. In attendance at the meeting were:

COUNTY COMMISSIONERS:

**DAVID OTTO
WILLIAM VERST
KENNETH RECHTIN**

Robert Horine	County Administrator
Melissa Williams	Director of Administration
Justin Verst	County Attorney
Chief David Sandfoss	Campbell County Police Department
Lawrence Sabo	Fiscal Affairs Director
Peter Klear	Planning & Zoning Director
Pat Dressman	Human Services Director
Darlana Barnes	Housing Director
Russell Guy	Maintenance Director
Sandra Mulligan	Fiscal Court Clerk

In the absence of Judge Pendery, Commissioner Verst moved that Commissioner Otto be appointed to conduct the meeting, seconded by Commissioner Rechtin. The motion passed. The meeting was called to order at 7:00 p.m. by Commissioner Otto. A moment of silence was called for with Commissioner Otto asking everyone to keep in their thoughts and prayers the families of the crew of the Space Shuttle Columbia. The moment of silence was followed by the Pledge of Allegiance. Following roll call, a quorum was declared present. The meeting was covered by *Government Access*.

Commissioner Otto presented the minutes from the Fiscal Court meeting of January 22, 2003 and the Special (Mayor's) Meeting of January 28, 2003. It was moved by Commissioner Verst and seconded by Commissioner Rechtin that the minutes of January 22, 2003 and January 28, 2003 be approved. All voted "AYE" and the motion passed unanimously.

Commissioner Otto next asked if there were any public officials or citizens in attendance at the meeting who desired to address the Court at this time. There were none.

Commissioner Otto noted that there was no "Old Business" and requested items of "New Business" be brought before the Court. Ms. Williams stated that the first order of new business was Resolution R-09-03, which she read by title and provided a summary to the Court for its consideration. She noted that this resolution allocates additional MH/MR tax funds to support New Perceptions, Inc. for fiscal year 2003 and that the resolution was being recommended by Human Services Director, Pat Dressman, who was in attendance at the meeting to answer any questions. Mr. Sabo advised the Court that if the resolution were passed, it would also authorize the budget transfer called for in the resolution. There being no further discussion, Commissioner

Rechtin made a motion and Commissioner Verst seconded, to approve Resolution R-09-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-10-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution authorizes the transfer of funds, along with additional MH/MR funding to support the Work and Adult Rehabilitation Services Program for Redwood Rehabilitation Center for fiscal year 2003. This resolution was recommended by Human Services Director, Pat Dressman. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Verst seconded, to approve Resolution R-10-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams then presented Resolution R-11-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution was being requested to encourage the Kentucky General Assembly to pass legislation to continue the Enterprise Zone Program in Kentucky. She noted that the Enterprise Zone Program would end for the City of Louisville this year, but that the program in Campbell County would continue until 2006. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Verst seconded, to approve Resolution R-11-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-12-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution sets the 2003 Park opening and closing dates for Campbell County Parks (Pendery, Morscher and Jolly). The resolution is the recommendation of Park Manager, Dennis Reller. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Verst seconded, to approve Resolution R-12-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams then presented Resolution R-13-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution sets the fees for 2003 for A J Jolly Park. The resolution is the recommendation of Park Manager, Dennis Reller, who conducted a survey of the state parks fees and suggested A J Jolly Park's fees remain the same as the previous year, except to raise the fee for an additional person at a campsite from \$1.00 to \$2.00. Commissioner Otto noted that the rates were raised for out-of-county residents last year. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Verst seconded, to approve Resolution R-13-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-14-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution authorizes the submission of a 2003 project application for funding from the TEA-21 Transportation Enhancement Program for the Melbourne to Silver Grove portion of the River Path Bike Path grant. She noted that the County is in partnership with Forward Quest and that a similar grant was applied for last year, but not awarded. The County has pledged \$10,000 in in-kind support and there is a match of \$77,000 for this grant with pledges from different members of the community, which brings the total budget to approximately \$380,000. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Verst seconded, to approve Resolution R-14-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams then presented Resolution R-15-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution authorizes the Judge/Executive to execute an Interlocal Agreement with Sanitation District No. 1 to provide KPDES Storm Water Discharge Permit Services, along with other Storm Water related services for unincorporated Campbell County. She advised the Court that Planning & Zoning Director Peter Klear was present at the meeting to answer any questions. Commissioner Otto noted that the Sanitation District had made a presentation to the Commissioners at the recent Mayors' meeting and 3-County meeting. There being no further discussion, Commissioner Rehtin made a motion and Commissioner Verst seconded, to approve Resolution R-15-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams advised the Court there were three additional resolutions to be presented to the Court that had been requested after the Agenda had been prepared. She presented Resolution R-16-03, which was read by title and provided a summary to the Court for its consideration. She stated that this resolution authorizes the Judge/Executive to sign a grant application for the Animal Shelter. She noted that the County had an opportunity to apply to the State for up to \$1,000 for equipment for the Animal Shelter. There being no further discussion, Commissioner Rehtin made a motion and Commissioner Verst seconded, to approve Resolution R-16-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-17-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution authorizes the Judge/Executive to sign a Memorandum of Agreement, along with a Right of Entry Agreement with the State of Kentucky Transportation Cabinet. This relates to the piece of A. J. Jolly Park that will be taken by the State that fronts U.S. 27 in order to be able to widen that road. The property in question must be replaced with land that is used for recreation, since the Park was originally developed through a grant, and must be replaced with recreation land. The replacement property has not been located yet, but in order for the State to move forward on widening U.S. 27, the above agreements are being requested. Commissioner Verst stated that he had attended the meeting on this subject with Ms. Williams and Bud Pogue, and explained that the Memorandum of Agreement is with the Commonwealth of Kentucky and the Entry Agreement is with District 6. The Memorandum of Agreement with the Commonwealth will be entered into before the Entry Agreement with District 6 is entered into. Ms. Williams advised the Court that Planning & Zoning Director, Peter Klear, had been involved in these negotiations and was present at the meeting to answer any questions. Commissioner Otto noted that there was no set price for the property in the resolution and questioned whether the resolution was only to move the project along further. Mr. Klear advised that certain things would need to be in place before the Agreements would be executed. He explained that the Memorandum of Agreement would suffice in lieu of the State actually having the property, and the Entry Agreement would allow the property to be viewed in order to have final construction documents prepared. He noted that an appraisal had been done by the Transportation Cabinet, which was not satisfactory, and resulted in the County doing its own appraisal and a report on that appraisal should be received soon. Commissioner Otto asked if the replacement property had to be at the Park, or if it could be located anywhere in the County. Mr. Klear advised that the property could be located anywhere in the County and must be of reasonably close value. County Attorney Verst stated that he had reviewed the agreement and that it appeared appropriate. There being no further discussion, Commissioner Rehtin made a motion and Commissioner Verst seconded, to approve Resolution R-17-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-18-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution relates to House Bill 103 presently being proposed in the General Assembly, which would require local governments to pay additional fees to the Kentucky Retirement System for retired County employees in an effort to reduce the health insurance costs for Kentucky School Board employees. She requested the resolution be passed to advise the General Assembly that the County is against this legislation. There being no further discussion, Commissioner Verst made a motion and Commissioner Rehtin seconded, to approve Resolution R-18-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams then presented for first reading Ordinance O-01-03 and gave a provided a summary to the Court. She stated that this ordinance would adopt a supplement to the Code of Ordinances, which had been prepared by American Legal Publishing that covered ordinances passed and adopted from January 2002 through June 2002. She explained that action had been taken on this ordinance at previous meetings, but that advertising requirements had not been met in order to effectuate the ordinance. She advised that no action was necessary on the ordinance at this meeting and that it would be acted upon at the next Fiscal Court meeting on its second reading.

Ms. Williams next requested consideration of the Court for a motion to appoint Julie Hess to the position of Part-Time Records Clerk in the Campbell County Police Department, effective February 6, 2003, with compensation set at \$10.37/hr. (Grade 7A). Commissioner Otto made the motion, and Commissioner Verst seconded, to appoint Julie Hess to the position of Part-Time Records Clerk in the Police Department. All voted "AYE" and the motion passed unanimously.

Ms. Williams next recommended a motion to authorize staff to advertise, interview, and hire seasonal workers for the 2003 Park Season as follows: 5 seasonal workers for Golf Maintenance, 5 park maintenance seasonal workers, and 5 camping/concession seasonal workers. Commissioner Otto made the motion, and Commissioner Rehtin seconded, to authorize staff to advertise, interview, and hire for the above seasonal positions. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested consideration of the Court for a motion to authorize a 2.5% Merit Increase for Administrative Analyst, Josh Wice on his 6-month anniversary. She explained that Mr. Wice had been hired in June 2002 and had received a positive recommendation from her as his Director, making him eligible for this increase. This increase would advance Mr. Wice from Grade 11A to Grade 11B, to be effective on his 6-month anniversary date of January 10, 2003. Commissioner Otto made the motion, and Commissioner Rehtin seconded, to authorize a 2.5% Merit Increase for Josh Wice. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested consideration of the Court for a motion to reappoint Roger Peterman to the Northern Kentucky Port Authority Board for a 4-year term, effective March 1, 2003 through February 28, 2007. Commissioner Otto made the motion, and Commissioner Rehtin seconded, to reappoint Roger Peterman to the Northern Kentucky Port Authority Board. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested consideration of the Court for a motion to reappoint Robert Cooper to the Northern Kentucky Port Authority Board for a 4-year term, effective March 1, 2003 through February 28, 2007. Commissioner Otto made the motion, and Commissioner Rechtin seconded, to reappoint Robert Cooper to the Northern Kentucky Port Authority Board. All voted "AYE" and the motion passed unanimously.

Commissioner Otto next requested reports from Staff. Mr. Horine, County Administrator, stated he had nothing to report.

Commissioner Otto then requested a report from the County Attorney. County Attorney Justin Verst stated he had nothing to report.

Commissioner Otto next requested reports from the Commissioners. Commissioner Verst advised he had nothing to report.

Commissioner Rechtin reported that he enjoyed the 3-County Fiscal Court meeting recently hosted by Boone County and suggested the Court send a thank you letter and request the meetings take place more often.

Commissioner Otto gave a report for the Judge/Executive as follows. The Transportation Cabinet has rescheduled the public meeting on the extension of Rt. 536 for Tuesday, March 4, 2003, from 5:00 p.m. to 7:00 p.m., at the Campbell County High School. The next meeting of the Campbell County Transportation Task Force will be held Tuesday, February 25, 2003, at 2:00 p.m., at the Wilder City Building.

Commissioner Otto then requested a report from the Fiscal Director. Mr. Sabo requested a motion for consideration from the Court to authorize staff to seek bids for the painting and patching of the Alexandria Courthouse. He noted that this motion had been requested by Maintenance Director, Russell Guy, and that funds had been budgeted for this work. Commissioner Rechtin made the motion, and Commissioner Verst seconded, to authorize staff to seek bids for the painting and patching of the Alexandria Courthouse. All voted "AYE" and the motion passed unanimously.

Mr. Sabo next requested approval of budget appropriation transfers and explained that past procedure was for an ordinance to be passed in order for the County to appropriate money from one fund to another, but that the Department of Local Government and the auditors have advised that if money is not being used that has already been appropriated, transfers could be made by Executive Order. There being no further discussion, Commissioner Otto made a motion to approve the budget appropriation transfers and Commissioner Rechtin seconded the motion. All voted "AYE" and the motion passed unanimously.

Mr. Sabo then requested approval of the regular budget transfers for February 5, 2003. There being no discussion, Commissioner Rechtin made a motion to approve the budget transfers and Commissioner Verst seconded the motion. All voted "AYE" and the motion passed unanimously.

Mr. Sabo next requested approval of the Claims being presented at this meeting. County Attorney Verst advised that he had reviewed the claims and that they appeared to be appropriate.

There being no further discussion, Commissioner Rehtin made a motion that the claims be approved and paid. Commissioner Verst seconded the motion. All voted "AYE" and the motion passed unanimously. Mr. Sabo commented that he was pleased to have received calls from the Commissioners this week regarding the Claims, noting their stewardship and fiscal responsibilities. Commissioner Otto remarked that staff were always available and very courteous and helpful in responding to the Commissioners' questions.

There being no further business to come before the meeting, it was moved by Commissioner Verst, seconded by Commissioner Rehtin, that the meeting be adjourned. All voted "AYE" and the meeting was adjourned at 7:30 p.m.

Attachments:

Resolution R-09-03: Allocation of MH/MR tax funds to support New Perceptions, Inc.
Resolution R-10-03: Transfer of Funds to support the Work and Adult Rehabilitation Services Program for Redwood Rehabilitation Center
Resolution R-11-03: Enterprise Zone Program Request for Continuation
Resolution R-12-03: 2003 Park Opening and Closing Dates
Resolution R-13-03: 2003 Fees for A J Jolly Park
Resolution R-14-03: TEA-21 Transportation Enhancement Program Funding Grant
Resolution R-15-03: Interlocal Agreement with Sanitation District No. 1
Resolution R-16-03: Animal Shelter/Animal Control Equipment Grant
Resolution R-17-03: Memorandum of Agreement and Right of Entry Agreement w/Kentucky Transportation Cabinet
Resolution R-18-03: Opposition to Legislation Requiring Additional Fees to Kentucky Retirement System
Ordinance O-01-03: Codifies Ordinances passed from January 2002 through June 2002 (1st reading)
Budget Appropriation
 Transfers: February 5, 2003
Budget Transfers: February 5, 2003
Claims: February 5, 2003
 February 5, 2003 (Supplemental)

Approved:

DAVID E. OTTO
Presiding Official

Attest:

Sandra L. Mulligan
Fiscal Court Clerk