

Sign Permit Application



Campbell County Planning, Zoning and Building Inspection
1098 Monmouth Street, Suite 343
Newport, Kentucky 41071

Phone: (859) 292-3880

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Email: pzadmin@campbellcountyky.gov

www.campbellcountyky.gov

1. Project Located In:
☐ Unincorporated Campbell County
☐ Alexandria
☐ Bellevue
☐ Cold Spring
☐ Crestview
☐ Dayton
☐ Highland Heights
☐ Melbourne
☐ Silver Grove
☐ Southgate
☐ Woodlawn
2. Project Address: _____
City: _____ State: _____ Zip: _____
Project (Business) Name: _____
3. PIDN: 999-99-____ - _____.____ Zone: _____
4. Applicant: ☐ Business or Property Owner ☐ Contractor
Business or Property Owner: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Contractor: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____
Occupational Tax License: _____

County issued number

City issued number if Dayton, Bellevue, Silver Grove
5. Number of signs: _____
6. Sign Types: *(check all that apply)*
☐ New Sign ☐ Replacement Sign
☐ Flat or Window
☐ Projecting from Building
☐ Individual Letters
☐ Logo
☐ Free-Standing
☐ Ground or Monument
Height at top: _____ FT.
☐ Pole
Height at top: _____ FT.
7. Lighting: ☐ Internal ☐ External ☐ None
Hours of Illumination: ☐ 24 hours ☐ From _____ AM/PM to _____ AM/PM

8. Variable Message:

Size of Variable Message Portion: _____ Square FT.

☐ Electronic ☐ Manual ☐ None

☐ Monochrome ☐ Multi-Color

Anticipated Frequency of Message Change: _____

9. Size of each sign: ☐ Single Sided ☐ Double Sided

Depth: _____ FT. Length: _____ FT. Height: _____ FT.

☐ Single Sided ☐ Double Sided

Depth: _____ FT. Length: _____ FT. Height: _____ FT.

☐ Single Sided ☐ Double Sided

Depth: _____ FT. Length: _____ FT. Height: _____ FT.

10. Estimated cost of project: \$ _____

11. ACKNOWLEDGEMENT:

I hereby certify that I am requesting this review on behalf of all owners of this property. All fees are due at the time of application and are not refundable, regardless of the decision of the Building Inspections, Planning Commission, Board of Adjustment and/or their authorized agent.

Applicant's Signature

Date

Attachments: *Digital submittals accepted at pzadmin@campbellcountyky.gov*

☐ 1 digital of Sign Plans

☐ 1 digital copy of Site Plan

☐ 1 digital list of Subcontractors (names and addresses)

If applicable:

☐ Building permit application

☐ Electrical permit application