

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

APRIL 18, 2018

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, April 18, 2018, 7:00 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER

Steve Franzen	County Attorney
Matt Elberfeld	County Administrator
Kim Serra	Assistant County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Frank Spataro	Human Resources Director
Chief Craig Sorrell	Campbell County Police Department

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of April 4, 2018 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Lampe to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery called on Chief Craig Sorrell, Campbell County Police Department to present his 2017 Annual Report which will be available online after his presentation. Chief Sorrell first described the area of the County that the Campbell County Police Department is responsible for, it is the most populous portion of the County covering 85% of the total land mass of the County. The Department's Mission Statement and Core Values have remained the same. He then talked about how the Department's Core Values were put into action by reexamining school response plans, assisting the Concerns of Police Survivors (COPS) in hosting a ride-in event, expanding use of the Electronic Crimes Unit and digitization of Department records. Chief Sorrell presented the organization chart explaining that there are a total of 33 sworn positions and one records clerk when fully staffed; after the appointment on the agenda, there will be one more

vacancy to fill. He then presented crime statistics for 2017 for all jurisdictions in Campbell County and then specific numbers for Campbell County Police Department. Two initiatives for 2018 are the records clerk being certified as a victim's assistant and the overhaul of the County's emergency communications network. Chief Sorrell then presented a slide show of sworn officers, records clerk and School Resource Officers. He announced the retirement last year of Lt. Lehmkuhl and School Resource Officer Popham, and the resignations of Officers Maliszewski and Jones who have taken positions with the US Secret Service and as Police Chief of Augusta, KY, respectively. Chief Sorrell expressed his gratitude to the Police Force Merit Board and Volunteers in Police Service. He announced that Detective Donald Dornheggen was named the 2017 Officer of the Year. Chief Sorrell listed events that the Department participated in or hosted during 2017. He concluded with the list of Officers that received a Fit for Duty award and enforcement commendations. Chief Sorrell thanked the Fiscal Court for its support. Judge Pendery, Commissioner Painter and Mr. Franzen complimented Chief Sorrell on his report.

Finding that nobody had signed in to address the Fiscal Court, Judge Pendery proceeded with the agenda.

Paula Spicer presented old business with a second reading of Ordinance O-04-18. O-04-18 enacts and adopts the 2018 S-36 Supplement to the Code of Ordinances of the County of Campbell, Kentucky to incorporate legislation adopted between July 1, 2017 and December 31, 2017. Commissioner Painter made a motion to adopt O-04-18, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

New business was then presented beginning with Resolution R-24-18 by title and summary. R-24-18 authorizes the Judge/Executive to make application to and if approved, enter into an agreement with the Kentucky Office of Homeland Security (KOHS) for grant funds to purchase 20-30 sets of Personal Protective Equipment for the Campbell County Office of Emergency Management staff and Campbell County LandSAR team. The resolution further provides that the County will follow the provisions of KRS 45A for the purchase of equipment and/or services funded by KOHS. The estimated cost of the equipment to be purchased is \$10,000-\$15,000. Commissioner Lampe made a motion to adopt R-24-18, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint Michael R. Curtis to the position of Police Officer Grade PO5 with the Campbell County Police Department effective April 22, 2018 with compensation set at \$49,583.17 annually (\$23.8381 per hour) and annual benefit cost of \$29,550. Mr. Curtis will be a lateral entry officer and will be granted six years and four months of service credit at the time of his appointment. Motion was made by Judge Pendery, seconded by Commissioner Lampe. In response to Commissioner Painter's question, Chief Sorrell explained that this is not the most service credit given to an officer, some lateral entry officers were granted 10 years of service. Mr. Curtis is originally from Kentucky and is moving back here from Alabama. All voted "AYE" and the motion passed.

A motion was requested to vacate the appointment of Barb Schadler as a Park Ranger due to health reasons. Ms. Schadler was appointed at the March 21, 2018 Fiscal Court meeting, but has

been unable to report for work due to a personal health reason. Judge Pendery explained that this situation was handled sensitively. If Ms. Schadler recovers her health, she will be considered for employment, but at this time the Park Ranger position needs to be filled. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

A motion was requested to reappoint Rees Hardy to the Campbell County Police Merit Board for a four year term effective September 7, 2018 through September 6, 2022. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Judge Pendery stated that the Police Force Merit Board was represented at the meeting. The Board does important work and Mr. Hardy has served very well and capably. All voted “AYE” and the motion passed.

A motion was requested to reappoint Mike Rust to the Central Campbell Fire District Board of Trustees for a three year term effective July 1, 2018 through June 30, 2021. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Judge Pendery stated that Mr. Rust has done a good job on the Board and is highly recommended. All voted “AYE” and the motion passed.

Matt Elberfeld stated that he had two resolutions related to the Energy Project Assessment District (EPAD) created previously by the Fiscal Court. The enabling EPAD legislation authorized these administrative actions, but the County Attorney recommended that they be approved separately. He then presented Resolution R-25-18 which authorizes and approves an Interlocal Agreement for the collection of assessments under Campbell County’s Energy Project Assessment District (EPAD) as created by Ordinance O-02-18. He explained that the Interlocal Agreement outlines the responsibilities of the Fiscal Court, the Sheriff, PVA and County Clerk since the EPAD uses the property tax collection process for collection of assessments. All parties understand and are in favor of the program. Commissioner Coleman asked if Mr. Elberfeld would give an explanation of the program. Mr. Elberfeld explained that the EPAD creates a County-wide district that allows the use of PACE financing for energy efficiency improvements for businesses. Since lenders treat this as an assessment rather than a loan, it does not count in loan-to-value ratios. The assessment stays with the property not the business, making it more secure from a lender’s perspective. The program encourages energy savings and green development in the County. Individual projects in the EPAD will still come before the Fiscal Court for approval. Judge Pendery made a motion to adopt R-25-18, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Resolution R-26-18 was read by title and summary given. R-26-18 authorizes and approves a Program Administration Agreement to allow Energize Kentucky LLC to administer Campbell County’s Energy Project Assessment District as created by Ordinance O-02-18. Mr. Elberfeld explained the benefits of having a program administrator rather than handling it in-house. Energize Kentucky will be paid from the loan proceeds and there is no cost to the County. Energize Kentucky LLC is a subsidiary of the Greater Cincinnati Energy Alliance. Judge Pendery made a motion to adopt R-26-18, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Commissioner Coleman asked Mr. Elberfeld what the expense money that the Commissioner’s receive monthly is to be used for. Mr. Elberfeld replied that it is to be used for expenses incurred

in the course of being a Commissioner. Commissioner Coleman noticed in the claims that Commissioner Painter is getting paid for mileage. Mr. Elberfeld stated that that is for an out-of-town trip. Generally, the Fiscal Court's practice has been to reimburse for out-of-town trips such as going to Frankfort. Commissioner Coleman stated for the record that Commissioners receive \$300 per month expense money, which he thinks is more than fair. But it is the policy of the County to reimburse any out-of-town travel. Mr. Elberfeld did not want to say that it is the written policy but that it's been the traditional practice.

Commissioner Painter stated that the trip he took was to the KACo Commissioners' and Magistrates' Association legislative training day which they host every year. Attendees first visit the KACo office where they are briefed by legislators and then go to the Capitol Building to talk to local representatives and senators.

Judge Pendery announced that the first annual Tails & Trails 5K to benefit the Campbell County Animal Shelter will be held at A.J. Jolly Park on Sunday, April 22 with race beginning at 9am. Registration fee is \$30 which includes an event t-shirt. Participants must preregister online. More information about the two Animal Shelter events can be found at the County's website or on Facebook.

Judge Pendery announced that all camping opens at AJ Jolly Campground on Friday, April 27, 2018. More information and a link for reservations are on the County's website.

Judge Pendery announced that a golf outing to benefit the Campbell County Animal Shelter will be held on Saturday, April 28 at AJ Jolly Golf Course beginning at noon. Dinner and a raffle will be held after the outing.

Judge Pendery announced that the 2018 Campbell County Shred Day will be held on Saturday, April 28, from 9am to 1pm at the Disabled American Veterans headquarters, 3725 Alexandria Pike, Cold Spring. Prescription drugs will also be collected for proper disposal.

Judge Pendery announced that a Connecting Community with Small Business event will be held on Saturday, April 28 from 11am to 2pm at AJ Jolly Park. Come out for a day of fun and enjoy fitness, family and supporting local businesses.

Judge Pendery announced that the Campbell County Fiscal Court and Mayors will meet on Tuesday, April 24 at 6pm in the Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Marie Schenkel requested a motion to approve budget transfers as presented for April 18, 2018. She explained that the transfers do not increase the overall budget they only reallocate certain funds. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and supplemental claims as presented for April 18, 2018. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to

approve the claims and supplemental claims, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Commissioner Lampe. All voted “AYE” and the meeting adjourned at 6:15 pm

Attachments:

Ordinance O-04-18 Adopt Code of Ordinances Supplement
Resolution R-24-18 Agreement with KY Office of Homeland Security
Resolution R-25-18 Interlocal Agreement for Collection of EPAD Assessments
Resolution R-26-18 Agreement for Administration of EPAD
Budget Transfers Dated April 18, 2018
Claims Dated April 18, 2018

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk