

**CAMPBELL COUNTY, KY FISCAL COURT
MINUTES**

March 22, 2023

A special meeting of the Campbell County Fiscal Court was held on Wednesday, March 22, 2023, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

Assistant County Attorney Michelle Eviston,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Assistant County Administrator Kim Serra,
Finance Director/Treasurer Laura Lewis,
Police Chief Craig Sorrell,
Economic and Community Development Director Justin Otto,
Fiscal Court Clerk Janie Patterson

The meeting was called to order at 5:30 p.m. by Judge Pendency. Cable Access was present to film the meeting. The meeting was also broadcast live on the Campbell Media website.

Judge Pendency asked for a moment of silence followed by the Pledge of Allegiance

Following roll call, a quorum was declared present.

Judge Pendency requested a motion to approve the minutes from the Fiscal Court special meeting of February 27, 2023. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

Judge Pendency introduced special guest, State Representative from the 68th District, Mike Clines. Representative Clines presented a Citation of Appreciation from the House of Representatives of the Commonwealth of Kentucky, which recognized and honored Paula Spicer upon the auspicious occasion of her retirement as the respected Campbell County Fiscal Court Clerk. Ms. Spicer has served great distinction in local government for more than 40 years. She served for 14 years with the Campbell County Fiscal Court, 3 years with the Commonwealth Attorney 17th Judicial Circuit, and 24 years with the city of Covington, Kentucky. Over the course of her career, she has served as City Clerk, Felony Court Coordinator, and Fiscal Court Clerk. Ms. Spicer is an honorary Kentucky Colonel, and a Certified Kentucky Municipal Clerk. She has earned the upmost respect

and admiration from her colleagues and all those who have benefited from her hard work and commitment.

Representative Mike Cline, announced the members of the House of Representatives offered Ms. Spicer sincere commendation and gratitude for her years of exemplary service, and extended best wishes to her for continued success and good fortune as she embarks upon a well-earned retirement.

Judge Pendery commented Paula Spicer is detail oriented, thoughtful, kind and courteous to the citizens, and friendly to all the staff.

Guest Speaker, Andy Yeager, from KYTC – District 6 presented recommended projects for Fiscal Year 2023 through 2024. He did not have updated numbers available and presented on the previous years' information.

Campbell County is allotted just under \$726,000. Of that \$220,000 is set aside for routine maintenance and traffic. There is also \$145,000 set aside for flex funds, and the county has the option to utilize these funds on county roads. After administrative expenses, the remaining balance is \$356,000 for Campbell County projects.

Andy Yeager recommended resurfacing Flagg Springs Pike/KY 10 through Sheanshang Road, estimated cost is \$207,000. He also recommended Carthage Road/KY1996, estimated cost \$141,900. That leaves \$7,000 left which isn't enough to do another project. If the county elects not to use flex funds, it is recommended to pave the next section of Flagg Springs Pike/KY 10 at an estimated cost of just under \$142,000.

There are still three roads left to be paved from the previous year's program: 1996, Wesley Chapel Road/KY 1121, and another section of Flagg Springs Pike/KY 10.

Commissioner Besecker inquired about the holdovers from last year and asked if the contractors had to stick to the bid amount, regardless of inflation. Andy Yeager responded that was correct. The previous bid price will stay the same regardless of inflation.

Judge Steve Pendery stated he appreciated the information, and that it will be taken under the advisement of Luke Mantle.

There being no old business, Paula Spicer presented new business with Resolution R-28-23. R-28-23 adopts the annual plan for the department of housing. Commissioner Besecker made a motion to adopt R-28-23, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to accept the resignation of Jessica Bolton from the full-time position of Building Inspector II in the Planning and Zoning Department effective March 10, 2023. Motion was made by Judge Pendery, seconded by Tom Lampe. All voted "Aye" and the motion passed.

A motion was requested to advertise, interview, and make a hiring recommendation for a full-time Building Inspector to fill the vacancy created by the resignation of Jessica Bolton. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to appoint Payton Fields to the full-time position of Kennel Technician at the Campbell County Animal Services effective March 23, 2023. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise, interview, and make a hiring recommendation for a part-time Kennel Technician to fill the vacancy created by the reclassification of Payton Fields. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint Laura Wilson to the full-time position of Police Social Worker with the Campbell County Police Department effective March 23, 2023. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint the following seasonal employees for the 2023 Maintenance, Parks and Golf season effective March 1, 2023:

NAME	JOB TITLE	RATE HOUR
Daniel Schabell	Clubhouse Maintenance Worker	\$13.25
Steve Teegarden	Clubhouse Maintenance Worker	\$13.25
Catherine Brown	Park Ranger	\$13.25

Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to reappoint Troy Franzen to the Campbell County and Municipal Planning and Zoning Commission for a four-year term effective April 18, 2023 through April 17, 2027. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to reappoint Mark Schroer, MD to the Northern Kentucky District Health Board for a two-year term effective March 23, 2023 through March 22, 2026. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint Dan Gorman to the Campbell County Board of Assessment Appeals for a three-year term effective March 23, 2023 through March 22, 2026. The motion was Passed by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

County Administrator, Matt Elberfeld made a motion to accept the cooperative purchasing agreement under KRS 45A.300 with GovOS/DLT Solutions in the amount of \$436,510.59 for the initial implementation and development of a business licensing and tax solution and one-year annual subscription of the cloud software.

He stated, this will modernize county filing processes, replace the current OTIS system and will offer benefits to our business community stakeholders in the tax filing process. He stated the final purchase and contract are subject to approval by the County Attorney’s Office. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Judge/Executive, Steve Pendery made an announcement that the Solid Waste Spring Clean-Up event is scheduled for both Friday, April 28th, and Saturday, April 29th from 8:00 AM to 5:00 PM. He stated residents are encouraged to review the event flyer available on the county website for a list of accepted items and other event guidelines.

Laura Lewis presented the Finance Director/Treasurer's Report.

Laura Lewis requested a motion for the staff to be authorized to advertise for bids for guard rail replacement on Cover Run Pike. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Laura Lewis requested a motion to accept the proposal of Michael Baker International to provide inspections for bridges under twenty feet. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Laura Lewis requested a motion to accept Riegler Construction bids for the Fiscal Year 2023 resurfacing projects: Flatwoods Road, from KY 824 to Burns, for \$185,117.50, and Bezold Road, from Burns to New Pavement, for \$98,880.00. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Laura Lewis requested a motion for the staff to be authorized to advertise for bids to purchase a light duty Haz-Mat truck for the office of Emergency Management (OEM). This purchase will be funded by the \$212,000 Federal Homeland Security Grant Program for hazard mitigation. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Laura Lewis made a motion to purchase two replacement HVAC units for the Detention Center dormitory areas DS1 and DS2, pursuant to KRS 45A.370, for a total of \$48,508 from Kiefer Heating and AC. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

Laura Lewis requested a motion to approve interfund transfers dated February 28, 2023. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted "Aye" and the motion passed.

Laura Lewis requested a motion to approve budget transfers dated February 28, 2023. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Laura Lewis made a motion to approve the claims and claims paid per standing order dated March 8, 15, and 22, 2023. The Assistant County Attorney Michelle Eviston, stated that she had reviewed the claims, and the claims paid per standing order, and determined that they all appeared appropriate. Commissioner Painter made a motion to approve the claims, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Judge Pendery. All voted "Aye" and the meeting adjourned at 6:08 PM.

Attachments:

Resolution R-28-23 Department of Housing Annual Plan

Budget Transfers dated February 28, 2023

Claims and Claims Paid Per Standing Order Dated March 8, 15 and 22, 2023

Approved:

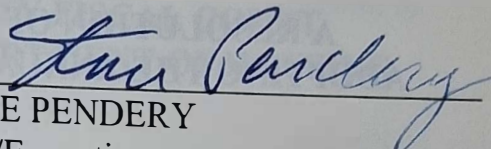
STEVE PENDERY
Judge/Executive

Attest:

JANIE PATTERSON
Fiscal Court Clerk

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Resolution R-28-23 Department of Housing Annual Plan
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Approved:


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Judge/Executive

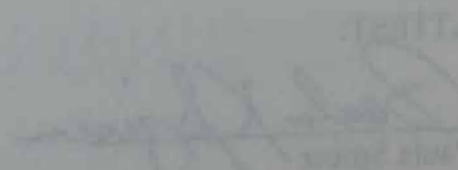
Attest:


JANIE PATTERSON
Fiscal Court Clerk


STEVE PENDERY
Judge/Executive


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