

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

December 6, 2006

A meeting of the Campbell County Fiscal Court was held on Wednesday, December 6, 2006, at 7:00 p.m., at the Campbell County Courthouse, located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
KENNETH RECHTIN
MARK HAYDEN
DAVE OTTO

Robert Horine	County Administrator
Melissa Williams	Director of Administration
James Seibert	Director of Fiscal Affairs
Justin Verst	County Attorney
Keith Hill	Chief, Campbell County Police Department
Todd Straman	Lt. Col., Campbell County Police Department
Susan Prather	Fiscal Court Clerk

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present and filmed the meeting.

Judge Pendery paid tribute to Mr. Reno Deaton, Mr. Henry “Bud” Pogue and Mr. Gil Lynn. He called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court special meeting held November 15, 2006 and regular meeting held November 15, 2006 were presented by Judge Pendery. Commissioner Otto made a motion and Commissioner Rechtin seconded to approve the minutes of the special meeting and regular meeting as presented. All voted “AYE” and the motion passed unanimously.

In accommodation for many of the guests in attendance, Judge Pendery requested that matters pertaining to personnel be brought before the Court. Judge Pendery requested a motion for the promotion of William Wilson from Sergeant to Lieutenant in the Campbell County Police Department to be effective December 6, 2006. It was moved by Judge Pendery and seconded by Commissioner Rechtin. There being no further discussion, all voted “AYE” and the motion passed unanimously. Lieutenant Wilson and his family came forward for the presentation of the Lieutenant’s Shield by Chief Hill and Judge Pendery. Fiscal Court members and Staff extended their congratulations.

Judge Pendery next requested a motion for the promotion of Gilbert Marksberry from the position of Patrolman IV to Sergeant I in the Campbell County Police Department to be effective December 6, 2006. It was moved by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously. Sergeant Wilson, along with his wife and daughters, came forward to accept the Shield of Sergeant from Chief Keith Hill and Judge Pendery. Fiscal Court members and Staff extended their congratulations. Chief Hill introduced and thanked members of the Merit Board, Rees Hardy and Bill Hoffstetter, who were in attendance.

Judge Pendery next recognized citizens or public officials wishing to address the Court. Mr. Pat Lucas of Wilder, Kentucky, questioned the validity and legality of the Sexually Oriented Business (SOB) ordinance being proposed by Campbell County Fiscal Court at a public hearing on December 20, 2006. He questioned the need for requiring a person's social security number in the application for licensing of a sexually oriented business. Mr. Justin Verst, County Attorney, explained that the purpose for the request of the social security number is to assist in the investigation of criminal records. As there was no one else wishing to address the Court, Judge Pendery invited the presentation of Mr. Ralph Hunt, Manager, Kentucky Office of Employment and Training.

Mr. Hunt thanked the Fiscal Court for the opportunity to come before them. He provided information regarding the "One-Stop" employment and training services offered by the Kentucky Office of Employment and Training. He explained that they have partnered with eight other agencies having three full service offices and two offices offering limited services. He continued by explaining the process of filing for unemployment benefits along with providing the unemployment statistics throughout the region. Mr. Hunt provided the website address, www.nkyonestop.org, should anyone desire a more detailed listing. Commissioner Otto questioned if funds were available to employers for providing job training. Mr. Hunt confirmed funds were available but were based upon the type of training and need of such training. Judge Pendery acknowledged the importance of the work being accomplished through the "One-Stop" program and thanked Mr. Hunt for the information he provided.

Ms. Melissa Williams, Director of Administration, presented Ordinance O-15-06 for second reading and passage consideration. The ordinance was read by title and a summary given: the ordinance adopts the codified version of ordinances that were adopted by the Fiscal Court from January 1, 2006 through June 30, 2006. Motion was made by Commissioner Otto and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously. Upon the conclusion of Old Business, New Business was then called for by Judge Pendery.

Ms. Williams presented Ordinance O-16-06 for first reading. The Ordinance was read by title and a summary given: an ordinance amending the Campbell County Detention Center Manual to create a new section titled "Medical Evacuation Plan" that describes the exit plan for Staff and Inmates in the case of an emergency that requires evacuation of the Medical Section of the Detention Center. Mr. Robert Horine, County Administrator, and Mr. Greg Buckler, County Jailer, were available for questions. As the Ordinance was presented for first reading, no action was needed.

Ms. Williams next presented Resolution R-147-06 which she read by title providing a summary to the Court for its consideration: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute a grant application in the amount of \$888.99 for Animal Control Equipment from the Kentucky Department of Agriculture Animal Control Advisory Board. Motion was made by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Resolution R-148-06 was next presented by Ms. Williams which was read by title providing a summary to the Court for its consideration: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to apply for grant funds from the Kentucky Department of Agriculture’s Animal Control Advisory Board to continue a spay/neuter assistance program to benefit animals adopted from the Campbell County Animal Shelter. She explained that currently the funds provide \$25.00 vouchers to be utilized for the spaying or neutering of any animal adopted from the shelter. It is the intention to increase the voucher to \$50.00 should the application be approved for the coming year. It was moved by Commissioner Rehtin and seconded by Judge Pendery. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Ms. Williams presented Resolution R-154-06 which she read by title providing a summary to the Court for its consideration: a resolution of the Campbell County Fiscal Court authorizing and directing the County Judge/Executive to submit to the Kentucky Governor’s Office for Local Development a pre-application and full application for community development block grant (CDBG) funds, said CDBG funds to be utilized for the Campbell County Homebuyer Assistance Program Project. Ms. Williams explained that the grant is requesting \$1,000,000.00 which would provide funds for subordinated mortgages to 24 credit worthy low to moderate income households who would purchase new homes in Newport, Kentucky. It was noted that the County is partnering with the Newport Housing Authority for the project. Mr. Dennis Elrod of Atkins-Elrod & Associates was available for questions. It was moved by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Resolution R-150-06 was next presented to the Court for consideration. Ms. Williams read the resolution by title and provided a summary to the Court: a resolution of the Campbell County Fiscal Court creating the position of Information Technology Specialist (IT Specialist) and amending the Authorized Position List and Organizational Chart of the Administrative Code to include the newly created position. Ms. Williams noted that creation of the position of IT Specialist carries the recommendation of Mr. Brett Ruschman, Director of IT. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted “AYE” and motion passed unanimously.

Ms. Williams requested a motion to authorize staff to advertise, interview and hire for the full time position of IT Specialist. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Next, Resolution R-152-06 was presented by Ms. Williams. The resolution was read by title and summary provided to the Court for their consideration: a resolution of the Campbell County Fiscal Court adopting the 2007 Holiday Schedule for the Campbell County Fiscal Court Employees unless specific rules hold otherwise. It was moved by Judge Pendery and seconded by Commissioner Otto to adopt Resolution R-152-06. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-155-06 was presented by Ms. Williams. The resolution was read by title and a summary provided to the Court for their consideration: a resolution of the Campbell County Fiscal Court amending the job description of the Housing Director to assign duties and responsibilities of management of Lakeside Terrace Senior Citizen Apartment Facility and amending the Administrative Code Organization Chart and Authorized Position List to reflect changes. It was moved by Judge Pendery and seconded by Commissioner Rechlin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to increase the compensation of Sarah Collins, Housing Director, from Grade 15C (\$49,419.00) to Grade 17C (\$61,011.00) to compensate for additional duties and responsibilities to be effective December 6, 2006. It was moved by Judge Pendery and seconded by Commissioner Rechlin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams presented Resolution R-156-06 which was read by title and a summary provided to the Court for its consideration: a resolution of the Campbell County Fiscal Court amending the job description of Elizabeth Miller, Housing Specialist, to Housing Specialist/Administrative Coordinator in the Department of Housing and amending the Administrative Code Authorized Position List and Organizational Chart to reflect said changes. It was moved by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to increase the compensation of Elizabeth Miller, Housing Specialist/Administrative Coordinator from Grade 11C (\$32,424.00) to Grade 11G (\$35,790.00) was requested by Ms. Williams. She explained that the increase is requested in order to compensate for additional duties and responsibilities. It was moved by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams requested a motion to re-appoint David K. Noran to a four year term on the Sanitation District No. 1 for a term expiring December 12, 2010. She noted that Mr. Noran currently serves as Chairman of the Board. It was moved by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Upon the conclusion of New Business, Judge Pendery called for reports from Staff. Mr. Robert Horine, County Administrator, presented Resolution R-149-06 which he read by title and provided a summary for the it's consideration: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a change order to the contract with Woeste Builders for the remodeling work at the new Alexandria Clerk's office. He explained that the

existing heating unit is in need of relocation, along with the addition of two new heating units in the basement of the facility, at a cost of \$850.00. It was moved by Commissioner Rechlin and seconded by Judge Pendery. Commissioner Hayden questioned the status of the remodeling project. Mr. Horine stated that the project should be complete mid to late January. There being no further discussion, all voted "AYE" and the motion passed unanimously.

County Attorney Justin Verst had no report to submit other than to acknowledge the scheduling of the public hearing for the proposed Sexually Oriented Business ordinance to be held December 20, 2006. He stated all information will be forwarded to members for their review prior to the hearing.

Commissioner Otto congratulated Newport Central Catholic on their Division II State Football Championship. He requested a Proclamation be drafted honoring Newport Central Catholic's football team for their hard work and perseverance throughout the football season. Commissioner Otto also noted that although attempts are being made to settle the issue, the Judge/Executives' Association is considering filing suit against the State for reimbursement to the counties for inmates' time served.

Judge Pendery announced the holding of a public hearing on Wednesday, December 20, 2006, at 6:00 P.M. at the Campbell County Courthouse in the Circuit Court Room located on the second floor regarding a proposed ordinance regulating Sexually Oriented Businesses in Campbell County. Also, Campbell County and the cities of Alexandria, Highland Heights, Dayton, Fort Thomas, Newport and Southgate are jointly providing a Christmas Tree Recycling Program for Campbell County residents. The noted the dates and locations of the drop-off points.

Mr. Jim Seibert, Director of Fiscal Affairs, next presented resolution R-153-06 which he read by title providing a summary to the Court for its consideration: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a contract between Campbell County Fiscal Court and Southern Health Partners, Inc. to provide health care services at the Campbell County Detention Center. He explained that the proposal is an effort to consolidate Medical care thereby creating increased efficiency. Jailer Greg Buckler was available for questions. It was moved by Commissioner Rechlin and seconded by Commissioner Otto. Commissioner Otto pointed out that the involved cost is less than the previously budgeted amount. Commissioner Rechlin emphasized the importance of minimizing liability as would be granted by such a contract. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert requested a motion to approve the Transfers as submitted. It was moved by Commission and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to approve the claims as presented was requested by Mr. Seibert. Mr. Verst stated he reviewed the claims presented and all appear to be in order. It was moved by Commissioner Otto and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

There being no further business to come before the Fiscal Court, it was moved by Commissioner Otto, seconded by Commissioner Rehtin, that the meeting be adjourned. All voted "AYE" and the meeting adjourned at 8:00 p.m.

Attachments:

Ordinance O-15-06:	Supplement 2006 S-14 to the Code of Ordinances
Ordinance O-16-06:	Amendment to Campbell County Jail Manual
Resolution R-147-06:	Animal Control Equipment Grant
Resolution R-148-06:	Grant for Continuation of Spay/Neuter Program
Resolution R-149-06:	Change Order – Alexandria Clerk's Office
Resolution R-150-06:	Creation Full Time Technology Specialist
Resolution R-152-06:	2007 Holiday Schedule
Resolution R-153-06:	Contract with Southern Health Partners, Inc.
Resolution R-154-06:	CDBG Grant
Resolution R-155-06:	Amendment/Job Description Housing Director
Resolution R-156-06:	Amendment/Job Description Housing Specialist
Transfers:	December 6, 2006
Claims	December 6, 2006
Election Claims:	December 6, 2006
Supplemental Claims:	December 6, 2006

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk