

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

January 18, 2012

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, January 18, 2012, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Robert Horine	County Administrator
Steve Franzen	County Attorney
Melissa Williams	Director of Administration
Jim Seibert	Fiscal Director
Paula Spicer	Fiscal Court Clerk
Colonel Keith Hill	Campbell County Police Chief

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the regular meeting of December 21, 2012 were presented. Motion was made by Commissioner Garrett, seconded by Commissioner Rechtin to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Kevin Gordon, Wilder resident, read a recent newspaper article about Lakeside Terrace Senior Apartments, and wondered how much of the article is accurate. He questioned why the County has not taken applications for apartments since last year, whether the building is in disrepair due to lack of timely maintenance, and why Northern Kentucky University would want it for off-campus housing. He stated that the residents are concerned and afraid and he hopes that the Fiscal Court weighs all of its options before taking action on the building. Judge Pendery advised that the Fiscal Court has met with residents several times to explain the County's position. He stated that despite the County's maintenance over the years, the building is 40 years

old and renovation, including rewiring and replumbing, will be very costly. Presently 44 out of 95 units are occupied; if the County were to renovate the building, it would be better to do it when all of the units are not occupied. Robert Horine explained that the County took applications for apartments until July 2011. The occupancy rate has dropped steadily since 2006. He stated that they stopped taking applications knowing that the building was in need of repairs.

Andrew Aiello, General Manager of the Transit Authority of Northern Kentucky (TANK), updated the Fiscal Court on TANK's services and budget. Part of TANK's mission statement is to improve traffic flow and assist in economic development of the region. Mr. Aiello stated that TANK carries about 4 million riders per year most of whom are going to work and provides about 350,000 student trips per year. He listed the following factors affecting the budget in the first five months of this fiscal year: ridership is up as well as passenger revenue, operating costs were up slightly due to road construction, fringe costs (employee benefits) are down and service costs are down. TANK is attempting to control its costs by reducing internal operating costs including fringe costs, investing in safety, increasing certain fares and transfer fees and reducing the Southbank Shuttle operating hours for the winter. Mr. Aiello pointed out that TANK's annual requests to the Fiscal Courts have averaged about a 1% increase over the last few years. He discussed the fact that TANK's reserves are down to about two months, and then discussed some of the challenges facing TANK including working on a long-term solution to the Kenton County Transportation Payroll License Fee. In response to questions from the audience, Mr. Aiello explained that TANK buys new buses with federal grant funds subject to certain criteria, and discussed comparisons with its peer transit systems and rider subsidies.

There being no old business, Melissa Williams presented new business with Resolution R-03-12 by title and summary given. R-03-12 authorizes approval of change orders from Grayback Construction and KW Mechanical, Inc. for the Animal Shelter addition that is under construction located in unincorporated Campbell County, Kentucky. The total amount of the change orders is \$2,161.03 which is included in the contingency fund for this project. Ms. Williams explained the three changes and the reason that they are needed. Commissioner Rechtin made a motion to adopt R-03-12, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint William Fuller to the seasonal position of Recreation Maintenance worker in the Parks and Recreation Department with compensation set at \$9.91/hour effective January 11, 2012. Ms. Williams stated that there is a shortage of workers in the Recreation Department due to the retirement of the director and one employee off work on worker's compensation. Mr. Fuller is a former seasonal employee and will be able to fill the void. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint Connie Sue Williams as a temporary Assistance Program Administrative Assistant in the Human Resources Department/Assistance Program with compensation set at \$20.00/hour effective January 12, 2012. This temporary assignment is needed due to the promotion of one employee and the other employee in the Assistance Program being off on medical leave. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to advertise, interview and hire for seasonal positions in the Golf Maintenance Department for the 2012 season. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire for seasonal positions in the Parks and Recreation Department for the 2012 season. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint Mike W. Mullen as Acting Manager of the Parks and Recreation Department on an emergency interim basis with compensation adjusted from Grade 12J (\$44,117 annually) to Grade 13J (\$49,019 annually) effective January 16, 2012. Mr. Mullen is performing the duties of Parks and Recreation Manager since the retirement of the former Manager Dennis Reller. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to reappoint Michael Dutle, Lee Hanna and Terry Flynn to the Campbell County Ethics Commission for a one year term effective February 1, 2012 and expiring January 31, 2013. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Robert Horine apologized for the PowerPoint equipment not working for the presentations scheduled for this meeting.

Mr. Horine requested a motion to authorize staff to issue a Request for Proposals for a boat rental concession at A J Jolly Park. Mr. Horine explained that staff has learned that there is interest from private vendors in operating a boat (canoe and kayak) rental at the Park. Any proposals will be evaluated and an agreement negotiated and presented to the Fiscal Court for approval. If the first year of the concession is successful, it could be continued. Motion was made by Commissioner Painter, seconded by Commissioner Rehtin. Commissioner Painter stated that most of the boats currently being used on the lake are rented elsewhere and brought to the Park. There is definitely an interest in this type of activity. Mr. Horine stated that the rental operation will probably be located in the old beach area because of the nearby parking. He stated that the A J Jolly Park citizens group has been advised of this prospect and they think that it is a great idea. Commissioner Rehtin suggested that staff use specifications for the proposals from some other parks that have boat rental operations. All voted "AYE" and the motion passed.

Judge Pendery announced that the next Campbell County Mayor's Meeting will be held on Tuesday, January 24, 2012 at 6:00 p.m. at the Campbell County Administration Building.

Judge Pendery announced that the Northern Kentucky Legislative Caucus will meet with the general public on Saturday, January 28, 2012, from 10:00 a.m. to Noon at the Northern Kentucky University Student Union Ballroom to get input from the public on issues for the 2012 session of the General Assembly.

Judge Pendery announced that the Office of Emergency Management is sponsoring a Weather Spotters Training Class on March 26, 2012, from 6:30 p.m. to 9:00 p.m. at the Alexandria Fire Department.

Jim Seibert requested a motion to authorize staff to solicit bids for the lease of golf carts for the A J Jolly Golf Course. Motion was made by Commissioner Rechtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to approve the purchase of a golf course utility vehicle, a John Deere Model 2020 Gator from the Kentucky State Contract for \$17,974.40 to replace a 1992 vehicle. Motion was made by Judge Pendery, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

Mr. Seibert then requested a motion to approve the claims and supplemental claims as presented for January 18, 2012. County Attorney Steve Franzen stated that he has reviewed the claims and all appear appropriate. Motion was made by Commissioner Rechtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rechtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 6:50 p.m.

Attachments:

Resolution R-03-12 Approve Change Orders for Animal Shelter Addition Project
Claims and Supplemental Claims of January 18, 2012

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk