

**CAMPBELL COUNTY FISCAL COURT  
MINUTES**

**December 7, 2005**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 7, 2005, at 7:00 p.m., at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

Judge Pendery called the meeting to order. A moment of silence was called for by Judge Pendery, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present. The meeting was covered by *Government Access*.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:  
STEVE PENDERY

COUNTY COMMISSIONERS:  
DAVID OTTO  
KENNETH RECHTIN  
MARK HAYDEN

|                  |                                          |
|------------------|------------------------------------------|
| Justin Verst     | County Attorney                          |
| Robert Horine    | County Administrator                     |
| Jim Seibert      | Fiscal Affairs Director                  |
| Keith Hill       | Chief, Campbell County Police Department |
| Jack Snodgrass   | County Clerk                             |
| Greg Buckler     | County Jailer                            |
| Reno Deaton      | Solid Waste Coordinator                  |
| Melissa Williams | Director of Administration               |
| Sandra Mulligan  | Fiscal Court Clerk                       |
| Lori Goetz       | Administration Analyst                   |

Judge Pendery presented the minutes from the Fiscal Court meeting of November 16, 2005 for approval. It was moved by Commissioner Otto and seconded by Commissioner Rechlin that the minutes of November 16, 2005 be approved. All voted "AYE" and the motion passed unanimously.

Judge Pendery then asked if there were any citizens or public officials present who wished to address the Court. Jack Snodgrass, County Clerk, stated that he and his staff had been working with the handicapped accessibility issues of the County voting precincts and distributed copies of the surveys and findings to the members of the Court. He noted that the Kentucky Disabilities Association sent in their recommendations as to how to address the County's problems with its precincts. There are 15 precincts that are totally unusable by handicapped persons, and places to move 8 or 9 of those precincts have already been found. Three of the fifteen are brand new fire department buildings, but have gravel parking lots, which makes them inaccessible for

handicapped persons. Another precinct that needs to be moved is the one at the Southgate Fire Department, which has been a precinct for many years, but has too narrow a doorway for a wheelchair to get through. There are a couple of places that have ramps, but the ramps are too steep with more than an 8 degree incline. After Christmas, they will visit the other precincts and draw schematics as to what needs to be changed and/or added to the remaining precincts to make them handicapped accessible. After this has been done, the cost should be able to be determined at that time, which he expects to be around \$30,000-\$40,000. Commissioner Otto inquired as to the notation of "no drop-off area" at the precinct at Highlands High School and noted that there is a winding driveway that can be used to drop people off at. Mr. Snodgrass stated that no drop-off area meant that there is no marked drop-off area for handicapped, and that issue will be addressed by putting cones out that the State will supply to the County. Commissioner Otto also asked what the notation "interior door 12 lbs. pressure" meant. Mr. Snodgrass gave as an example the Alexandria Courthouse building where if someone is coming through the front door to a voting precinct, the door cannot have more than 8 lbs. of pressure to pull the door open. If it does, it is considered inaccessible. He noted that 99% of the doors to voting precincts in the State of Kentucky cannot be opened with less than 10 or 12 lbs. of pressure. These can all be fixed by putting a special piece on the door knobs. Commissioner Otto asked who wrote the requirements that comprise the new set of rules. Mr. Snodgrass stated that the American Disabilities Association set these requirements and noted that it will not be an easy task to complete all of these changes by the required date. Commissioner Otto asked if there was a great sentiment across the country that handicapped people were having difficulty being able to vote, or if these new requirements were a result of some committee that decided to change things. Mr. Snodgrass stated that the whole movement started with many disability groups who lobbied the legislators in Washington. These groups had enough clout to get the new laws passed. Judge Pendery then thanked Mr. Snodgrass for his report and stated that the County will strive to get the changes made by the first election which is scheduled for May 16, 2006.

Judge Pendery then called on James Seibert, Fiscal Director, to present information to the public that explains the property tax bill recently sent out to Campbell County homeowners. Mr. Seibert stated that for years many homeowners had their tax bills sent directly to their mortgage companies due to the fact that their taxes were escrowed into their mortgages, and are now seeing their tax bills for the first time. He showed a sample tax bill with a property valuation of \$100,000 and explained that there are many agencies, along with the County, who receive money from the tax bill. Those include the State, the Fiscal Court, the local school district, the Extension District, the Northern Kentucky Independent Health District, the Campbell County Public Library, and the local fire district. The different rates for each of these entities are not set by the Fiscal Court, but by the individual entities. The Fiscal Court only sets the Campbell County property tax rate which is 0.107 per \$100 of assessed property, thus making the property tax on a \$100,000 home \$107. County property taxes comprise only 10% of a homeowner's property tax bill, while State taxes comprise 12%, schools comprise 49%, Extension District comprises 2%, the Health District comprises 2%, the Library comprises 6%, the Conservation District comprises 0% and the Fire District comprises 19%. The fire district and school district percentages will differ depending on the districts the home is in. Programs and services that County tax dollars support are public safety (police services, etc.), the jail, road maintenance, administration, the Election Commission, legally required offices, planning and zoning, park recreation, emergency management, the Animal Shelter, social services/assistance, solid waste, and juvenile detention. Commissioner Hayden asked if Mr. Seibert had any information on the percentage of tax is on a \$100,000 home in Kenton County. Mr. Seibert stated he believed it was

close to 15%. Judge Pendery stated he thought the percentage was 0.134 or 0.135. Commissioner Otto noted that 22% of county taxes is spent on public safety and 27% is spent on incarceration of juvenile and adult inmates, meaning that this County has to spend more tax dollars on inmates than it spends on public safety. Commissioner Rehtin stated that, in fairness to residents who do not live in an incorporated area, if someone lives in Newport, Bellevue or Dayton, they will receive a tax bill from that school district and will not have a county school system on your tax bill. Mr. Seibert then noted that in past years, property taxes used to be the largest revenue source of the County, but at present payroll taxes is the largest source 29%. There are many other sources of revenue for the County that make up only one-third of the percentage of revenue. Commissioner Rehtin asked what the percentage was pass-through, since a lot of these revenue sources just pay as pass-through. Mr. Seibert stated that the pass-through percentage was approximately 4%. Judge Pendery noted that if TANK was counted as a pass-through, that percentage would go up considerably.

Judge Pendery thanked Mr. Seibert for this presentation, and Lori Goetz for her assistance in putting the PowerPoint presentation together. He commented that there are publications available that rank the States according to various categories of taxation, revenue and expenditure, and while Kentucky is considered a high tax state, it is a very low tax state when it comes to local taxation. If one adds up all the money that the state and local governments collect, and look at a chart of the proportion that is spent by the local governments compared to the states, the average state has about a 50-50 split of revenue between the state government and local governments. The State of Kentucky is 44<sup>th</sup> in the nation in terms of that split, which means that 43 states distribute more money in the local governments than they do in the state government compared to Kentucky. In fact, 75% of the money that gets spent in the State of Kentucky by governments is spent by the State and not by local government. In proportion, where the average is a 50-50 split, and Kentucky is 75-25, this is an extraordinary difference. When looking at the various sources of revenue that local governments have, the State of Kentucky in terms of property taxes, is very low in these taxes, because the State of Kentucky has a 6% income tax. A lot of people's instinct is that county and local government is funded by property taxes, but the fact of the matter is that property taxes are a very small slice of the pie so far as paying for government. This County's overall budget is \$27 million per year, and its general fund budget could be \$13-15 million, and it only gets about \$4 million per year out of property taxes. Also, in the State of Kentucky, because of House Bill 44 which restricts the ability of governments and taxing agencies to raise revenue out of property taxes, in 1979 property taxes did fund local government with 62% of local government expenditures being funded by property taxes. Today, the number on average around the State is 23%. None of this suggests that any others who are funding their agencies out of property taxes are not worthy, but it is to point out that a very small portion of citizens' property tax bills goes to the County revenue.

Judge Pendery then requested items of Old Business be brought before the Court. Ms. Williams reported there was no Old Business.

Judge Pendery next requested items of New Business be brought before the Court. Ms. Williams then presented Resolution R-150-05, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution amends the Campbell County Animal Shelter Manual to reflect policy changes that include adding a section to allow for deposits for animals, increase the euthanasia fee charged to private citizens, delete references to state

licenses, and add references to programs financed by grants and to relationships with animal rescue organizations. She noted that Lisa Bowman, Animal Shelter Director, is recommending approval of these changes to the Policy Manual. Commissioner Rehtin made a motion and Commissioner Hayden seconded to approve Resolution R-150-05. Commissioner Rehtin asked why the County, as a government unit, charges for euthanasia of an animal, when the for-profit sector is offering the same service. Ms. Williams stated that there are many times when people bring their animals to the Shelter and cannot afford to pay to put their animal to sleep, and the County is trying only to cover its costs, rather than the animals being shut outside and left to die on roadways. Commissioner Rehtin stated that the County does not intend to compete against the private sector on its fees for this service and Ms. Williams confirmed that statement, noting that the County tries to review these costs periodically. She also stated that the Animal Shelter Director has the right to waive the fee if someone does not have the funds to pay for the euthanasia. Commissioner Rehtin suggested that the Director should also have the right to refuse to euthanize. Commissioner Otto stated that other than for animals that are sick, hopefully the dog training program at the jail will alleviate having near as many euthanasia. There being no further discussion, all voted "AYE," and the motion was unanimously approved.

Ms. Williams then introduced Reno Deaton, Solid Waste Manager, to provide an overview on the 2005 Clean-Up Program, the recent computer recycling program, the 2005 Christmas tree mulching program, and a new paper recycling program. Mr. Deaton thanked the Court for the opportunity to report on these programs. He stated that the County holiday program will be held on Friday, December 2, at the Extension Center, and thanked Lori Goetz for her help in getting the event organized. He then stated that about three weeks before the clean-up event, Campbell County Fish & Game volunteered to go out and clean a section of the Licking River, and in doing so they found and removed a lot of trash off the riverbank, and found approximately 200 tires. There was no way to dispose of the tires at that time, and jail inmates went out and gathered the tires and brought them to the County road barn and transportation center. Rumpke then agreed to send a crew out to get the tires off the ground. When they arrived, they found 1,100 tires that needed to be loaded onto their trucks, evidencing that the pile of tires had grown by 900 tires in just two weeks before the clean-up event. The Fall Clean-Up was very well received by Campbell County residents, and the bad weather did not deter the event. As a result of the event, the following was collected: 582,000 lbs. of litter and debris, 2,910 tires off the rim, 756 tires with rims, 400 tractor/loader tires without rims, 494 tractor/loader tires with rims, freon bearing appliances, over 240,280 lbs. of scrap metal, and 315 car batteries. Commissioner Hayden stated that many positive comments had been received from the community regarding the clean-up and he congratulated Mr. Deaton and his staff for doing an excellent job on the clean-up this year.

Mr. Deaton then reported that a computer clean-up was held on November 19 and was a combined effort between Boone, Campbell and Kenton counties, held in the parking lot of Sanitation District No. 1. A public service presentation was done to announce the event, with the main purpose being safety after collection. Total collected was 73,595 lbs consisting of 1,083 personal computer, 875 monitors, 349 printers, 53 terminals, 38 all-in-one PC's, 11 laptops, and numerous boxes of keyboards, mice, etc. This program was well accepted by many schools in the area, such as Walton-Verona, Erlanger-Elsmere, Bellevue, Dayton, Ft. Thomas, Campbell County and Bishop Brossart.

Mr. Deaton next reported on the paper recycling program that the County will embark in through the Abitibi Paper Retriever program. This is an in-use paper recycling program, and this company is the largest purchaser of recycled paper in America. They offer to put recycling bins at the facilities of non-profit groups, churches, schools, etc. and pay a small stipend for recycling these groups' paper items. These bins have already been placed at Mildred Dean Elementary, St. Catherine of Siena, St. Mary's Elementary, Campbell County High School, Cline Elementary, Holy Trinity Schools, Lincoln Elementary, Newport Central Catholic, Reiley Middle, St. Bernard Church, St. Thomas School, The Learning Academy, and the Animal Shelter.

Mr. Deaton then thanked the participating cities of Alexandria, Dayton, Ft. Thomas, Newport and Southgate for participating in the Christmas tree mulching program for the upcoming year. There will be eight drop sites as follows: Alexandria Public Works Building, Campbell County Road Department, Dayton-Riverside Park, Ft. Thomas Highland Park, Ft. Thomas Tower Park, Highland Heights Civic Center, Newport City Garage, and Southgate Public Works Garage. The dates for collection at these sites is from January 1 through January 16, 2006. He asked residents to drop off their live trees to one of these sites rather than throw out in the trash.

Mr. Deaton then stated that the County is also embarking in a new program with the Northern Kentucky Household Hazardous Waste Coalition. This group was formed about three years ago and consists of Boone, Campbell, Grant, and Kenton counties, the Northern Kentucky Health Department, Sanitation District No. 1, Northern Kentucky Water District, the Chamber of Commerce, Boone County Extension District, Campbell County Extension District, and the City of Erlanger. The goal of this group is to provide household hazardous waste education to individuals and households and keep these items out of the water stream and out of the sewer system. Discussions were held with Toyota Manufacturing last year about partnering with the group in this effort. Toyota has expressed an interest in doing so, as well as bringing other business leaders to the group to discuss. This is an expensive project, and he believes the predominance of this responsibility rests with the business community, the Sanitation District and the Water District, since they have the most vested interests. He believes government entities should support the program, but they should not be the primary financial provider. A six-prong program has been put together to try to get people to rethink what they do with these products.

Judge Pendery thanked Mr. Deaton for his reports on these programs, noting that these programs are cost-saving for residents and very well-received.

Ms. Williams next requested a motion to appoint Neil Dillon to the position of part-time Administration Intern, with compensation set at \$10.50/hr., effective December 7, 2005. She noted that the salary for this position is covered under the grant funds received from the Seaboard Good Government Foundation, and is not funded from county tax funds. Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to bridge the time and benefits of Karen Dennemann, Police Clerk/Typist with the Campbell County Police Department, for two years and seven months of previous employment. Judge Pendery asked Ms. Williams to explain this process. She stated that Ms. Dennemann previously worked for the Police Department as a Dispatcher and has come back to work for the Department in another position. To bridge her time and

benefits will give her credit for the amount of time she previously worked for the County. Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Ms. Williams then requested a motion to adopt the 2006 Holiday Schedule for full-time Campbell County Fiscal Court employees, in compliance with the Administrative Code, and as recommended by Naguanda Deaton, Personnel Director. Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Ms. Williams next presented Resolution R-156-05, which she read by title and provided a summary to the Court for its consideration. She stated that this Resolution authorizes a status change from part-time to full-time for the position of Senior Center Wellness/Fitness Coordinator, and amends the Administrative Code Organizational Chart and Authorized Position List to reflect said change. Judge Pendery noted that the additional expense involved with having a full-time person will be covered in full out of the Senior payroll tax monies and will not come out of the General Fund. Judge Pendery made a motion and Commissioner Otto seconded to approve Resolution R-156-05. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Ms. Williams then requested a motion to authorize staff to advertise, interview, and hire for the full-time position of Senior Center Wellness/Fitness Coordinator. Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Ms. Williams next requested a motion to reappoint Justin M. Verst to the Campbell County & Municipal Board of Adjustments for a four-year term, effective January 4, 2006 through January 3, 2010. County Attorney Verst stated that the Agenda states the Board correctly, but the Executive Order presented for approval incorrectly states the name of the Board, and asked that the Executive Order be corrected to reflect the correct name of the Board. Ms. Williams stated that the Executive Order would be corrected. Judge Pendery noted that this reappointment is for the son of County Attorney Justin Verst, and that these positions are some that are very important to neighbors and citizens and are oftentimes hard to find qualified people to fill, and the County is very happy that Mr. Verst is willing to fulfill this position. Judge Pendery then made a motion and Commissioner Rehtin seconded, to approve the motion. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Ms. Williams then requested a motion to reappoint Judge/Executive Steve Pendery to the OKI Regional Council of Governments for a one-year term, effective January 1, 2006 through December 31, 2006, with Melissa Williams as his alternate. Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Judge Pendery next requested reports from Staff. County Administrator, Robert Horine, presented for consideration Resolution R-155-05, which he read by title and provided a summary. He stated that this Resolution authorizes the County Judge Executive to execute Change Order Nos. 11-2 and 11-3 to the Contract with Bluegrass Electrical Consultants, Inc. and 12-4 to the Contract with Perkins Carmack Construction LLC for the construction of the

kitchen/laundry addition to the Campbell County Detention Center. He noted that this project is nearing completion and occupancy is due to take place on December 12. Two of these Change Orders are credits and one is an additional cost. Commissioner Rehtin made a motion and Commissioner Otto seconded, to approve Resolution R-155-05. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Horine next requested a motion to authorize staff to advertise for construction bids to renovate and expand the Campbell County Detention Center. This is the next step in the ongoing process to improve and expand the jail to meet the needs of the community. The Construction Manager has recommended that this entire project be bid as one package in order to secure the most favorable contractor bids for the completion of the work. Included in the work will be renovation to the existing jail by converting the existing space vacated by the current kitchen and laundry to additional bed space, and ultimately into a medical care unit. Also included will be creating a passive booking area, creating a waiting area for prisoners who are in the jail for a short period of time allowing for bed space to be kept for longer term inmates, and expanding the sally port which is where the prisoners are delivered to and from the jail. The expansion part of the project will be to construct a two-story addition to the jail that will add 256 secure beds and 4 64-bed dormitories. It is expected that bids will be in by mid-January, review those, and bring recommendations back for the Court's consideration. Commissioner Rehtin made a motion and Commissioner Hayden seconded, to approve the motion. Commissioner Otto commented that with the settlement of a recent lawsuit, the County has agreed to build the 256-bed addition, and the last time a new jail was built was a number of years ago. He stated that the County is presently working to secure some type of grant as it did for the existing jail from the Federal government. The State grant and Federal grant that the County received for the existing jail paid for approximately 55-60% of the cost, and the County paid for 40-45%. The State of Kentucky has no plans to build any more jails throughout the State. He stated that this is a State problem and he wants to make sure that this County does whatever it has to do to make sure our legislators know that this is a travesty to the citizens of Campbell County and all across the State. It is the State's responsibility to provide jails across the State. Inmate population is increasing at alarming rates, and with each inmate there are additional increases in funds for prescription drugs and medical expenses. The prescription cost for inmates alone is more than the per diem received from the State for housing inmates, noting that the prescription costs for September/October was around \$15,000. This County at present has approximately 26-27% of its funds being spent on jail inmates. He emphasized that the good citizens of the State of Kentucky should take notice of the money that comes out of counties' general funds for the incarceration of inmates, and recognize that this is wrong. Campbell County does not have enough money to build soccer fields, repair roads, provide public safety, and other community related needs, and yet this County is forced to build a new facility for the criminals of our society. The State needs to address this problem and discontinue putting these unfunded mandates onto County governments without any kind of financial reimbursement. He stated that it is a crying shame that this County will have to spend major tax dollars on this new facility. He wants everyone in the general public to be aware that every dollar this County has to spend on the jail is dollars that it cannot spend on the good segment of society. Commissioner Rehtin commented that the County needs to do this and has a constitutional responsibility to do it, but he believes the tentative schedule for the project might be a little tight in that only thirty days is being allowed in which to receive the bids. He stated that he agrees with Commissioner Otto's sentiments, but we have to do what we have to do. He believes we should allow at least forty-five days to get the bids in, especially since we're about to enter into the Holiday season. Mr.

Horine stated that he would revisit this issue with the construction manager. Commissioner Hayden stated that he agrees with both Commissioner Rehtin and Commissioner Otto in that this is just something that this County has to do. He stated that our jail is a maximum security jail, built to house 135 inmates, and our population has ranged recently from 220-290. As a result of our constitutional obligation, this County is being forced to ship its inmates to other county jail and house them there at a very high expensive rate to this County. We cannot simply continue to do this because it is a dead end for this County. Investing in a new structure can save the County money in the long run. Unfortunately this investment is being made in a jail, but financially it makes sense because the flip side of doing nothing is to either release prisoners or ship them to other county jails at a very high daily rate that is costly to the County. He is pleased that we were able to settle and move beyond the lawsuit. Judge Pendery stated that this County is employing the very latest concepts in jailing techniques and building it into these buildings. We searched the country for the move advanced technologies and techniques of incarceration and the business of having what is called a direct supervision model built into the jail will save the County a lot of money. This model is a first in the State of Kentucky, but has been used around the country. The new model required adjustments in the regulations in the State of Kentucky. Commissioner Otto stated that that is another reason why he believes this County deserves to have a grant, since it was the first in the State to use this new technology. Commissioner Hayden also stated that with the expansion, the jail will be able to house approximately 400 inmates and this will give the County the ability to build a jail now that will last well into the future, and the unfortunate reality is that the jail population will continue to grow as the community continues to grow, which is a reality that has to be dealt with. Commissioner Otto stated that the advisory committee that the county has had in operation for quite a long time was told when the current jail was built that if the County built the jail, it would be filled the day it was opened, which is exactly what will likely happen with the new jail, if certain guidelines are not followed with respect to who belongs in jail and who does not. There being no further discussion, all voted "AYE," and the motion was unanimously approved.

Mr. Horine then stated that a lot of the new concepts required in the upcoming construction required Jailer Buckler and his staff to become educated into different techniques of operating a jail, and the County appreciates his continuing cooperation in these efforts.

Mr. Horine next stated that he attended the Highland Heights City Council meeting on December 6 and on a couple of occasions in that meeting, they referenced cooperation from the County Police Department working with the Highland Heights Police Department. One case was a drug bust witnessed by a number of citizens of Highland Heights and they commented to the Mayor how professional the County Police Department was in that effort, and the other case was where some burglars had broken into a safe at the University of Cincinnati and ended up in Campbell County, where a joint effort of the County Police Department and Highland Heights Police Department led to an apprehension of the offenders.

Mr. Horine then requested that, after the completion of normal business at this meeting, the Court enter into Executive Session to discuss deliberations on the future sale of real property by the County, subject to K.R.S. 61.810(b). He stated that he has information to share with the Court regarding the possible sale of property, but no action would be required.

County Attorney Verst stated that all is going well at the County Attorney's office, and he had nothing further to report.

Commissioner Otto reported that he was at the jail this week with Judge Pendery and Mr. Horine and saw the laundry and kitchen facility at almost near completion. He noted that the workers were working hard and the entire space will be a very nice facility.

Commissioner Hayden reported that he and his family had recently attended the State football championship and congratulated Newport Central Catholic, Coach Schneider and Quarterback Sam Diehl on their win of the championship. This was a big night for Coach Schneider who won his 302<sup>nd</sup> game and his 2<sup>nd</sup> State championship. Commissioner Hayden also stated that he believes it important for the Fiscal Court to look into finding a permanent location for a Farmer's Market for farmers in Campbell County. Currently, the market moves around from location to location and he would like to see the Court identify a permanent location. He has learned that produce is fairly profitable for the County's farmers and is a good substitute crop for the tobacco crop that these farmers are no longer growing. He thinks a location around the Extension Office in Highland Heights would be a good location for this. Judge Pendery stated that the County has worked with the farmers in the past and they had a home near the Extension Office for quite some time. When the Health & Wellness Center was built, the construction process sort of displaced them and they had to move elsewhere. Now that the construction is complete, an area near the Extension Center should be a real possibility for them again.

Commissioner Rehtin stated that he had nothing further to report at this meeting.

Judge Pendery then reminded everyone that the annual Christmas Lighting Program would be held on Friday, December 9, 2005 at the Campbell County Extension Center at 7:00 p.m. The St. Joseph Elementary Choir will provide entertainment and Santa Claus will be making an appearance. The Campbell County Homemakers will be providing refreshments. Everyone is welcome to attend. He also announced that there will be a Criminal Justice Advisory Commission will be meeting at Noon, on December 13, 2005 at the Peace Bell Conference Room. He noted that this is the group that Commissioner Otto alluded to of everyone who has something to say about the process of justice in Campbell County such as judges, prosecutors, police, pretrial services, and the Fiscal Court. This group is engaged in a cooperation to try to efficiently manage the process of holding down the number in the jail.

Judge Pendery then acknowledged the passing of Elizabeth Herald, who was the Chairperson of the Campbell County Extension Board, a member and officer of many other Boards in the County, noting Liz's death as a sad day in the County. He stated that Liz was a good friend to the Fiscal Court and was a person who devoted a good portion of her life to public service. She was very energetic, very well-informed, a delight to work with, and her loss will be felt by all. He gave the Court's condolences to her husband, Patrick, and her children, grandchildren, great-grandchildren and brother, and expressed the Court's gratitude for all the work that Liz did for the community selflessly over the years.

Judge Pendery then asked for a report from the Fiscal Director. Mr. Seibert requested a motion to award the bid to construct an addition to the Campbell County Animal Shelter to Wright Contracting Services in the amount of \$21,640. He noted that Wright was the lowest and best bid on this addition that will be constructed to house cats. Commissioner Rehtin made a motion to award the bid to Wright Contracting Services, and Commissioner Otto seconded the motion.

Judge Pendery noted this construction is being funded through a grant. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Mr. Seibert next requested a motion to award the bid to construct a restroom at A.J. Jolly Park to G. Dixon & Associates in the amount of \$72,900. He noted that Dixon was the lowest and best bid on this project. Commissioner Otto made a motion to award the bid to G. Dixon & Associates, and Commissioner Rechtin seconded the motion. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Mr. Seibert next presented Resolution R-154-05, which he read by title and provided a summary to the Court for its consideration. He stated that this Resolution authorizes the transfer of funds in the amount of \$95,000 from the General Fund to the A.J. Jolly Golf Course Fund to cover cash flow needs for the Golf Course Fund. Commissioner Rechtin made a motion and Judge Pendery seconded to approve Resolution R-154-05. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Mr. Seibert next requested approval of the Claims being presented at this meeting. County Attorney Verst stated that he had reviewed the Claims, and they appear to be appropriate. Commissioner Otto made a motion that the Claims be approved and paid. Commissioner Rechtin seconded the motion. There being no further discussion, all voted “AYE” and the motion passed unanimously.

County Attorney Verst then requested a motion to enter into Executive Session under K.R.S. Section 61.810(1)(b) to discuss the purchase of real estate. Commissioner Otto made the motion and Commissioner Hayden seconded. All voted “AYE” and the motion passed unanimously. The Court then entered into Executive Session, with Mr. Verst, Mr. Seibert and Ms. Williams being invited to attend the session.

At the conclusion of the Executive Session, Ms. Williams requested a motion to exit the Executive Session. There being no further discussion, Commissioner Otto made a motion, seconded by Judge Pendery, to exit the session. All voted “AYE” and the motion passed unanimously.

Judge Pendery stated there would be no further action taken at this meeting as a result of the Executive Session.

There being no further business to come before the meeting, it was moved by Commissioner Otto, seconded by Judge Pendery, that the meeting be adjourned. All voted “AYE” and the meeting was adjourned at 8:47 p.m.

### **Attachments:**

Resolution R-150-05: Amendment to Animal Shelter Manual

Resolution R-154-05: Approval of Transfer of Funds

Resolution R-155-05: Change Orders for Kitchen/Laundry Addition to Detention Center

Resolution R-156-05: Approval to Change Senior Center Position from Part-Time to Full-Time Status

Claims: December 7, 2005  
December 7, 2005 (Supplemental)

Approved:

/s/ Steve Pendery  
STEVE PENDERY  
Campbell County Judge/Executive

Attest:

/s/ Sandra L. Mulligan  
Sandra L. Mulligan  
Fiscal Court Clerk