

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

November 4, 2009

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, November 4, 2009, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN
MARK HAYDEN

Robert Horine	County Administrator
Melissa Williams	Director of Administration
Jim Daley	County Attorney
Jim Seibert	Fiscal Director
Paula Spicer	Fiscal Court Clerk
Chief Keith Hill	Campbell County Police Department
Peter Klear	Planning and Zoning Director

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the regular Fiscal Court Meeting held on October 21, 2009 were presented. Motion was made by Commissioner Otto, seconded by Commissioner Rechlin, to approve the minutes. All voted "AYE" and the motion passed unanimously.

A proclamation was presented to Officer Tom Lakes in honor of his recent return to the Campbell County Police Department after serving his second tour of duty in Operation Iraqi Freedom with the U.S. Air Force. After reading the proclamation, Judge Pendery on behalf of the Fiscal Court and citizens of Campbell County, expressed his gratitude to Officer Lakes for his dedicated and unselfish service to our country.

Chief Keith Hill presented Officer Adam Moeves with the Police Department's Outstanding Achievement Award in recognition of his heroic actions on August 19, 2009. Officer Moeves, a one-year police department veteran, responded to a man who threatened to jump off of the

Murnan Bridge Overpass above KY 9, and pulled him to safety. Chief Hill presented Officer Moeves with a plaque, shirt and pin for his uniform. Officer Moeves introduced his parents, grandparents, sister and brother-in-law who were in attendance.

There being no old business, Melissa Williams presented Ordinance O-09-09 which was read by title and summary given. This was first reading of the ordinance and no action was required. O-09-09 updates the Official Zoning Map for unincorporated Campbell County to rezone an approximate 70 acre area located at 6310 Four Mile Road, unincorporated Campbell County as described in the attached map, from R-RE (Residential Rural Estate) to A-1 (Agricultural One). The Campbell County & Municipal Planning & Zoning Commission reviewed the application, held a public hearing, and recommended approval of the requested map amendment. Peter Klear, Director of Planning and Zoning, was present to answer any questions.

Resolution R-132-09 was read by title and summary given. R-132-09 authorizes the County Judge/Executive to execute a contract between the Fiscal Court and Saint Joseph Church, Camp Springs, for the services of snow removal and ice maintenance for the 2009-2010 winter season. This is the same contractual arrangement that the County has had the last several years. St. Joseph Church will pay the County \$100 per trip for snow/ice removal. Commissioner Rehtin made a motion to adopt R-312-09, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

Resolution R-136-09 was read by title and summary given. R-136-09 approves procedures for utilization of Recovery Zone Facility Bonds under the American Recovery and Reinvestment Act of 2009. Under this program, Campbell County is authorized to issue up to \$2,144,000 in tax exempt private activity bonds. John Austin, President of the Campbell County Economic Progress Authority, was present to answer any questions. Commissioner Rehtin made a motion to adopt R-136-09, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Ms. Williams presented a Proclamation declaring November 8, 2009 as Community and Regional Planning Day in Campbell County, Kentucky. This proclamation was requested by Peter Klear, Director of Planning and Zoning. Motion was made by Commissioner Rehtin, seconded by Judge Pendery. All voted "AYE" and the motion passed.

A motion was requested to appoint Jason Strayer to the position of part time IT Intern effective November 4, 2009. Mr. Strayer will work approximately 20 hours per week with compensation set at \$10.93 per hour. Brett Ruschman, IT Director, recommends this appointment. Motion was made by Judge Pendery, seconded by Commissioner Otto. Judge Pendery and Commissioners Otto and Hayden voted "AYE", Commissioner Rehtin voted "NAY", and the motion passed.

A motion was requested to enter into a contract with James Snider to serve as School Resource Officer in the Campbell County School System for a term of one year with compensation set at \$21.3904 per hour not to exceed \$32,000 per fiscal year, effective November 4, 2009. Mr. Snider shall work no more than 187 days, and no more than 1,496 hours per fiscal year. He will fill the vacancy created by the resignation of Officer Armstrong. Motion was made by Judge Pendery, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Robert Horine presented Resolution R-133-09 which was read by title and summary given. R-133-09 authorizes the County Judge/Executive to execute a contract with the Campbell County Firefighters Educational Association for funding during Fiscal Year 2010. This is a renewal of the annual contract. The funding amount is \$60,000, the same amount as provided in the last two fiscal years. Judge Pendery made a motion to adopt R-133-09, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Resolution R-134-09 was read by title and summary given. R-134-09 authorizes the County Judge/Executive to execute Change Order Number 7-10 to the Contract with Norwood Hardware and Supply for construction of the Campbell County Administration Building and Health Clinic. This Change Order is for two new frames and doors for the west stairwell in the amount of \$1,083. These items were omitted from a previous change order. Commissioner Rehtin made a motion to adopt R-134-09, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Resolution R-135-09 was read by title and summary given. R-135-09 authorizes the County Judge/Executive to execute Change Order Number 10-4 to the Contract with Comtek Interiors, Inc. for construction of the Campbell County Administration Building and Health Clinic. This Change Order in the amount of \$4,125 is to provide and install ceramic tile on the columns on both sides of the elevator in the lobby area. This work was unclear in the original plans, and therefore it was not included in the original bid. Judge Pendery made a motion to adopt R-135-09, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Resolution R-137-09 was read by title and summary given. R-137-09 authorizes the County Judge/Executive to execute an agreement with the Sheriff's Office for a data connection. The Sheriff's Office will not be moving into the new Administration Building for a few months and therefore they will still need a voice and data connection from the Justice Center to 1098 Monmouth Street. The County can provide this service via a T1 line as part of its bundle pack of services, saving the Sheriff's Office about 30% on what it would cost for them to get it on their own. The Sheriff's Office will reimburse the County for the cost of this service, about \$226 per month. Commissioner Rehtin made a motion to adopt R-137-09, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Commissioner Otto announced that Brighton Center is in dire need of nonperishable food for its food pantry. They can also use donations of blankets and warm clothes for the upcoming winter season.

Commissioner Hayden asked if the resolutions, backup material and claims that are provided to the members of the Fiscal Court prior to the meetings are made available to the public prior to the meetings. He believes that this information should be posted on the website so that the public can see what the Fiscal Court will be considering at its meeting. This is all public information and he'd like to have it posted for the public. Commissioner Rehtin asked if the cities are doing anything like this; he knows that some of them put their budget on the website. Robert Horine replied that he is unsure of what other jurisdictions are doing, however the County does post its minutes on the website after they are approved. He stated that it would not be unreasonable to post the meeting information as being proposed for action by the Fiscal Court.

He pointed out that the agendas are posted at the County's offices and are sent out to requesting news media and individuals. Commissioner Hayden stated that personnel and other confidential information would have to be deleted, but general information could be posted on the internet for the public.

Judge Pendery announced that the County Clean-up will take place this week on Friday, Saturday and Sunday. Robert Horine stated that there was an article about the Clean-up in the *Enquirer* this morning. He advised that a new requirement is that if people are bringing mattresses, the mattresses have to be wrapped in plastic due to problems with bed bugs.

Judge Pendery announced that on Friday and Saturday, November 20 and 21, 2009 the County's offices will be moving into the new Administration Building at 1098 Monmouth Street, and will be open for business on Monday, November 23, 2009. A formal dedication and open house will likely be held in the early part of December.

Jim Seibert requested a motion to declare certain vehicles as surplus and authorize staff to dispose of same through the bidding process. He pointed out that a 1995 van was added to the list that was previously provided to the Fiscal Court. Motion was made by Commissioner Rechtin, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

A motion was requested to award the bid for a cleaning contract for the new County Administration Building. Mr. Seibert advised that three bids were received and after a review and checking references, staff recommends awarding a contract to Blue Chip 2000, Inc. in the amount of \$41,100. The contract will be for a period of one year, renewable for additional one year periods. Motion was made by Commissioner Rechtin, seconded by Commissioner Otto. Commissioner Otto asked if Blue Chip's references were checked and if they were bonded. Mr. Seibert replied that they were. All voted "AYE" and the motion passed.

Mr. Seibert then requested a motion to approve the claims as presented for November 4, 2009. County Attorney James Daley stated that he has reviewed the claims and all appear appropriate. Motion was made by Commissioner Otto, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

Commissioner Otto pointed out that the cost for the cleaning service in the new Administration Building will be shared by all of the tenants in the building. Just like the cost of the furniture was shared by all of the tenants. Judge Pendery stated that the Fiscal Court occupies about 40% of the building. He stated that all offices associated with an administrative function of the County will be in the new County Administration Building, and any court-related offices will be in the new Justice Center.

There being no further business to come before the Fiscal Court, Commissioner Rechtin made a motion to adjourn, seconded by Commissioner Hayden. All voted "AYE" and the meeting adjourned at 7:35 p.m.

Attachments:

Proclamation	Officer Tom Lakes
Ordinance O-09-09	Zoning Map Amendment
Resolution R-132-09	Contract with St. Joseph Church, Camp Springs
Resolution R-136-09	Procedures for Recovery Zone Facility Bonds
Proclamation	Community and Regional Planning Day
Resolution R-133-09	Contract with Campbell County Firefighters Educational Association
Resolution R-134-09	Norwood Hardware and Supply Change Order
Resolution R-135-09	Comtek Interiors Change Order
Resolution R-137-09	Agreement with Campbell County Sheriff

Claims of November 4, 2009

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk