

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

October 17, 2007

A meeting of the Campbell County Fiscal Court was held on Wednesday, October 17, 2007, 5:30 p.m. at the Campbell County Fiscal Court, 24 West Fourth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH L. RECHTIN
MARK HAYDEN

Robert Horine	County Administrator
Jim Seibert	Director of Fiscal Affairs
Laurie Dowell	Assistant County Attorney
Chief Keith Hill	Campbell County Police Department
Sarah Collins	Director of Housing
Ken Knipper	Director of OEM
Melissa Williams	Director of Administration

The meeting was called to order by Judge Pendery at 5:40 p.m.

Judge Pendery called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes of the Fiscal Court meeting held October 4, 2007 was presented by Judge Pendery. Motion was made by Commissioner Otto and seconded by Commissioner Rechtin to approve the minutes of October 4, 2007 as presented. All voted "AYE" and the motion passed unanimously.

Judge Pendery recognized citizens or public officials wishing to address the Court. There being no one wishing to address the Court, Judge Pendery invited the presentation of Old Business.

There being no Old Business, New Business was then invited. Melissa Williams presented Resolution R-129-07 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to apply for grant funds from the Kentucky Department of Agriculture's Animal Control Advisory Board for animal control equipment to be used at the animal shelter. Lisa Bowman, Animal Shelter Director, endorsed the grant application. Motion was made by Commissioner Rechtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-130-07 was then presented by Ms. Williams. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court to revise payment standards to be used in Pendleton County under the Campbell County Housing Choice Voucher Program. It was noted that the revisions are in compliance with HUD regulations regarding Fair Market Rents. Rents are reviewed regularly to ensure they are compliant with HUD regulations. Sarah Collins, Housing Director, recommends the revisions and is available for questions. Motion was made by Commissioner Rechtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams presented Resolution R-131-07 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court to revise payment standards to be used in Campbell County under the Campbell County Housing Choice Voucher Program. It was noted that the revisions are in compliance with HUD regulations regarding Fair Market Rents. Sarah Collins, Housing Director, recommends the revisions and is available for questions. Motion was made by Commissioner Otto and seconded by Commissioner Rechtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-132-07 was then presented by Ms. Williams. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court acknowledging and approving the County Judge/Executive's execution of a request for litter abatement funding. It was noted that the funds would be utilized toward the annual Campbell County Clean-Ups with funds being available through the Kentucky Division of Waste Management. Approval of the Resolution carries the recommendation of Lori Heilman, Solid Waste Manager. Motion was made by Commissioner Rechtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Personnel Matters were then brought before the Court. Ms. Williams requested a motion to adjust the compensation of the following patrolmen in the Campbell County Police Department who have completed 6 months in their current grade in accordance with current agreement with Fraternal Order of Police:

- a. Patrolman Grade II Zachary Rechtin, from Grade 10A \$17.6270/hr to Grade 10B \$18.0677/hr effective October 10, 2007
- b. Patrolman Grade II Nicholas Timon, from Grade 10A \$17.6270/hr to Grade 10B \$18.0677/hr effective October 10, 2007
- c. Patrolman Grade III Ryan Markus, from Grade 11A \$18.5087/hr to 11B \$18.9710/hr effective October 28, 2007

Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no discussion, Judge Pendery, Commissioner Hayden and Commissioner Otto voted "AYE"; Commissioner Rechtin abstained. The motion passed unanimously.

Ms. Williams then requested a motion to authorize staff to advertise, interview, and hire for the position of Road Maintenance Specialist Level I. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-134-07 was then presented by Ms. Williams. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court to amend the Administrative Code Organizational Chart and Authorized Position List to reflect change in job description and title of Administrative Analyst position to Government Relations Manager. Motion was made by Judge Pendery and seconded by Commissioner Rechlin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to appoint Mr. John Austin to the position of Government Relations Manager with compensation set at Grade 11G (\$36,148.00 annually). Said appointment would be effective October 17, 2007. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams presented Resolution R-135-07 for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court to amend the Administrative Code Organizational Chart and Authorized Position List to reflect the creation of two (2) part-time maintenance worker positions in the Administration Department. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to authorize staff to advertise, interview, and hire for two (2) Part Time Maintenance Workers in the Administration Department was then requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to reappoint Dr. J. C. Crowley and David Boden to the Pendleton County Water District for four year terms effective November 1, 2007 through October 31, 2011. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Upon the conclusion of New Business, Judge Pendery invited reports from Staff. Mr. Robert Horine, County Administrator, presented Resolution R-133-07 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute change order numbers 1-35 and 1-36 to the Contract with Perkins Carmack Construction LLC and Change Order numbers 15-42, 15-43, 15-44, 15-45, 15-46, 15-47, 15-48, and 15-49 to the Contract with ESI, Inc. for construction of renovation/addition to the Campbell County Detention Center. Mr. Horine noted that the Resolution provides additional details of the change orders. Motion was made by Commissioner Rechlin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to enter in Executive Session under KRS 61.810(1)(b), upon completion of the agenda items, for the purpose of discussing future acquisition of property. No action will be requested following the Executive Session. Motion was made by Commissioner Rechlin and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Laurie Dowell, Assistant County Attorney, nor County Commissioners had reports to submit.

Judge Pendery then announced that the Campbell County Fall Litter Abatement and Clean-Up is scheduled for October 26, 27 and 28 from 8:00 a.m. to 6:00 p.m. The locations remain the same as in the past, those being Pendery Park, Campbell County Police Station and the Campbell County Road Department.

A report from the Fiscal Director was then requested by Judge Pendery. Mr. Jim Seibert, Director of Fiscal Affairs, requested a motion to solicit bids, if necessary, for janitorial services for the Fiscal Court facilities. Motion was made by Commissioner Otto and seconded by Commissioner Rechlin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-128-07 was then presented by Mr. Seibert to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court approving a loan in the amount of \$95,343.00 from the General Fund to Lakeside Terrace Apartments to cover the purchase of an emergency power generator. He noted that the loan is to be repaid over a period of 7.5 years. Motion was made by Judge Pendery and seconded by Commissioner Rechlin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to approve the Claims as presented was next requested by Mr. Seibert. Ms. Dowell stated that Mr. Verst reviewed the claims and all appear to be in order. Commissioner Otto requested additional explanation of a line item purchase. Brief discussion occurred regarding the expenditure. Motion was made by Commissioner Otto and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

The Fiscal Court entered into Executive Session as previously moved. Upon exiting Executive Session, it was moved by Commissioner Otto and seconded by Judge Pendery to resume the regular meeting. All voted "AYE" and the motion passed unanimously.

There being no further business before the Court, motion was made by Commissioner Otto and seconded by Commissioner Rechlin to adjourn. All voted "AYE" and the meeting adjourned at 6:10 p.m.

Attachments:

Resolution R-128-07 Diesel Emergency Generator for Lakeside Terrace
Resolution R-129-07 KY Agriculture's Animal Advisory Board Grant Funding
Resolution R-130-07 Pendleton County Choice Housing Voucher Program
Resolution R-131-07 Campbell County Choice Housing Voucher Program
Resolution R-132-07 Litter Abatement Grant Funding
Resolution R-133-07 Change Order Campbell County Detention Center
Resolution R-134-07 Amends Admin Code for Government Relations Manager
Resolution R-135-07 Amends Admin Code to Create Two(2) PartTime Maintenance Positions
Claims: October 17, 2007

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk