

**CAMPBELL COUNTY FISCAL COURT
CAMPBELL COUNTY, KENTUCKY
MINUTES**

JANUARY 6, 2021

A special meeting of the Campbell County Fiscal Court was held on Wednesday, January 6, 2021, at 5:30 p.m. through a live broadcast on Campbell Media and the Fiscal Court Facebook Page.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell,
County Clerk Jim Luersen,
County Sheriff Mike Jansen

The meeting was called to order at 5:30 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court special meeting of December 16, 2020 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker to approve the minutes. All voted "Aye" and the motion passed.

At this time, Judge Pendery asked if any comments or questions had been submitted by the public. Ms. Schenkel replied that there were none yet and she would alert him if any were submitted.

There being no old business, Matt Elberfeld presented new business with a first reading of Ordinance O-01-21 by title. O-01-21 provides for a credit of Campbell County's occupational license fee for new employees as part of an economic development project by The Hillshire Brands Company under the Kentucky Business Investment Program (KRS 154.32-010 – KRS 154.32-100). This is preliminary approval for a jobs incentive program for Tyson who has added

some jobs and made some plant expansion. This is part of an overall State package with more to come. This is a first reading and no vote is required.

Resolution R-01-21 was read by title. R-01-21 authorizes the Judge/Executive to execute an application to the Kentucky Board of Emergency Medical Services for Ambulance Block Grant Funds for fiscal year 2021-2022. Mr. Elberfeld explained that this is an annual application to the State filed by the Office of Emergency Management on behalf of local ambulance services for equipment funding. The County is usually awarded \$10,000 which is then split among the applicant agencies. Commissioner Painter made a motion to adopt R-01-21, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-02-21 was read by title. R-02-21 amends the Campbell County Police Policy and Procedure Manual and the Campbell County Police Force Merit Board Rules and Regulations. All of the proposed amendments were reviewed and approved by the County Attorney's office and the Merit Board. The amendments are to update compliance with executive orders issued by the Department of Justice and for accreditation. Commissioner Lampe made a motion to adopt R-02-21, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-03-21 was read by title. R-03-21 authorizes the creation of a part-time Building Inspector position and further authorizes corresponding amendments to the Administrative Code. Staff reorganized the Planning and Zoning Department recently when a Building Inspector Level III left. Money was set aside to hire consultants on an as-needed basis for plan review, however staff found a recently retired Building Inspector who was interested in part-time work. Rather than using the money to hire a consulting firm, staff believes it will work out better to hire the part-time Building Inspector. There are no benefits and the work will only occur on an as-needed basis. By hiring the Building Inspector as an employee, he will be covered under the County's professional liability insurance and given access to training materials. Judge Pendery made a motion to adopt R-03-21, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

Judge Pendery then made a motion to appoint Donnie Wright to the part-time Building Inspector position with compensation set at \$30.00 per hour effective January 6, 2021. Commissioner Lampe seconded the motion. All voted "Aye" and the motion passed.

A motion was requested to appoint Michael Ruscher to the Campbell County Cable Board for a three-year term effective January 7, 2021 through January 6, 2024. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

For the final item of new business, Judge Pendery made a motion to appoint Joseph LeMarble to the Fire Protection District No. 6 (Melbourne) Board of Trustees for a term effective January 7, 2021 through June 30, 2024. Commissioner Lampe seconded the motion. All voted "Aye" and the motion passed.

Neither the County Administrator nor the County Attorney had a report for the meeting.

Commissioner Besecker wished Happy New Year to all of the County's residents. He hopes that 2021 is a blessed year for all. He then thanked all of the front-line workers at hospitals and medical facilities who are dealing with the COVID-19 vaccination roll-out. He appreciates their hard work over the past months. He realizes that they are tired and drained, but wanted them to know that there are a lot of people praying for them. He asked that they keep up the good work and thanked them.

Commissioner Lampe did not have a report other than urging all to stay healthy.

Commissioner Painter asked about the rollout of the COVID-19 vaccination. He understands that some first responders have received their vaccinations. Judge Pendery confirmed that vaccinations for first responders started today and will continue the next two days. They have about 500 doses for this round. A hierarchy of need has been established and certain groups will be dealt with as the vaccinations become available with first responders near the top of the list. He believes that nursing home residents in northern Kentucky are being vaccinated at this time also. There is a large number of persons in nursing homes and those being cared for at home that need inoculations. After those groups, he believes that teachers will be offered vaccinations. Judge Pendery advised that he'll participate in a call with local representatives and Dr. Lynn Saddler who will give an update. He knows that the vaccines available in Kentucky have been dispensed to various groups around the State smoothly and efficiently. The problem is that the amount of vaccine that was expected in the State has not materialized – as of this morning there are less doses than expected statewide. What is had is being handled expeditiously. In response to Commissioner Painter's question, Judge Pendery advised that the medical people got the first available doses. Vaccinations will only proceed as fast as there are doses to distribute. Our job is to make sure that there aren't any problems with the distribution itself once the vaccine is in the hands of the State. He has not heard of any delays in northern Kentucky except that there are not enough doses to do what they expected to do by now. However, that could change daily. There has been discussion as to how the hierarchy was created and whether there should be changes made. Commissioner Painter thanked him for keeping up to speed on this situation. Mr. Elberfeld agreed that they are trying to get more doses. The vaccine is distributed depending on what group is getting vaccinated. Healthcare systems such as St. Elizabeth received a direct shipment and administered the vaccine themselves to their employees. The Health Department received vaccines which they are administering to the first responders in the four counties. He was unsure of how the long-term care facilities and teachers will be handled. Judge Pendery stated that eventually there are going to be pharmacies and others that have people who are licensed/trained to help with distribution. Commissioner Besecker stated that there is a dose ordered for every teacher in the Campbell County school district and other districts in the County. There is no requirement for teachers in Campbell County School district to get vaccinated but it will be available to them; he does not know about other school districts in the County. If a teacher chooses not to take the vaccine, it will get passed along in the community to another individual. The plans and hierarchy are in place. With schools back in session it provides an opportunity for people to get vaccinated. Judge Pendery stated that he would be happy to be vaccinated knowing what he does about the process and side effects. Everybody should be encouraged to get the facts about the vaccine. He wants people to be comfortable with it. He stated that the vaccines are safe and highly effective. If there are side effects it is preferable to getting sick and possibly spreading it. He urged people to get acquainted with the

facts and when the opportunity arises to find their way to a conclusion that helps them, their family and the community.

Judge Pendery made the following announcements:

The Fiscal Court will team up with Cohen Recycling to collect old holiday lights. Now through February 1, 2021, residents may drop off holiday lights in the containers located in the first-floor lobby of the County Administration Building, 1098 Monmouth Street, Newport and at the upper level entrance of the County Clerk's office, 8330 West Main Street, Alexandria.

The annual tree recycling program will be held December 26, 2020 through January 10, 2021. Residents may drop off live, undecorated trees at the designated area at Pendery Park, 4051 Mary Ingles Highway, Melbourne. The Kentucky Department of Fish and Wildlife will use the trees to improve fish habitat in lakes throughout the Commonwealth.

Organizations interested in receiving Campbell County payroll tax funds to serve Campbell County citizens in the areas of mental health, intellectual disabilities or aging services must download, complete and email the FY2022 MH/ID/AG Tax Fund application. The application can be found on the *Opportunities and Bids* page on the County's website www.campbellcountyky.gov and is due by 11:59pm on Friday, January 15, 2021. Inquiries may be directed to Allyn Reinecke at 859-547-1873 or areinecke@campbellcountyky.gov.

Marie Schenkel presented the Finance Director/Treasurer's report by requesting a motion to authorize the Judge/Executive to execute a service agreement with CampSpot and further authorizing the purchase of new campground reservation software for the Parks and Recreation Department. The current system is quite antiquated and this new system will allow people to make reservations on-line streamlining the point of sale system and feeding information into the finance software. Motion was made by Judge Pendery, seconded by Commissioner Painter. Commissioner Painter stated that Ms. Serra told him that this is a cloud-based system where people can go online, pick a site and pay for it. This is great, but people can still call the park ranger and make reservations that way. There is a fee charged for online reservations, but if you make the reservations through the park ranger there is no fee. All voted "Aye" and the motion passed.

Resolution R-04-21 was read by title. R-04-21 approves the County Clerk's budget for calendar year 2021. Ms. Schenkel advised that the County Clerk was available for any questions. Judge Pendery asked Mr. Elberfeld if the budget had been reviewed and was in order. Mr. Elberfeld stated that it was. Commissioner Painter made a motion to adopt R-04-21, seconded by Commissioner Lampe. Commissioner Besecker thanked Mr. Luersen and his staff for their hard work during the unprecedented election season. He asked Mr. Luersen to pass his thanks along to his staff who worked many hours and days dealing with a new set of circumstances. It is refreshing to realize that Campbell County is set up to take on those kinds of challenges and make sure the votes are counted. Mr. Luersen thanked the Fiscal Court for its support and providing his office with the means to conduct the three challenging elections held in 2020. He has a great staff. He added that the citizens certainly liked the various options afforded to them – he has no idea how future elections will be handled – that will be determined by Frankfort. He is grateful for the recognition – he thinks that the citizens of Campbell County were well served.

Commissioner Painter appreciated the number of precincts that were opened. Mr. Luersen thanked the citizens of Campbell County for volunteering to work at the polls; without them the number of precincts could not have been opened. Many of the usual poll workers were not able to participate due to COVID-19. He stated that there were so many volunteers that he had to turn some away. All voted “Aye” and the motion passed.

Resolution R-05-21 was read by title. R-05-21 approves the County Sheriff’s budget for calendar year 2021. Ms. Schenkel advised that Sheriff Mike Jansen was present to answer questions. The Sheriff’s budget was also reviewed by Mr. Elberfeld and herself. Judge Pendery made a motion to adopt R-05-21, seconded by Commissioner Painter. Commissioner Besecker thanked all of the Sheriff’s deputies who worked last year in trying times dealing with the Court system. The deputies do a great job at the Courthouse. He appreciates the Sheriff’s service to the community and asked him to pass along the Fiscal Court’s thanks to his deputies. Sheriff Jansen thanked the citizens of Campbell County for allowing him to serve them. All voted “Aye” and the motion passed.

A motion was requested to acknowledge for the record that the 2021 bonds are in place for the County Judge/Executive and Sheriff. These are renewed annually in January. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to acknowledge that the 2021 bonds are in place for the elected and appoint officials and employees of Campbell County. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to approve interfund transfers dated December 30, 2020. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to approve budget transfers dated December 30, 2020. Ms. Schenkel stated that the transfers don’t increase the total size of the budget, but reallocates funds to different line items. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims paid per standing order dated December 22 and 30, 2020 and January 6, 2021, and benefits claims dated January 1, 2021. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Besecker made a motion to approve the claims, seconded by Judge Pendery. Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Lampe. All voted “Aye” and the meeting adjourned at 6:10 p.m. Judge Pendery thanked everybody for joining the meeting.

Attachments:

Ordinance O-01-21 Occupational License Fee Credit to Hillshire Brands
Resolution R-01-21 Application for Ambulance Block Grant Funds
Resolution R-02-21 Amend Police Policy and Procedure Manual & Merit Board Rules
Resolution R-03-21 Create Part-time Building Inspector Position
Resolution R-04-21 Approve County Clerk's 2021 Budget
Resolution R-05-21 Approve County Sheriff's 2021 Budget
Interfund Transfers dated December 30, 2020
Budget Transfers dated December 30, 2020
Claims and Claims Paid Per Standing Order dated December 22 and 30, 2020 and January 6,
2021 and Benefits Claims dated January 1, 2021

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk