

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

FEBRUARY 6, 2019

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, February 6, 2019, at 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

Pat Walsh	Assistant County Attorney
Matt Elberfeld	County Administrator
Kim Serra	Assistant County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Frank Spataro	Human Resources Director
Colonel Craig Sorrell	Campbell County Police Department

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of January 23, 2018 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker to approve the minutes. All voted "AYE" and the motion passed.

Police Chief Sorrell asked Officer Carl L. Harris Jr. to come forward. Officer Harris was nominated by officers and voted by the Police Chief and the Merit Board as the 2018 Officer of the Year. Chief Sorrell stated that Officer Harris led the Department in DUI arrests and drug arrests in 2018 and is actively involved in the Police Explorer program, coaches soccer, is a member of the Department's Crises Assistance Response Effort and serves as a Field Training Officer. He stated that Officer Harris is a great asset to the Department and read the certificate presented to Officer Harris. Judge Pendery presented Officer Harris with his pin stating that the Fiscal Court is very proud of his accomplishments. He stated that in all of the years that he has served as Judge/Executive, he has never had a complaint about any of the County's Police Officers. Chief Sorrell recognized Lt. Gary Downs, Lt. Jeremy Newberry, Lt. Tom Nitschke,

Officer (Chaplain) Alex Turner, Officer Amanda Lindle and Tom Ramler Merit Board member who were present.

Judge Pendery called on Donna Grey who had signed in to address the Fiscal Court. Ms. Grey, Chairperson of the Jolly Park CDC, talked at the last Fiscal Court meeting about the plant-a-tree program at A J Jolly Park. She displayed a map of the golf course showing the location of 19 trees that have been planted. Two of the trees have been sold and three are pending. Brochures have been printed describing the program and showing the location of the trees. She requested that the Fiscal Court put an announcement of the program on the County's website, and display the brochures at the Administration Building, Golf Course and at the Parks.

There being no old business, Paula Spicer presented new business with Resolution R-17-19 by title. R-17-19 adopts and approves the execution of a Rural Secondary Program Agreement with the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid in the amount of \$135,920 for resurfacing on California Crossroads (CR 1103) and Woeste Road (CR 1204). Commissioner Painter made a motion to adopt R-17-19, seconded by Commissioner Besecker. All voted "AYE" and the motion passed.

Resolution R-18-19 was read by title and summary given. R-18-19 authorizes the Judge/Executive to enter into a Lease Agreement with the Northern Kentucky Fast Pitch League for non-exclusive use of softball fields in A J Jolly Park Beiting Sports Complex for a term of five years through March 31, 2024 in consideration of one dollar per year. Commissioner Lampe made a motion to adopt R-18-19, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-22-19 was read by title and summary given. R-22-19 authorizes the Judge/Executive to apply for grant funds from the Northern Kentucky Area Development District for operation of the Campbell County Senior Center for FY2020-FY2022. Commissioner Lampe made a motion to adopt R-22-19, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-19-19 was read by title and summary given. R-19-19 amends Chapter 8 "Ethics of County Officials and Employees" of the Campbell County Administrative Code. Judge Pendery made a motion to adopt R-19-19, seconded by Commissioner Painter. Mr. Elberfeld explained that this amendment eliminates potential conflicts with the County's Ethics Ordinance by removing the ethics section from the Administrative Code and referencing the Ethics Ordinance. The Ordinance is a higher level of authority. If there are future updates to the Ethics Ordinance, it will not be necessary to update the Administrative Code. All voted "AYE" and the motion passed.

Resolution R-20-19 was read by title and summary given. R-20-19 amends Chapter 4 "Purchases and Contracts" of the Administrative Code to increase the aggregate dollar amount requiring a purchase requisition from \$1,000 to \$3,000. Commissioner Lampe made a motion to adopt R-20-19, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-21-19 was read by title and summary given. R-21-19 amends certain sections of Chapter 3 “Personnel Policies and Procedures” of the Administrative Code. Judge Pendery made a motion to adopt R-21-19, seconded by Commissioner Besecker. All voted “AYE” and the motion passed.

A motion was requested to appoint James Sparks to the full-time position of Deputy Director – Operations in the Office of Emergency Management effective February 7, 2019 with compensation set at Pay Grade 14, \$25.00/hour or \$45,500.00 annually with annual benefit costs of approximately \$32,070. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Judge Pendery acknowledged Mr. Sparks in the audience. Mr. Sparks stated that he appreciates the opportunity to work for Campbell County. All voted “AYE” and the motion passed.

Matt Elberfeld presented Resolution R-16-19 by title and summary. R-16-19 authorizes the Judge/Executive to execute the Second Amendment to the Northern Kentucky Drug Strike Force Interlocal Agreement dated November 5, 2013. Mr. Elberfeld explained that the Northern Kentucky Drug Strike Force (NKDSF) is composed of the Campbell County Police Department, Kenton County Police Department and Boone County Sheriff’s office, and the Board of Directors is composed of the three County Administrators, Campbell County Police Chief, Kenton County Police Chief, Boone County Sheriff and a rotating Commonwealth’s Attorney. Chris Connors the Director has done a great job increasing participation in the Strike Force. The amendment will clarify that the Board members are still from the three originating agencies and that the three Counties contribute \$100,000 annually to the operation of the Strike Force. Since Kenton County carries insurance for the Strike Force, the amendment also clarifies that the other Counties will contribute their share of the cost of the insurance coverage. The NKDSF Board has approved this amendment and now the three Fiscal Courts are asked to approve it. Commissioner Painter made a motion to adopt R-16-19, seconded by Commissioner Besecker. All voted “AYE” and the motion passed.

Commissioner Besecker stated that John Mitchell, Chief Operating Officer took him on a tour of St. Elizabeth Hospital in Ft. Thomas. St. Elizabeth has a fantastic vision for the local hospital. He was impressed with the new cancer care system and treatment facilities and the women’s health center. He wanted to thank Mr. Mitchell publicly for the tour.

Commissioner Besecker stated that this past summer he had the pleasure of riding with a number of police officers including Officer Carl Harris. He stated that Officer Harris is an absolute professional who loves the community. He is very deserving of the Officer of the Year Award.

Commissioner Lampe stated that he and Mr. Elberfeld had an opportunity to inspect the progress of the renovations at A J Jolly Golf Course clubhouse today. The improvements are long overdue. He advised that A J Jolly Golf Course is ranked number two in Kentucky by Golf Advisor. The renovations will add to a more positive golf experience. A lot of the work has been done by in-house staff. He is very pleased with the progress of the project.

Commissioner Painter stated that the region has been dealing with wild fluctuations in the weather, yet he has heard no complaints about slick roads. The Road Department keeps up with

treating the roads during bad weather. He thanked the Road Department crew for their work; it seems that the bad weather always comes in the middle of the night.

Marie Schenkel requested a motion to accept the proposal from MCM CPAs & Advisors LLP to assist the County in analyzing and making recommendations on internal control over certain agreed upon procedures as outlined in the engagement letter from MCM. The Finance Department has some personnel changes coming up and she wanted to take this opportunity to review internal controls and get advice on some efficiencies. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and supplemental claims as presented for February 6, 2019. Assistant County Attorney Pat Walsh advised that the County Attorney has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 7:26 p.m.

Attachments:

Resolution R-17-19	Agreement with KY Transportation Cabinet
Resolution R-18-19	Lease Agreement for Softball Fields
Resolution R-22-19	Application for Funding for Senior Center Operations
Resolution R-19-19	Amend Administrative Code Chapter 8
Resolution R-20-19	Amend Administrative Code Chapter 4
Resolution R-21-19	Amend Administrative Code Chapter 3
Resolution R-16-19	NKY Drug Strike Force Interlocal Agreement Amendment
Claims and Supplemental Claims	February 6, 2019

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk