

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

May 3, 2023

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, May 3, 2023, 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media was present to record the regular meeting and broadcasted it live on the Campbell Media website.

In attendance were:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Fiscal Court Clerk, Janie Patterson
Finance Director/Treasurer, Laura Lewis
Assistant County Administrator, Kim Serra
Police Chief, Craig Sorrell

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Fiscal Court regular meeting on April 19, 2023. Motion was made to approve the minutes by Commissioner Besecker, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

Guests

Judge/Executive Steve Pendery introduced The Campbell County Conservation District.

The Conservation District representatives present included: Kirt Hill, Patti Dischar, Richard Carr, and Linda Grizzell.

Kirt Hill presented on behalf of the group. She stated the Conservation District's mission is to partner with citizens and private landowners as well as other organizations to promote the sustainability of the land, water, and other natural resources by encouraging the use of Best Management Practices. They do this by providing expertise, and financial assistance, and by hosting educational programs.

Kirt Hill proceeded to give an overview of the Conservation District's past year, and she explained on a high-level, what the Conservation District does, and the services that they provide. She stated that some of the ways the Conservation District can assist county landowners is by providing assistance for backyard conservation, cover crop, dead animal removal, farm dump clean-up, heavy use area, non-traditional agriculture grant, tree swaps, and waste water disposal.

Kirt Hill shared that some of the educational programs the Conservation District offer include adult continuing education scholarships, Camp Webb sponsorship, conservation in the classroom, Kentucky conservation writing, Jim Claypool Art Contest, Kentucky Forestry Leadership Program, Mary Kathryn Dickerson Education Grant, National Envirothon Team, and state and local scholarships for college students.

Kirt Hill summarized some of the other services offered through the Conservation District that include but are not limited to conservation rental equipment, county agricultural investment programs, farm preservation series, federal farm bill programs, tree planting and urban forestry enhancement grants for public lands.

Commissioner Painter commented that he went to the Farm Expo, held on April 30, 2023, and he thought that everyone did a great job.

Judge/Executive Steve Pendery read a proclamation which designated April 30 – May 7, 2023 as Soil and Water Stewardship Week.

Recognition of Citizens

Judge/Executive, Steve Pendery asked if there was anyone who would like to address the court.

Campbell County resident, Jerry Neltner addressed the court.

- Jerry Neltner stated, Lauren Lane needs some blacktop repairs.
- Jerry Neltner commented, he thought the Trash Clean-Up event was successful, and asked if more than two per year could be offered. Judge/Executive Steve Pendery answered that an event budget is set before the year starts, and this event is a net loss to the treasury, even after recyclables are dispersed, but this request is something that can be considered.
- Jerry Neltner, asked if certain traffic lights can be synchronized. Judge/Executive Steve Pendery answered there are three separate parties involved in setting traffic light timing. Commissioner Brian Painter commented there may just be too much traffic during certain times of the day and not much can be done about it, but there are sophisticated systems in place and research done to help manage traffic flow.

New Business

County Administrator, Matt Elberfeld presented new business.

County Administrator, Matt Elberfeld read Resolution R-44-23 which approves funding for the County Attorney's Office for Fiscal Year 2024. Commissioner Besecker made a motion to adopt Resolution R-44-23, seconded by Commissioner Lampe. All voted "Aye" and Resolution R-44-23 passed.

Both Judge/Executive, Steve Pendery and County Administrator, Matt Elberfeld stated that the County Attorney, Steve Franzen and his office do a great job.

County Attorney, Steve Franzen thanked everyone and stated their office has had difficulty retaining people because of competing with the private sector. He commented they have a great staff, and are very dedicated public servants.

County Administrator, Matt Elberfeld read Resolution R-45-23 which approves funding for the Transit Authority of Northern Kentucky (TANK) for Fiscal Year 2024. Commissioner Lampe made a motion to adopt Resolution R-45-23, seconded by Commissioner Besecker.

Commissioner Besecker commented that an outside organization, conducted extensive research and gave recommendations for TANK to improve their services offered throughout the entire region. He stated the county's TANK allocation is lower than what we funded 15 years ago.

County Administrator, Matt Elberfeld commented we have a good partnership with TANK, and the redesign provided better and more efficient services for those who use it.

Judge/Executive, Steve Pendery stated that this is a difficult business, but the metrics show TANK's management run it very well.

All voted "Aye" and Resolution R-45-23 passed.

County Administrator, Matt Elberfeld read Resolution R-46-23 which allocates senior citizens payroll tax funds for Fiscal Year 2024. Commissioner Lampe made a motion to adopt Resolution R-46-23, seconded by Commissioner Painter. All voted "Aye" and Resolution R-46-23 passed.

County Administrator, Matt Elberfeld read Resolution R-47-23 which allocates mental health and intellectual disabilities payroll tax funds for Fiscal Year 2024. Commissioner Lampe made a motion to adopt Resolution R-47-23, seconded by Commissioner Painter. All voted "Aye" and Resolution R-47-23 passed.

County Administrator, Matt Elberfeld read Resolution R-48-23 which authorizes the Judge/Executive to enter into an agreement with Cincinnati Bell Telephone Company LLC D/B/A Altafiber Network Solutions for reimbursement for shelter name plaques in AJ Jolly Park. Commissioner Lampe made a motion to adopt Resolution R-48-23, seconded by Commissioner Painter. All voted "Aye" and Resolution R-48-23 passed.

County Administrator, Matt Elberfeld gave a brief overview of the current Altafiber Project. He stated that fiberoptic connection, which is the best connection possible, will soon be available to every Campbell County address up to the door. Boone and Kenton County have also done the same project, and when all three counties are finished, it will be the largest geographic area in the country that is 100 percent fiber qualified.

County Administrator, Matt Elberfeld read Resolution R-49-23 which authorizes an agreement with Wellable to provide wellness services to all eligible employees of the Campbell County Fiscal Court and Detention Center. Commissioner Besecker made a motion to adopt Resolution R-49-23, seconded by Commissioner Painter. All voted “Aye” and Resolution R-49-23 passed.

County Administrator, Matt Elberfeld read a motion to accept the resignation of Police Captain, Gary Downs effective July 31, 2023. Gary will be retiring with more than 15 years of service with the Campbell County Police Department. Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Lampe.

Judge/Executive Steve Pendery commented it is tough to replace seasoned qualified staff.

All voted “Aye” and the motion passed.

County Administrator, Matt Elberfeld read a motion to accept the resignation of Administrative Assistant, Lisa Haines effective July 31, 2023. Lisa will be retiring after 25 years of service with Campbell County. Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Besecker.

Commissioner Lampe wished Lisa well in her retirement and commented that she will be missed.

All voted “Aye” and the motion passed.

County Administrator, Matt Elberfeld read a motion to accept the resignation of Road Maintenance Specialist, Edward Ackerman effective July 31, 2023. Edward will be retiring after 27 years of service with the Campbell County Road Department. Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Painter.

Commissioner Painter commented, with all of Ed’s experience, it was tough to see him go.

Commissioner Besecker commented Ed always had a smile on his face, and he wished him well in retirement.

All voted “Aye” and the motion passed.

Judge/Executive, Steve Pendery wished everyone the best in their retirement and thanked them for their service.

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make a hiring recommendation for a Road Maintenance Specialist to fill the vacancy created by the retirement of Edward Ackerman. Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

County Administrator, Matt Elberfeld read a motion to enter into a contract with Aaron Beighle to provide School Resource Officer services for the remainder of the 2022 – 2023 School Year. Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

County Administrator, Matt Elberfeld made a motion to appoint Arnold Griffith for the position of Golf Course Attendant I, as a seasonal employee for the 2023 Facilities Maintenance, Parks and Golf season, at a pay rate

of \$13.25 per hour. Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

County Administrator, Matt Elberfeld read a motion to accept the resignation of Housing Specialist, Kristen Halloran, in the Campbell County Department of Housing, effective May 15, 2023. Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make a hiring recommendation for a full time Housing Specialist to fill the vacancy created by the resignation of Kristen Halloran. Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

County Commissioners Reports

Commissioner Geoff Besecker congratulated the Hofbräuhaus, in the City of Newport, for celebrating their 20-year anniversary. He stated that when the Hofbräuhaus opened, they were the first type of unique restaurant, in the country, from Munich. He thanked Eric Haas, Nicholas Ellison, and Jay Lange for being great community partners and for always providing a great atmosphere.

Commissioner Brian Painter commented the Agricultural Expo was well covered. He said he often sees Captain Gary Downs at Conservation service awards and that Captain Downs is an active participant. He thinks he may be a capable Board Member for the Conservation District.

Judge/Executive Report

Judge/Executive, Steve Pendery made a motion to cancel the regular Fiscal Court meeting scheduled on Wednesday, May 17, 2023 at 5:30 PM, in Newport. He stated that instead, the meeting will be substituted with a special meeting scheduled on Wednesday, May 24, 2023, at 5:30 PM, in Newport. Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Finance Director/Treasurer Report

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer’s Report.

Finance Director/Treasurer, Laura Lewis requested a motion of the Fiscal Court to renew the service agreement with Cerkl effective July 1, 2023 for a two-year period. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Finance Director/Treasurer, Laura Lewis requested a motion to accept an agreement with SHI for Microsoft licensing which would be retroactive from April 30, 2023. She stated this agreement covers the licensing for all county workstations, servers, and the office software applications used by employees. This agreement is a 3-year true-up agreement which would allow the county to spread the licensing cost over three years at a cost of \$45,131.59 per year. Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Finance Director/Treasurer, Laura Lewis requested a motion to acknowledge that there were not any interfund transfers to review. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Finance Director/Treasurer, Laura Lewis requested a motion to approve budget transfers dated April 30, 2023. Motion was made by Commissioner Besecker, seconded by Judge/Executive Steve Pendery. All voted "Aye" and the motion passed.

Finance Director/Treasurer, Laura Lewis requested a motion to approve the claims and claims paid per standing order dated April 19, April 26, May 3, 2023 and employee benefit claims dated May 1, 2023.

County Attorney Steve Franzen commented that he had reviewed the claims, claims paid per standing order, and employee benefit claims, and had determined that they all appeared appropriate. Commissioner Painter made a motion to approve the claims, seconded by Commissioner Besecker.

Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies.

All voted "Aye" and the motion passed.

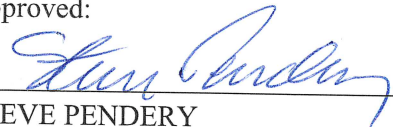
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn the meeting; Judge/Executive Steve Pendery offered a second to the motion. All voted "Aye" and the meeting adjourned at 9:45 AM.

Attachments

- Resolution R-44-23 County Attorney funding
- Resolution R-45-23 TANK funding
- Resolution R-46-23 Senior citizens allocation
- Resolution R-47-23 Mental health & intellectual disabilities allocation
- Resolution R-48-23 Altafiber shelter name plaques agreement
- Resolution R-49-23 Employee wellness services
- Budget Transfers: 04/30/23
- Claims & Claims Paid per Standing Order: 4/19/23, 4/26/23, 5/1/23, 5/3/23

Approved:


STEVE PENDERY

Judge/Executive

Attest:


JANIE PATTERSON
Fiscal Court Clerk