

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

NOVEMBER 16, 2016

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, November 16, 2016 at 5:30p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER

Steve Franzen	County Attorney
Matt Elberfeld	County Administrator
Kim Serra	Assistant County Administrator
Paula Spicer	Fiscal Court Clerk
Frank Spataro	Human Resources Director
Seth Cutter	Economic Development Manager
Colonel Craig Sorrell	Campbell County Police Department

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of November 2, 2016, Mayors meeting of October 25, 2016 and special meeting of November 14, 2016 were presented. Commissioner Lampe made a motion to adopt the minutes, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Senator Wil Schroder presented Senate Citations to Tiffany Nichols, Dispatcher, upon receiving the 2016 Telecommunicator of the Year Award and Dale Edmondson, Director of the Campbell County Consolidated Dispatch Center, upon receiving the 2016 Dispatch Director of the Year Award at the Kentucky Emergency Services Conference in Louisville, Kentucky.

Dan Hull told Senator Schroder that he is still breaking the law by wearing nitroglycerin around his neck; the legislature has made it illegal to do that. He then told the Fiscal Court that he

received his tax bill and the 911 tax was more than 50% of his tax bill. He stated that nobody's 911 fee should be anywhere close to 10% of the tax bill; the 911 fee should be commensurate with the tax bill. Judge Pendery stated that if the 911 fee constitutes such a large percentage of the taxes that he pays, he doesn't pay very much in taxes. Mr. Hull stated that he pays what is legal.

There being no old business, Paula Spicer presented new business with Resolution R-100-16 by title and summary. R-100-16 adopts updated Campbell County Parks and Recreation Temporary Use Permit Application and Permit forms for requests to use Park facilities and grounds. Commissioner Lampe made a motion to adopt R-100-16, seconded by Judge Pendery. Kim Serra explained that the permit procedure for use of park shelters or the Stapleton Pavilion has been in place for a few years. This past year, community groups have wanted to reserve other areas of the park for various events. The application was updated to include other areas in the park and appropriate application fees. All voted "AYE" and the motion passed.

Resolution R-101-16 was read by title and summary given. R-101-16 authorizes the Judge/Executive to execute a renewal agreement with the Kentucky Department of Housing, Buildings and Construction for expanded jurisdiction and designate Mark Brant as the County's Chief Building Official for purposes of the agreement. Commissioner Lampe made a motion to adopt R-101-16, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-102-16 was read by title and summary given. R-102-16 authorizes the Judge/Executive to execute an agreement with Sanitation District No. 1 for reimbursement of up to \$22,893 toward the cost to install a new catch basin and pipe at the intersection of Stoneybrook Court and Parkside Drive pursuant to the Sanitation District's 50-50 storm water system cost share program. Commissioner Lampe made a motion to adopt R-102-16, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-103-16 was read by title and summary given. R-103-16 authorizes the Judge/Executive to execute an agreement with Sanitation District No. 1 for reimbursement of up to \$21,886 toward the cost to replace a storm sewer culvert in the vicinity of 9614 Persimmon Grove Pike at Shaw Hess Road pursuant to the Sanitation District's 50-50 storm water system cost share program. Commissioner Painter made a motion to adopt R-103-16, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to adjust the annual salary of Kirk Hunter, Planning and Zoning Department Principal Planner from \$46,000 to \$47,480 effective November 28, 2016. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Matt Elberfeld explained that on December 1 the Department of Labor will update the regulations regarding exempt and non-exempt employees, overtime and the minimum salary for exempt employees. The Principal Planner position is exempt due to the level of independent judgment, responsibility and decision-making. The new standards starting December 1 require an exempt employee to at least be paid an annual salary of \$47,480. Staff recommends increase for the Principal Planner position to comply with new Department of Labor standards. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation for retirement purposes of Charles Boesch, Road Maintenance Specialist effective January 31, 2017. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, accept applications and interview to fill a Road Maintenance Specialist position. Motion was made by Judge Pendery, seconded by Commissioner Painter. Commissioner Lampe asked if staff had considered whether this position needs to be filled. Mr. Elberfeld stated that it was considered and it does need to be filled. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation for retirement purposes of Assistant Police Chief Todd Straman effective December 1, 2016. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Judge Pendery stated that some members of the Fiscal Court attended this week's Chamber of Commerce Eggs 'N Issues event regarding the economic forecast for the Greater Cincinnati area and for the nation. The consensus of the panel is that the nation's growth will be a little over 2% and that Greater Cincinnati will be a little less than that.

Commissioner Painter announced that on December 16 through the 18 there will be a private event held at A J Jolly Park called Bethlehem Nights where the village of Bethlehem will be set up for the public to walk through. More details will be forthcoming.

Matt Elberfeld requested a motion to approve budget transfers for November 16, 2016. He stated that the transfers don't change the total size of the budget, it only moves existing money between line items. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Mr. Elberfeld then requested a motion to approve the claims and supplemental claims as presented for November 16, 2016. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Judge Pendery, seconded by Commissioner Painter. Commissioner Coleman questioned a payment described as HR Safety Program. Frank Spataro explained that the payment was to replace the current AED units throughout the Administration Building and other Fiscal Court facilities. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 5:55 p.m.

Attachments:

Resolution R-100-16 Adopt Updated Forms for Use of Park Facilities and Grounds
Resolution R-101-16 Agreement with KY Department of Housing, Buildings & Construction
Resolution R-102-16 50-50 Cost Share Program Agreement with Sanitation District No. 1
Resolution R-103-16 50-50 Cost Share Program Agreement with Sanitation District No. 1

Budget Transfers November 16, 2016
Claims and Supplemental Claims November 16, 2016

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk