

## **CAMPBELL COUNTY FISCAL COURT MINUTES**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, May 7, 2003, at 7:00 p.m. at the Alexandria Courthouse, Main Street, Alexandria, Kentucky. In attendance at the meeting were:

**COUNTY JUDGE/EXECUTIVE  
STEVE PENDERY**

**COUNTY COMMISSIONERS:  
DAVID OTTO  
WILLIAM VERST  
KENNETH RECHTIN**

|                      |                                         |
|----------------------|-----------------------------------------|
| Robert Horine        | County Administrator                    |
| Jim Seibert          | Fiscal Director                         |
| Paul Twehues         | Assistant County Attorney               |
| Chief David Sandfoss | Campbell County Police Department       |
| Peter Klear          | Planning & Zoning Director              |
| Darlana Barnes       | Housing Director                        |
| Ken Knipper          | Office of Emergency Management Director |
| Melissa Williams     | Director of Administration              |
| Naguanda Deaton      | Personnel Director                      |
| Sandra Mulligan      | Fiscal Court Clerk                      |

The meeting was called to order at 7:00 p.m. by Judge Pendery. A moment of silence was called for by Judge Pendery, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Judge Pendery presented the minutes from the Fiscal Court meeting of April 23, 2003, and the Mayors' meeting of April 22, 2003. It was moved by Commissioner Otto and seconded by Commissioner Verst that the minutes of the Fiscal Court meeting of April 23, 2003 and the minutes of the Mayors' meeting of April 22, 2003 be approved. All voted "AYE" and the motion passed unanimously.

Judge Pendery then asked if there were any public officials or citizens in attendance at the meeting who desired to address the Court. There were none.

Judge Pendery next requested items of Old Business be brought before the Court. Ms. Williams stated that there was no Old Business for consideration.

Judge Pendery then requested items of New Business be brought before the Court. Ms. Williams advised that the first order of New Business was a motion to proclaim the month of May as "Older Americans Month" in Campbell County, Kentucky. She noted that the proclamation was requested by Human Services Director, Pat Dressman. There being no further discussion,

Commissioner Rehtin made a motion and Commissioner Verst seconded, to approve the motion. All voted “AYE” and the motion passed unanimously.

Ms. Williams next requested a motion to proclaim the month of May as “Motorcycle Awareness Month” in Campbell County, Kentucky. She asked that citizens be aware of motorcycles on the roadways and recognize the importance of motorcycle safety. There being no further discussion, Commissioner Verst made a motion and Commissioner Otto seconded, to approve the motion. All voted “AYE” and the motion passed unanimously.

Ms. Williams then presented Ordinance O-06-03 for first reading, which was read by title and a summary given. She explained that this ordinance updates the Official Zoning Map for Unincorporated Campbell County to rezone an approximate 6-acre site from River Recreation/Conservation (RCO) to Industrial Four (I-4) (heavy industry) at the request of Pre-Stress Concrete Company. She advised that Planning & Zoning Director, Peter Klear, was present to answer any questions. She explained that no action was necessary on the ordinance at this meeting and that it would be acted upon at the next Fiscal Court meeting on its second reading.

Ms. Williams next presented Resolution R-59-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution authorizes the application of a grant by the Campbell County Housing Department from the Grants Management Center, HUD, for \$45,080 to fund a Family Self-Sufficiency Coordinator position. She noted that Housing Director, Darlena Barnes, was present to answer any questions. There being no further discussion, Commissioner Otto made a motion and Commissioner Rehtin seconded, to approve Resolution R-59-03. All voted “AYE” and the motion passed unanimously.

Ms. Williams then presented Resolution R-62-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution expresses disappointment in the State of Kentucky’s decision to delay the bid award for construction of Phase I of the U.S. 27 widening project until March 2004, and urges the State to reconsider this decision. There being no further discussion, Commissioner Verst made a motion and Commissioner Rehtin seconded, to approve Resolution R-62-03. All voted “AYE” and the motion passed unanimously.

Ms. Williams next presented Resolution R-64-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution authorizes the Judge/Executive to execute a Memorandum of Agreement with the Kentucky Department of Military Affairs, Division of Emergency Management, regarding funding for the Emergency Operation Plan. Funding is in an amount not to exceed \$13,032.80. She advised that Director of Emergency Operations, Ken Knipper, was present to answer any questions. There being no further discussion, Commissioner Rehtin made a motion and Commissioner Otto seconded, to approve Resolution R-64-03. All voted “AYE” and the motion passed unanimously.

Ms. Williams next presented Resolution R-60-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution authorizes the Judge/Executive to execute a contract with Anthem Blue Cross/Blue Shield for life and accidental death and dismemberment insurance for all eligible employees, effective July 1, 2003 through June 30, 2004. She noted that Personnel Director, Naguanda Deaton, was present to

answer any questions. There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve Resolution R-60-03. All voted “AYE” and the motion passed unanimously.

Ms. Williams then requested a motion to adopt new job descriptions and titles for the following positions in the Road Department that are covered under the AFSCME Local #286 contract, said descriptions effective immediately:

|                                   |    |                                                |
|-----------------------------------|----|------------------------------------------------|
| Truck Driver-Grade 10             | to | Road Maintenance Specialist Level I-Grade 10   |
| Operator-Grade 11                 | to | Road Maintenance Specialist Level II-Grade 11  |
| Heavy Equipment Operator-Grade 11 | to | Road Maintenance Specialist Level III-Grade 11 |

There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. All voted “AYE” and the motion passed unanimously.

Ms. Williams next requested a motion to appoint employees currently in positions of Truck Driver, Operator and Heavy Equipment Operator to the newly adopted job positions of Road Maintenance Specialist Level I, Road Maintenance Specialist Level II, and Road Maintenance Specialist Level III, as follows:

|                   |                                                                        |
|-------------------|------------------------------------------------------------------------|
| Lee Roy Hancock   | from Operator to Road Maintenance Specialist Level II                  |
| Charles Boesch    | from Truck Driver to Road Maintenance Specialist Level I               |
| Joseph Pfefferman | from Truck Driver to Road Maintenance Specialist Level I               |
| Robert Bowlds     | from Truck Driver to Road Maintenance Specialist Level I               |
| Kenneth Studer    | from Truck Driver to Road Maintenance Specialist Level I               |
| Michael Short     | from Truck Driver to Road Maintenance Specialist Level I               |
| Gerald Allender   | from Truck Driver to Road Maintenance Specialist Level I               |
| Rick Purcell      | from Operator to Road Maintenance Specialist Level II                  |
| Edward Ackerman   | from Operator to Road Maintenance Specialist Level II                  |
| John Schweitzer   | from Heavy Equipment Operator to Road Maintenance Specialist Level III |

Said appointments shall reflect no change in grade, salary, or seniority status. Changes are effective immediately. There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. All voted “AYE” and the motion passed unanimously.

Ms. Williams then requested a motion to abolish the positions of Truck Driver, Operator, and Heavy Equipment Operator in the Campbell County Road Department. There being no further discussion, Judge Pendery made a motion and Commissioner Rehtin seconded, to approve the motion. All voted “AYE” and the motion passed unanimously.

Ms. Williams next presented Resolution R-61-03, which she read by title and provided a summary to the Court for its consideration. She stated that this resolution amends the Campbell County Administrative Code Organizational Chart and Authorized Position List to reflect the consolidation of positions in the Campbell County Transportation Department in compliance with the contract, said amendments to be effective immediately. There being no further

discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve Resolution R-61-03. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to accept the resignation of Ronald Dozier, Assistant to the Golf Pro, effective May 7, 2003. Commissioner Verst noted that Mr. Dozier had been employed by the County for approximately 13 years, was a hard worker and would be missed greatly. Judge Pendery offered his congratulations to Mr. Dozier on his new position. There being no further discussion, Judge Pendery made a motion and Commissioner Verst seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to advertise, interview and hire for the position of Pro Shop Attendant, created by the resignation of Ronald Dozier. There being no further discussion, Commissioner Otto made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to terminate the employment of Debra Daniels in the Campbell County Housing Department, effective April 29, 2003. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to recommend to the Campbell County Health Board the appointment of Linda Howarth, R.N. to the Northern Kentucky Local Health District Board. She noted that this motion is the recommendation of Human Services Director, Pat Dressman. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Judge Pendery next requested reports from Staff. Mr. Horine, County Administrator, reported he had nothing to report at this meeting.

Judge Pendery then requested a report from the County Attorney. Assistant County Attorney Paul Twehues stated that he had nothing to report at this meeting.

Judge Pendery next requested reports from the Commissioners. Commissioner Otto and Commissioner Verst stated that they had nothing to report at this meeting.

Commissioner Rechtin expressed his condolences to Bellevue Mayor Jack Meyer in the passing of his father, Ralph "Skeeter" Meyer, noting that Mr. Meyer was a very significant, and active resident in the city of Bellevue.

Judge Pendery then announced that Director of Emergency Operations, Ken Knipper, was present to present a grant check to the Court in the amount of \$143,578 from the State of Kentucky to fund the siren project. Mr. Knipper then gave a brief slide presentation on the siren system for the public's view in order to show them what it means and how they should respond in case of an emergency. He emphasized the use to the public of a smoke detector, a carbon monoxide detector and an emergency weather radio as the three most important alert systems for residential homes. He explained that the County, in agreement with the local cable television provider, now has the capability of overriding television sets to alert homeowners of emergencies. Nineteen sirens have been put into place throughout the County, eight of which are

voice alert sirens, one being at A.J. Jolly Park and one being at Pendery Park, and many along the riverfront in Newport. These will allow voice messages to be broadcast over the sirens to advise citizens of emergencies in the area. He noted that if citizens hear an emergency message over any of these outdoor sirens, they should go indoors and listen to their radios or televisions to find out what the emergency is. He advised that if anyone had questions on the new system, they should feel free to contact the Campbell County Office of Emergency Management at 635-1111. Judge Pendery thanked Mr. Knipper for his presentation and congratulated him on the completion of this lengthy task.

Judge Pendery then announced that Assistant Fiscal Affairs Director, Richard Lucas, received an Outstanding Public Service Award as part of the Greater Cincinnati Public Recognition Week program today on Fountain Square in Cincinnati. He thanked Richard for his dedication and hard work and for his involvement in IT work for the County over the years.

Judge Pendery next announced that the Campbell County Animal Shelter Adopt-A-Thon, which was held on May 2, 2003, placed 12 animals for adoption, and took in 16 animals. He also reminded citizens that the 2003 Kentucky State dog licenses would be due July 1, 2003 and that all dogs in the County older than six months need to be licensed each year.

Judge Pendery also announced that the Opening Ceremony for the 20<sup>th</sup> anniversary of the Senior Games is set for Wednesday, May 14, 2003 at 11:00 a.m. at Tower Park in Ft. Thomas, and noted that Rodger Bingham (Survivor series participant) would be participating in the opening ceremonies.

Judge Pendery next requested a report from the Fiscal Director. Mr. Seibert requested a motion to award the painting contract bid for the Alexandria Courthouse to Nash Painting of Alexandria, in the amount of \$24,999. Assistant County Attorney Twehues stated that the award would be subject to an agreeable contract between the parties. There being no further discussion, Commissioner Rechtin made a motion and Judge Pendery seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Seibert then presented Resolution R-63-03, which he read by title and provided a summary to the Court for its consideration. He stated that this resolution amends the Fiscal Year 2003 paving contract with MAGO Construction to include asphaltting Gilbert Ridge Road at a cost of \$22,000. He noted that some roadwork had not been completed on time according to the contract, and as a result a penalty was placed on MAGO. MAGO has agreed to complete the work at 2002 prices and also to cut the price by \$14,000 to resolve the penalty issue. There being no further discussion, Commissioner Verst made a motion and Commissioner Otto seconded, to approve Resolution R-63-03. All voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested a motion to adopt a standing order to pre-approve certain recurring expenses related to payroll, employee health benefits and utility payments. He noted that by state law, this approval was required in order for said claims not to have to be presented each month. There being no further discussion, Commissioner Otto made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Seibert then reported that the Judge/Executive provided a Fiscal Year 2004 budget to the Commissioners prior to May 1, 2003 as required by the Kentucky Revised Statutes.

Mr. Seibert next presented Ordinance O-07-03 for first reading, which was read by title and a summary given. He explained that this ordinance relates to the annual budget and appropriations of the General Fund for Campbell County for the fiscal year 2003-2004. He explained that no action was necessary on the ordinance at this meeting and that it would be acted upon at the next Fiscal Court meeting on its second reading, after the ordinance was approved by the Kentucky State and Local Government Office.

Mr. Seibert next requested a motion to declare certain computer equipment surplus at no value, and authorize disposal of said property. There being no further discussion, Commissioner Otto made a motion and Commissioner Rehtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Seibert then requested approval of the Claims being presented at this meeting. Assistant County Attorney Trehues advised that County Attorney Verst had reviewed the claims and that they appeared to be appropriate. There being no further discussion, Commissioner Otto made a motion that the claims be approved and paid. Commissioner Rehtin seconded the motion. All voted "AYE" and the motion passed unanimously.

On behalf of himself and the Commissioners, Judge Pendery commended Mr. Seibert and his associates for the hard work and effort that had been done so far in preparing the budget.

There being no further business to come before the meeting, it was moved by Commissioner Verst, seconded by Commissioner Rehtin, that the meeting be adjourned. All voted "AYE" and the meeting was adjourned at 7:37 p.m.

**Attachments:**

|                     |                                                                                                                                          |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Proclamation:       | Older Americans Month                                                                                                                    |
| Proclamation:       | Motorcycle Awareness Month                                                                                                               |
| Ordinance O-06-03:  | Update of Official Zoning Map for Unincorporated Campbell County                                                                         |
| Ordinance O-07-03:  | Annual Budget and Appropriations for Fiscal Year 2003-2004                                                                               |
| Resolution R-59-03: | Grant from Grants Management Center, HUD to Campbell County Housing Department                                                           |
| Resolution R-60-03: | Anthem Blue Cross/Blue Shield Contract – Life Insurance                                                                                  |
| Resolution R-61-03: | Amendment of Administrative Code Organizational Chart and Authorized Position List – Road Positions                                      |
| Resolution R-62-03: | Request for State to Reconsider Delay in Widening U.S. 27                                                                                |
| Resolution R-63-03: | Amendment of Paving Contract with MAGO Construction – Gilbert Ridge Road                                                                 |
| Resolution R-64-03: | Agreement with Kentucky Department of Military Affairs, Division of Emergency Management, regarding funding for Emergency Operation Plan |

Claims: May 7, 2003  
May 7, 2003 (Supplemental)

Approved:

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STEVE PENDERY  
Campbell County Judge/Executive

Attest:

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Melissa A. Williams  
Acting Fiscal Court Clerk