

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

JANUARY 21, 2015

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, January 21, 2015 at 5:30p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER

Robert Horine	County Administrator
Steve Franzen	County Attorney
Matthew Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Kim Serra	Director of Human Resources
Larry Harrod	Parks and Recreation Manager
Cindy Minter	Director of Planning and Zoning
Ryan Doll	Information Technology Department
David Plummer	Administrative Analyst/Solid Waste Program Manager

The meeting was called to order at 5:30 p.m. by Judge Penderly. Cable Access was present to film the meeting.

Judge Penderly asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of January 7, 2015 and special meeting of January 14, 2015 were presented. Commissioner Painter made a motion to adopt the minutes, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Judge Penderly invited comments from the public.

Dan Hull stated that a draft of the minutes of Fiscal Court meetings should be published so that the public can comment on it before adoption. Mr. Hull then stated that he has been in the Campbell County Jail and was put in the drunk tank for 20 hours and then solitary confinement because he is disabled and unable to sit. He said that the jail is inhumane.

Kevin Gordon stated that recently a smoking ban survey was sent around garnering over 3,000 responses. He presented statistics from the survey and stated that a press release with more details about the survey would be sent out soon. Judge Pendery stated that he would like to learn more about the method used to do the survey and is interested in reading more about the results.

Judge Pendery introduced Andrew Aiello, General Manager of the Transit Authority of Northern Kentucky (TANK). Mr. Aiello provided an overview of TANK's Park and Ride services, local bus routes, RAMP services for the disabled, U-Pass for students and the Southbank Shuttle. He gave a brief history of how TANK was created when voters in Campbell and Kenton Counties approved an occupational license fee to fund a public transit system in 1978. Mr. Aiello explained that TANK receives no direct tax money and is governed by a nine member board. He next discussed TANK's expenses and its budget. Mr. Aiello talked about the new 35 X east-west route and stated that TANK is constantly assessing and making adjustments to its routes. Mr. Aiello then answered questions from the Fiscal Court and the audience.

There being no old business, Paula Spicer presented new business with Resolution R-13-15. R-13-15 authorizes the Judge/Executive to execute an agreement with the Kentucky Board of Emergency Medical Services for Fiscal Year 2015 Ambulance Service Grant funding. The \$10,000 grant will be divided among the following agencies: Alexandria Fire District, Campbell County Fire District #1, Central Campbell Fire District, Bellevue/Dayton Fire Department, Ft. Thomas Fire Department/EMS, Newport Fire Department/EMS, Southern Campbell Fire District and Southgate-Wilder EMS. Commissioner Coleman made a motion to adopt R-13-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-14-15 was read by title and summary given. R-14-15 authorizes the County Judge/Executive to execute an application to the Kentucky Board of Emergency Medical Services for Ambulance Block Grant Funds for Fiscal Year 2015-2016. If received, the funds will be divided among the requesting agencies in Campbell County. Commissioner Painter made a motion to adopt R-14-15, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-15-15 was read by title and summary given. R-15-15 acknowledges the annual review of the Campbell County Detention Center Policy and Procedure Manual. The Kentucky Department of Corrections requires that the Fiscal Court annually review the Detention Center's Policy and Procedure Manual. There have been no changes from last year. Judge Pendery made a motion to adopt R-15-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-16-15 was read by title and summary given. R-16-15 authorizes the Judge/Executive to apply for a License for Use of Premises from the Disabled American Veterans (DAV) to hold a County Shred Day event on April 25, 2015. The annual Shred Day event will be held in the DAV parking lot at 3725 Alexandria Pike, Cold Spring. Commissioner Coleman made a motion to adopt R-16-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-17-15 was read by title and summary given. R-17-15 accepts 2015 Illegal Open Dump Remediation Grant funds in the amount of \$84,544.50 from the Kentucky Division of Waste Management. The dump, located at 8242 Licking Pike, is visible from the Hawthorne Crossing Conservation Area and was discovered in 2014. County staff worked with the Kentucky Division of Waste Management to estimate the cost of clean-up. If this grant is not sufficient to complete the job, the Fiscal Court can apply for additional funds. No matching funds are required from the County and a lien will be placed on the property. Judge Pendery made a motion to adopt R-17-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-19-15 was read by title and summary given. R-19-15 sets the 2015 park opening and closing dates and camping dates for the Campbell County Park System. Commissioner Lampe made a motion to adopt R-19-15, seconded by Commissioner Coleman. All voted "AYE" and the motion passed.

Resolution R-20-15 was read by title and summary given. R-20-15 sets the 2015 fees for A J Jolly Park and Pendery Park. The fees include a one dollar increase for primitive and improved camping sites and separate fees of \$20 and \$25 for premium lake front primitive and improved sites. In addition, the rental fee for Private Picnic Area 1 was increased by \$25. Commissioner Coleman made a motion to adopt R-20-15, seconded by Commissioner Lampe. Matt Elberfeld explained that the new fees will generate approximately \$7,000 in additional revenue which will be used for park maintenance and additional programming. Staff believes that the increased fees will not decrease the demand for use of these facilities. All voted "AYE" and the motion passed.

Resolution R-21-15 was read by title and summary given. R-21-15 approves the addition of a chapter addressing Information Security to the Campbell County Administrative Code. A new state statute requires that county government adopt a policy to secure all personal information within the control of the Fiscal Court. Commissioner Coleman made a motion to adopt R-21-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation of Sergeant David Halfhill from the Campbell County Police Department effective January 22, 2015. Sergeant Halfhill has been with the Department for 12 years. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to approve a step in grade increase for Officer Robert Dieman from Police Officer Grade 2 to Police Officer Grade 3 with salary adjustment from Grade 10A to Grade 11A, \$42,714 annually (\$20.5355/hour) effective January 9, 2015 in accordance with the current Fraternal Order of Police working agreement. Motion was made by Judge Pendery, seconded by Commissioner Coleman. All voted "AYE" and the motion passed.

A motion was requested to appoint Police Chief Craig P. Sorrell to the Campbell County Consolidated Dispatch Board effective January 22, 2015 through the length of his appointment as Campbell County Police Chief. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Robert Horine presented Resolution R-18-15 by title and summary given. R-18-15 authorizes the County Judge/Executive to execute a contract with the Campbell County Fire Protection Association for Fiscal Year 2015 funding in the amount of \$60,000. The funds are to be used for maintenance and operation of the fire training facilities and equipment. Funds are allocated on a reimbursement basis. However, in the case of capital improvements, the CCFPA can submit a project plan and request to draw down funds for a particular project. Commissioner Coleman made a motion to adopt R-18-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Commissioner Coleman thanked Judge Pendery, Matt Elberfeld and especially Robert Horine for answering all of his questions.

Judge Pendery announced that the Campbell County Fiscal Court/Mayors meeting will be held on Tuesday, January 27, 2015 at 6:00 pm in the Fiscal Court Chambers of the County Administration Building.

Judge Pendery announced that Duke Energy made contributions of \$5,000 each to Northern Kentucky Emergency Management Agencies from Boone, Kenton, Campbell, Grant and Pendleton Counties. Duke Energy works closely with these agencies in various ways throughout the year and especially during weather-related disasters. Judge Pendery thanked Duke Energy for their contribution and their ongoing assistance.

Commissioner Coleman announced that the Kentucky girls' state basketball tournament will be held at the Bank of Kentucky Center in March of 2016. He suggested that the Fiscal Court reach out to the Commissioner of the Kentucky High School Athletic Association to welcome them to the area and offer our assistance. He also stated that the Major League Baseball All Star Game will be held at Great American Ballpark this summer. This event will draw a lot of visitors to the area. Perhaps the Fiscal Court could coordinate with the City of Newport to welcome this event.

Matt Elberfeld requested a motion to authorize staff to advertise for bids for services to clean up the illegal open dump located at 8242 Licking Pike, Campbell County, Kentucky. Motion was made by Judge Pendery, seconded by Commissioner Coleman. All voted "AYE" and the motion passed.

A motion was requested to acknowledge that the 2015 bonds are in place for elected and appointed officials and employees of the Campbell County Fiscal Court. Motion was made by Commissioner Coleman, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Matt Elberfeld requested a motion to approve the claims and supplemental claims as presented for January 21, 2015. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe recused himself from voting on payments made to Stand Energy Corporation who was his employer until today. He added that he did not receive any compensation as a result of this payment. Motion was made by Commissioner Painter, seconded by Commissioner Coleman. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Judge Pendery. All voted "AYE" and the meeting adjourned at 6:53 p.m.

Attachments:

Resolution R-13-15	Accept Grant Funds from KY Board of Emergency Medical Services
Resolution R-14-15	Grant Application to KY Board of Emergency Medical Services (FY16)
Resolution R-15-15	Annual Review of Detention Center Policy & Procedure Manual
Resolution R-16-15	Agreement with Disabled American Veterans for Use of Lot
Resolution R-17-15	Accept Grant Funds from Division of Waste Management
Resolution R-19-15	Adopt 2015 Opening & Closing Dates for the County Park System
Resolution R-20-15	Adopt 2015 Fees for the County Park System
Resolution R-21-15	Adopt Information Security Policy
Resolution R-18-15	Contract with Campbell County Fire Protection Association
Claims and Supplemental Claims	January 21, 2015

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk