

CAMPBELL COUNTY FISCAL COURT MINUTES

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, October 15, 2003, at 5:30 p.m. at the Fiscal Court Conference Room, 24 W. 4th Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN

Commissioner Verst was absent.

Robert Horine	County Administrator
Jim Seibert	Fiscal Director
Justin Verst	County Attorney
Chief David Sandfoss	Chief, Campbell County Police Department
Peter Klear	Director of Planning & Zoning
Ken Knipper	Director of Office of Emergency Management
Darlana Brown	Director of Housing
Sandra Mulligan	Fiscal Court Clerk

The meeting was called to order at 5:35 p.m. by Judge Pendery. A moment of silence was called for by Judge Pendery, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Judge Pendery presented the minutes from the regular Fiscal Court meeting of October 1, 2003. It was moved by Commissioner Rechtin and seconded by Commissioner Otto that the minutes of the Fiscal Court meeting of October 1, 2003 be approved. All voted "AYE" and the motion passed unanimously.

Judge Pendery then asked if there were any citizens or public officials present who would like to address the Court. There were none.

Judge Pendery next requested items of Old Business be brought before the Court. Mr. Horine reported that there were no items of Old Business to be presented at this meeting.

Judge Pendery then requested items of New Business be brought before the Court. Mr. Horine presented Resolution R-112-03, which he read by title and provided a summary to the Court for its consideration. He stated that this resolution acknowledges the final acceptance of a Congressional Earmark in the amount of \$34,773 to implement a drug education program. He

noted that the County was given the opportunity to apply for these funds through Senator Mitch McConnell's office. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Otto seconded, to approve Resolution R-112-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine presented Resolution R-114-03, which he read by title and provided a summary to the Court for its consideration. He stated that this resolution authorizes the Judge/Executive to execute a Master Agreement with the Kentucky Department of Military Affairs, Division of Emergency Management, to accept Funds from the Homeland Security Grant Program in the amount of \$101,697. He noted that this was a second grant that the County has received this year, the first grant being earmarked for law enforcement first responders to hazardous materials incidents or weapons of mass destruction incidents. He stated that Ken Knipper, Director of Emergency Management, was present to answer any questions. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Otto seconded, to approve Resolution R-114-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine presented Resolution R-117-03, which he read by title and provided a summary to the Court for its consideration. He stated that this resolution amends the payment standards for the Campbell County Housing Choice Voucher Program for 2003. He noted that the rates are reviewed annually and based on rates provided by the Department of Housing & Urban Development, and that the County rates went up slightly over last year's rates. He advised that Darlena Brown, Director of Housing, was present to answer any questions. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Otto seconded, to approve Resolution R-117-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine presented Resolution R-116-03, which he read by title and provided a summary to the Court for its consideration. He stated that this resolution amends the payment standards for the Pendleton County Housing Choice Voucher Program for 2003. He noted that the rates for Pendleton County have decreased because of a special exception that the Department of Housing & Urban Development allowed the County to use last year. Commissioner Rechtin inquired of Ms. Brown whether the additional funds encouraged more landlords to participate in the program and how many units we had in Pendleton County, to which Ms. Brown replied that the additional funds did encourage landlords and that we have approximately 47 units. She advised that exceptions for reasonable accommodations could still be asked for on a case by case basis, especially if it were for the disabled or elderly. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Otto seconded, to approve Resolution R-116-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to promote David Kean to the position of Building Inspector III in the Campbell County Planning & Zoning Department, effective October 16, 2003, with compensation set at Grade 13H, \$43,098 annually. He advised that Mr. Kean was present at the meeting. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously. Mr. Kean was congratulated by everyone on his promotion.

Mr. Horine next requested a motion to authorize staff to advertise, interview, and hire for the position of Building Inspector II in the Planning & Zoning Department. He explained that funds had been budgeted and authorization was given earlier this year to advertise for two Building Inspector positions, one of which Mr. Kean was promoted to. Suitable candidates have not been found for the Building Inspector II position, and the present workload warrants the need for a second Inspector. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to request the Campbell County Police Merit Board to initiate the advertising and testing process to develop a new eligibility list for both recruit officers and lateral entry candidates for the Campbell County Police Department. He noted that Chief Sandfoss was present to answer any questions, and explained that the new recruit eligibility list expires in December 2003 and the lateral entry candidate list has only 2 candidates on the list. There being no further discussion, Commissioner Otto made a motion and Judge Pendery seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine next requested a motion to appoint Tony Bacigalupo to the part-time position of Administrative Intern with compensation set at Grade 6, \$10 per hour, effective upon the final approval of the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention for the Fiscal Court to obligate funds. He pointed out that Mr. Bacigalupo is presently a student at Thomas More College, a resident of Ft. Thomas, and has good work experience with a local bank. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to create the position of Part-Time Records Clerk in the Campbell County Police Department to work on an as-needed basis. He noted that the present Clerk in the Police Department has been out on medical leave and a temporary part-time position has been filled during that time by Genevieve Deering, who has done a very effective job. He stated that Chief Sandfoss is recommending the establishment of the temporary part-time position as a regular part-time position to be utilized on an as-needed basis, in order to meet the needs of the Police Department for recordkeeping. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine next presented Resolution R-115-03, which he read by title and provided a summary to the Court for its consideration. He stated that this Resolution amends the Campbell County Administrative Code Authorized Position List and Organization Chart to add the position of Part-Time Records Clerk in the Campbell County Police Department, classified at Grade 7, effective October 16, 2003. There being no further discussion, Commissioner Rechtin made a motion and Commissioner Otto seconded, to approve Resolution R-115-03. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to appoint Genevieve Deering to the position of Part-Time Records Clerk in the Campbell County Police Department, to work on an as-needed basis, effective October 16, 2003, with compensation set at Grade 7, \$10.58 per hour. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine next requested a motion to reappoint Dallas Bray to the Pendleton County Water Board for a four-year appointment, effective November 1, 2003 through October 31, 2007. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to reappoint Dr. Joseph Crowley to the Pendleton County Water Board for a four-year term, effective November 1, 2003 through October 31, 2007. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine next requested a motion to appoint Dave Boden to fill the unexpired term of Dave Fries on the Southern Campbell Fire District Board, effective immediately through June 30, 2004. He noted that Mr. Fries was a property owner elected appointment, who passed away in September. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to appoint Kenneth Rechtin, Campbell County Commissioner, to serve on the St. Vincent DePaul Community Pharmacy, Inc. Board. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Judge Pendery next requested reports from Staff. Mr. Horine stated that he had nothing further to report.

Judge Pendery then requested a report from the County Attorney. Mr. Verst advised that he had nothing further to report.

Judge Pendery next requested reports from the Commissioners. Commissioner Otto and Commissioner Rechtin stated that they had nothing further to report at this meeting.

Judge Pendery reported that a Mayors' Meeting would be held on Tuesday, October 21, 2003 at 7:30 a.m., at the Campbell County Extension Center. He also stated that the Campbell County Fiscal Court would be hosting a joint meeting with the Cities of Cold Spring, Highland Heights, and Wilder on Tuesday, October 28, 2003, at 7:00 p.m. on the campus of Northern Kentucky University, to discuss the Northern Kentucky Technology Commercialization Triangle.

Judge Pendery then requested a report from the Fiscal Director. Mr. Seibert presented Resolution R-113-03, which he read by title and provided a summary to the Court for its consideration. He stated that this Resolution authorizes the Judge/Executive to execute a license agreement with ACS Government Systems, Inc. for Fixed Asset Software in the amount of

\$5,300 and \$689 for the support contract. He explained that this software package would allow the County to comply with the GASB 34 requirements relating to fixed assets and depreciations. There being no further discussion, Commissioner Rechtin made a motion and Judge Pendery seconded, to approve Resolution R-113-03. All voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested approval of the Claims being presented at this meeting. Mr. Verst advised that he had reviewed the claims and that they appeared to be appropriate. There being no further discussion, Commissioner Otto made a motion that the claims be approved and paid. Commissioner Rechtin seconded the motion. All voted "AYE" and the motion passed unanimously.

Judge Pendery then discussed with the members of the Court various options for lobbying the General Assembly on issues of interest to Campbell, Kenton, and Boone Counties during the session that begins in January, 2004. Commissioners Otto and Rechtin agreed to give this matter further consideration.

There being no further business to come before the meeting, it was moved by Commissioner Otto, seconded by Commissioner Rechtin, that the meeting be adjourned. All voted "AYE" and the meeting was adjourned at 6:03 p.m.

Attachments:

Resolution R-112-03: Congressional Earmark, Office of Juvenile Justice and Delinquency Prevention

Resolution R-113-03: ACS Fixed Asset Software Contract

Resolution R-114-03: Homeland Security Grant Master Agreement with Kentucky Department of Military Affairs

Resolution R-115-03: Amendment of Administrative Code Authorized Position List and Organization Chart

Resolution R-116-03: Amendment of Pendleton County Housing Choice Voucher Program for 2003

Resolution R-117-03: Amendment of Campbell County Housing Choice Voucher Program for 2003

Claims: October 15, 2003
October 15, 2003 (Supplemental)

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

Sandra L. Mulligan
Fiscal Court Clerk