



VOUCHER EXTENSION REQUEST

I, _____, am requesting an extension of my voucher for the following reason:

- A reasonable accommodation for a person with disabilities**
- Serious illness, death in the family or another family emergency**
- Obstacles related to employment**
- I submitted an RTA that was denied, canceled (not by the family) or otherwise not approved by the agency**
- Difficulty locating a suitable unit due to large voucher size or special circumstances**
- Natural disaster, state of emergency, or public health crisis**
- OTHER** _____

Head of Household Signature

Date

NOTE: When requesting an extension, the family must include the reason additional time is needed to search **and** provide the appropriate supporting documentation. If no reason is provided and/or no documentation is with the request, *we are unable to grant a voucher extension.*

FOR AGENCY USE ONLY

Was request turned in prior to expiration date? () Yes () No

Was request for one of the reasons listed? () Yes () No

Was appropriate documentation included with the request? () Yes () No

If you have questions regarding the policies, procedures, and regulations of the Campbell County Department of Housing please reference the agency's Administrative Plan at www.campbellcountyky.gov. If you are disabled and as a result of your disability you require a change in how CCDH communicates, presents information, or a change in venue for appointments, you may submit a request for a reasonable accommodation. We will review your request and respond within 10 business days. You have the right to request an interpreter. If negative action has been taken against an applicant or participant by the PHA in a circumstance where the Violence Against Women's Act (VAWA) should be considered, please notify the PHA of your concerns to determine whether a review is in order. If this is a notice of denial or termination of assistance, A CERTIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING reporting form is enclosed.

