

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

APRIL 3, 2019

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, April 3, 2019, at 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

Steve Franzen	County Attorney
Matt Elberfeld	County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Frank Spataro	Human Resources Director
Colonel Craig Sorrell	Campbell County Police Department

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of March 20, 2019 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker to approve the minutes. All voted "AYE" and the motion passed.

Finding that nobody had signed in to address the Fiscal Court, Judge Pendery proceeded with the agenda.

Old business was presented first with a second reading of Ordinance O-03-19. O-03-19 enacts and adopts the 2019 S-38 Supplement to the Campbell County Code of Ordinances to incorporate legislation passed between July 1, 2018 and December 31, 2018. Commissioner Painter made a motion to adopt O-03-19, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

New business was then presented with Resolution R-30-19 by title and summary. R-30-19 authorizes the Judge/Executive to execute an Affiliation Agreement with the Northern Kentucky

Health Department for services provided by the Northern Kentucky Medical Reserve Corps during certain emergencies. Commissioner Besecker made a motion to adopt R-30-19, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to advance Sergeant Andrew Noyes from grade SG1 (\$31.4445 hourly or \$65,404.49 annually) to SG2 (\$32.3881 hourly or \$67,367.15 annually) effective April 6, 2019 in accordance with the current FOP working agreement. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to advance Police Officer Eric Surber from PO6 (\$26.2721 hourly or \$54,645.90 annually) to PO7 (\$28.1113 hourly or \$58,471.50 annually) effective March 22, 2019 in accordance with the current FOP working agreement. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to advance Police Officer Zachary Vance from PO1 (\$20.4019 hourly or \$42,436.00 annually) to PO2 (\$21.0140 hourly or \$43,709.08 annually) effective April 2, 2019 in accordance with the current FOP working agreement. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation of Carrie Knauer, Full-Time Animal Technician at the Animal Shelter, effective April 12, 2019. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation of Katie Foulks, Full-time Animal Technician at the Animal Shelter, effective April 2, 2019. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire two Full-Time Animal Technicians. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation of Frank Spataro, Human Resources Director, effective April 18, 2019. Motion was made by Judge Pendery who stated that he hates to see Mr. Spataro leave and that he will be missed. Mr. Spataro thanked Judge Pendery and stated that he has enjoyed working with the Fiscal Court and its employees for the last three+ years; it has been a great opportunity to grow professionally and personally. Commissioner Lampe seconded the motion. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire a Human Resources Director. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Commissioner Besecker recognized his wife and mother that were in attendance.

Commissioner Besecker announced that the Northern Kentucky Health Department had achieved National Accreditation. This is a testament to the entire organization and what they do for the

community. The Health Department deals with things that affect so many people such as the drug epidemic. He congratulated Dr. Lynn Saddler and her staff.

Commissioner Besecker advised that he recently spoke with the Road Department and they asked that everybody be patient while they shift from their winter work; they have a lot to get done. They are ready to get to work opening ditches to improve drainage. He added that if people see problems, they shouldn't hesitate to call the Fiscal Court, County Administration or the Road Department to let them know.

Commissioner Lampe wished Mr. Spataro well stating that he will be missed. He thanked him for his contributions to the Fiscal Court and the improvements he has made to the Human Resources Department.

Commissioner Painter had no report other than to thank Mr. Spataro for his service to the Fiscal Court.

Judge Pendery announced that Campbell County will participate in the annual Shred Day sponsored by 9 On Your Side and Furniture Fair on Saturday, April 6 from 8am to 1pm at the Furniture Fair store located at 3710 Alexandria Pike, Cold Spring. A Drug Take Back will take place at the same time for disposal of prescription and over-the-counter pills.

Judge Pendery announced that the second annual "Tails and Trails" 5K Walk/Run to benefit the Campbell County Animal Shelter will be held at AJ Jolly Park on Sunday, April 14th. Interested participants must pre-register online at www.runsignup.com.

Judge Pendery announced that the Fiscal Court and Campbell County Mayors will hold their quarterly meeting on Tuesday, April 23 at 6:00pm in the Fiscal Court Chambers, 1098 Monmouth Street, Newport.

Judge Pendery announced that AJ Jolly Park will offer free admission on Saturday, April 27 from 11am-2pm to kick off the park and camping season. Free bounce houses, music, dragonboat rides, a fishing derby, hotdogs, chips and drinks will be available, as well as discounted watercraft and bike rentals.

Judge Pendery announced that a Quarter Auction to benefit the Campbell County Animal Shelter will be held on April 30, 2019 at the Newport Elks, 3704 Alexandria Pike, Cold Spring. Doors open at 6pm and the auction begins at 7pm. The cost is \$5 at the door. For more information, go to www.campbellcountyky.org.

Marie Schenkel requested a motion to approve participation in the KACo reverse auction process for road salt, and further approving participation in a tri-county (Boone, Campbell and Kenton) bid process for road salt. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to accept the bid of Mago Construction for resurfacing of the following roads:

- Woeste Road (using \$135,920 in Flex Funds) \$149,145.00
- California Crossroads \$141,650.75
- Cooper Bain \$ 15,289.00

Bids were opened on March 28 and Mago Construction was the low bidder for each road. All projects are funded in the FY19 budget. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. All voted “AYE” and the motion passed.

Resolution R-29-19 was read by title and summary given. R-29-19 authorizes the Judge/Executive to execute a Service Agreement with Cerkl for a two-year term effective July 1, 2019. Kim Serra explained that currently the County uses MailChimp software for its monthly e-newsletter. This software has its limitations. With Cerkl, the newsletter content can be loaded and it is then automatically formatted and has a more professional appearance. Subscribers can elect subject matter and the frequency of communications from the County. The e-newsletter is then curated for them. She stated that this will be used for both external and internal employee communications. Cerkl also has the ability of automatically pulling information from the website and posting information on social media. It is a more efficient method for staff doing the communications. Ms. Schenkel added that there is a one-time set up fee of \$1,000 and an annual fee of \$4,500. Commissioner Besecker made a motion to adopt R-29-19, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Resolution R-31-19 was read by title and summary given. R-31-19 authorizes the Judge/Executive to execute two contracts with the Kentucky Transportation Cabinet for Federal SNK funding for mixed-used development transportation projects at Northern Kentucky University. Ms. Schenkel explained that this is pass-through money with \$454,960 used for the design phase of the US 27 project and \$54,180 used for the Northern Kentucky University (NKU) mixed-use development project. Fairmount Properties, the project developer, will provide the required matching funds resulting in no cost to the Fiscal Court. Commissioner Lampe made a motion to adopt R-31-19, seconded by Commissioner Besecker. All voted “AYE” and the motion passed.

A motion was requested to award a contract for engineering services for the improved access to the NKU Mixed-Use Development Transportation Project to CT Consultants based on the recommendations of Adam Branscomb, Fairmount Properties and Cindy Minter, Campbell County Planning and Zoning Director. The Kentucky Transportation Cabinet and Fairmount Properties will provide funding for the project with no cost to the Fiscal Court. Motion was made by Commissioner Lampe, seconded by Judge Pendery. All voted “AYE” and the motion passed.

A motion was requested to acknowledge that the Campbell County Jailer has submitted a draft of his fiscal year 2020 budget to the Fiscal Court as required by law. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “AYE” and the motion passed.

A motion was requested to approve the claims as presented for April 3, 2018. Mr. Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was

made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “AYE” and the motion passed.

Ms. Schenkel then requested a motion to approve the Interfund Transfers. She explained that these used to be included in the claims, but they are being separated to give them visibility. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Judge Pendery announced that Diane Bertke retired last Friday. She was a wonderful employee and good person who served as County Treasurer for many years. He wished her the best in her retirement. Judge Pendery added that Marie Schenkel has graciously accepted the position/duties of Treasurer along with the added responsibilities.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Besecker. All voted “AYE” and the meeting adjourned at 7:55 p.m.

Attachments:

Ordinance O-03-19	Adopt Code Supplement
Resolution R-30-19	NKY Health Department Affiliation Agreement
Resolution R-29-19	Service Agreement with Cerkl
Resolution R-31-19	Contracts with KY Transportation Cabinet
Claims	April 3, 2019
Interfund Transfers	April 3, 2019

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk