

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

June 27, 2005

A special meeting of the Campbell County Fiscal Court was held on Monday, June 27, 2005, at 5:00 p.m. at the Fiscal Court Conference Room, 24 W. 4th Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN
MARK HAYDEN

Robert Horine	County Administrator
Justin Verst	County Attorney
Jim Seibert	Fiscal Affairs Director
Ken Knipper	Office of Emergency Management Director
Ken Schultz	Road Department Director
Naguanda Deaton	Director of Personnel
Sarah Collins	Interim Director of Housing
Elizabeth Miller	Housing Department
Sandra Mulligan	Fiscal Court Clerk

The meeting was called to order at 5:00 p.m. by Judge Pendery. A moment of silence was called for by Judge Pendery, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Judge Pendery then asked if there were any public officials or citizens in attendance at the meeting who desired to address the Court. There were none.

Judge Pendery next requested items of Old Business be brought before the Court. In the absence of the Director of Administration, Melissa Williams, Mr. Horine stated that there were no items of Old Business to be presented at this meeting.

Judge Pendery next requested items of New Business be brought before the Court. Mr. Horine presented Resolution R-91-05, which he read by title and provided a summary to the Court for its consideration. He stated that this Resolution acknowledges and authorizes the execution by the Judge/Executive of a Master Agreement with the Kentucky Department of Military Affairs, Division of Emergency Management, for grant funds in the amount of \$4,374 to be used to purchase and install an early Warning Siren Encoder/Controller. The grant is in conjunction with the Early Warning Siren grant application previously submitted, and the new equipment

will be used to control the early warning sirens from the Office of Emergency Management. There being no further discussion, Commissioner Rechtin made a motion and Judge Pendery seconded, to approve Resolution R-91-05. All voted "AYE" and the motion passed unanimously.

Mr. Horine next requested a motion to appoint Sarah Collins to the position of Housing Director, effective June 27, 2005, with compensation set at Grade 15B annually. He noted that Ms. Collins has been serving in the capacity of Interim Director since November, 2004 and has done an outstanding job in that capacity. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to appoint Elizabeth Miller to the position of Housing Specialist on an emergency basis, with compensation set at Grade 11A annually, effective June 27, 2005. The emergency exists due to the promotion of Ms. Collins, and Ms. Miller has demonstrated the qualifications and skills to fill the position. The County is very much in need of filling this position as soon as possible, in order for Ms. Collins to turn over a large part of her caseload that she has maintained during the time she has served as Interim Director. There being no further discussion, Judge Pendery made a motion and Commissioner Otto seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine next requested a motion to acknowledge the appointment of Paul Ballinger to the seasonal position of Recreation Maintenance, effective June 20, 2005 through the 2005 Park Season, with compensation set at \$9.29/hr. This appointment is being made due to the resignation of a seasonal employee. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine then requested a motion to increase the annual compensation of all eligible employees of the Campbell County Fiscal Court by 4.25% (1.75% Cost of Living Adjustment, and 2.50% Step Merit Increase), effective with the pay period beginning June 26, 2005. Employees are eligible for a merit increase if they have received a satisfactory performance evaluation, and have been in their current position six months. Employees covered by the AFSCME and FOP agreements are bound by the Cost of Living Adjustment and Step Merit Increases per those agreements. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Horine next requested a motion to appoint Donald L. Kuntz to Fire District No. 6 (Melbourne) for a three-year term, effective July 1, 2005 through June 30, 2008. Mr. Kuntz will replace Gerald Tiemeier, who had been serving in this position, and is moving to a position on the Fire Board. There being no further discussion, Judge Pendery made a motion and Commissioner Rechtin seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Judge Pendery next requested reports from Staff. Mr. Horine, County Administrator, presented Resolution R-92-05, which he read by title and provided a summary to the Court for its

consideration. He stated that this Resolution authorizes the payment to Cartec Engineering Corporation for emergency environmental services to remove an underground storage tank at the Campbell County Detention Center that was discovered during construction of a new kitchen and laundry facility. There was no contamination from the storage tank. The project that was supposed to take one day turned into a five-day project, resulting in a total cost that will not exceed \$35,000. There will be a final closeout document prepared and submitted, and the estimated cost for that service will not exceed \$1,100. There being no further discussion, Commissioner Rehtin made a motion and Judge Pendery seconded, to approve Resolution R-92-05. All voted "AYE" and the motion passed unanimously.

Mr. Horine then thanked the Fiscal Court for agreeing to hold this special meeting, as items voted on at this meeting will help out on a fiscal basis to keep the County's 2005 invoices in that fiscal year.

Judge Pendery then requested a report from the County Attorney's office. County Attorney Verst stated he had nothing further to report at this meeting.

Judge Pendery next requested reports from the Commissioners. Commissioners Otto, Rehtin and Hayden stated they had nothing further to report at this meeting.

Judge Pendery then asked for a report from the Fiscal Director. Mr. Seibert requested a motion to award bids for materials and commodities for the Campbell County Road Department for Fiscal Year 2006. He stated that the bids were similar to prior years and the bidders were much the same. He noted that Ken Schultz, Road Supervisor, was present to answer any questions. Mr. Schultz noted that there were standard material bids for materials the Road Department uses every day. There being no further discussion, Commissioner Rehtin made a motion and Commissioner Otto seconded, to approve the motion. Judge Pendery, Commissioner Otto and Commissioner Rehtin voted "AYE," Commissioner Hayden abstained from the vote, and the motion passed by majority vote.

Mr. Seibert then requested a motion to award bids for paving for the Campbell County Road Department for Fiscal Year 2006. He noted that Ken Schultz, Road Supervisor, was present to answer any questions. Judge Pendery asked Mr. Schultz if this was a pretty aggressive program this year, due to receiving special money. Mr. Schultz stated that it is a very aggressive program as compared to other years, since 60% of the costs will be covered by grant money that was received for paving. This should help get the County back on track with completing projects on time. Commissioner Otto noted that the bids were competitive, except for an \$81,000 bid for Aulick Road. Mr. Schultz stated that the company doing the bidding over-calculated the tonnage that was necessary. There being no further discussion, Commissioner Otto made a motion and Judge Pendery seconded, to approve the motion. All voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested approval of the Transfers being presented at this meeting. He noted that these transfers would balance out the accounts for the fiscal year. There being no further discussion, Commissioner Rehtin made a motion and Judge Pendery seconded, to approve the Transfers. All voted "AYE" and the motion passed unanimously.

Mr. Seibert then requested approval of the Claims being presented at this meeting. County Attorney Verst advised that he had reviewed the Claims and that they appeared to be appropriate. There being no further discussion, Commissioner Otto made a motion that the claims be approved and paid. Commissioner Rehtin seconded the motion. All voted "AYE" and the motion passed unanimously.

There being no further business to come before the meeting, it was moved by Commissioner Otto, seconded by Commissioner Rehtin, that the meeting be adjourned. All voted "AYE" and the meeting was adjourned at 5:15 p.m.

Attachments:

Resolution R-91-05: Grant from Kentucky Division of Emergency Management
Resolution R-92-05 Approval of Payment for UST Removal
Transfers: June 27, 2005
Claims: June 27, 2005
June 27, 2005 (Supplemental Claim)

Approved:

/s/ Steve Pendery
STEVE PENDERY
Campbell County Judge/Executive

Attest:

/s/ Sandra L. Mulligan
Sandra L. Mulligan
Fiscal Court Clerk