

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

MARCH 7, 2018

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, March 7, 2018, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER

Steve Franzen	County Attorney
Matt Elberfeld	County Administrator
Kim Serra	Assistant County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Frank Spataro	Human Resources Director
Colonel Craig Sorrell	Campbell County Police Department
Will Weber	Economic Development and Communications Manager

The meeting was called to order at 7:00 p.m. by Commissioner Painter. Cable Access was present to film the meeting.

Commissioner Painter gave an invocation followed by the Pledge of Allegiance. He announced that Judge Pendery was out of town. The meeting can still be held however, no personnel-related issues can be considered.

Commissioner Lampe made a motion to appoint Commissioner Painter to preside over the meeting in the absence of Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Following roll call, a quorum was declared present.

Commissioner Painter asked for a motion to approve the minutes of the February 21 regular meeting and the January 23, 2018 Mayors meeting. Minutes from the Fiscal Court regular meeting of February 21, 2018 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Painter to approve the minutes. All voted "AYE" and the motion passed.

Minutes from the Mayors meeting of January 23, 2018 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. Commissioner Painter asked Ms. Spicer to read a portion of the minutes regarding Eric Summe's presentation at the Mayors meeting about the financial impact of tourism in Campbell County. After reading, Commissioner Painter stated that these were amazing statistics: \$157 million spent in Campbell County alone from tourism and 2,400 jobs in Campbell County related to tourism. Ms. Spicer then read a portion of the minutes containing remarks made by Mayor Greg Meyers regarding the new Highland Village development for senior citizens and the US 27/Northern Kentucky University development project. Commissioner Painter stated that unfortunately the Fiscal Court had to close the Lakeside Terrace senior citizen apartment building about 4-5 years ago because it was not economically feasible to maintain it. The new Highland Village is a great facility for seniors. Commissioner Coleman stated that he was not at the Mayors meeting and would excuse himself from voting. Commissioners Lampe and Painter voted "AYE" and the motion passed.

Commissioner Painter stated that there were no guests scheduled to speak and that nobody had signed in to speak at the meeting. He then asked to proceed with the agenda.

There being no old business, Ms. Spicer presented new business with Resolution R-15-18 by title and summary. R-15-18 approves the execution of a Rural Secondary Program Agreement with the Kentucky Transportation Cabinet, Department of Rural and Municipal Aid in the amount of \$105,250, to construct a bridge with approaches on Covert Run Pike (CR 1361). The Department of Rural and Municipal Aid will provide 80% of the total project cost not to exceed \$105,250 and the County will be responsible for the remaining 20% of the cost. Commissioner Lampe made a motion to adopt R-15-18, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-17-18 was read by title. R-17-18 authorizes the Judge/Executive to enter into a lease agreement with Campbell County Girls Softball League for non-exclusive leasing of Beiting Sports Complex. Commissioner Lampe made a motion to adopt R-15-18, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Ordinance O-02-18 was presented for a first reading. O-02-18 creates an Energy Project Assessment District (EPAD) within the County pursuant to the provisions of KRS 65.205-209 and establishing a program to advance conservation and efficient use of energy and water resources. Commissioner Painter stated that this is a first reading of the ordinance which requires two readings before voting. He then asked Mr. Elberfeld to explain the program. Mr. Elberfeld advised that State law requires creation of an Energy Project Assessment Districts and allows for PACE financing. He explained that PACE financing is available through lenders (the County will not be lending money) for energy efficient improvements on new construction or rehabilitation. The benefit of PACE financing is that it is a voluntary assessment on the property, it is not a traditional loan and does not count against loan-value ratio. The assessment stays with the property and not the business. Lenders deem the loan more secure than traditional loans therefore the interest rate is lower. He explained that benefits to the County include bringing energy efficient projects into the County and making the County more economic development friendly. He likened the program to the County's Property Assessment and Reassessment Moratorium Program, Tax Incremental Financing (TIF) district or Jobs

Development Program to encourage development. This ordinance is the first step to create the district itself. He stated that the second reading of the ordinance will be on the agenda at the next meeting and there will also be an agreement with Energize Kentucky LLC to administer the program. The County does not pay the administrator, its fee comes from the proceeds of the loan. A County-wide EPAD is more efficient than each city approving and creating a district. Mr. Elberfeld stated that each individual project would come before the Fiscal Court for approval. He reiterated that no action is needed for the first reading. He then introduced Chris Jones of Energize Kentucky who was present. Mr. Jones and Roger Peterman will be and the next meeting to answer questions. Commissioner Coleman asked why the payback is a one-time a year payment on the tax bill. Mr. Elberfeld replied that the assessment is sent with the tax bill so the tax software does not need to be altered or the tax collection cycle changed. State law requires that it be mailed with tax bills. Energize Kentucky and the lender will create the bills and work with the Sheriff to send them with the tax bills. Commissioner Coleman then asked if a fee is collected. Mr. Elberfeld stated that the administrator earns a fee but it is paid from the lender, it does not cost the County anything. Commissioner Coleman stated that the County does not charge a fee and the sheriff does not charge a fee. Commissioner Painter stated that this is a new economic development program to bring more efficiency for existing industry, new industry and existing nonprofits. The Fiscal Court will study this further in the next two weeks and have an opportunity for questions at the next meeting.

Commissioner Coleman stated that he asked about the block grant a few weeks ago but there was no news. Mr. Elberfeld stated that the County was notified late Monday afternoon about the grant and he sent a letter to the Fiscal Court members. They were not awarded the grant. Commissioner Coleman asked if it was sent by email; he has not opened his email. Commissioner Painter stated that they are referring to the Community Development Block Grant (CDBG) that Brighton Center applied for through Campbell County. The Fiscal Court did not apply for it. In the past the Newport Housing Authority applied through the County and received a grant for the Scholar House project.

Commissioner Painter announced that the Easter Eggstravaganza will be held on Thursday, March 29, 2018 from 5-7pm at Penderly Park. The event is free for children ages 0 to 10 years old. He listed the times for the egg hunts by age group.

Marie Schenkel requested a motion to authorize staff to participate in the KACo reverse auction for road salt for fiscal year 2019. The Fiscal Court has participated in this auction the last few years and realized quite a bit of savings. The price per ton this year was \$56.50; last year's price was \$71.89 per ton. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to accept the bid of Straight Edge Construction for the replacement of Covert Run Bridge in the amount of \$131,559.00 as recommended by Luke Mantle, Road Supervisor. As previously mentioned in Resolution R-15-18, eighty percent of the project cost (NTE \$105,250) will be funded through the Rural Secondary Program pursuant to the agreement with the Kentucky Department of Rural and Municipal Aid approved earlier. Commissioner Lampe asked Mr. Elberfeld to comment on the difference in the bids received to assure that this contractor is the appropriate choice and that they are capable of performing the work. Mr.

Elberfeld stated that the other bids received are between \$190,000 and \$215,000 which is quite a difference from \$132,000. Luke Mantle and Kevin Hanson, the engineer, met with the contractor to insure that they did not miss anything. The contractor stated that they understood the project. Straight Edge has done work for the County in the past; they constructed the Plum Creek bridge project for the County and did a great job. All involved are comfortable with the bid. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

A motion was requested to accept the following bids for Spring FY18 resurfacing projects as recommended by Luke Mantle, Road Supervisor:

<u>ROAD</u>	<u>CONTRACTOR</u>	<u>AMOUNT</u>
Fender Road (FLEX Fund Project \$100,735)	Barrett Paving	\$167,755.00
Echo Hills/Midway (NKWD collaborative project)	Mago Construction	\$ 74,676.50
Nelson Road	Mago Construction	\$ 63,714.00
Redstone Road	Mago Construction	\$ 25,193.00

All contractors submitted the low bid and all projects are budgeted in the FY18 budget. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. Commissioner Painter pointed out that Fender Road is almost 2 miles long and the others are several miles. The County is trying to keep up with its road maintenance. The Fender Road project uses FLEX funds from the State, and the Echo Hills project is a collaborative project with the Northern Kentucky Water District where it pays the County to repave a roadway that it tears up to perform work. All voted “AYE” and the motion passed.

Resolution R-16-18 was read by title and summary given. R-16-18 declares the following County-owned property to be surplus and authorizes the Finance Director to sell or otherwise dispose of such property:

2009 GMC single axle dump truck	2008 Jacobson HR6010 mower
2008 Ford Crown Vic	3 wooden desks
2005 Ford Crown Vic	Approximately 15 automatic gate controllers
2004 Ford Econoline van	
2008 Ford Crown Vic	

Ms. Schenkel explained that these vehicles have been replaced, are no longer in service and/or have very high mileage and extensive maintenance costs. Commissioner Lampe made a motion to adopt R-16-18, seconded by Commissioner Painter. Commissioner Painter pointed out that most of this property will be sold on govdeals.com. Ms. Schenkel stated that they may be able to get about \$22,000 for the dump truck. Commissioner Coleman asked if the Crown Vics were police cars. Chief Sorrell stated that some of them were, adding that one of the cars had to be towed. Commissioner Coleman stated that one only has about 130,000 miles on it. Chief Sorrell stated that the mileage does not always matter. The cars are recycled for use by the coroner, the sheriff or the jail after they are no longer used by the Police Department. If he knew which car Commissioner Coleman was referring to, he could get back to him with an answer. Ms. Schenkel added that one of the vehicles was used by the coroner. Commissioner Painter stated that staff has determined that these surplus items financially are no longer viable. All voted “AYE” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims as presented for March 7, 2018. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims and supplemental claims, seconded by Commissioner Painter. Commissioner Coleman asked about buying back inventory. Mr. Elberfeld explained that until this year Terry Jolly operated the pro shop at the golf course. Mr. Jolly purchased inventory for the shop; that was the way the golf industry worked – the pro owned the shop and would purchase the inventory. That model is now outdated. Mr. Elberfeld suggested that with the transition to the new Golf Pro, the County take over the pro shop so that the County would be responsible for buying and selling inventory. In order to have a clean break for accounting purposes before the season starts, the Finance Department staff performed an inventory and got invoices for every item. The County will purchase the inventory at wholesale and then will sell it for retail to transition the shop from the golf pro to the County. Commissioner Coleman then asked about a trip to Orlando, Florida. Mr. Elberfeld stated that continuing education hours are required in order to renew PGA credentials and Mr. Jolly's certification was due to expire before he retires. This year the conference was held in Florida. Commissioner Coleman asked when the certification expires. Mr. Elberfeld stated that he will get the answer for him. Commissioner Coleman then asked about storm water bills. Mr. Franzen stated that all bills were for property in Newport. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 7:33 p.m.

Attachments:

Resolution R-15-18 Agreement with KY Department of Rural and Municipal Aid
Resolution R-17-18 Agreement for Lease of Beiting Sports Complex
Ordinance O-02-18 Create an Energy Project Assessment District
Resolution R-16-18 Authorize Disposal of Surplus Property
Claims Dated March 7, 2018

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk