

**CAMPBELL COUNTY & MUNICIPAL PLANNING & ZONING COMMISSION
MINUTES OF THE APRIL 12, 2011 MEETING**

MEMBERS PRESENT:

Mr. Larry Barrow
Ms. Lauri Harding
Ms. Kay Wright
Mr. Michael Williams
Mr. Justin Verst, Vice-Chair

MEMBERS ABSENT:

Mr. Robert Huck
Mr. Tony Pfeffer
Ms. Deborah Blake, TPO
Ms. Cindy Minter, Chair

STAFF PRESENT:

Mr. Peter Klear, AICP, Director of Planning & Zoning

Mr. Verst called the meeting to order at 7:05 PM and asked for a roll call. Following roll call, a quorum was found to be present. Mr. Verst asked if everyone had reviewed the March 8, 2011 meeting minutes and asked if there were any additions or corrections. Ms. Harding noted that on page 4, line 35 there was an incorrect word. The word should be "trichloroethylene" not "tetracycline". Mr. Verst asked if there were any other corrections. There being none, Mr. Verst called for a motion. Mr. Barrow made a motion to approve the March 8th meeting minutes as corrected. Mr. Williams seconded the motion. A roll call vote found Mr. Barrow, Ms. Harding, Ms. Wright and Mr. Williams in favor of the motion. Mr. Verst abstained. Motion passed.

There being no items of consideration for the Planning Commission, Mr. Verst called for the Director's Report.

Director's Report

Mr. Klear noted that during the April meeting, the Commission asked Mr. Klear to prepare an amendment to the Planning Commission's Bylaws to allow for a change in the Planning Commission's meeting location to the new county administration building in Newport. Mr. Klear indicated that the Judge/Executive was supportive of the Commission's decision to try to find a meeting location that better met its needs; however, the Judge/Executive also strongly urged the Commission to try to retain a meeting location that was more centrally located within the county. Mr. Klear has been investigating alternative locations and believes that he may have an option. Mr. Verst suggested that the Commission hold off on a decision since so many members absent this evening. Mr. Verst requested that Mr. Klear email the Planning Commission with further details on this issue.

Mr. Verst asked if there was any other business to discuss. There being none, Mr. Verst asked for a motion to adjourn. Mr. Barrow made a motion to adjourn. Ms. Wright seconded the motion. An oral vote found everyone in favor. None opposed. Motion passed. Meeting adjourned at 7:10 PM.

Respectfully Submitted,

Approved:

Peter J. Klear, AICP
Director of P&Z

Justin Verst
Vice Chair