

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

DECEMBER 3, 2014

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 3, 2014, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Steve Franzen	Campbell County Attorney
Robert Horine	County Administrator
Matt Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Lt. Colonel Todd Straman	Campbell County Interim Police Chief
Kim Serra	Human Resources Director

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of November 19, 2014 and the Mayors' meeting of October 28, 2014 were presented. Motion was made by Commissioner Painter, seconded by Judge Pendery to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public. There being none, Judge Pendery proceeded with the agenda.

Judge Pendery stated that Joe and Sharon Haynes purchased and planted 13 trees in Pendery Park. The Haynes had planned to attend the Fiscal Court meeting so that the Court could thank them personally but were unable to come. Judge Pendery thanked the Haynes for their generous donation and their interest in the Park.

There being no old business, Paula Spicer presented new business with Resolution R-135-14 by title and summary given. R-135-14 authorizes the Judge/Executive to enter into a contract with the Commonwealth of Kentucky to accept Emergency Management Performance Grant Funds in the amount of \$42,004.48 to support operation of the Campbell County Office of Emergency

Management for FFY 2015. The grant funds will provide a 50 percent match for administrative expenditures including salaries, of the Office of Emergency Management on a reimbursement basis. Commissioner Rehtin made a motion to adopt R-135-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to proclaim December 12, 2014 as "Jack Snodgrass Day" in Campbell County, Kentucky in recognition of his years of service to the citizens of Campbell County as the Campbell County Clerk. Mr. Snodgrass is retiring at the end of his current term in January 2015. Motion was made by Commissioner Rehtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-138-14 was read by title and summary given. R-138-14 thanks Joe and Sharon Haynes for their donation of trees at Pendery Park. Commissioner Rehtin made a motion to adopt R-138-14, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-134-14 was read by title and summary given. Resolution approves changes to the Personnel Section of the Campbell County Administrative Code. The recommended changes amend the Leave of Absence programs for staff of the Fiscal Court. Judge Pendery made a motion to adopt R-134-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-133-14 was read by title and summary given. Resolution adopts the 2015 holiday schedule for the Campbell County Fiscal Court employees. Judge Pendery made a motion to adopt R-133-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation for retirement purposes of Steve Myers, Golf Course Superintendent, effective May 1, 2015. Mr. Myers has served the citizens of Campbell County for 25 years. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-137-14 was read by title and summary given. Resolution updates the Golf Course Superintendent position description and authorizes corresponding amendments to the Administrative Code. Judge Pendery made a motion to adopt R-137-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire a full time Golf Course Superintendent to fill the vacancy created by Steve Myers' retirement. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to recommend to the Kentucky Department for Public Health the reappointment of Kevin Hanson PE and Carla Austin RN, and the appointment of Dr. James Ernst OD to the Campbell County Local Board of Health for a two year term effective January 1, 2015 through December 31, 2016. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Robert Horine presented Resolution R-139-14 by title and summary given. R-139-14 authorizes the County Judge/Executive to execute a real estate sale contract for property located at 16 East 11th Street, Newport, Kentucky, subject to final approval by the Fiscal Court prior to closing. Mr. Horine explained that the County is interested in purchasing this property adjacent to the Administration Building on the west side of John Street. The lot is just over an acre and contains a 6,500 square foot building. Over the last several months, staff has negotiated a purchase price of \$395,000. Mr. Horine stated that due to concerns of the Fiscal Court, he proposes the amended resolution to allow the process to continue with further approval required in January by the new Fiscal Court prior to closing on the property. Judge Pendery made a motion to adopt R-139-14. There was no second and the motion failed. The resolution will be tabled and considered at a future meeting.

Commissioner Rehtin stated that prior to setting the tax rate, they were advised that the property values in the County had only increased by nine tenths of one percent and two years prior by one half of one percent. At the time he had asked for information identifying which properties increased and which decreased in value, and was told that the data could not be produced. Commissioner Rehtin stated that the County is paying a lot for software and this information should be available to it and other taxing entities. He asked Judge Pendery to contact the responsible office and get this information. Judge Pendery stated that they attempted to contact the Property Valuation Administrator who was out, but they will get in touch with him.

Resolution R-136-14 was read by title and summary given. R-136-14 approves fees for A J Jolly Golf Course for the year 2015. A J Jolly Golf Pro Terry Jolly recommends a rate increase of \$1 on 18-hole greens and cart fees and \$0.50 on 9-hole greens and cart fees, and an increase for both five and seven day season passes except that junior golf greens fees shall remain the same. Modest rate increases have been made the last couple of years. Commissioner Painter made a motion to adopt R-136-14. He stated that play at the golf course was up 669 rounds in 2014 along with an increase in concession sales. A J Jolly Golf Course is still in a good price range for County players and remains competitive with other courses. Commissioner Painter stated that they will have additional advertising this year. The motion was seconded by Commissioner Garrett. Commissioner Rehtin asked how much they expect revenues to increase and what the deficit is at the golf course. Matt Elberfeld expects about a \$20,000 increase in revenue and the deficit will be anywhere from \$130,000 -\$150,000. All voted "AYE" and the motion passed.

Matt Elberfeld requested a motion to approve the claims as presented for December 3, 2014. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Painter, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 7:25 p.m.

Attachments:

Resolution R-135-14 Contract for Emergency Management Performance Grant Funds
Proclamation Proclaim Jack Snodgrass Day

Resolution R-138-14 Thank Joe and Sharon Haynes for Donation of Trees at Pendery Park
Resolution R-134-14 Amend Personnel Section of the Administrative Code
Resolution R-133-14 Adopt 2015 Employee Holiday Schedule
Resolution R-137-14 Amend Position Description for Golf Course Superintendent
Resolution R-136-14 Approve Fees for A J Jolly Golf Course for 2015
Claims December 3, 2014

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk