

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

May 4, 2011

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, May 4, 2011, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Robert Horine	County Administrator
Steve Franzen	County Attorney
Melissa Williams	Director of Administration
Jim Seibert	Fiscal Director
Paula Spicer	Fiscal Court Clerk
Colonel Keith Hill	Campbell County Police Chief
William Turner	Office of Emergency Management Director

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of April 20, 2011 were presented. Motion was made by Commissioner Rechlin, seconded by Commissioner Painter to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Dan Hull stated that he received the minutes that he previously requested but there was no bill for the copying fees; he will pay it if he knows what the cost is. He requested a copy of minutes from tonight's meeting also. Mr. Hull stated that the County Police never violate any laws – they seem to be perfect. He stated that the County could save a lot of money by making everybody a County Police Officer and everybody will be perfect – there will be no violations of the law. Mr. Hull stated that they will ignore this like they do everything else. He is serious when he says that they need to do away with the Campbell County Police and go back into the Sheriff's Department; he had suggested this at the first meeting of this year.

JR Roth, Winters Lane, Campbell County, referenced the item on the agenda to accept a proposal for the animal shelter expansion – he understands that this is a contract to be a babysitter of a building process. The County is spending about \$20,000 to hire a babysitter for a \$160,000 building. He does not understand why they have to hire a manager for such a small project. Mr. Roth asked about bonding requirements. He stated that this is a waste of taxpayer money.

JR Roth stated that in-kind services are really provided by his money because he pays taxes; in-kind money is not free.

JR Roth asked if a draft copy of the budget is going to be available soon, and what percent tax increase is going to be included in the draft budget. Judge Pendery stated that taxes go down every year in Campbell County. He stated that taxes are 10-15% of the budget. Mr. Roth stated that the check that the taxpayer writes goes up because the assessment goes up. He was told that the budget will have a first reading on May 18, 2011 and will be available after that.

Judge Pendery called on Bob Brewster, Director of Brighton Center, to report on the Center which is celebrating its 45th anniversary. Mr. Brewster stated that Brighton Center went from serving about 60,000 people two years ago, to serving 84,000 people in 2010. He explained that one of their services is to provide counseling and other assistance to individuals who have been laid off from their jobs. Mr. Brewster stated that for the first time in the Center's history they have created an endowment and hope to raise \$2 million before the end of June. He then described some of the 39 programs operated by Brighton Center. Mr. Brewster has worked for Brighton Center for 43 years and will be retiring in 60 days. He distributed a report in CD format to the members of the Fiscal Court. Judge Pendery congratulated Mr. Brewster on his successful career as Director of Brighton Center.

Melissa Williams presented old business with a second reading of Ordinance O-06-11 by title and summary. O-06-11 amends Section 110.20 of the Campbell County Code of Ordinances entitled "Mental Health/Mental Retardation Tax" to change the terminology used for mental retardation services. The term "mental retardation" will be changed to "intellectual disability" to ensure respect and dignity for participants and recipients of these tax funds. Commissioner Rehtin made a motion to adopt O-06-11, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

New business was presented next beginning with Resolution R-44-11 which was read by title and summary given. R-44-11 authorizes the Judge/Executive to execute an agreement with Central Business Group in the amount of \$5,388.00 for preventative maintenance/emergency services on certain storage systems installed at the Campbell County Administration Building. This is the second year of the agreement; the first year maintenance was included in the purchase of the storage systems. Commissioner Rehtin made a motion to adopt R-44-11, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-45-11 was read by title and summary given. R-45-11 authorizes the Judge/Executive to execute an agreement with Rivertown Communications LLC to produce two "What's Happening" publications during Fiscal Year 2012. This agreement provides for two issues per year at a cost of \$6,377.03 per issue for 4.5 pages. "What's Happening" is mailed to

approximately 42,232 households and businesses in Campbell County. Judge Pendery made a motion to adopt R-45-11, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-46-11 was read by title and summary given. R-46-11 authorizes the Judge/Executive to apply for an extension of the Department of Agriculture's Animal Shelter Construction and Improvement Grant. The deadline to expend grant funds will be extended for one year until June 30, 2012; all other grant terms remain the same. Commissioner Garrett made a motion to adopt R-46-11, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Resolution R-47-11 was read by title and summary given. R-47-11 authorizes the Judge/Executive to execute a contract with TownArtist to include the location of the Campbell County Police/Office of Emergency Management Departments and A. J. Jolly Park on a map of the City of Alexandria. Ms. Williams explained that there is no cost to the County to have these locations included on the map, and the County will receive 200 copies of the map at no charge. Commissioner Garrett made a motion to adopt R-47-11, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to proclaim May 15 through 21, 2011 as Police Week in Campbell County, Kentucky, and further proclaim May 15, 2011 as Peace Officers' Memorial Day. Motion was made by Commissioner Rehtin, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to proclaim May 2011 as Motorcycle Awareness Month in Campbell County, Kentucky. Motion was made by Commissioner Rehtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint David Neary to the position of Part Time Pro Shop Assistant/Golf Starter with compensation set at Grade 4F (\$8.64/hour) effective May 4, 2011. Mr. Neary fills a vacancy due to a resignation. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Melissa Williams advised that staff is working on a recommendation to fill the position of IT Director and asked that this item be tabled.

Resolution R-48-11 was read by title and summary given. R-48-11 accepts the proposal of Century Construction Inc. for design and construction management services for the Campbell County Animal Shelter expansion and authorizing the Judge/Executive to execute a professional services agreement. Robert Horine explained that staff reviewed the four qualified proposals that were received and recommends accepting the proposal of Century Construction in conjunction with Hub and Weber Architects. It is further recommended that the Judge/Executive execute an agreement with Century in the amount of \$20,900.00 for such services subject to review by the County Attorney. Commissioner Painter made a motion to adopt R-48-11, seconded by Judge Pendery. Mr. Horine stated that Century Construction has teamed with Hub Weber for design of the addition. Once the Fiscal Court approves the plans, Century will solicit and review bids for

the actual construction and submit a recommendation to the Fiscal Court for approval. By doing the project in this manner, no sales tax will be paid on materials purchased for the project. The project is funded by a grant and a match provided from donations made to the Animal Shelter. If the bids come in higher than expected, the project will have to be adjusted, or additional money from the Animal Shelter's donations fund could be used. Mr. Horine explained how the County reduced Century's fee by \$4,100 by using a design/build procurement of the mechanical, electrical and plumbing portions of the project; these elements will be advertised for bid. He stated that Century Construction was not the low bidder, but cost was only one factor considered when evaluating the bids. Commissioner Rehtin stated that the cost of these services is a significant percentage of the total project costs. All voted "AYE" and the motion passed.

Judge Pendery announced two upcoming events sponsored by the Campbell County Solid Waste Department: a tire amnesty to be held on May 19 through 21, 2011 and the annual River Sweep event on June 18, 2011.

Jim Seibert requested a motion to accept the bid of D. L. Braughler Company, Inc. for the replacement of the Visalia Road Bridge. This includes the base bid and alternates Nos. 1, 2 and 3. Total project cost is \$87,991.00 to be paid with State funds. Motion was made by Commissioner Rehtin, seconded by Commissioner Garrett. Mr. Seibert was not sure where the Braughler Company is located, but will find out. Commissioner Rehtin asked if preference is given to local companies, and if not would the Fiscal Court consider adopting a policy. Steve Franzen stated that the Fiscal Court, if it wished to, could establish a policy giving preference to local contractors; he does not believe that it needs to be included in the Administrative Code. All voted "AYE" and the motion passed.

A motion was requested to accept the bid of Federal Signal Safety and Security Systems for a turn-key warning siren system with four sirens in the amount of \$86,586.00. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. William Turner advised that \$85,000 in grant funds will be used for this purchase and the Fiscal Court and Cities of Ft. Thomas and Wilder will make up the difference. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to solicit bids for Road Department materials such as stone, culvert pipe, liquid asphalt, etc. Motion was made by Commissioner Painter, seconded by Commissioner Rehtin. Mr. Seibert will contact the Kentucky Association of Counties (KACo) to see if these materials could be obtained through the reverse auction process. All voted "AYE" and the motion passed.

A motion was requested to acknowledge for the record that the Judge/Executive has provided a draft Fiscal Year 2012 budget to the County Commissioners in compliance with the Kentucky Revised Statutes. Motion was made by Commissioner Rehtin, seconded by Commissioner Painter. Commissioner Rehtin stated that he has received emails that the Fiscal Court intends to increase taxes by 2%. He asked if the budget is available to the public. Mr. Seibert stated that the budget is still a working draft, and as such is not a public record. All voted "AYE" and the motion passed.

Mr. Seibert then requested a motion to approve the claims as presented for May 4, 2011. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. Mr. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 7:55 p.m.

Attachments:

Ordinance O-06-11	Amend Code of Ordinances Chapter 110.20
Resolution R-44-11	Agreement with Central Business Group
Resolution R-45-11	Contract with Rivertown Communications LLC
Resolution R-46-11	Agreement to Extend Animal Shelter Grant Deadline
Resolution R-47-11	Contract with TownArtist
Proclamation	Police Memorial Week and Peace Officer's Memorial Day
Proclamation	Motorcycle Awareness Month
Resolution R-48-11	Accept Proposal for Animal Shelter Expansion
Claims	May 4, 2011

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk