

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

JANUARY 23, 2019

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, January 23, 2019, 7:00 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

Steve Franzen	County Attorney
Matt Elberfeld	County Administrator
Kim Serra	Assistant County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Frank Spataro	Human Resources Director
Chief Craig Sorrell	Campbell County Police Department
Larry Harrod	Parks and Recreation Manager
Will Weber	Development and Communications Manager

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of January 9, 2019 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Besecker to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery recognized David Dalton, Owner and Rob Sudduth, Creative Director of The Think Shop in the audience. Mr. Sudduth began his presentation of the new County logo by stating that The Think Shop is a brand development agency located on Monmouth Street in Newport that works with many local businesses. They were originally contacted to work on the County's website but it was determined that they would go beyond that scope. He explained the process of working with administrative staff on what makes Campbell County different and unique and trying to encompass it all in one icon. They worked with various color, fonts and images to develop three concepts to present to staff. Mr. Sudduth showed the final logo

explaining how they arrived at it and the tag line “Rolling Hills to River Cities”. He showed samples of stationary and other items. Judge Pendery stated that he has had personal opportunity to work with The Think Shop and it has always been a smooth process with good results.

Judge Pendery called on Larry Harrod, Parks and Recreation Manager to present the 2018 Annual Parks report. Mr. Harrod advised that the parks experienced a modest increase this year in revenues despite the rainy summer affecting several events and the State’s 6% sales tax. He showed photos of events held at the park. The County frequently partners with others such as the Campbell County Library and Jolly CDC on many events. The three major festivals at A J Jolly Park are the Country Music Festival in June, Sun Valley Bluegrass Festival in July and in August the Festival on the Lake originally started by the Jolly CDC. Other events include the Dragon Boat and Arts in the Park Festival in September and the Halloween Spooktacular in October. Mr. Harrod stated that staff relies on patron surveys for input on additions and improvements to the parks and programs. New security lights were added to the bathhouse, directional signage, new campground colored maps and information sheets, new brochure and event flyer have been developed. Major improvements this past year were to replace the current bathhouse at the RV campground including new showers, the addition of camping yurts, construction of storage building near the Ranger Station, concrete cornhole boards at Pendery Park, new dock at A J Jolly Park with help from the Dragon Boat and CDC, water fleet of kayaks, canoes, paddle boats and paddle boards. This past year also saw additional fishing bait and camping supplies available for camping patrons. Mr. Harrod announced a kick-off event planned for the first weekend of camping to increase sales of season passes and then the Recreation Department will partner with the Jolly CDC for a “Great Outdoor Weekend” in September. 2019 projects include road improvements and repaving of the improved campground and construction of another rental shelter. Many of the improvements and additions have generated additional revenue paying for themselves. Commissioner Lampe complimented Mr. Harrod on his report stating that they’ve come a long way in a little over four years.

Donna Grey, Chairperson of Jolly Park CDC advised that the Council was formed in 2012 and one of its first events was the 50th anniversary of A J Jolly Park celebration. She read a list of Council members acknowledging those that were present. Ms. Grey then talked about more recent efforts at the Park. In addition to funding half of the first yurt, the CDC assumed the Park’s plant a tree program, secured preliminary design for a new shelter with restrooms, helped with marketing and promotion of park events, held the first annual Northern Kentucky Picnic Table Project on the Purple People Bridge with five tables donated and placed near the Stapleton Pavillion, was involved in Festival on the Lake and sponsored a picnic shelter at the Halloween Spooktacular. She stated that Main Street Baptist Church chose the CDC as the recipient of six park benches made from recycled plastic lids collected by the Church. In 2019, the CDC will work on a Park Master Plan update, consider new amenities to the park such as a water feature based on park surveys and search for a donor for the proposed new large picnic shelter estimated to cost \$180,000-\$200,000 with naming opportunity. Judge Pendery stated that there was a time when the park was used, people swam in the lake, it reached a peak and then fell off dramatically. It was a 1,000 acre park underutilized but with massive potential. The Jolly CDC has helped develop a vision to improve the Park and every year there is something new.

Judge Pendery advised that Tom Banta, Managing Director, Corporex Companies LLC was unable to attend the meeting to provide an update on the Ovation Project then called on Jim Parsons, Attorney, to explain the amendment to the Local Participation Agreement (LPA) relating to the Fourth Street/Central Avenue, Newport development area. Mr. Parsons explained the history of the Ovation project and TIF District created in 2007. The District extends from the active Ovation site east to the Hampton Inn site. A Local Participation Agreement was created comprised of five governments (Campbell County, City of Newport, Health District, Library District and Extension District) who all agreed to pledge a percentage of their revenues to support the project. The planned Route 9 connection and the economy caused a significant delay in the project. As a result, the state created a couple of amendments approved in December 2018. The amended agreement identifies the Ovation project as a mixed use residential/commercial project of approximately \$762 million. Mr. Parsons stated that Corporex still intends to build the project. Because of the amendment at the State level, the City of Newport took certain actions regarding the TIF. The County's ordinance will authorize the execution of the amended LPA changing the State activation date and changing the date of the agreement so that the 30-year period starts from that date rather than the original date. Mr. Parsons advised that the City of Newport has already approved the change and the special taxing districts are on board to approve the amendment. The change does not affect anything, it simply changes the activation date to 2017 resulting in a 28-year ultimate pledge. Corporex has a good plan, and now that the road is complete, they can move forward.

County Attorney Steve Franzen asked if he could move his report up since one of his employees was present. He stated that he is very proud of his child support office and of their accomplishments. In 2011, Campbell County was ranked 66th out of 120 counties in collecting child support, they are now ranked 31st out of 120 counties. Every county child support office has at least one attorney, some have more. He then introduced Michelle Eviston of the Campbell County Child Support Office who was named the 2018 Child Support Attorney of the year for the State of Kentucky. He wanted to recognize her in public; she is a tremendous worker and attorney.

Finding that no attendees had signed in to address the Fiscal Court, Judge Pendery proceeded with the Agenda.

Paula Spicer presented old business with a second reading of Ordinance O-01-19 by title. O-01-19 approves the execution of a First Amendment to the Local Participation Agreement relating to the 4th Street/Central Avenue Development Area within the City of Newport, Kentucky. Judge Pendery made a motion to adopt O-01-19, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Ordinance O-02-19 was presented for a second reading by title. O-02-19 declares it unlawful to deposit, permit or allow debris to be placed into public streets and requires the offender to remove said debris. Judge Pendery made a motion to adopt O-02-19, seconded by Commissioner Besecker. All voted "AYE" and the motion passed.

New business followed beginning with Resolution R-10-19. R-10-19 establishes the Campbell County Complete Count Committee. Judge Pendery made a motion to adopt R-10-19, seconded

by Commissioner Painter. Judge Pendery pointed out that this will help ensure that all residents of Campbell County will be counted for the 2020 census. Some forms of funding are dependent on the census count. All voted “AYE” and the motion passed.

Resolution R-11-19 was read by title. R-11-19 sets the fees for A J Jolly Park and Pendery Park for 2019. Judge Pendery made a motion to adopt R-11-19, seconded by Commissioner Lampe. Mr. Elberfeld stated that the fees have remained much the same as last year’s. The new State sales tax has been included in the fees. All voted “AYE” and the motion passed.

Resolution R-12-19 was read by title. R-12-19 sets the park opening and closing dates and camping dates for the Campbell County park system during 2019. Judge Pendery made a motion to adopt R-12-19, seconded by Commissioner Besecker. All voted “AYE” and the motion passed.

Resolution R-13-19 was read by title. R-13-19 amends Chapter 2B.1 “Code of Conduct” of the Campbell County Police Policy and Procedure Manual. Judge Pendery made a motion to adopt R-13-19, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Resolution R-14-19 was read by title. R-14-19 amends Chapter One of the Campbell County Police Force Merit Board Rules and Regulations. Judge Pendery made a motion to adopt R-14-19, seconded by Commissioner Besecker. Mr. Elberfeld stated that the amendment establishes procedures for the creation of a Contract School Resource Officer position if the Court decides to hire additional School Resource Officers. All voted “AYE” and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire for seasonal and part-time positions for the 2019 Facilities Maintenance, Parks and Golf Season. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

A motion was requested to appoint Danny Schnitzler as a full-time Maintenance Technician in the Facilities and Fleet Maintenance Department effective January 24, 2019 with compensation set at Pay Grade 13, \$21.63 per hour or \$45,000 annually, with benefit costs of approximately \$26,970. Mr. Schnitzler will fill the vacancy created by the resignation of Dan Ottaway. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

A motion was requested to reclassify part-time Golf Cashier/Clerks, Golf Starters and the Clubhouse Maintenance Worker to the new Golf Course Attendant job title. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

A motion was requested to reappoint Fire Chief Greg Buckler to the Campbell County Consolidated Dispatch Board for a two-year term effective January 23, 2019 through January 22, 2021. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

A motion was requested to appoint Chuck Heilman to the Campbell County Fire Protection District No. 1 Board of Trustees for a three-year term effective January 24, 2019 through January 23, 2022.

Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

Commissioner Besecker thanked the individuals who gave presentations at the meeting. A lot of hard work went into the presentations. He also acknowledged the Road Department employees for their efforts over the weekend to remove snow and ice from roadways.

Commissioner Painter thanked the CDC volunteer partner program. The proof of their effectiveness can be seen at the Park through the festivals and park improvements. When somebody starts caring about a place it is contagious.

Marie Schenkel requested a motion to accept the proposal of Southern Communications & Consultants Inc. in the amount of \$54,962.85 for the purchase of 23 mobile radios, 2 portable radios and related equipment and programming for the Road Department. The Northern Kentucky Area Development District solicited proposals on behalf of Boone, Campbell and Kenton Counties realizing a significant discount on the equipment. This purchase is included in the FY19 Road Department budget. Motion was made by Judge Pendery, seconded by Commissioner Painter. Matt Elberfeld explained that this purchase is related to the 800 MHz infrastructure project undertaken by the three counties. The Police Department’s radios were previously purchased. With the addition of the Road Department radios, all departments (police, fire, public works, EMS) will be able to communicate on the same system. All told, about 3,500 radios are being purchased across the three Counties and by buying together, they are saving a significant amount of money. All voted “AYE” and the motion passed.

Resolution R-15-19 was read by title. R-15-19 authorizes the Judge/Executive to execute an agreement with Golf Now LLC for Point of Sale services at A J Jolly Golf Course. Judge Pendery made a motion to adopt R-15-19, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

A motion was requested to acknowledge for the record that the 2019 bonds are in place for the County Judge/Executive, the County Sheriff and other named positions. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “AYE” and the motion passed.

A motion was requested to approve budget transfers as presented for January 23, 2019. Ms. Schenkel explained that the transfers do not increase the overall budget they only reallocate certain funds. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and supplemental claims as presented for January 23, 2019. County Attorney Steve Franzen stated that he has reviewed the claims and supplemental claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 6:40 pm

Attachments:

Ordinance O-01-19 Amendment to Local Participation Agreement
Ordinance O-02-19 Prohibit Deposit of Debris in Public Rights-of-Way
Resolution R-10-19 Establish Campbell County Complete Count Committee
Resolution R-11-19 2019 Fees for Campbell County Parks
Resolution R-12-19 2019 Park and Camping Dates
Resolution R-13-19 Amend Police Policy and Procedure Manual
Resolution R-14-19 Amend Police Force Merit Board Rules and Regulations
Resolution R-15-19 Agreement with Golf Now LLC
Budget Transfers Dated January 23, 2019
Claims and Supplemental Claims Dated January 23, 2019

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk