

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

MARCH 16, 2022

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, March 16, 2022, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Cable Access was present to film the public hearing and meeting. Both the public hearing and meeting were also broadcast live on the Fiscal Court Facebook Page.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 5:30 p.m. to receive public input on the Annual Agency Plan for the Campbell County Housing Department. Present at the hearing were:

Judge/Executive Steve Pendery,
County Commissioner Geoff Besecker,
County Commissioner Tom Lampe,
County Commissioner Brian Painter,
County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell,
Director of Campbell County Housing Department Sarah Collins

Sarah Collins, Director of Campbell County Housing Department, advised that the US Department of Housing and Urban Development (HUD) requires Housing Authorities to submit an annual agency plan. The plan is valid from July 1, 2022 through June 30, 2023. Ms. Collins explained that Campbell County is a Housing Choice Voucher Program with 778 vouchers. She explained differences between the proposed plan and the current plan. The plan shows that there were no findings in the 2021 fiscal year audit and that the agency has met goals in its five-year plan. In January the plan received certification from KHC that it is consistent with the State Consolidated Plan. She explained how the agency is addressing needs of the community. The annual plan has been available for inspection in the Housing Department office by appointment and on its webpage since January 26, 2022. Ms. Collins opened the floor for comments and questions. There being none, the public hearing was closed. Judge Pendery thanked Ms. Collins for the summary and for a job well done.

The regular meeting was called to order at 5:35 p.m. by Judge Pendery.

In attendance at the regular meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell,
Economic & Community Development Director Justin Otto,
Director of Campbell County Housing Department Sarah Collins

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of March 2, 2022 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Painter to approve the minutes. All voted "Aye" and the motion passed.

Judge Pendery thanked Mayors Charlie Cleves (Bellevue), Angelo Penque (Cold Spring), Tom Guidugli (Newport), Jim Hamberg (Southgate) and Bob Arnold (Wilder) who were willing to loan their team members to help fellow Kentuckians and were also supportive of the advance training that put those team members in a position to help those in need after the December 10, 2021 tornado outbreak in western Kentucky. First responders from each of those Cities deployed to assist with patrols, damage assessment, hazardous material mitigation, escorting donations where needed, civil air patrol and relocation of the heavily damaged Mayfield Fire Department. Judge Pendery was impressed to know that frequently Campbell County's responders were put in overall charge of operations throughout the affected areas. This is due to their training and reputation for leadership. Judge Pendery then read the Citation of Heroism from Representative Heath of Graves County and Representative Massey from the northern Kentucky legislative caucus. He invited the Commissioners to come to the front of the room and certificates were presented to Bellevue's Police Chief Jon McClain, Officer Isaiah Schneider and Officer Shelby Tekulve, Cold Spring Officer Brian Steffen, Newport Battalion Chief Adam Peddicord, Engineer Roy East, Engineer Nick Brown, Engineer Michael Pohlman, Firefighter/Medic Jake Schultz and Firefighter Rob Braun, Southgate Police Chief John Christmann and Lieutenant/Paramedic Matthew Creed, and Wilder Police Chief Chad Martin and Officer Ryan Miller.

Judge Pendery called for a brief recess at 5:49pm and the meeting was reconvened at 5:51pm.

There being no old business, Paula Spicer presented new business beginning with Resolution R-15-22. R-15-22 adopts the Annual Agency Plan for the Campbell County Department of Housing. Commissioner Besecker made a motion to adopt R-15-22, seconded by Judge Pendery.

Commissioner Besecker thanked Ms. Collins for her report and for the work that she does. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to apply for an AARP Community Challenge Grant in the amount of \$1,000. The funds will be used to build two raised garden beds at the Campbell County Senior Center. No matching funds are required of this grant. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-17-22 was read by title. R-17-22 authorizes the Judge/Executive to apply to the Kentucky Transportation Cabinet for 80/20 Rural Secondary Bridge Program Funds to replace a bridge on Lower Tug Fork Road. Commissioner Painter made a motion to adopt R-17-22, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-19-22 was read by title. R-19-22 authorizes the Judge/Executive to apply for and execute any contracts or award documents related to the FEMA Hazard Mitigation Grant Program to purchase a generator for the alternate Campbell County Emergency Operations Center and backup Campbell County Consolidated Dispatch Center. Commissioner Lampe made a motion to adopt R-19-22, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Resolution R-16-22 was read by title. R-16-22 sets the annual compensation of Campbell County Commissioners, Campbell County Coroner and Campbell County Attorney effective January 1, 2023 as follows:

Commissioners	\$42,811.58
Coroner	\$54,134.72
County Attorney	\$53,821.30

Judge Pendery made a motion to adopt R-16-22, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to appoint the following seasonal employees effective March 16, 2022:

NAME	JOB TILE	RATE/ HOUR
Mark Koeninger*	Parks & Recreation Maintenance Worker	\$14.00
Sam Murrell	Parks & Recreation Maintenance Worker	\$14.00
Joe Koblitz*	Seasonal Golf Course Maintenance Worker	\$12.00
David Harris*	Seasonal Golf Course Maintenance Worker	\$12.00
Catherine Williamson*	Clubhouse Concessions Worker	\$11.00
Bonnie Nienaber*	Golf Course Attendant	\$12.00
Robert Caldwell*	Golf Course Attendant	\$12.00
Greg Uthe*	Golf Course Attendant	\$12.00

*Denotes new hires; the others are returning employees.

Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise, interview and make a hiring recommendation for a Business Analyst to replace Laura Lewis who has been appointed as Finance Director/Treasurer. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to advance Sergeant Andrew Noyes from Sergeant Grade 2 to Sergeant Grade 3 (\$37.29/hour or \$77,563 annually) effective April 6, 2022 in accordance with the current Fraternal Order of Police working agreement. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to appoint Erin Haley Blair to the full-time Human Resources Specialist position in the Human Resources Department effective March 23, 2022 with compensation set at pay grade 5, \$56,000 annually. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

The County Administrator and County Attorney had no reports for the meeting.

Commissioner Besecker thanked the hosts at Master Provisions, Roger Babik, Travis Knipper and Megan Jackson who gave him a tour of their facility in Kenton County this past week and explained what they do - the resources that they provide to community foodbanks and citizens in need. It is apparent that they have a true heart for service. Interestingly, Master Provisions' mission started in the 1990's because of a relationship in the Ukraine and they certainly have a passion for what is going on right now in the Ukraine. They are a wonderful organization and he would recommend them if somebody is looking for service hours or a place to volunteer.

Commissioner Besecker wished everybody a Happy St. Patrick's Day.

Commissioners Lampe and Painter had no reports for the meeting.

Marie Schenkel, Finance Director/Treasurer, began her report by requesting a motion to reject all bids previously accepted for the Alexandria Clerk Annex renovation project and to rebid the project. Due to supply chain pricing issues and project timing delays, the bid bonds for this project have expired and it will need to be re-bid. County Clerk Jim Luersen has requested the assistance of Fiscal Court employees with the bidding process, but the construction contract will be managed by his office and 100% of the project cost will be paid for by his office. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-18-22 was read by title. R-18-22 designates Laura Lewis as the Applicant's Agent for Campbell County, Kentucky for purposes of obtaining certain Federal financial assistance under the Disaster Relief Act and further authorizes her to provide to the State and Federal Emergency Management Agency (FEMA) assurances that she will comply with FEMA regulations related to the application, acceptance and use of such Federal funds. Ms. Schenkel advised that she had served as the Applicant's Agent for about six years. Ms. Lewis has been dealing with FEMA projects for some time. Judge Pendery made a motion to adopt R-18-22, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

A motion was requested to approve the claims and claims paid per standing order dated March 9 and 16, 2022. The Assistant County Attorney advised that she has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Painter. All voted “Aye” and the meeting adjourned at 6:03p.m.

Attachments:

Resolution R-15-22	Adopt Department of Housing Annual Agency Plan
Resolution R-17-22	Application for AARP Community Challenge Grant
Resolution R-19-22	Application for FEMA Hazard Mitigation Grant Program
Resolution R-16-22	Set 2023 Annual Compensation for Elected Officeholders
Resolution R-18-22	Designation of Applicant’s Agent
Claims and Claims Paid Per Standing Order dated March 9 and 16, 2022	

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk