

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

MAY 5, 2021

A special meeting of the Campbell County Fiscal Court was held on Wednesday, May 5, 2021, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Assistant County Administrator Kim Serra,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell,
Director of Planning and Zoning Cindy Minter,
Community Services Manager Allyn Reinecke

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Fiscal Court Facebook Page.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court special meeting of April 21, 2021 were presented. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

Judge Pendery then called on Andy Yeager, Transportation Engineer Supervisor, Kentucky Transportation Cabinet District Six to present the recommendations for Rural Secondary Road Program funds for Fiscal Year 2021-2022. Rob Allender, Superintendent for District Six was also present. Mr. Yeager then advised that Campbell County's allotment for FY22 is \$978,207, with \$297,300 set aside for routine maintenance (snow removal, slide repairs, pothole repairs) and \$195,641 set aside for Flex Funds. He recommended that the County use the Flex Funds this year on County roads. After deducting County Administrative expenses, that leaves \$482,682 plus \$312,497 left from FY21 for a total of approximately \$795,179 for projects. Mr. Yeager then listed the recommended projects: resurfacing Oneonta Road (KY 1566) from KY 1997 to

KY 8, resurfacing New Richmond Road (KY 1996) from KY 9 to KY 8, resurfacing Painter Road (KY 2921) from KY 1566 to KY 8, replacing box culverts on Oneonta Road (KY 1566) and multiple slide repairs on Flagg Springs Pike (KY 10) from KY 1997 to KY 1996. Steve Franzen stated that he walks and rides his bike on KY 8 and there has been a lot of dumping on the section of road that is closed to through traffic. Is there anything that District Six can do about it; he has already talked to the Ft. Thomas Police Department about it. Mr. Yeager suggested that they could put up signs, but it is an enforcement issue. Mr. Franzen stated that cameras could help catch the offenders. He agreed with Judge Pendery that the lack of traffic has led to the dumping of items such as refrigerators, construction materials, etc. It is very disheartening to see all of the trash. Mr. Yeager stated that he can see what other counties or districts have done about such issues. Mr. Yeager then advised that work has begun on Leonard Lane and the road is expected to be open by the end of the month. They are hoping to get funding for the next fiscal year for projects on River Road coming down the hill from Ft. Thomas and Camel Crossing. If funded, he anticipates they could start on Camel Crossing in the fall.

At this time, Judge Pendery asked if any comments or questions had been submitted by the public. Ms. Serra replied that none had been submitted via email or on Facebook.

Paula Spicer presented old business with a second reading of Ordinance O-04-21. O-04-21 updates the official Zoning Map for unincorporated Campbell County to rezone an approximate 5.5 acres located approximately 800 feet south of Cooper Bain Road between US 27 and Alexandria Pike from Agricultural One (A-1) to Rural Commercial (RC). Commissioner Besecker made a motion to adopt O-04-21, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Ordinance O-05-21 was read by title. O-05-21 updates the official Zoning Map for unincorporated Campbell County to rezone an approximate 5.4 acres located at the intersection of Alexandria Pike (US 27) and South Licking Pike in Campbell County, Kentucky from Neighborhood Commercial (NC) and Industrial Two (I-2) to Rural Commercial (RC). Judge Pendery made a motion to adopt O-05-21, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

New business was presented next with Resolution R-31-21. R-31-21 allocates Mental Health/Intellectual Disability Tax funds for fiscal year 2022. Commissioner Lampe made a motion to adopt R-31-21, seconded by Commissioner Painter. Commissioner Painter asked for an overview of how funds were allocated. Ms. Reinecke advised that during the pandemic she found that emergency assistance is a growing need accounting for one of the new programs that was funded. In addition, general wrap around services for people being diverted from the Jail were needed leading to funding of a new program from the Life Learning Center. Commissioner Painter asked what services were less used due to the pandemic. Ms. Reinecke explained that a couple of agencies got very slight decreases based on current utilization but she did consider the effects of the pandemic. Most of those were intellectual disability groups where people attend training programs in person – those types of programs were not allowed to operate for a long time. All voted "Aye" and the motion passed.

Resolution R-32-21 was read by title. R-32-21 allocates Senior Citizens Tax funds for fiscal year 2022. Commissioner Besecker made a motion to adopt R-32-21, seconded by Commissioner Lampe. In response to Commissioner Painter's question regarding Faith Community Pharmacy, Ms. Reinecke explained that there is a slight decrease in funding to Faith Community Pharmacy, but they were funded the full amount requested this year. All voted "Aye" and the motion passed. Judge Pendery added that Ms. Reinecke has a perspective that extends over the last few years. He appreciates her dealing with all of the very worthy causes, all of whom need more money than we can give them, and intelligently allocating the money we have. He thanked her for a job well done.

A motion was requested to proclaim May 2021 as "Building Safety Month" in Campbell County. Motion was made by Commissioner Besecker, seconded by Judge Pendery. All voted "Aye" and the motion passed.

Commissioner Painter then made a motion to proclaim May 16 through 21, 2021 as "Emergency Medical Services Week" in Campbell County. Commissioner Lampe seconded the motion. Commissioner Besecker stated that over the past year this group of professionals has been on it from the beginning of the pandemic. Thank you to EMS staff, first responders and others who have done a great job over the last year. All voted "Aye" and the motion passed.

Resolution R-30-21 was read by title. R-30-21 authorizes the addition of a part-time Building Inspector position and further authorizes corresponding amendments to the Administrative Code. Judge Pendery made a motion to adopt R-30-21, seconded by Commissioner Lampe. Mr. Elberfeld explained that the Fiscal Court recently added a part-time Building Inspector position to help with plan review. Building demand, both single-family and commercial, has not let up. The County has also picked up some additional work from the cities. The real need for this position is that some types of inspections such as commercial, school districts, etc. have been given to the County by the State. He gave as an example a local school district that has submitted a plan for review that has a \$12,000 fee. Since that work now comes to the County, an additional Building Inspector Level 3 is needed to perform plan review. Building inspection revenue has gone up at the same rate that the work has gone up. Therefore, staff anticipates that this position will be a net neutral to the County and even has the potential, depending on the volume of work, that the County can make money, because it is a part-time position with no benefit costs. He added that contractors usually prefer local inspection because of a quicker turnaround. All voted "Aye" and the motion passed.

Judge Pendery then made a motion to authorize staff to advertise, interview and make a hiring recommendation for a part-time Building Inspector. Commissioner Lampe seconded the motion. All voted "Aye" and the motion passed.

Resolution R-34-21 was read by title. R-34-21 authorizes a change in status to the Information Technology Technician position from part-time to full-time and authorizes a pay adjustment for the incumbent and further authorizes corresponding amendments to the Administrative Code. Judge Pendery made a motion to adopt R-34-21, seconded by Commissioner Lampe. Mr. Elberfeld explained that the IT Department has had a busy year and has done a wonderful job. Some changes in technology are here to stay and some internal meetings will stay remote.

Currently the Department has a full-time director, two full-time specialists and one part-time technician. He believes that the workload is sufficient to bring the part-time position to full-time. He added that the County also provides IT support to some cities and fire districts, the County Attorney's office and the Detention Center. All voted "Aye" and the motion passed.

A motion was requested to reappoint Kathy Lauer and Jennifer Teipel to the Campbell County Extension District Board for a three-year term effective June 30, 2021 through June 29, 2024. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to reappoint William C. Voelker to the Transit Authority of Northern Kentucky (TANK) Board of Directors for a four-year term effective July 1, 2021 through June 30, 2025. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to reappoint Michael "Mic" Cooney to the Alexandria Fire District Board of Trustees for a three-year term effective July 1, 2021 through June 30, 2024. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to reappoint Mike Rust to the Central Campbell Fire District Board of Trustees for a three-year term effective July 1, 2021 through June 30, 2024. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

The County Administrator's report was next and Matt Elberfeld presented Resolution R-33-21 by title and summary. R-33-21 authorizes the Judge/Executive to execute a Confidentiality and Non-Disclosure Agreement with Cincinnati Bell. He explained that the agreement relates to potential for broadband expansion in Campbell County. The Boone County Fiscal Court recently entered into an agreement with Cincinnati Bell whereby they will provide gap financing so that all of Boone County will be covered with fiber, not just what Cincinnati Bell planned to provide on its own. Campbell County is a long way from that. However, in order to learn of Cincinnati Bell's plans for coverage, they are requesting this agreement as they will be disclosing their business practices and trade secrets. This is the first step – it does not commit the County to anything. Should the Fiscal Court decide in the future to secure broadband, there would be a separate process. The County Attorney's office has reviewed and approved this agreement. Judge Pendery stated that Boone County may be the only county in the Commonwealth that has the money to fund a project like this out of its own coffers. Although the three northern Kentucky counties have worked on this as well as many other things together, each has its own financial capabilities. With money likely available for this from the federal and state governments, we want to keep our place in line with Cincinnati Bell and potential contractors who are going to become very busy as the state and federal governments prioritize these kinds of build outs in unincorporated areas around the country. While the County can't pay for this ourselves, we are expecting money that will enable us to have a project; we are not sure where it will come from, how much it will be or what strings may be attached. Commissioner Lampe made a motion to adopt R-33-21, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

The County Attorney and Commissioners Besecker and Painter had no report for the meeting.

Commissioner Lampe announced that the City of Newport's Italianfest will return this year on July 15-18, 2021. More details about the event will be forthcoming from the City.

Judge Pendery pointed out that the elected officials and staff in the meeting all have masks, are maintaining social distance and have been vaccinated. He reported that about 44 percent of northern Kentuckians over age 16 have been vaccinated. The number of COVID-19 cases has dropped dramatically since peaking in January; fewer people are hospitalized. But it is not over yet. He believes that everybody should get the vaccine. The Fiscal Court and its staff want to offer residents good service without spreading germs. He asked that those who do not want a vaccine, rethink it. He urged them to talk to somebody they trust to offer advice or a medical provider. This is not about the people who prefer not to get vaccinated, it is about the people that they can infect and that people could still die. These vaccines have proven incredibly safe and effective.

Judge Pendery then made the following announcements:

Effective April 30, 2021 camping is open at full capacity, 7 days per week, at A J Jolly Park. Some COVID-19 precautions still remain in place. Please call 859-635-4423 or visit www.campbellcountky.gov or the A J Jolly Park Facebook page for more information or to make a reservation.

The Campbell County Extension Service is seeking volunteers to help clean the Ohio River. RiverSweep 2021 will be held on Saturday, June 19th from 10am to noon at Pendery Park, Route 8 near Melbourne. Please call the Extension Service at 859-572-2600 or visit www.campbell.ca.uky.edu to register. This event is limited to 50 individuals.

Marie Schenkel presented the Finance Director/Treasurer's report by requesting a motion to acknowledge that the Sheriff has completed the 2020 tax collection with the 2020 911 service fee collection. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Ms. Schenkel announced that there were no interfund transfers for this meeting.

A motion was requested to approve budget transfers dated April 30, 2021. Ms. Schenkel stated that the transfers don't increase the total size of the budget, but reallocate funds to different line items. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims paid per standing order dated April 28 and May 5, 2021, and benefits claims dated May 3, 2021; there were no benefit claims dated April 8, 2021. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Painter made a motion to approve the claims, seconded by Judge Pendery. Commissioner Lampe agreed with payment of

the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies. All voted "Aye" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Judge Pendery. All voted "Aye" and the meeting adjourned at 6:09 p.m.

Attachments:

Ordinance O-04-21 Amend Official Zoning Map
Ordinance O-05-21 Amend Official Zoning Map
Resolution R-31-21 Allocate Mental Health/Intellectual Disability Tax Funds
Resolution R-32-21 Allocate Senior Citizens Tax Funds
Resolution R-30-21 Add Part-Time Building Inspector Position
Resolution R-34-21 Change Information Technology Technician Position to Full-Time
Resolution R-33-21 Confidentiality & Non-Disclosure Agreement with Cincinnati Bell
Budget Transfers dated April 30, 2021
Claims and Claims Paid Per Standing Order dated April 28 and May 5, 2021 and Benefits
Claims dated May 3, 2021

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk